

New Wortley Community Association Limited

Charity number 512486

A company limited by guarantee number 01578995

Annual Report and Financial Statements

for the year ended 31 March 2022



NEW WORTLEY
community centre



West Yorkshire Community Accounting Service

New Wortley Community Association Limited

Annual Report and Financial Statements for the year ended 31 March 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

New Wortley Community Association Limited

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

| Name | Position | Dates |
|---|-----------------|---------------------------------|
| Andrea McKenna | Chair | |
| John Battle | Vice Chair | |
| Richard Goddard | Treasurer | |
| Bryan Bloom | | |
| Danny Carr | | |
| Sandra Cleavin | | |
| Kimberly Frangos | | Resigned 18 June 2021 |
| Simon Horner | | |
| Andrea Riley | | |
| Diane Stancliffe | | Resigned 18 June 2021 |
| Charity number | 512486 | Registered in England and Wales |
| Company number | 01578995 | Registered in England and Wales |
| Registered and principal address | Bankers | |
| 40 Tong Road | HSBC | |
| Leeds | Church Street | |
| LS12 1LZ | Pudsey | |
| | Leeds LS28 7DN | |

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 10 August 1981. It is governed by a memorandum and articles of association which were amended by special resolution on 16 June 1988. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

New Wortley Community Association Limited

Trustees' report (continued) for the year ended 31 March 2022

Objectives and activities

The charity's objects

The objects of the charity are to promote the benefit of the inhabitants of the area of the city of Leeds in the county of West Yorkshire known as New Wortley and the neighbourhood, without distinction of race, gender, sexual orientation, or of political, religious or other opinion, by associating the local authorities, voluntary organisations and inhabitants and other organisations operating in the area, in a common effort to relieve poverty, to advance education and provide facilities in the interest of social welfare for recreation and leisure time occupation, in particular to provide and secure the ongoing management and maintenance of a community centre, and to promote any other charitable objects beneficial to the community with the object of improving the conditions of life of the said inhabitants.

The charity's main activities

New Wortley Community Association manages New Wortley Community Centre & Wellbeing Centre, based in the New Wortley area of Leeds. We offer a wide range of services, projects and activities that aim to help local people living in Armley Ward to access what they need to live happy, healthy lives.

Since the start of the COVID19 pandemic we have been working across the Armley area as a Leeds City Council appointed Community Care Hub, a city-wide model responding to local needs during the pandemic. This has enabled us to work across a much wider geographical area and helped us better understand the local neighbourhoods and develop trusted relationships not only with local people but with a wide range of partners, building on our long standing track record of working successfully in the New Wortley area.

Our Building Blocks project addresses personal issues community members face on a day to day basis (financial struggles, health inequalities, access to training/volunteering & employment opportunities or social groups and activities.) The aim of the project is to help support and facilitate local people who feel unsure of where to turn, how to improve things, gain knowledge and experience, socialise and improve their lives and prospects in some way. Activities delivered as part of this work include walking groups, photography, gardening and music groups.

Our other services include an Offender Support project offering a "through the gate" service working with ex-offenders, helping them to initially rehabilitate into the community and then to access the wide range of other support services offered by New Wortley Community Centre for up to twelve months increasing opportunities to access training, volunteering and employment.

We continue to offer a one-to-one counselling services supporting local people registered with an Armley based GP practice funded by NHS Clinical Commissioning Group. Counselling is delivered at the centre in a non-clinical setting and supports those experiencing mild to moderate mental health issues.

We also continue to be a delivery partner of the Live Well Leeds community based mental health support service and work in partnership with Leeds Mind to deliver the Connecting New Wortley and Armley mental health programme. Activities delivered as part of these services creative art, cooking, creative writing and general wellbeing sessions.

As the Community Care hub for Armley ward we have continue to respond to the needs of local people to access food through our on-site food bank and is a member of The Hygiene Bank network covering the west of Leeds. Our Food Store project enables local people to buy healthy recipe packs and additional essential food items at a reduced price.

Our youth programme include a junior and senior youth club, youth board, youth café and Stay & Play sessions as well as an extensive Healthy Holidays programme of activities. We will be expanding our youth programmes across other sites during 2022 replicating our youth café model across the wider Armley area.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular to prevention or relief of poverty and the advancement of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage.

New Wortley Community Association Limited

Trustees' report (continued) for the year ended 31 March 2022

Achievements and performance

It has been an extraordinary year for everyone. A year not only of action but of reflection and that presented opportunities for New Wortley Community Association to evolve and respond to what is needed as we started to emerge from the pandemic.

Our achievements have only been possible due to the phenomenal team of staff and volunteers who have worked tirelessly and passionately when responding to the needs of the local community and the board who continue to be supportive of the changes made to our operating model.

Our work as the Community Care Hub for Armley Ward has continued to be a main focus of our work has enabled us to build upon the trusted relationships we started to build with local people and organisations at the start of the pandemic and provided us with the opportunity to review our operating model and ensure that it meets with our communities want and need.

As an organisation we have responded to over 10,000 individual requests for assistance and provided over 3,000 hot meals prepared and delivered by the centre's catering team. Food response is often the catalyst to conversations that enable our team of support workers to signpost people into other services and activities that we offer that can support them along the path towards independence.

A team of 7 staff took part in the Run with the Rhinos event in recognition of the support given to the centre during the pandemic by Leeds Rhinos Foundation staff.

A key milestone in determining our strategy was the Planning Day attended by staff and board members in December 2021, the aim of which was to co-produce our strategy plan post pandemic. As a result we defined our vision, mission, values and priorities for 2022-23.

Our vision is for LS12 to be a strong, empowered and cohesive community where people are proud of where they live.

Our Mission is to listen to local people, building on strengths and working together innovatively to co-produce opportunities for our communities to flourish. Local people are empowered to give and receive support that enables them to progress along positive life pathways in a way that is right for them.

Our Values:

Empowerment – We will support local people to be confident in making informed decisions as individuals and as communities

Innovation – We will not be afraid to “think outside the box” or challenge the “status quo”

Inclusion – Reducing barriers – We want everyone to feel welcome, respected, supported and valued

Kindness – We will treat everyone with care and compassion

Joy – We will celebrate success and all that brings happiness within our communities

Sustainability – We will seek to find long term solutions that bring lasting positive change for our communities

Our Priorities

Putting ABCD at the heart of everything we do – giving our communities a voice

Supporting Children, Young People & Families to flourish and have positive relationships with their communities and each other

Increasing opportunity for local people to be more physically active and make informed choices about their health and wellbeing

To provide a safe, inclusive place for local people where everyone is welcome and everyone feels valued

Increasing awareness and understanding of the effects of climate change on our communities and how they can take action to make a difference

Branding & Identity – a new era, a new image

Developing successful social enterprises resulting in long term sustainability

We also underwent a re-branding exercise creating a fresh, modern instantly recognisable look for our communications culminating on the launch of our new website in early 2022.

New Wortley Community Association Limited

Trustees' report (continued) for the year ended 31 March 2022

Achievements and performance (continued)

A key priority this financial year has been to build upon our provision for children and young people and their families/carers. Our youth programme now offer a youth project 5 evenings a week including junior and senior youth club, a Youth Services youth club, and a Youth board and Youth café session. 'Our extensive Healthy Holidays programme of activities ran over the Easter, Summer and Christmas holidays offering varied activities such as multi-skills sports session, arts and craft and cooking. The children also designed a new mural for the outside area in partnership with local arts CIC, We Belong Here

The Youth Board (group of 15 young people) went on a 3 day residential trip to Snowdonia where they took part in a range of outdoor activities and team building exercises. The board play an important role in helping to shape our youth programmes and held elections for the first time this year to democratically elect a Chair and Vice Chair

We held a number of themed "treasure hunts" on a local green space, Jaily Field which were attended by up to 55 children and young people and their families. Other family orientated events include our Halloween Party, Bonfire Night Party and Christmas Party.

2022 will be an exciting year for New Wortley Community Centre as we look to deliver further youth sessions across the wider Armley ward. It will also see the launch of our Empower project working with children transitioning to high school in September 2022.

New Wortley Community Centre is committed to ensuring that all members of our communities feel welcome. Outreach work in our community resulted in the setting up of our Cultural Café in April 2021. Volunteers serve up food from around the world for those attending the café. The project provides an opportunities to engage with communities around tackling health inequalities and we have seen many examples of volunteers establishing friendships, seeking support with poor mental health, securing employment etc. as well as extending the support services to local people attending the café.

New Wortley Community Centre was successful in becoming the grant holder for the ABCD Pathfinder funding for Armley. This has seen the appointment of a Community Builder working with the local community to uncover and develop strengths and assets of individuals and groups helping to build social connections and fostering citizen-led actions.

ABCD working has already resulted in the setting up of New Wortley Wombles litter picking group led by local residents and the Dance Dolls & Divas groups organised and delivered by local youth people. The Community Builder has also set up a Community Voice group. The meeting location will move around Armley to ensure that as many people as possible are able to attend and have their ideas listened to.

A number of community events have taken place during the year including New Wortley Festival moving its location to a local green space, Jaily Field attended by several hundred people. The event was a day of celebration for the whole community. We also had a conference in recognition of International Women's Day organised by our Women's Group, an event to recognise and promote social justice on World Justice Day and a large scale multi agency community clean up event involving the local authority cleansing team, community policing team and housing teams.

As the Community Care Hub work came to an end, a number of organisation who worked as hubs have formed a movement which aims to continue to build on citizen-led activities and partnerships. This movement is called the Leeds Community Anchor Network. We are developing a mechanism for the experiences and voices of community members to be heard at the 'top table' of decision makers in the city. LCAN will not reach these aims in a short space of time and much of the work will be long-term, but it is important that we hold as an 'end game' a fairer more just society of thriving communities and equal access to services. New Wortley Community Centre has been an active member of the network since its inception and during 2022 will be working with 4 other trusted organisations across Armley to develop the Armley CAN.

New Wortley Community Association Limited

Trustees' report (continued) for the year ended 31 March 2022

Financial review

The net income for the year was £77,419, including net income of £62,760 on unrestricted funds and net income of £14,659 on restricted funds after transfers.

At the time of signing these accounts the charity has been impacted by the global Covid-19 virus. The trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to continue as a going concern.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £165,270.

The board of trustees reviewed and confirmed its reserves policy in August 2019 aiming to hold 3 months of unrestricted expenditure in reserve in order to enable the smooth running of the charity and to allow for an orderly winding up should the charity need to close. Prudent financial controls are in place to ensure that the organisation operates within the requirement of this policy and progress is reviewed monthly and reported on at monthly board meetings.

New Wortley Community Association Limited

Trustees' report (continued) for the year ended 31 March 2022

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees on 9/11/2022

Richard Goddard (Trustee)

New Wortley Community Association Limited

Independent examiner's report to the trustees of New Wortley Community Association Limited

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2022, which are set out on pages 9 to 19.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

14/11/2022

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

New Wortley Community Association Limited
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2022

| | Notes | 2022 Unrestricted funds £ | 2022 Restricted funds £ | 2022 Total funds £ | 2021 Total funds £ |
|--------------------------------------|-------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Income from: | | | | | |
| Donations and legacies | | - | | | 2,605 |
| Charitable activities | (2) | 212,918 | 361,876 | 574,794 | 525,888 |
| Other trading activities | | 6,013 | - | 6,013 | 2,500 |
| Bank interest | | 1 | - | 1 | 4 |
| Other income | (12) | 6,204 | - | 6,204 | 113 |
| Donated assets | (12) | 6,204 | - | 6,204 | - |
| Total income | | <u>231,340</u> | <u>361,876</u> | <u>593,216</u> | <u>531,110</u> |
| Expenditure on: | | | | | |
| Charitable activities | (3) | 192,308 | 317,285 | 509,593 | 453,392 |
| Loss on theft of donated asset | (12) | 6,204 | - | 6,204 | - |
| Total expenditure | | <u>198,512</u> | <u>317,285</u> | <u>515,797</u> | <u>453,392</u> |
| Net income / (expenditure) | | 32,828 | 44,591 | 77,419 | 77,718 |
| Transfers between funds | | 29,932 | (29,932) | - | - |
| Net movement in funds | | 62,760 | 14,659 | 77,419 | 77,718 |
| Fund balances brought forward | | 738,223 | 115,830 | 854,053 | 776,335 |
| Fund balances carried forward | (4) | <u>800,983</u> | <u>130,489</u> | <u>931,472</u> | <u>854,053</u> |

All incoming resources and resources expended derive from continuing activities.

New Wortley Community Association Limited

Balance sheet

as at 31 March 2022

| | 2022 | 2022 | 2022 | 2021 |
|--|----------------|----------------|----------------|----------------|
| | Unrestricted | Restricted | Total | Total |
| | £ | £ | £ | £ |
| Fixed assets | | | | |
| Tangible assets | (5) 635,713 | - | 635,713 | 651,113 |
| Total fixed assets | <u>635,713</u> | <u>-</u> | <u>635,713</u> | <u>651,113</u> |
| Current assets | | | | |
| Debtors and prepayments | (6) 31,327 | 5,570 | 36,897 | 9,762 |
| Cash at bank and in hand | (7) 137,867 | 125,419 | 263,286 | 197,782 |
| Total current assets | <u>169,194</u> | <u>130,989</u> | <u>300,183</u> | <u>207,544</u> |
| Current liabilities: | | | | |
| amounts falling due within one year | | | | |
| Creditors and accruals | (8) 3,924 | 500 | 4,424 | 4,604 |
| Total current liabilities | <u>3,924</u> | <u>500</u> | <u>4,424</u> | <u>4,604</u> |
| Net current assets / (liabilities) | <u>165,270</u> | <u>130,489</u> | <u>295,759</u> | <u>202,940</u> |
| Net assets | <u>800,983</u> | <u>130,489</u> | <u>931,472</u> | <u>854,053</u> |
| Funds | | | | |
| Unrestricted funds | 800,983 | - | 800,983 | 738,223 |
| Restricted funds | - | 130,489 | 130,489 | 115,830 |
| Total funds | <u>800,983</u> | <u>130,489</u> | <u>931,472</u> | <u>854,053</u> |

For the year ending 31 March 2022 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 9/11/2022

Richard Goddard (Trustee)

New Wortley Community Association Limited
Statement of cash flows
as at 31 March 2022

| | 2022 | 2021 |
|--|----------------|----------------|
| | £ | £ |
| Cash flows from operating activities: | | |
| Net cash provided by (used in) operating activities | <u>70,245</u> | <u>89,635</u> |
| Cash flows from investing activities: | | |
| Dividends and interest | - | 4 |
| Purchase of tangible fixed assets | <u>(4,741)</u> | <u>(3,323)</u> |
| Net cash provided by (used in) investing activities | <u>(4,741)</u> | <u>(3,319)</u> |
| Change in cash and cash equivalents in the reporting period | 65,504 | 86,316 |
| Cash and cash equivalents at the beginning of the reporting period | <u>197,782</u> | <u>111,466</u> |
| Cash and cash equivalents at the end of the reporting period | <u>263,286</u> | <u>197,782</u> |
| Reconciliation of net movement in funds to net cash flow from | 2022 | 2021 |
| | £ | £ |
| Net movement in funds for the reporting period (as per the | 77,419 | 77,718 |
| Adjustments for: | | |
| Depreciation charges | 20,141 | 19,338 |
| Dividends and interest from investments | - | (4) |
| (Increase) / decrease in debtors | (27,135) | 1,147 |
| Increase / (decrease) in creditors | <u>(180)</u> | <u>(8,564)</u> |
| Net cash provided by (used in) operating activities | <u>70,245</u> | <u>89,635</u> |
| Analysis of cash and cash equivalents | 2022 | 2021 |
| | £ | £ |
| Cash in hand | 1,041 | 338 |
| Notice deposits (less than 30 days) | <u>262,245</u> | <u>197,444</u> |
| Total cash and cash equivalents | <u>263,286</u> | <u>197,782</u> |

New Wortley Community Association Limited

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Freehold land: nil

Freehold buildings: 15% reducing balance

Annexed building: over the life of the lease (50 years)

Fixtures and fittings: over 4 years

Kitchen and office equipment: over 3 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

New Wortley Community Association Limited

Notes to the accounts continued

for the year ended 31 March 2022

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

2 Charitable activities

| | 2022 | 2022 | 2022 | 2021 |
|--|----------------|----------------|----------------|----------------|
| | Unrestricted | Restricted | Total | Total |
| | funds | funds | funds | funds |
| | £ | £ | £ | £ |
| Grants | | | | |
| British Triathlon | - | 4,500 | 4,500 | - |
| HM Revenue and Customs | - | 5,037 | 5,037 | 19,507 |
| Leeds City Council (LCC) | 500 | 119,924 | 120,424 | 126,466 |
| LCC Inner West Area Committee | - | 1,000 | 1,000 | - |
| Leeds Civic Trust | - | 450 | 450 | - |
| Leeds Community Foundation (LCF) | 6,000 | 36,400 | 42,400 | 55,839 |
| Leeds Mind | - | 12,470 | 12,470 | - |
| Nationwide Building Society | 24,203 | - | 24,203 | - |
| Street Games UK | - | 3,000 | 3,000 | - |
| The Henry Smith Charity | - | 30,000 | 30,000 | 30,000 |
| The National Lottery Community Fund | - | 146,678 | 146,678 | 90,975 |
| Voluntary Action Leeds | 2,000 | - | 2,000 | 7,028 |
| Wades Charity | - | 2,000 | 2,000 | 3,500 |
| Forum Central | - | - | - | 4,000 |
| Labour Group Office | - | - | - | 1,500 |
| We Are Resource | - | - | - | 1,000 |
| WRAP | - | - | - | 9,674 |
| Yorkshire Building Society | - | - | - | 600 |
| Donations | 3,874 | 211 | 4,085 | - |
| Contracts | | | | |
| Leeds City Council ASC | 84,489 | - | 84,489 | 99,400 |
| NHS Leeds CCG | 31,256 | - | 31,256 | 31,675 |
| Touchstone Live Well | 20,000 | - | 20,000 | 26,688 |
| Charges for charitable services | | | | |
| Café income, lunch club and supper clubs | 16,356 | 115 | 16,471 | 8,746 |
| Food store | 4,909 | - | 4,909 | - |
| Room hire | 17,093 | - | 17,093 | 9,160 |
| Other activities income | 2,238 | 91 | 2,329 | 130 |
| | <u>212,918</u> | <u>361,876</u> | <u>574,794</u> | <u>525,888</u> |

New Wortley Community Association Limited
Notes to the accounts continued
for the year ended 31 March 2022

| 3 Charitable activities | Notes | 2022 | 2022 | 2022 | 2021 |
|-------------------------------------|-------|--------------------|------------------|----------------|----------------|
| | | Unrestricted funds | Restricted funds | Total funds | Total funds |
| | | £ | £ | £ | £ |
| Staffing costs | 3a | 100,142 | 211,948 | 312,090 | 305,342 |
| Catering supplies | | 103 | 28,710 | 28,813 | 9,531 |
| Professional fees | | 17,531 | 7,900 | 25,431 | 19,748 |
| Staff training | | 40 | 1,546 | 1,586 | 414 |
| Events and activities | | 3,979 | 30,703 | 34,682 | 26,962 |
| Consumables and sundry items | | 1,050 | 584 | 1,634 | 498 |
| Repairs and renewals | | 10,350 | 3,490 | 13,840 | 6,229 |
| Advertising and publicity | | 895 | 2,335 | 3,230 | 771 |
| Cleaning and sanitation | | 4,118 | 16 | 4,134 | 3,274 |
| Insurance | | 4,366 | 103 | 4,469 | 3,420 |
| Licences, membership and admin fees | | 3,851 | 5,414 | 9,265 | 10,981 |
| Rent and rates | | 192 | 92 | 284 | 1,017 |
| Safety and security | | 438 | 1,644 | 2,082 | 2,852 |
| Telephone and internet | | 4,374 | 1,129 | 5,503 | 5,956 |
| Travel and subsistence | | 408 | 807 | 1,215 | 814 |
| Bank charges | | 290 | - | 290 | 224 |
| Depreciation | | 20,141 | - | 20,141 | 19,338 |
| Utilities | | 11,952 | - | 11,952 | 9,255 |
| Independent examination | | 2,640 | - | 2,640 | 2,640 |
| Equipment and materials | | 4,211 | 8,117 | 12,328 | 15,925 |
| Vehicle hire and maintenance | | 361 | 12,747 | 13,108 | 3,201 |
| Grants repaid | | - | - | - | 5,000 |
| Shop expenses | | 876 | - | 876 | - |
| Total expenditure | | 192,308 | 317,285 | 509,593 | 453,392 |

| 3a Staff costs and numbers | 2022 | 2021 |
|----------------------------|----------------|----------------|
| | £ | £ |
| Gross salaries | 289,268 | 279,469 |
| Social security costs | 19,851 | 19,224 |
| Employment allowance | (4,000) | (4,000) |
| Pensions | 4,364 | 4,353 |
| Payroll administration | 2,608 | 2,630 |
| Redundancy costs | - | 6,694 |
| | 312,090 | 308,370 |

The average number of employees during the year was 17.2, being an average of 12.4 full time equivalent (2021: 15.4, 10.3 FTE). There were no employees with emoluments above £60,000.

| Defined contribution pension scheme | 2022 | 2021 |
|---|-------|-------|
| | £ | £ |
| Costs of the scheme to the charity for the year | 4,364 | 4,353 |

New Wortley Community Association Limited

Notes to the accounts continued

for the year ended 31 March 2022

| 4 Restricted funds | Balance b/f | Incoming | Outgoing | Transfers | Balance c/f |
|-------------------------------|----------------|----------------|----------------|-----------------|----------------|
| | £ | £ | £ | £ | £ |
| BL Building Blocks Revenue | 30,481 | 146,978 | 104,102 | (7,000) | 66,357 |
| Power to Change | 106 | - | 106 | - | - |
| Healthy Holidays | 9,639 | 30,196 | 32,386 | (500) | 6,949 |
| Urban Task Force | 10,259 | 8,300 | 14,931 | (304) | 3,324 |
| Nationwide Housing Project | 50 | - | 50 | - | - |
| LCF Suicide Prevention | 667 | - | 667 | - | - |
| Mental Health Forum | 944 | - | - | - | 944 |
| Pears Foundation | 1,675 | - | 1,675 | - | - |
| Street Games | 252 | 3,000 | 2,788 | (464) | - |
| Violence Reduction Unit | 2,054 | 5,164 | 5,885 | (890) | 443 |
| LCC Rhinos | 500 | - | 500 | - | - |
| LCC Centre improvements | 2,319 | 4,761 | 3,916 | (3,164) | - |
| ASC Covid | 819 | - | 819 | - | - |
| LCF BME | 7,979 | 115 | 5,967 | (1,604) | 523 |
| Henry Smith | 4,600 | 30,000 | 19,931 | - | 14,669 |
| LCC Hub | 34,451 | 59,500 | 81,307 | (9,000) | 3,644 |
| LCC Lunch club | 372 | 2,381 | 2,267 | - | 486 |
| Forum Central | 1,660 | - | 1,344 | (316) | - |
| Wades Charity | 2,492 | 2,000 | 1,953 | (1,280) | 1,259 |
| Womens Focus Group | 621 | - | 621 | - | - |
| WRAP | 3,890 | - | 3,890 | - | - |
| ABCD | - | 27,241 | 8,316 | (440) | 18,485 |
| Bike Library | - | 4,535 | 671 | - | 3,864 |
| LCC Inner West Area Committee | - | 1,000 | 1,000 | - | - |
| Digital Inclusion PHE | - | 11,002 | 4,757 | (3,410) | 2,835 |
| Leeds Civic Trust | - | 450 | 450 | - | - |
| Leeds Mind | - | 12,470 | 8,711 | (1,560) | 2,199 |
| New Wortley Festival | - | 2,500 | 1,988 | - | 512 |
| LCC Youth Work | - | 5,246 | 1,250 | - | 3,996 |
| HMRC JRS | - | 5,037 | 5,037 | - | - |
| | <u>115,830</u> | <u>361,876</u> | <u>317,285</u> | <u>(29,932)</u> | <u>130,489</u> |

Fund purposes and explanation of transfers overleaf

New Wortley Community Association Limited

Notes to the accounts continued

for the year ended 31 March 2022

4 Restricted funds continued

| Fund name | Purpose of restriction |
|-------------------------------|---|
| BL Building Blocks Revenue | To support a project employing up to 8 staff supporting people from our community and putting in the building blocks to help them improve their lives. This includes support, training, education, activities for all ages, routes to employment, confidence building, one to one support and signposting to alternative services |
| Power to Change | To spend on capital project – New Entrance to the old building. |
| Healthy Holidays | For activities for local residents (mainly young people and families) |
| Urban Task Force | Community gardening project for socially isolated local people |
| Nationwide Housing Project | Funding to support New Wortley Housing Association development. |
| LCF Suicide Prevention | Men's Weekly Walking group followed by 2 course hot meal |
| Mental Health Forum | For Health and wellbeing support group that meets weekly at the centre |
| Pears Foundation | Towards the costs of establishing a youth board and youth café |
| Street Games | Project to get local people to be more active |
| Violence Reduction Unit | Youth creative arts project |
| LCC Rhinos | Project to get local people more active |
| LCC Centre improvements | Towards various improvements including Intruder alarm, kitchen equipment and CCTV improvement |
| ASC Covid | Support to local people during COVID19 pandemic |
| LCF BME | For the Cultural Café project |
| Henry Smith | Contribution towards CEO salary |
| LCC Hub | Support to local community during COVID19 pandemic |
| LCC Lunch club | Hot meal service for local residents |
| Forum Central | COVID19 awareness campaign for young people |
| Wades Charity | Women's Walking Group |
| Womens Focus Group | Peer-to-peer support group for local woman |
| WRAP | To set up and develop an area within the community centre as a Food Bank |
| ABCD | Towards Asset Based Community Development project |
| Bike Library | To upgrade bike library premises |
| LCC Inner West Area Committee | Diversionsary Towards activities in New Wortley taking place between Halloween and bonfire night |
| Digital Inclusion PHE | To support local people who face digital inclusion barriers with training and access to equipment |
| Leeds Civic Trust | Towards Take a Seat project |
| Leeds Mind | Towards courses to support socially isolated who are experiencing low mood living in Leeds |
| New Wortley Festival | Towards the community event that celebrates all that is great about the local community |
| LCC Youth Work | Towards expansion of youth projects across 3 venues across New Wortley and Armley |
| HMRC JRS | Towards furlough staff wages |

New Wortley Community Association Limited
Notes to the accounts continued
for the year ended 31 March 2022

4 Fund transfers

Transfers were made from restricted grant funding to unrestricted funds in respect of the following:

| | £ | £ |
|---|---------------|---------------|
| Catering | 3,532 | 3,906 |
| Room hire | 20,486 | 5,200 |
| Rent | 2,500 | 4,250 |
| Minibus | 250 | - |
| Contribution to activities | - | 314 |
| Fixed asset purchases for general purposes of the charity | 3,164 | 3,323 |
| | <u>29,932</u> | <u>16,993</u> |

5 Tangible assets

| | Vehicle | Fixtures and fittings | Annexed building | Kitchen/ office | Land and buildings | Total |
|-----------------------------|----------|--------------------------|---------------------|--------------------|-----------------------|----------------|
| <u>Cost</u> | £ | £ | £ | £ | £ | £ |
| At 1 April 2021 | - | 46,836 | 701,926 | 6,571 | 178,772 | 934,105 |
| Additions | 6,204 | 4,741 | - | - | - | 10,945 |
| Disposals | (6,204) | - | - | - | - | (6,204) |
| At 31 March 2022 | <u>-</u> | <u>51,577</u> | <u>701,926</u> | <u>6,571</u> | <u>178,772</u> | <u>938,846</u> |
| <u>Depreciation</u> | | | | | | |
| At 1 April 2021 | - | 45,176 | 69,029 | 4,356 | 164,431 | 282,992 |
| Depn reversed re. disposals | - | - | - | - | - | - |
| Charge for year | - | 2,845 | 14,038 | 1,108 | 2,150 | 20,141 |
| At 31 March 2022 | <u>-</u> | <u>48,021</u> | <u>83,067</u> | <u>5,464</u> | <u>166,581</u> | <u>303,133</u> |
| <u>Net book value</u> | | | | | | |
| At 31 March 2022 | <u>-</u> | <u>3,556</u> | <u>618,859</u> | <u>1,107</u> | <u>12,191</u> | <u>635,713</u> |
| At 31 March 2021 | <u>-</u> | <u>1,660</u> | <u>632,897</u> | <u>2,215</u> | <u>14,341</u> | <u>651,113</u> |

6 Debtors and prepayments

| | 2022 | 2021 |
|----------------|---------------|--------------|
| | £ | £ |
| Debtors | 5,307 | 9,762 |
| Prepayments | 2,141 | - |
| Accrued income | 29,449 | - |
| | <u>36,897</u> | <u>9,762</u> |

7 Cash at bank and in hand

| | 2022 | 2021 |
|--------------|----------------|----------------|
| | £ | £ |
| Cash at bank | 262,245 | 197,444 |
| Cash in hand | 1,041 | 338 |
| | <u>263,286</u> | <u>197,782</u> |

New Wortley Community Association Limited
Notes to the accounts continued
for the year ended 31 March 2022

| 8 Creditors and accruals | 2022 | 2021 |
|---------------------------------|--------------|--------------|
| | £ | £ |
| Creditors | 1,284 | 1,884 |
| Accruals | 3,140 | 2,640 |
| Credit card | - | 80 |
| | <u>4,424</u> | <u>4,604</u> |

9 Legal charges over tangible assets

The Big Lottery Fund holds a legal charge of the property at 40 Tong Road, Leeds. This charge will remain in effect until 30 January 2035 (the grant period). The value of the charge is £686,647 and would be repayable if the charity is in breach of any of the conditions of the grant.

10 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees, Chief Executive Officer and the Operations Manager. The total employee benefits received were £75,822 (previous year: £35,500).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

11 Transactions with New Wortley Housing Association Limited

New Wortley Community Association (NWCA) is the sole member of New Wortley Housing Association Limited (NWAHA), a company limited by guarantee number 11059346, and therefore controls that company.

Whilst there were no transactions involving NWAHA during the year, NWCA received funding from Nationwide towards the costs of establishing the Housing Association project. This funding was awarded to NWCA and are therefore included within these accounts. There are no balances outstanding between the two entities.

12 Donated assets

During the year, a minibus was donated to the charity. It has been recognised in the accounts at fair value.

The minibus was stolen in the year and an insurance claim made resulting in a pay-out to the charity being the fair value of the minibus.

New Wortley Community Association Limited

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2022

| | 2022 Unrestricted funds £ | 2021 Unrestricted funds £ | 2022 Restricted funds £ | 2021 Restricted funds £ | 2022 Total funds £ | 2021 Total funds £ |
|--------------------------------------|------------------------------------|------------------------------------|----------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Income | | | | | | |
| Donations and legacies | - | 2,305 | - | 300 | - | 2,605 |
| Charitable activities | 212,918 | 207,439 | 361,876 | 318,449 | 574,794 | 525,888 |
| Other trading activities | 6,013 | 2,500 | - | - | 6,013 | 2,500 |
| Bank interest | 1 | 4 | - | - | 1 | 4 |
| Other income | 6,204 | 113 | - | - | 6,204 | 113 |
| Total income | 225,136 | 212,361 | 361,876 | 318,749 | 587,012 | 531,110 |
| Expenditure | | | | | | |
| Charitable activities | 192,308 | 178,837 | 317,285 | 274,555 | 509,593 | 453,392 |
| Total expenditure | 192,308 | 178,837 | 317,285 | 274,555 | 509,593 | 453,392 |
| Net income / (expenditure) | 32,828 | 33,524 | 44,591 | 44,194 | 77,419 | 77,718 |
| Transfers between funds | 29,932 | 16,993 | (29,932) | (16,993) | - | - |
| Net movement in funds | 62,760 | 50,517 | 14,659 | 27,201 | 77,419 | 77,718 |
| Fund balances brought forward | 738,223 | 687,706 | 115,830 | 88,629 | 854,053 | 776,335 |
| Fund balances carried forward | 800,983 | 738,223 | 130,489 | 115,830 | 931,472 | 854,053 |