

Company Registration No. 01602467

Charity No. 512186

# **St Catherine's Hospice (Lancashire) Limited**

**A Company Limited by Guarantee**

**Directors' Report and Accounts**

**For The Year Ended**

**31 March 2024**



## ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED

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**ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED****REFERENCE AND ADMINISTRATIVE INFORMATION**

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<b>Founder</b>	The late Mrs C Sharples
<b>Patrons</b>	Sir B Beaumont Mr M Lawrenson Sir D Nichol Ms T Merry Dr L Livesey Dr S Crean
<b>Honorary Vice Presidents</b>	His Worship the Mayor of Chorley His Worship the Mayor of Preston His Worship the Mayor of South Ribble
<b>President</b>	Mr J C Hughes MBE
<b>Members of the Board:</b>	
<b>Chairman</b>	Mr J G Chesworth
<b>Members</b>	Mr M J Lough Mr T R Frier Mr P A Franks Mrs L Norris Mrs M L Cox Dr D T Shakespeare Ms A K Van Duyvenvoorde Ms C M Burgess Mrs S Cullen Mrs B J Hodson (appointed 28 April 2023) Mr Y G V Ahmed (appointed 16 June 2023) Ms R J Adamson (appointed 7 February 2024)
<b>Key Management Personnel:</b>	
<b>Chief Executive and Company Secretary</b>	Mrs L A Kelly
<b>Medical Director</b>	Dr A J Fletcher
<b>Director of Nursing, Governance and AHPs</b>	Mr J Brash
<b>Director of Nursing, Governance and AHPs – Designate</b>	Ms T Earley
<b>Director of Finance and Business</b>	Mr D Winstanley
<b>Director of People and Organisational Development</b>	Mrs K Overend
<b>Director of Marketing and Engagement</b>	Mrs N Hodgkiss-Cook
<b>Registered Charity No.</b>	512186
<b>Registered Office</b>	St Catherine's Hospice Lostock Lane Lostock Hall Preston, PR5 5XU
<b>Auditor</b>	MHA Richard House 9 Winckley Square Preston, PR1 3HP

# ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED

## REPORT OF THE TRUSTEES

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The Board of Trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and the audited financial statements for the year ending 31 March 2024, which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

### Structure, Governance and Management

The charity is a charitable company limited by guarantee and was set up on 7 December 1981. It is constituted and governed by a Memorandum & Articles of Association, which are updated regularly.

The Articles of Association currently allow for an Association and members of the Association to elect from their number trustees who constitute the Hospice Board. The chairman and vice-chairman are elected by the trustees from amongst their own number.

Governance arrangements are described in a Governance Manual. This is founded on the Memorandum and Articles of Association. The Board delegates relevant business to committees which were reviewed in 2021 and new committees came into being in 2022/23 to reflect the 5 Year Plan the hospice is working to. The committees are now Patient Care, Knowledge Exchange, Communications and Engagement, Income and Business, People, EDI and Governance, IT and Data Management and Finance & Audit. There are also sub-committees which report into the committees – Safety, Health and the Environment, Patients and Families and, Equality, Diversity and Inclusion. Membership of each committee is determined by the Board. Each committee operates to standing orders and terms of reference.

The Governance Manual includes sections on the appointment of trustees, it describes the process for which recent appointments have been made which is through a transparent and open recruitment process with the opportunities widely promoted. Appointments may be made by the Board but they have to be supported by the Association at the AGM. Induction of trustees includes participation in the hospice's induction programme for staff and volunteers as well as specific components for their role such as an introduction to governance alongside meetings with the senior management team. There is a development programme for trustees which includes regular performance reviews with the Chair or Vice-Chairs, training / updating requirements, meetings with the CEO and attendance at staff and volunteer seminars. An independent review of governance was carried out in 2021 which was benchmarked against the Charity Governance Code and other Charities. The main areas identified for development included Equality, Diversity and Inclusion and a review of the committee structure as detailed above. A follow up review is planned 2024/25.

The Quality and Governance Sub-Committee oversees governance of clinical matters such as safeguarding, policies, audit, medicines management, infection prevention, training etc and reports into the Patient Care Committee. There is a comprehensive range of policies, standards and protocols covering all aspects of clinical work which are reviewed and updated on a regular basis. Financial matters, including budgets, review of accounts and financial controls, are dealt with through the Board and the Finance & Audit Committee.

Remuneration for the charity is determined by the board advised by the People, EDI and Governance Committee. Pay is reviewed at least once per year and is benchmarked from the industry standard and cost of living indices. All salaries are job evaluated against a set of agreed criteria and subsequently revised alongside benchmarking with competitors.

The full Board of Trustees meets at least four times a year, with additional meetings being convened as required. Planning Days involving trustees and senior staff are a regular feature of Hospice working arrangements. Seminars involving all colleagues take place twice a year usually in spring and autumn. Annual Business Plans describe strategic and operational direction and are supported by other strategic and management documents such as the 5 Year Plan which commenced in April 2021.

## **ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED**

### **REPORT OF THE TRUSTEES (continued)**

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The charity has strong relationships with partners including the NHS, commissioners, local councils, academic institutions and other hospices. St Catherine's has a memorandum of understanding with the University of Central Lancashire. Members of the senior team play an active role in various local groups which include developing a strategy and collaborative working for end of life care in Central Lancashire.

#### **Objectives and Activities for Public Benefit**

In accordance with the objects set out in the Memorandum and Articles of Association, St Catherine's supports patients with life shortening illnesses, and those important to them, to have quality of life to the end of life. Our vision is that everyone in Central Lancashire has quality of life to the end of life. Building on this, the 5 Year Plan (2021-2026) aims to reduce unnecessary suffering and frustration through improved coordination, integration, responsiveness and accessibility. The 5 Year Plan was developed with the support of the Patients and Families Sub-Committee who were fully concordant with its aims and objectives. The area served includes Adlington, Chorley, Longridge, Preston and South Ribble. St Catherine's Hospice works closely with GP practices, Lancashire Teaching Hospitals Trust, Lancashire and South Cumbria Foundation Trust, the Integrated Care Board, the Clinical Network, local Councils, academic institutions and other partners to further its aim of improving end of life care for all.

The Board of Trustees refer to the Charity Commission's general guidance on public benefit when reviewing the charity's aim and objectives and in planning future activities. In particular, the Board consider how planned activities will contribute to the aims and objectives they have set. This is undertaken on an annual basis and includes feedback from patients, families and local people. Patients and families are able to feedback direct through the hospice's website and comments are reviewed at the Quality and Governance Sub-Committee, the Patients and Families Sub-Committee and the Communications and Engagement Committee. The Board undertakes a full review of how the charity has achieved its purpose at the final meeting of that year using both qualitative and quantitative data.

#### **Strategic Report**

##### **Background**

St Catherine's Hospice opened in 1985 and has a highly respected reputation for effectively caring for people with life-shortening illnesses living in Central Lancashire.

The Chief Executive is responsible for the day-to-day running of the Hospice which is governed by a Board of Trustees. Specialised care services are clinically led by the Medical Director (who is one of five Consultants in Palliative Medicine working in the locality) supported by medical staff, doctors in different stages of training and nursing and social work teams which are led by the Director of Nursing, Governance & AHPs.

St Catherine's plays a full and active part in the development of local, regional and national healthcare strategies through our links with local providers and bodies such as the Clinical Networks, the Palliative and End of Life Care Cross-Boundary Meeting, the Palliative and End of Life Care Strategic Leaders Group, the Big Room and many more influencing groups. Further to this, in April 2022 St Catherine's became a founding partner in a collaborative of nine hospices delivering services in Lancashire and South Cumbria – Lancashire and South Cumbria Hospices Together. The collaborative wants to ensure that the population of Lancashire and South Cumbria gets the very best Palliative and End of Life Hospice Care and to exemplify what the very best hospice care is, by collaborating to shape the future, progressing with purpose and achieving together.

The charity works hard to maintain strong relationships with local people and surrounding communities including councils, other health providers, businesses, other charities and educational establishments. This engenders a genuine sense of local belonging and services that are continuously adapted to meet the needs and priorities of local people.

##### **Objectives and activities**

The purposes of the charity are clearly laid out in documents that build on the Memorandum and Articles of Association and Governance Manual. St Catherine's vision is that everyone has quality of life to the end of life.

## ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED

### REPORT OF THE TRUSTEES (continued)

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The hospice works in partnership with patients and those important to them to help them achieve their wishes for the end of life. Our experienced team of doctors, nurses, social workers, counsellors and physiotherapists provide care and support to people at the hospice, in clinics and in their own homes. Our services are open to patients over the age of 18 regardless of race, religion, sexual orientation, age or diagnosis. We provide care to people with a range of diagnoses including cancer, neurological conditions and end stage respiratory and heart disease. We also provide support to families and carers including children and young people.

Services provided by St Catherine's Hospice:

- In-patient care, with 19 beds – the majority are single rooms with facilities for relatives to stay overnight;
- Medical Outpatient Clinics which are led by palliative medicine consultants and speciality doctors;
- Lymphoedema services for adults and children;
- A Community Clinical Nurse Specialist Team provides expert advice and support for people in their own homes. The team holds a caseload of over 300 people at any one time;
- Hospice at Home Service – the original pilot ended in April 2024 but the Hospice has been successful in finding further funding to continue the service until September 2025 – which provides hands-on care and practical and emotional support, working in partnership with district nurses and GPs;
- Support services include: physiotherapy, complementary therapies, psychological and spiritual care, family and bereavement support (led by qualified social workers);
- A volunteer befriending service which provides respite for carers and helps to combat loneliness and isolation many people feel when experiencing serious illness;
- A café and community hub called The Mill, 250m from the main hospice building; The Mill is within St Catherine's Park which is open to the public covering an area of about 22 acres. The aim is to dispel myths and fear of hospices and help people to feel welcome and comfortable. St Catherine's Park affords a space for relaxation, remembrance and reflection;
- Compassionate Community Services – now in its second year – is centred around empowering people and communities to help themselves and each other with support through bereavement and end of life care;
- Knowledge Exchange Services and a Communications Team underpin all hospice services and provide access to information and resources to help people help themselves through social media and our website. The Knowledge Exchange Team also supports health and social care professionals throughout Central Lancashire with training and education.

The charity encourages open access and actively seeks to involve patients, users and stakeholders in its decision making through accessible feedback channels online, in print and through the Patients and Families Sub-Committee.

**Main activities to deliver income include:**

- High quality care, information and advice
- A strong, trusted reputation
- Local relationships with individuals, organisations, businesses and other partners
- Donations
- Donations in Wills
- Fundraising events
- Lottery
- Two newsletters a year to approximately 30,000 people
- Communications through media, social media and leaflets
- Hospice charity shops
- The Mill café, community hub and catering service
- Bids into public and charitable funds

## **ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED**

### **REPORT OF THE TRUSTEES (continued)**

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#### **Strategic planning and performance monitoring**

The strategy for achieving the hospice's stated aim is clearly laid out in St Catherine's 5 year strategy 2021-2026, annual business plans and budget.

St Catherine's has robust strategic and operational development processes with monitoring at all levels and especially to the Board. Staff and volunteer feedback is incorporated into the preparation of the business plan through regular team meetings, appraisals and one-to-one meetings. The Business Plan is also discussed through the staff and volunteer seminars.

The Board (currently 13 trustees) meet with senior officers at a planning day in December to consider key strategic developments and to review the external environment. The annual business plan and budget is finalised at a special Board Planning Event in March. The CEO and senior officers all support each Board meeting. Colleagues, from all levels of the organisation, have regular opportunities to meet board members including through the seminar programme, celebration events and quarterly formal visits carried out by trustees who then report back directly to the board.

The business plan is posted on the wall of each office and staff area. The Vision for St Catherine's Hospice (Lancashire) Limited is:

#### **Quality of Life To The End Of Life**

**Our values are:**

**Caring, Compassionate and Committed**

The business plan and budget are monitored each quarter through trustee-led committees which have clear aims and objectives for the year from the annual business plan. Progress is reported on and monitored through standard reporting formats that measure progress with agreed actions and key performance indicators. These reports include red / amber / green grading in addition to agreed measurable data, qualitative information and risk management. Our main risks are to relationships, resources and reputation.

Committees, sub-committees and the Board receive regular information on patient feedback – including compliments and complaints - which include a live feedback system directly onto the hospice website; reports and follow-up action plans from regulatory inspections; reports from trustees who carry out four independent inspections of hospice activity annually; action plans following key reports and inquiries; specialist information with regard to Safeguarding, Caldicott, Accountable Officer etc. They also consider media articles and reports.

The directors' team and managers' team also hold regular performance meetings with regard to the delivery of the business plan.

The last CQC inspection, 2019, graded St Catherine's as good overall and outstanding for care. Comments in the report are exceptional and can be viewed on the CQC website. A CQC monitoring meeting took place in October 2023, and off-site data monitoring has continued since the pandemic which has indicated no requirement for the CQC to change their rating or to complete an inspection.

The ultimate measure of success is feedback from the community and levels of financial support received. The main tools for measuring success are included in the business plan, committee and board reporting frameworks. What matters most, is that the charity continues to meet the needs of local people.

#### **New activities**

The Support Team welcomed their first paid counsellor position in September 2023 which will further boost the activities the support team are able to offer to patients and families on the inpatient unit and in the community.

A 'walk and talk' counselling option has been introduced to help those people who prefer to be in a less formal environment.

## ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED

### REPORT OF THE TRUSTEES (continued)

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Two new Therapy Dogs have been welcomed to the team to provide support to patients and families, especially those with young children.

We have begun to improve facilities and activities for families with young children to make the hospice environment more welcoming and comfortable.

Various teams from across the organisation delivered a multi-faith event at the hospice during Dying Matters Week, inviting faith leaders from all over the area to discover more about our holistic approach to end-of-life care. Following the work of the newly formed Research and Innovation Committee the hospice is hosting its first PhD study, in partnership with UCLan, on how digital connectivity can support improvements to end of life care. St Catherine's is also taking part in its first national research study which is looking at symptom management in the last days of life.

The Community Team introduced new 're-set weeks' which have reduced waiting lists and means we are seeing more people sooner.

#### Service Development

- The hospice continues to play an active role in supporting the local health economy and is integrated with many service improvement forums such as The Big Room, the Central Lancashire Palliative and End of Life Care Cross Boundary Meeting, the Urgent and Emergency Care Oversight Group and many more.
- Following on from working with the former CCGs, Lancashire Teaching Hospitals Trust and Lancashire and South Cumbria Foundation Trust, the £750k of recurrent funding secured in 2021/22 has enabled the expansion of the community service by 50% as well as creating new Compassionate Communities roles in 2022/23.
- The Community Service engaged in a Continuous Improvement Programme with support from Lancashire Teaching Hospitals Trust in 2021/22. The aim of the programme is to enable the service may reach more people. This has continued throughout 2023/24 and improvements have included reducing duplication and administrative burden on specialist nurses alongside improvements to IT to enable them to see more people sooner.
- A new 'Assurance Framework' has been developed which brings together all audit and compliance activity and monitors progress over time. It also clearly demonstrates how safe care is being delivered and provides regulatory assurance.
- The Knowledge Exchange Team continued with in-person training alongside virtual training which included sessions for care homes and District Nurses. The team delivered 31 in-person and 21 virtual sessions to 747 individuals. This included 236 first year UCLan students as their first exposure to palliative and end of life care and 102 4<sup>th</sup> Year Medical students.
- The Compassionate Communities team ran Last Days Matter training in-person in the hospice – open to all – for 68 people over 10 sessions. 133 people had Compassionate Conversations training over 15 sessions, delivered face-to-face in the hospice and out in the community, for community groups and volunteers. Five of these sessions were specifically for St Catherine's staff and volunteers.
- The hospice continued its project – funded from the Masonic Charitable Trust – to look at barriers to accessing the hospice services from Black, Asian and Minority Ethnic communities. Implemented changes during the year include developing an Accessible Communications Framework, producing patient information leaflets in languages other than English, and introducing an accessibility toolbar on our website. This enables visitors to customise content to best meet their requirements, and includes a screen reader, translations, styling options, reading aids. An Equality, Diversity and Inclusivity steering group was also set-up in the year.

## ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED

### REPORT OF THE TRUSTEES (continued)

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- The Environmental Forum – set-up last year – to look at the environmental footprint of the hospice and seek to promote ways to minimise its environmental impact, has met through the year and introduced new initiatives to save energy and recycle, as well as developing a new Environmental and Sustainability policy.
- We continued to develop the resources section of the website which provided useful information on a variety of topics aiming to help people help themselves with grief and loss, anxiety, difficult conversations and much more. A quarterly e-newsletter for health and social care professionals was launched which covers the referral process and signposting our services and support we provide. Overall unique website visitors were almost 20% higher than plan.
- The Vantage incident management system has been developed throughout the year, making it an easier place for staff and volunteers to report near misses as well as incidents. The user-friendly system produces reports and dashboards to help identify themes and trends and the 'Report It To Sort It' campaign has continued to see an increase in the year-on-year reporting of near misses.
- We also reviewed, updated and re-launched its Freedom To Speak Up initiative which is an established communication channel for staff and volunteers to raise concerns, make suggestions and provide feedback. New Freedom To Speak Up Guardians have been appointed and trained and the re-launch has strengthened our approach in being a listening organisation.

#### Income Generation Activity

- Sales at the St Catherine's shops grew in the year to record highs – boosted by the first full year of operation of the City Store in Preston which opened in Q2 of 2022/23.
- The Social Enterprise has continued to grow its events programme at the Mill Café with an increase in numbers for Christmas Party Nights, an additional New Years Eve evening event and live music events. The Café maintains its high levels of occupancy for regular café bookings through its inside covers of 114 with 48 additional covers outside.
- Following on from the lottery's 30<sup>th</sup> anniversary year and a return to canvassing, we saw both an increase in member numbers and a higher financial contribution than the previous financial year.
- The Hospice was awarded the best "Not For Profit" award at Lancashire's Red Rose awards in recognition of our innovative approach to business and strength of our income strategies.
- The program of each shop holding their own events through the year continued, and these were complimented by pop-up wedding dress and prom dress events that proved exceptionally popular.
- We joined forces in the year with the Love Longridge group for the town's popular Soapbox Derby, the proceeds from the event being donated to the Hospice in addition to raising help raise awareness in one of the communities furthest away from the Hospice.
- Our first charity ball was held since before the pandemic and was a huge success, with another being planned for Autumn 2024.
- Social media channels were further developed with an 88% increase in LinkedIn Connections, 10% increase in Facebook followers and 23% increase in Facebook engagement.

Further details of achievements are available on the hospice website and via Facebook and Twitter feeds.

The charity is extremely grateful for the dedication of its many volunteers who are involved in every area of the Hospice's activity. Around 600 volunteers give freely of their time and talents to help in the Hospice, at events, in charity shops, fundraising, administration, and in many other activities.

Finally, St Catherine's continues to be deeply grateful for the remarkable generosity that continues to be shown by the people of Central Lancashire.

## **ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED**

### **REPORT OF THE TRUSTEES (continued)**

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#### **Achievements and Performance for Public Benefit**

Information on the services and achievements of the charity is included in the Annual Review which is circulated at the AGM in October each year and is available thereafter. Website and social media outputs provide daily updates of activity and the public can comment – positively or critically - on services received from St Catherine's, directly onto the website.

St Catherine's reached 12% more people in 2023/24 than we did the year before, boosted by the introduction of the Hospice at Home service:

Community Clinical Nurse Specialist Service – 1,028

Lymphoedema – 536

In Patient Unit – 323

Hospice at Home - 267

The Support Team – 229

Allied Health Professionals – 196

Knowledge Exchange: Education and Training – 747

The Advice Line for health professionals, patients and carers – 1,253

#### **Ethical fundraising**

St Catherine's adheres to the high ethical standards set by the Fundraising Regulators Fundraising Code of Practice, to ensure all fundraising activities are legal, open, honest and respectful.

The Hospice carries out all its own fundraising with just one exception: lottery membership canvassing, some of which is carried out by a third party. The company concerned, Supporting Essential Charities Fundraising Ltd (SEC) has an immaculate reputation and attracts new membership from a lottery booth in public places such as shopping malls, DIY stores and supermarkets - canvassing in these outlets re-commenced in the last quarter of the financial year.

The Head of Promotions and Hospice Management meet regularly with SEC to monitor their work. Trustees oversee the fundraising activity of the Hospice and third party fundraisers.

We monitor and record the number of complaints we receive each year and share this data with the Fundraising Regulator on request, no formal complaints have been received about the third party or about the charity's fundraising activity this year and there have been no requests from the Fundraising Preference Service to remove any names from our mailing list.

Relevant training on the policy is provided to all staff and volunteers involved in fundraising, lottery and trading and also SEC fundraising.

## ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED

### REPORT OF THE TRUSTEES (continued)

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#### Financial Review

The statements of financial activities for the year are set out on pages 16 and 17 of the financial statements.

Group income for the year was £9,038k (2023: £8,905k) and the income to the charity was £6,715k (2023: £6,846).

Group expenditure for the year was £9,873k (2023: £8,407k) and the expenditure for the charity was £7,564k (2023: £6,356k).

Overall group deficit for the year was £769k (2023: £418k surplus) and the deficit to the charity was £841k (2023: £462k surplus).

#### Reserves

Total reserves at 31 March 2024 are £14,543k, of which £7,241k are general unrestricted reserves, £7,017k are designated reserves, and £285k are restricted reserves.

Since St Catherine's is a charity, income is potentially vulnerable because of a high level of dependence upon voluntary giving. Therefore, having regard to the needs of patients and their families for the continuity of the range of care provided by St Catherine's Hospice, together with the obligations of the Hospice towards its employees, it is the policy of the trustees to hold prudent levels of available reserves. Accordingly, as far as is reasonably practicable, the trustees will endeavour to maintain such reserves at a level of between 6 and 12 months of budgeted expenditure. This policy has been more accurately defined through an analysis of the most likely risks to income.

The build-up of high levels of liquid assets within the charity is to maintain Hospice contingency reserves at a level that has been calculated through an assessment of likely risks. The current level is £2.4m and is reviewed regularly. Available free reserves, which represent the unrestricted funds net of the reserve policy of £2.4m, are £4,841k (2023: £5,353k).

#### Investment policy

The group's investments are held by The John Thacker Charitable Trust, charity number 1017345. Details of the investment policy and performance can be found in these accounts.

## ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED

### REPORT OF THE TRUSTEES (continued)

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#### Internal financial control / Risk management

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

- A 5 Year Strategy, Annual Business Plan and an annual budget approved by the Board of Trustees.
- Regular consideration by the trustees of financial results, variances from budgets, non-financial performance indicators and benchmarking reviews; in particular through the Finance & Audit Committee and the Board.
- Delegation of authority and, insofar as is practicable, segregation of duties.
- Identification and management of risks in conjunction with the organisation's insurers.

A formal risk management process to assess business risk and to implement risk management strategies is in place. This includes reviewing the adequacy of the charity's current internal controls and the Board is pleased to report that the charity's internal financial controls conform to the guidelines issued by the Charity Commission.

In addition, trustees have considered the guidance for directors of public listed companies contained within the Turnbull Report. They believe that, although this is not mandatory, the charity should, as a public interest body, adopt these guidelines as best practice. Accordingly, they are seeking to:

- Set policies on internal controls which cover the following:
  - Consideration of the type of risk the charity faces;
  - The level of risk which they regard as acceptable;
  - The likelihood of the risk concerned materialising;
  - The charity's ability to reduce the incidence and impact on the business of risks that do materialise;
  - The costs of operating particular controls relative to the benefit obtained.
- Clarify the responsibility of management to implement the trustees' policy and to identify and evaluate risks for their consideration.
- Communicate that employees have responsibility for internal control as part of their accountability for achieving objectives.
- Embed the control system in the charity's operations so that it becomes part of the culture of the charity.
- Develop systems to respond quickly to evolving risks arising from factors within the charity and to changes in the external environment.
- Include procedures for reporting failings immediately to appropriate levels of management and the trustees together with details of corrective action being undertaken.

The finance function is overseen by the Director of Finance & Business and managed on a day-to-day basis by the Finance & Business Manager.

#### Plans for future periods

The current five year plan is underway with 2023/2024 being the third year. Over the next period we plan to continue to reach more people sooner, further improve our responsiveness so people can access services even more quickly, continue our work with Compassionate Communities by moving the programme to new areas, build upon the work we have done through our Equity, Diversity and Inclusion programme and continue to increase our research capabilities. Detailed plans are in place that cover investment in income generation activities.

#### Relationship with Subsidiaries

St Catherine's has 5 subsidiary entities; St Catherine's Hospice Trading Ltd, St Catherine's Hospice Promotions Ltd, The John Thacker Charitable Trust, St Catherine's Community Services Ltd and St Catherine's Social Enterprise Ltd.

## **ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED**

### **REPORT OF THE TRUSTEES (continued)**

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St Catherine's Hospice Promotions Ltd operates a weekly lottery and raffles.

St Catherine's Hospice Trading Ltd operates charity shops throughout the area selling new goods, donated goods and furniture.

St Catherine's Community Services Ltd has been set up to operate as an agent for domiciliary care services but has not traded during the year.

St Catherine's Social Enterprise Ltd operates as the governance vehicle for *The Mill at St Catherine's Park* that opened in autumn 2014.

The John Thacker Trust was created utilizing a bequest left to St Catherine's Hospice by John Thacker who died in 1991. The capital and the income of the Trust Fund is for the benefit of St Catherine's Hospice Ltd.

#### **Employee involvement and policies**

Active encouragement is given to all staff and volunteers to play their full part in the life of the Hospice.

The People team, headed up by the Director of People and Organisational Development, is responsible for employee and volunteer relations as well as driving forward the hospice's engagement, values and wellbeing plans.

The employee engagement forum has been operating through the year with members representing the various teams across the Hospice. They meet monthly to discuss key issues and aspects of working at the Hospice. Topics have included communication and wellbeing. Alongside this, the volunteer forum provides a similar valuable voice to the many hospice volunteers, a key success in the year being the development of a behavioural framework. Both forums generate ideas and help inform the running of the Hospice and how we can continually ensure it is a great place to work.

The Freedom to Speak Up communication channel has been re-launched with a creative campaign and new Guardians have been appointed. It aims to increase employee involvement and provides an alternative method to more formal processes of raising concerns, making suggestions and providing feedback.

Hospice policies are regularly reviewed, and managers are key stakeholders within the review process with comments sought regularly.

The bi-annual staff survey was conducted in the first quarter of the financial year end. 90% of respondents believe in the aims of St Catherine's with 91% understanding what the charity is working to achieve as an organisation. 91% enjoy working with the people in the charity and 88% are proud to work at St Catherine's. As with the previous staff review, the feedback received from the staff survey will influence the People Action Plan going forward.

Staff are involved in preparing and reviewing the annual business plan and risk register that are subsequently approved by the Board.

#### **Fundraising standards and policies**

The charity ensures continued high ethical fundraising standards and compliance with the Fundraising Regulator Code of Fundraising Practice in a number of ways.

- St Catherine's Hospice is registered with the Fundraising Regulator, demonstrating that the hospice is serious about high standards. Registration includes entry on our public register and a registration badge, which will increasingly be recognised by the public, to use on all our fundraising materials.
- Fundraising activity is regularly monitored and reviewed to ensure that methods still meet the emerging requirements of the Fundraising Regulator.
- Contracts held with external fundraising organisations, e.g. lottery canvassers, include strict standards of conduct and regular meetings take place with the companies to review progress and compliance.

## ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED

### REPORT OF THE TRUSTEES (continued)

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#### Trustees' responsibilities statement

The Board of trustees (who are also directors of the charity for the purposes of company law) are responsible for overseeing the preparation of the Trustees' Annual Report (including the Strategic Report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and for their approval. (Further details regarding trustee responsibilities are described in St Catherine's *Governance Manual*.)

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

#### Auditor

Following the merger of MHA Moore and Smalley with MHA, the company's independent auditor has now become MHA. A resolution proposing that MHA be re-appointed as auditor of the charity will be put to the Annual General Meeting.

This report which incorporates the Strategic Report was approved by the Board of Trustees on 7 October 2024.

*John Chesworth*

.....  
**Mr J G Chesworth - Chairman**

St Catherine's Hospice  
Lostock Lane  
Lostock Hall  
Preston PR5 5XU

# ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS

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### Opinion

We have audited the financial statements of St Catherine's Hospice (Lancashire) Limited (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended 31 March 2024, which comprise Group Statement of Financial Activities, Company Statement of Financial Activities, Group Balance Sheet, Company Balance Sheet, Group Cash Flow Statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 31 March 2024, and of group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's or parent charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### Other information

The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## **ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED**

### **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS (continued)**

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#### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

In the light of our knowledge and understanding of the group and parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

#### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company's financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Respective responsibilities of the trustees**

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed auditor under the Companies Act 2006 and report in accordance with this Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

**ST CATHERINE’S HOSPICE (LANCASHIRE) LIMITED**  
**INDEPENDENT AUDITOR’S REPORT TO THE MEMBERS (continued)**

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Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud is detailed below:

- Enquiries with management about any known or suspected instances of non-compliance with laws and regulations;
- Enquires with management about any known or suspected instances of fraud;
- Review of minutes of board meetings;
- Examination of journal entries and other adjustments to test for appropriateness and identify any instances of management override of controls;
- Review of legal and professional expenditure to identify any evidence of ongoing litigation or enquiries;
- Review of the systems for recording income, and testing of a sample of income transactions throughout the year to check they have been recorded in the accounts and in the correct period.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council’s website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor’s report.

**Use of report**

This report is made solely to the charitable company’s members, as a body, in accordance with the Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company’s members those matters we are required to state to them in an auditor’s report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company’s members as a body, for our audit work, for this report, or for the opinions we have formed.

*Nicola Mason*

.....  
**Nicola Mason MA(Cantab) FCA DChA**  
**Senior Statutory Auditor**  
**For and on behalf of MHA, Statutory Auditor**  
**Preston, United Kingdom**

Date: October 28, 2024  
 Date: .....

MHA is the trading name of MacIntyre Hudson LLP, a limited liability partnership in England and Wales (registered number OC312313)

**ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED**  
**GROUP STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

		General Unrestricted Funds	Designated Funds	Restricted Funds	2024 Total	2023 Total
	Note	£'000	£'000	£'000	£'000	£'000
<b>Income from:</b>						
Donations and legacies	1	1,805	-	336	2,141	2,653
Charitable activities:						
<i>NHS Core funding</i>		1,898	-	-	1,898	1,911
<i>Other grants &amp; income</i>	2	648	-	-	648	647
Other trading activities	3	4,092	-	-	4,092	3,575
Investment income	4	259	-	-	259	97
Other income	4	-	-	-	-	22
<b>Total income</b>		<b>8,702</b>	<b>-</b>	<b>336</b>	<b>9,038</b>	<b>8,905</b>
<b>Expenditure on:</b>						
Raising funds	5	2,578	35	-	2,613	2,329
Charitable activities	6	6,586	315	359	7,260	6,078
<b>Total expenditure</b>		<b>9,164</b>	<b>350</b>	<b>359</b>	<b>9,873</b>	<b>8,407</b>
<b>Net income/(expenditure) before other gains and losses</b>	8	<b>(462)</b>	<b>(350)</b>	<b>(23)</b>	<b>(835)</b>	498
Gain/(loss) on investments	14	66	-	-	66	(80)
<b>Net income/(expenditure)</b>		<b>(396)</b>	<b>(350)</b>	<b>(23)</b>	<b>(769)</b>	418
Transfers between funds	18	(116)	116	-	-	-
<b>Net movement in funds</b>		<b>(512)</b>	<b>(234)</b>	<b>(23)</b>	<b>(769)</b>	418
<b>Reconciliation of funds:</b>						
Total funds b/fwd		7,753	7,251	308	15,312	14,894
<b>Total funds c/fwd</b>	18	<b>7,241</b>	<b>7,017</b>	<b>285</b>	<b>14,543</b>	15,312

All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above. The deficit for the year for Companies Act purposes comprises the net incoming resources for the year net of unrealised profits and losses on investments and was £835k (2023: £498k surplus).

**ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED**  
**COMPANY STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

		General Unrestricted Funds	Designated Funds	Restricted Funds	2024 Total	2023 Total
	Note	£'000	£'000	£'000	£'000	£'000
<b>Income from:</b>						
Donations and legacies	1	1,805	-	336	2,141	2,653
Charitable activities:						
<i>NHS Core funding</i>		1,898	-	-	1,898	1,911
<i>Other grants &amp; income</i>	2	648	-	-	648	647
Other trading activities	3	1,744	-	-	1,744	1,477
Investment income	4	284	-	-	284	136
Other income	4	-	-	-	-	22
<b>Total income</b>		<b>6,379</b>	<b>-</b>	<b>336</b>	<b>6,715</b>	<b>6,846</b>
<b>Expenditure on:</b>						
Raising funds	5	316	-	-	316	290
Charitable activities	6	6,574	315	359	7,248	6,066
<b>Total expenditure</b>		<b>6,890</b>	<b>315</b>	<b>359</b>	<b>7,564</b>	<b>6,356</b>
<b>Net income/(expenditure) before other gains and losses</b>	8	<b>(511)</b>	<b>(315)</b>	<b>(23)</b>	<b>(849)</b>	490
Gain/(loss) on investments	14	8	-	-	8	(28)
<b>Net income/(expenditure)</b>		<b>(503)</b>	<b>(315)</b>	<b>(23)</b>	<b>(841)</b>	462
Transfers between funds	18	(88)	88	-	-	-
<b>Net movement in funds</b>		<b>(591)</b>	<b>(227)</b>	<b>(23)</b>	<b>(841)</b>	462
<b>Reconciliation of funds:</b>						
Total funds b/fwd		5,199	7,229	308	12,736	12,274
<b>Total funds c/fwd</b>	18	<b>4,608</b>	<b>7,002</b>	<b>285</b>	<b>11,895</b>	12,736

All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above. The deficit for the year for Companies Act purposes comprises the net incoming resources for the year net of unrealised profits and losses on investments and was £849k (2023: £490k surplus).

**ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED****GROUP BALANCE SHEET****AS AT 31 MARCH 2024**

		<b>General Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>2024 Total</b>	<b>2023 Total</b>
	<b>Note</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
<b>Fixed assets</b>						
Tangible assets	13	-	6,110	-	6,110	6,265
Investments	14	1,429	-	-	1,429	1,356
		<u>1,429</u>	<u>6,110</u>	<u>-</u>	<u>7,539</u>	<u>7,621</u>
<b>Current assets</b>						
Stock	15	16	-	-	16	9
Debtors	16	840	-	-	840	791
Cash at bank and in hand		6,221	907	285	7,413	8,115
		<u>7,077</u>	<u>907</u>	<u>285</u>	<u>8,269</u>	<u>8,915</u>
<b>Liabilities – Creditors</b> falling due within one year	17(a)	<u>(1,177)</u>	<u>-</u>	<u>-</u>	<u>(1,177)</u>	<u>(1,125)</u>
<b>Net current assets</b>		<u>5,900</u>	<u>907</u>	<u>285</u>	<u>7,092</u>	<u>7,790</u>
<b>Liabilities – Creditors</b> falling due after one year	17(b)	<u>(88)</u>	<u>-</u>	<u>-</u>	<u>(88)</u>	<u>(99)</u>
<b>Net assets</b>		<u>7,241</u>	<u>7,017</u>	<u>285</u>	<u>14,543</u>	<u>15,312</u>
<b>Represented by:</b> Total Funds	18	<u>7,241</u>	<u>7,017</u>	<u>285</u>	<u>14,543</u>	<u>15,312</u>

These accounts were approved by the Board on 7 October 2024 and signed on its behalf:

*John Chesworth*

Mr J G Chesworth – Chairman

*B J Hodson*

Mrs B J Hodson – Trustee

Company Registration Number: 01602467

**ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED**  
**COMPANY BALANCE SHEET**  
**AS AT 31 MARCH 2024**

		General Unrestricted Funds	Designated Funds	Restricted Funds	2024 Total	2023 Total
	Note	£'000	£'000	£'000	£'000	£'000
<b>Fixed assets</b>						
Tangible assets	13	-	5,434	-	5,434	5,571
Investments	14	312	-	-	312	304
		<u>312</u>	<u>5,434</u>	<u>-</u>	<u>5,746</u>	<u>5,875</u>
<b>Current assets</b>						
Debtors	16	557	661	-	1,218	2,094
Cash at bank and in hand		4,622	907	285	5,814	5,627
		<u>5,179</u>	<u>1,568</u>	<u>285</u>	<u>7,032</u>	<u>7,721</u>
<b>Liabilities – Creditors</b> falling due within one year	17(a)	<u>(795)</u>	-	-	<u>(795)</u>	<u>(761)</u>
<b>Net current assets</b>		<u>4,384</u>	<u>1,568</u>	<u>285</u>	<u>6,237</u>	<u>6,960</u>
<b>Liabilities – Creditors</b> falling due after one year	17(b)	<u>(88)</u>	-	-	<u>(88)</u>	<u>(99)</u>
<b>Net assets</b>		<u>4,608</u>	<u>7,002</u>	<u>285</u>	<u>11,895</u>	<u>12,736</u>
<b>Represented by:</b>						
Total Funds	18	<u>4,608</u>	<u>7,002</u>	<u>285</u>	<u>11,895</u>	<u>12,736</u>

These accounts were approved by the Board on 7 October 2024 and signed on its behalf:

*John Chesworth*

.....  
**Mr J G Chesworth – Chairman**

*B J Hodson*

.....  
**Mrs B J Hodson – Trustee**

Company Registration Number: 01602467

**ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED**  
**GROUP CASHFLOW STATEMENT**  
**FOR THE YEAR ENDED 31 MARCH 2024**

	Group 2024 Total £'000	Group 2023 Total £'000	Company 2024 Total £'000	Company 2023 Total £'000
<b>Cash flows from operating activities</b>				
Net movement in funds	(769)	418	(841)	462
<i>Adjustments for:</i>				
Investment income	(259)	(97)	(284)	(136)
(Profit)/loss on investments	(66)	80	(8)	28
(Profit)/loss on disposal of fixed assets	-	-	-	-
Depreciation	271	287	236	253
<i>Changes in:</i>				
(Increase)/Decrease in stock	(7)	-	-	-
(Increase)/Decrease in debtors	(49)	307	876	561
Increase/(Decrease) in creditors	265	(7)	247	(81)
<b>Cash provided by / (used in) operating activities</b>	<b>(614)</b>	<b>988</b>	<b>226</b>	<b>1,087</b>
<b>Cash flows from investing activities</b>				
Investment income	259	97	284	136
Purchase of tangible fixed assets	(116)	(138)	(99)	(114)
Proceeds from sale of fixed assets	-	-	-	-
Movement in cash held as investments	5	42	-	-
Proceeds from sale of investments	620	537	-	185
Purchase of investments	(632)	(393)	-	-
<b>Cash provided by / (used in) investing activities</b>	<b>136</b>	<b>145</b>	<b>185</b>	<b>207</b>
<b>Cash flows from financing activities</b>				
New bank loan	-	-	-	-
Repayment of bank loans	(224)	(110)	(224)	(110)
<b>Cash provided by / (used in) financing activities</b>	<b>(224)</b>	<b>(110)</b>	<b>(224)</b>	<b>(110)</b>
<b>Increase/(decrease) in cash and cash equivalents in the year</b>	<b>(702)</b>	<b>1,023</b>	<b>187</b>	<b>1,184</b>
Cash and cash equivalents b/fwd	8,115	7,092	5,627	4,443
<b>Cash and cash equivalents c/fwd</b>	<b>7,413</b>	<b>8,115</b>	<b>5,814</b>	<b>5,627</b>

**ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED**  
**GROUP CASHFLOW STATEMENT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**Analysis of changes in net funds**

<b>Group</b>	<b>Brought forward</b>	<b>Cashflows</b>	<b>Other non-cash changes</b>	<b>Carried forward</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
<b>Cash and cash equivalents</b>				
Cash in hand	2	(2)	-	-
Cash at bank	8,113	(700)	-	7,413
	<u>8,115</u>	<u>(702)</u>	<u>-</u>	<u>7,413</u>
<b>Borrowings</b>				
Bank loans due within one year	(226)	224	(11)	(13)
Bank loans after one year	(99)	-	11	(88)
	<u>(325)</u>	<u>224</u>	<u>-</u>	<u>(101)</u>
<b>Net funds</b>	<u>7,790</u>	<u>(478)</u>	<u>-</u>	<u>7,312</u>
<b>Company</b>	<b>Brought forward</b>	<b>Cashflows</b>	<b>Other non-cash changes</b>	<b>Carried forward</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
<b>Cash and cash equivalents</b>				
Cash in hand	1	(1)	-	-
Cash at bank	5,626	188	-	5,814
	<u>5,627</u>	<u>187</u>	<u>-</u>	<u>5,814</u>
<b>Borrowings</b>				
Bank loans due within one year	(226)	224	(11)	(13)
Bank loans after one year	(99)	-	11	(88)
	<u>(325)</u>	<u>224</u>	<u>-</u>	<u>(101)</u>
<b>Net funds</b>	<u>5,302</u>	<u>411</u>	<u>-</u>	<u>5,713</u>

# ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED

## ACCOUNTING POLICIES

FOR THE YEAR ENDED 31 MARCH 2024

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### Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £000.

St Catherine's Hospice (Lancashire) Limited meets the definition of a public benefit entity under FRS 102.

The charity has availed itself of Paragraph 4(1) of Schedule 1 of the Large and Medium-sized Companies and Groups (Accounts and Reports) Regulations 2008 and adapted the Companies Act formats to reflect the special nature of the charity's activities.

### Going concern

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the company to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements.

The Hospice ended the 2023/24 financial year with a deficit severely impacted by the financial contribution from the NHS failing to keep pace with increasing costs, together with a year of reduced income from Wills.

The economic pressures felt within the sector and wider society mean that 2024/25 is expected to be another challenging year and the charity has approved a deficit budget for the year. The organisation does however have a 5-year plan to return the budget to surplus and the Board of Trustees are looking to use some of the reserves to invest further in income generation and cost saving initiatives to make the charity more financially sustainable.

The trustees have concluded that the charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the charity's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

### Company status

The charity is a company limited by guarantee. The members of the company are the trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

### Group financial statements

The statement of financial activities (SOFA) and balance sheet consolidate the financial statements of the charity and its subsidiary undertakings. The results of the subsidiaries are consolidated on a line by line basis.

The company owns all the share capital of St Catherine's Hospice Trading Ltd, St Catherine's Hospice Promotions Ltd, St Catherine's Community Services Ltd and St Catherine's Social Enterprise Ltd. The taxable profits of the subsidiaries are paid to the company under Gift Aid.

## ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED

### ACCOUNTING POLICIES (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2024

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The John Thacker Charitable Trust is a registered charity and holds funds which are to be applied for the benefit of St Catherine's Hospice (Lancashire) Limited. The Trustees presently comprise the trustees of the Hospice Board. The total assets held within the Trust were £2,406k (2023: £2,321k) and have been consolidated on a line by line basis into these accounts.

#### Fund accounting

**General funds** - unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

**Designated funds** - unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the accounts.

**Restricted funds** - to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the accounts.

#### Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

NHS income comprises grant and contract income receivable via NHS Commissioners.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material (see note 20).

Income received in advance of an event or provision of other specific provision of other specified service is deferred until the criteria for income recognition are met (see note 17).

Trading income is recognised at the fair value of the consideration received or receivable for goods and services provided in the normal course of business, and is shown net of VAT and other sales related taxes where applicable. Income from the sale of goods is recognised when the significant risks and rewards of ownership of the goods have passed to the buyer (usually on dispatch of the goods), the amount of revenue can be measured reliably, it is probable that the economic benefits associated with the transaction will flow to the entity and the costs incurred or to be incurred in respect of the transaction can be measured reliably.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

#### Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), no amounts are included in the financial statements for services donated by volunteers.

## ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED

### ACCOUNTING POLICIES (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

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#### Donated services and facilities (continued)

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

#### Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources. Detailed analyses of the expenditure, including irrecoverable VAT where applicable, are provided in the notes to the accounts.

#### Tangible fixed assets

Tangible fixed assets costing more than £1,000 are generally capitalised and included at cost including any incidental expenses of acquisition. This general policy is subject to the capital nature of project, smaller items may be capitalised if part of a bigger project and higher values may be expensed if part of a cyclical maintenance programme. Any development work to be capitalised will be depreciated on completion of the project.

Depreciation is provided on fixed assets to write off the cost over their estimated useful lives on a straight-line basis at the following principal rates per annum:

Freehold buildings	-	2% on cost
Leasehold improvements	-	evenly over the term of the lease
Fixtures and equipment	-	20% on cost
Motor vehicles	-	25% on cost
Computer equipment	-	33 $\frac{1}{3}$ % on cost

#### Investments

Investments are initially recognised at their transaction value and subsequently measured at their market value as at the balance sheet date. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

All gains and losses are taken to the statement of financial activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

#### Stock

Stock is included at the lower of cost and net realisable value. Items donated for resale or distribution are not included in the financial statements until they are sold or distributed, on the basis that it is considered impractical to measure the fair value of goods donated for resale, and the costs of valuation outweigh the benefit to users of the accounts and the charity of this information.

#### Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

## **ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED**

### **ACCOUNTING POLICIES (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2024**

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#### **Creditors**

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

#### **Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

#### **Pension costs**

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. Contributions payable for the year are charged in the SOFA. The company also contributes to a multi-employer defined benefit scheme, as detailed in the staff costs note. As the proportion of the fund attributable to charity cannot be calculated this scheme has been treated as if it was a defined contribution scheme.

#### **Operating leases**

Rentals applicable to operating leases are charged to the SOFA on a straight-line basis over the term of the lease.

#### **Taxation**

The Company is a registered charity and consequently there is no liability to taxation.

#### **Government grants**

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

#### **Judgements and key sources of estimation uncertainty**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

The trustees do not believe that there are any estimates and assumptions which have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities.

**ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31 MARCH 2024****1 Income from donations and legacies**

	<b>Group</b>		<b>Company</b>	
	<b>2024</b>	<b>2023</b>	<b>2024</b>	<b>2023</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Donations – General	788	778	788	778
Donated Goods	427	237	427	237
Donations in Wills	559	1,253	559	1,253
Income from Charitable Trusts	31	34	31	34
	<u>1,805</u>	<u>2,302</u>	<u>1,805</u>	<u>2,302</u>
<i>Restricted Income</i>				
Income from Charitable Trusts	336	351	336	351
	<u>2,141</u>	<u>2,653</u>	<u>2,141</u>	<u>2,653</u>

**2 Income from charitable activities**

NHS Funding – Non Core	446	445	446	445
Education and other income	202	202	202	202
Other grants received	-	-	-	-
	<u>648</u>	<u>647</u>	<u>648</u>	<u>647</u>
Unrestricted	648	647	648	647
<i>Restricted Income</i>				
Education and other income	-	-	-	-
	<u>648</u>	<u>647</u>	<u>648</u>	<u>647</u>

**3 Income from other trading activities**

Fundraising	648	442	648	442
Lottery and raffles	879	849	442	431
Trading income	1,184	1,150	397	384
Social Enterprise	1,381	1,134	257	220
	<u>4,092</u>	<u>3,575</u>	<u>1,744</u>	<u>1,477</u>
Unrestricted	4,092	3,575	1,744	1,477

**4 Investment income**

Rental income	34	37	89	87
Investment income - dividends	20	15	-	-
Investment income - interest	205	45	195	49
	<u>259</u>	<u>97</u>	<u>284</u>	<u>136</u>
Unrestricted	259	97	284	136

Other restricted income (group and company) comprises £nil (2023: £22k) of NHSE funding.





**ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**7 Governance costs**

	<b>Group</b>		<b>Company</b>	
	<b>2024</b>	<b>2023</b>	<b>2024</b>	<b>2023</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Audit fees – charity only	15	9	15	9
Meeting and other support costs	5	4	5	4
	<u>20</u>	<u>13</u>	<u>20</u>	<u>13</u>

**8 Net income/(expenditure)**

*Stated after charging:*

Audit fees	28	21	15	9
Depreciation – owned assets	271	287	236	253
(Profit)/loss on disposal of assets	-	-	-	-
Operating lease rentals	72	103	-	-
	<u>271</u>	<u>287</u>	<u>236</u>	<u>253</u>

**9 Summary analysis of expenditure and related income for charitable activities**

	<b>Hospice and specialised palliative care services</b>	<b>Information and education</b>	<b>2024 Total</b>	<b>2023 Total</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
<b>Group</b>				
Costs	(7,080)	(180)	(7,260)	(6,078)
NHS Income	2,344	-	2,344	2,356
Education and other income	-	202	202	202
	<u>(4,736)</u>	<u>22</u>	<u>(4,714)</u>	<u>(3,520)</u>
Other grants received	-	-	-	-
Net costs (funded) from other income	<u>(4,736)</u>	<u>22</u>	<u>(4,714)</u>	<u>(3,520)</u>

**ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED****NOTES TO THE ACCOUNTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2024**

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**10 Staff numbers**

The average monthly head count was 206 staff (2023: 181 staff) and the average monthly number of full-time equivalent employees (including casual and part-time staff) during the year were as follows:

	<b>2024 No.</b>	<b>2023 No.</b>
Chief Executive's Department	7	7
Patients and Families	84	71
Finance and Business	23	21
Community and Engagement	9	9
People and Knowledge Exchange	7	7
	<hr/>	<hr/>
Hospice total	130	115
St Catherine's Hospice Trading Ltd	20	16
St Catherine's Hospice Promotions Ltd	5	5
St Catherine's Social Enterprise Ltd	15	13
	<hr/>	<hr/>
<b>Group total</b>	<b>170</b>	<b>149</b>
	<hr/> <hr/>	<hr/> <hr/>

## ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED

### NOTES TO THE ACCOUNTS (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2024

#### 11 Analysis of staff costs, trustee remuneration and expenses, and cost of key management personnel

Payroll costs were	Group		Company	
	2024 £'000	2023 £'000	2024 £'000	2023 £'000
Wages and salaries	6,086	5,056	5,110	4,228
National Insurance	506	432	443	376
Pension costs	433	363	392	330
	<b>7,025</b>	<b>5,851</b>	<b>5,945</b>	<b>4,934</b>

The number of employees whose emoluments exceeded £60K were:	2024 No.	2023 No.
£60k-£70k	2	1
£70k-£80k	1	1
£80k-£90k	1	1

Along with a standard defined contribution scheme, the company operates an exempt approved defined benefit scheme, namely the National Health Superannuation Scheme. The assets of this scheme are held separately and contributions to the scheme are charged to the statement of financial activities so as to spread the cost of pensions over employees' working lives with the company. This scheme does not have a real pension fund, but as a statutory scheme, benefits are fully guaranteed by the Government. Contributions from both members and employers are paid to the Exchequer, which meet the cost of increasing benefits each year by the rate of inflation. This extra cost is not met by contributions from scheme members and employers. As a result of the nature of the scheme there are no separately identifiable assets and liabilities which can be identified as relating to St Catherine's Hospice therefore, as permitted by FRS102, the scheme has been accounted for as a defined contribution scheme. At the year-end £65k (2023: £57k) was owed in respect of contributions.

The charity trustees were not paid and did not receive any other benefits from employment with the charity or its subsidiaries in the year (2023: £nil), neither were there reimbursed expenses during the year (2023: £nil). Trustees made donations to the charity totalling £1,602 (2023: £1,781).

During the year, the Hospice was invoiced for professional services totalling £2,103 (2023: £nil) by Harrison Drury & Co Ltd, a company in which Mr J G Chesworth is a director. At the year end £nil (2023: £nil) was due to this company. The Hospice was invoiced for professional services totalling £nil (2023: £182) by Forbes Solicitors, where Mr J J Holden is a partner. At the year end £nil (2023: £nil) was due to this company. The Hospice was also invoiced £3,838 (2023: £2,729) for website development costs by Blue Wren Limited, a company in which Mr M J Lough is a director. At the year end £nil (2023: £nil) was due to this company. This company was selected following a competitive tendering process, and Mr M J Lough played no part in the award of the contract.

The key management personnel of the parent charity and the group are detailed on page 1. The total employee benefits of the key management personnel were £544,166 (2023: £488,255). Included in the above staff costs total are redundancy payments totalling £7,058 (2023: £27,666).

Charity trustees' indemnity and professional indemnity insurance has been provided for members of the Board, this cost is included within other insurance costs and not separately identifiable.

#### 12 Related party transactions

There were no related party transactions during the current or prior year, apart from those disclosed above relating to the trustees.

**ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**13 Tangible fixed assets**

<b>Group</b>	<b>Freehold land and buildings £'000</b>	<b>Leasehold improvements £'000</b>	<b>Fixtures and equipment £'000</b>	<b>Total £'000</b>
<b>Cost</b>				
As at 1 April 2023	8,828	91	2,369	11,288
Additions	-	1	115	116
Disposals	-	-	-	-
<b>As at 31 March 2024</b>	<b>8,828</b>	<b>92</b>	<b>2,484</b>	<b>11,404</b>
<b>Depreciation</b>				
As at 1 April 2023	2,803	83	2,137	5,023
Charge for the year	179	-	92	271
Disposals	-	-	-	-
<b>As at 31 March 2024</b>	<b>2,982</b>	<b>83</b>	<b>2,229</b>	<b>5,294</b>
<b>Net book value</b>				
<b>As at 31 March 2024</b>	<b>5,846</b>	<b>9</b>	<b>255</b>	<b>6,110</b>
As at 31 March 2023	6,025	8	232	6,265
<b>Company</b>				
<b>Cost</b>				
As at 1 April 2023	8,080	-	2,115	10,195
Additions	-	-	99	99
Disposals	-	-	-	-
<b>As at 31 March 2024</b>	<b>8,080</b>	<b>-</b>	<b>2,214</b>	<b>10,294</b>
<b>Depreciation</b>				
As at 1 April 2023	2,707	-	1,917	4,624
Charge for the year	161	-	75	236
Disposals	-	-	-	-
<b>As at 31 March 2024</b>	<b>2,868</b>	<b>-</b>	<b>1,992</b>	<b>4,860</b>
<b>Net book value</b>				
<b>As at 31 March 2024</b>	<b>5,212</b>	<b>-</b>	<b>222</b>	<b>5,434</b>
As at 31 March 2023	5,373	-	198	5,571

At the year-end there were capital commitments of £nil (2023: £nil).

**ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**14 Fixed asset investments**

	<b>Group</b>		<b>Company</b>	
	<b>2024</b>	<b>2023</b>	<b>2024</b>	<b>2023</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Investments in subsidiary companies	-	-	20	20
Other investments	1,429	1,356	292	284
	<u>1,429</u>	<u>1,356</u>	<u>312</u>	<u>304</u>

**Investments in subsidiary companies**

All subsidiary companies are incorporated in the UK and are wholly owned. The details of the subsidiaries and the results for the year are as follows:

	<b>2024</b>			
	<b>St Catherine's Hospice Trading Ltd</b>	<b>St Catherine's Hospice Promotions Ltd</b>	<b>St Catherine's Community Services Ltd</b>	<b>St Catherine's Social Enterprise Ltd</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Turnover	1,184	879	-	1,381
Cost of sales and other direct costs	(31)	(249)	-	(413)
Administrative expenses	(765)	(187)	-	(705)
Other operating income	-	-	-	-
Interest receivable	4	-	-	-
Interest payable	-	-	-	(15)
Profit/(Loss) for the year	392	443	-	248
Charitable donations to Hospice	(397)	(442)	-	(257)
Retained Profit/(Loss) for the year	<u>(5)</u>	<u>1</u>	<u>-</u>	<u>(9)</u>
	<b>2023</b>			
	<b>St Catherine's Hospice Trading Ltd</b>	<b>St Catherine's Hospice Promotions Ltd</b>	<b>St Catherine's Community Services Ltd</b>	<b>St Catherine's Social Enterprise Ltd</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Turnover	1,150	849	-	1,134
Cost of sales and other direct costs	(31)	(251)	-	(333)
Administrative expenses	(743)	(167)	-	(560)
Other operating income	-	-	-	-
Interest receivable	3	-	-	-
Interest payable	-	-	-	(20)
Profit/(Loss) for the year	379	431	-	221
Charitable donations to Hospice	(384)	(431)	-	(220)
Retained Profit/(Loss) for the year	<u>(5)</u>	<u>-</u>	<u>-</u>	<u>1</u>

**ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**14 Fixed asset investments (continued)**  
**Investments in subsidiary companies**

	<b>2024</b>				
	St Catherine's Hospice Trading Ltd £'000	St Catherine's Hospice Promotions Ltd £'000	St Catherine's Community Services Ltd £'000	St Catherine's Social Enterprise Ltd £'000	
Fixed assets	15	-	-	661	
Current assets	407	481	-	83	
Current liabilities	(401)	(468)	-	(516)	
Net assets/(liabilities)	21	13	-	228	
Ordinary £1 shares	10	10	-	-	
Profit and loss account	11	3	-	228	
Net assets/(liabilities)	21	13	-	228	
		<b>2023</b>			
	St Catherine's Hospice Trading Ltd £'000	St Catherine's Hospice Promotions Ltd £'000	St Catherine's Community Services Ltd £'000	St Catherine's Social Enterprise Ltd £'000	
Fixed assets	22	-	-	672	
Current assets	346	405	-	55	
Current liabilities	(342)	(393)	-	(490)	
Net assets/(liabilities)	26	12	-	237	
Ordinary £1 shares	10	10	-	-	
Profit and loss account	16	2	-	237	
Net assets/(liabilities)	26	12	-	237	

The company number of each subsidiary is as follows:

St Catherine's Hospice Trading Ltd - 02833331  
St Catherine's Hospice Promotions Ltd - 02767558  
St Catherine's Community Services Ltd - 08489132  
St Catherine's Social Enterprise Ltd - 08782309

**ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED****NOTES TO THE ACCOUNTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2024****14 Fixed asset investments (continued)****Other investments****Group**

	UK Equities £'000	UK Property £'000	Total £'000
<i>Market value</i>			
As at 1 April 2023	1,182	174	1,356
Additions	632	-	632
Disposals	(620)	-	(620)
Movement in cash deposits held as investments	(5)	-	(5)
Change in market value	66	-	66
<b>As at 31 March 2024</b>	<b>1,255</b>	<b>174</b>	<b>1,429</b>

**Company**

	UK Equities £'000	UK Property £'000	Total £'000
<i>Market value</i>			
As at 1 April 2023	110	174	284
Additions	-	-	-
Disposals	-	-	-
Change in market value	8	-	8
<b>As at 31 March 2024</b>	<b>118</b>	<b>174</b>	<b>292</b>

**15 Stock**

	Group		Company	
	2024 £'000	2023 £'000	2024 £'000	2023 £'000
Goods for resale	16	9	-	-

**ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED****NOTES TO THE ACCOUNTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2024****16 Debtors**

	<b>Group</b>		<b>Company</b>	
	<b>2024</b>	<b>2023</b>	<b>2024</b>	<b>2023</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Trade debtors	31	47	23	30
Amounts owed by group undertakings	-	-	453	1,383
VAT recoverable	517	369	517	369
Other debtors	32	16	19	6
Prepayments and accrued income	260	359	206	306
	<b>840</b>	<b>791</b>	<b>1,218</b>	<b>2,094</b>

**17 Creditors****(a) Amounts falling due with one year**

	<b>Group</b>		<b>Company</b>	
	<b>2024</b>	<b>2023</b>	<b>2024</b>	<b>2023</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Bank loan	13	226	13	226
Trade creditors	220	107	171	55
Other taxes and social security	169	159	118	108
Advance lottery receipts	124	125	-	-
Other creditors	74	71	71	70
Accruals and deferred income	577	437	422	302
	<b>1,177</b>	<b>1,125</b>	<b>795</b>	<b>761</b>

Accruals and deferred income at the year end includes deferred income relating to various events due to take place or work to be performed after the year end, as follows:

Balance b/fwd	81	91	81	91
Amount released to income earned from charitable activities	(116)	(16)	(116)	(16)
Amount deferred in year	292	6	292	6
<b>Balance c/fwd</b>	<b>257</b>	<b>81</b>	<b>257</b>	<b>81</b>

**(b) Amounts falling due after one year**

Bank loan	88	99	88	99
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Bank loans are secured on specific properties owned by the Hospice. The loan balance comprises £nil (2023: £213k) where interest is charged at base plus 1.35% and the loan balance is repayable in monthly instalments by April 2023, and £101k (2023: £112k) where interest is charged at base plus 1.35% and the loan balance is repayable in monthly instalments by January 2026.

**ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**18 Funds**

**(a) Designated funds**

<b>Group</b>	<b>Balance at 1 April 2023</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Balance at 31 March 2024</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Tangible fixed assets	<b>6,265</b>	-	<b>(271)</b>	<b>116</b>	<b>6,110</b>
Building our future together	<b>800</b>	-	-	-	<b>800</b>
Hospice at home pilot	<b>86</b>	-	<b>(79)</b>	-	<b>7</b>
Major repairs	<b>100</b>	-	-	-	<b>100</b>
	<b>7,251</b>	-	<b>(350)</b>	<b>116</b>	<b>7,017</b>
<b>Company</b>	<b>Balance at 1 April 2023</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Balance at 31 March 2024</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Tangible fixed assets	<b>5,571</b>	-	<b>(236)</b>	<b>99</b>	<b>5,434</b>
The Mill	<b>672</b>	-	-	<b>(11)</b>	<b>661</b>
Building our future together	<b>800</b>	-	-	-	<b>800</b>
Hospice at home pilot	<b>86</b>	-	<b>(79)</b>	-	<b>7</b>
Major repairs	<b>100</b>	-	-	-	<b>100</b>
	<b>7,229</b>	-	<b>(315)</b>	<b>88</b>	<b>7,002</b>

The fixed assets fund represents the amounts invested in fixed assets for charitable use. The major development of the Mill project is now complete, and the amount designated within the Hospice in respect of the Mill includes investment in fixed assets by the subsidiary company. For the charity as a whole, £100k has been set aside as part of the planned maintenance and development programme, £800k for the 'Building our future together' project to improve the in-patient unit, and £7k for the Hospice at home pilot.

**(b) Restricted funds**

<b>Group and Company</b>	<b>Balance at 1 April 2023</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Balance at 31 March 2024</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Hospice at home pilot	<b>278</b>	-	<b>(260)</b>	-	<b>18</b>
Hospice at home extension	-	<b>250</b>	<b>(50)</b>	-	<b>200</b>
Other smaller projects	<b>30</b>	<b>86</b>	<b>(49)</b>	-	<b>67</b>
	<b>308</b>	<b>336</b>	<b>(359)</b>	-	<b>285</b>

The above restricted funds have been set aside for the appropriately stated project. Any funds spent on capital items are shown as a transfer to the designated tangible fixed assets fund.

The Hospice at home pilot fund is NHS Charities Together funding from Community Foundation for Lancashire for a pilot service to provide end of life adult care. The Hospice at home extension fund is funding from the Integrated Care Board (ICB) to extend services.

**ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**18 Funds (continued)**

**(c) General funds**

<b>Group</b>	<b>Balance at 1 April 2023 £'000</b>	<b>Income £'000</b>	<b>Expenditure £'000</b>	<b>Gains/Losses &amp; Transfers £'000</b>	<b>Balance at 31 March 2024 £'000</b>
<b>General Funds:</b>					
General	<b>8,739</b>	<b>8,586</b>	<b>(9,243)</b>	<b>66</b>	<b>8,148</b>
Major repairs designated	<b>(100)</b>	-	-	-	<b>(100)</b>
Building our future together designated	<b>(800)</b>	-	-	-	<b>(800)</b>
Hospice at home pilot	<b>(86)</b>	-	<b>79</b>	-	<b>(7)</b>
Assets capitalised in year	-	<b>116</b>	-	<b>(116)</b>	-
	<b>7,753</b>	<b>8,702</b>	<b>(9,164)</b>	<b>(50)</b>	<b>7,241</b>
<b>Company</b>					
	<b>Balance at 1 April 2023 £'000</b>	<b>Income £'000</b>	<b>Expenditure £'000</b>	<b>Gains/Losses &amp; Transfers £'000</b>	<b>Balance at 31 March 2024 £'000</b>
<b>General Funds:</b>					
General	<b>6,857</b>	<b>6,280</b>	<b>(6,969)</b>	<b>8</b>	<b>6,176</b>
Mill funds designated	<b>(672)</b>	-	-	<b>11</b>	<b>(661)</b>
Major repairs designated	<b>(100)</b>	-	-	-	<b>(100)</b>
Building our future together designated	<b>(800)</b>	-	-	-	<b>(800)</b>
Hospice at home pilot	<b>(86)</b>	-	<b>79</b>	-	<b>(7)</b>
Assets capitalised in year	-	<b>99</b>	-	<b>(99)</b>	-
	<b>5,199</b>	<b>6,379</b>	<b>(6,890)</b>	<b>(80)</b>	<b>4,608</b>

The general fund has been disclosed above to show amounts that have been designated from the fund and their movements, along with general income used to capitalise assets which has been transferred to the designated tangible fixed asset fund.

**ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**19 Funds – Prior Year**

**(a) Designated funds**

<b>Group</b>	<b>Balance at 1 April 2022</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Balance at 31 March 2023</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Tangible fixed assets	<b>6,414</b>	-	<b>(287)</b>	<b>138</b>	<b>6,265</b>
Building our future together	<b>800</b>	-	-	-	<b>800</b>
Hospice at home pilot	<b>133</b>	-	<b>(47)</b>	-	<b>86</b>
Major repairs	<b>100</b>	-	-	-	<b>100</b>
	<b>7,447</b>	-	<b>(334)</b>	<b>138</b>	<b>7,251</b>
<b>Company</b>	<b>Balance at 1 April 2022</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Balance at 31 March 2023</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Tangible fixed assets	<b>5,710</b>	-	<b>(253)</b>	<b>114</b>	<b>5,571</b>
The Mill	<b>679</b>	-	-	<b>(7)</b>	<b>672</b>
Building our future together	<b>800</b>	-	-	-	<b>800</b>
Hospice at home pilot	<b>133</b>	-	<b>(47)</b>	-	<b>86</b>
Major repairs	<b>100</b>	-	-	-	<b>100</b>
	<b>7,422</b>	-	<b>(300)</b>	<b>107</b>	<b>7,229</b>

The fixed assets fund represents the amounts invested in fixed assets for charitable use. The major development of the Mill project is now complete, and the amount designated within the Hospice in respect of the Mill includes investment in fixed assets by the subsidiary company. For the charity as a whole, £100k has been set aside as part of the planned maintenance and development programme, £800k for the 'Building our future together' project to improve the in-patient unit, and £7k for the Hospice at home pilot.

**(b) Restricted funds**

<b>Group and Company</b>	<b>Balance at 1 April 2022</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Balance at 31 March 2023</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Hospice at home pilot	-	<b>329</b>	<b>(51)</b>	-	<b>278</b>
NHSE Covid support	-	<b>22</b>	<b>(22)</b>	-	-
Other smaller projects	<b>22</b>	<b>22</b>	<b>(14)</b>	-	<b>30</b>
	<b>22</b>	<b>373</b>	<b>(87)</b>	-	<b>308</b>

The above restricted funds have been set aside for the appropriately stated project. Any funds spent on capital items are shown as a transfer to the designated tangible fixed assets fund.

The Hospice at home pilot fund is NHS Charities Together funding from Community Foundation for Lancashire for a pilot service to provide end of life adult care.

**ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**19 Funds – Prior Year (continued)**

**(c) General funds**

<b>Group</b>	<b>Balance at 1 April 2022 £'000</b>	<b>Income £'000</b>	<b>Expenditure £'000</b>	<b>Gains/Losses &amp; Transfers £'000</b>	<b>Balance at 31 March 2023 £'000</b>
<b>General Funds:</b>					
General	<b>8,458</b>	<b>8,394</b>	<b>(8,033)</b>	<b>(80)</b>	<b>8,739</b>
Major repairs designated	<b>(100)</b>	-	-	-	<b>(100)</b>
Building our future together designated	<b>(800)</b>	-	-	-	<b>(800)</b>
Hospice at home pilot	<b>(133)</b>	-	<b>47</b>	-	<b>(86)</b>
Assets capitalised in year	-	<b>138</b>	-	<b>(138)</b>	-
	<b>7,425</b>	<b>8,532</b>	<b>(7,986)</b>	<b>(218)</b>	<b>7,753</b>
<b>Company</b>					
	<b>Balance at 1 April 2022 £'000</b>	<b>Income £'000</b>	<b>Expenditure £'000</b>	<b>Gains/Losses &amp; Transfers £'000</b>	<b>Balance at 31 March 2023 £'000</b>
<b>General Funds:</b>					
General	<b>6,542</b>	<b>6,359</b>	<b>(6,016)</b>	<b>(28)</b>	<b>6,857</b>
Mill funds designated	<b>(679)</b>	-	-	<b>7</b>	<b>(672)</b>
Major repairs designated	<b>(100)</b>	-	-	-	<b>(100)</b>
Building our future together designated	<b>(800)</b>	-	-	-	<b>(800)</b>
Hospice at home pilot	<b>(133)</b>	-	<b>47</b>	-	<b>(86)</b>
Assets capitalised in year	-	<b>114</b>	-	<b>(114)</b>	-
	<b>4,830</b>	<b>6,473</b>	<b>(5,969)</b>	<b>(135)</b>	<b>5,199</b>

The general fund has been disclosed above to show amounts that have been designated from the fund and their movements, along with general income used to capitalise assets which has been transferred to the designated tangible fixed asset fund.

**ST CATHERINE'S HOSPICE (LANCASHIRE) LIMITED**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**19 Funds – Prior Year (continued)**

**(d) Fund balances represented by:**

<b>Group</b>	<b>General Unrestricted Funds £'000</b>	<b>Designated Funds £'000</b>	<b>Restricted Funds £'000</b>	<b>Balance at 31 March 2023 £'000</b>
Tangible fixed assets	-	6,265	-	6,265
Investments	1,356	-	-	1,356
Current assets	7,621	986	308	8,915
Creditors falling due within one year	(1,125)	-	-	(1,025)
Creditors falling due after one year	(99)	-	-	(99)
	<b>7,753</b>	<b>7,251</b>	<b>308</b>	<b>15,312</b>
<b>Company</b>	<b>General Unrestricted Funds £'000</b>	<b>Designated Funds £'000</b>	<b>Restricted Funds £'000</b>	<b>Balance at 31 March 2023 £'000</b>
Tangible fixed assets	-	5,571	-	5,571
Investments	304	-	-	304
Current assets	5,755	1,658	308	7,721
Creditors falling due within one year	(761)	-	-	(761)
Creditors falling due after one year	(99)	-	-	(99)
	<b>5,199</b>	<b>7,229</b>	<b>308</b>	<b>12,736</b>

**20 Post balance sheet events**

As in previous years, the Hospice was bequeathed a share in a number of death estates during the year. It is the Hospice policy to recognise the income once the amounts can be accurately quantified. All assets quantified have been included in the accounts.

At the year end, there were a number of donations in wills still pending and due to the uncertainty of the amounts, the income will be recognised in the year in which the donations are either received or the amounts can be determined with reasonable certainty. The approximate value of such donations in wills to which the Hospice can put a value is £765k (2023: £557k).

**21 Commitments under operating leases – land & buildings**

At 31 March 2024, St Catherine's Hospice Trading Ltd, a subsidiary undertaking, had future minimum lease payments under non-cancellable operating leases as set out below:

	<b>2024 £'000</b>	<b>2023 £'000</b>
Amounts due within one year	54	72
Amounts due between two and five years	26	80
Amounts due after five years	-	-
	<b>80</b>	<b>152</b>