



# **1<sup>st</sup> Chapel-en-le-Frith Scouts**

**Annual General Meeting**

**8pm Monday 20<sup>th</sup> September 2021**

## Agenda

- Attendees & Apologies
- Minutes of Previous Meeting
- Adoption of 2020-21 Accounts
- Executive Chairman's Report
- Treasurers Report
- Sections Reports
- GSL Report
- District Commissioner Report
- Appointment of Officers
- AOB

# CHAIR'S REPORT

## Covid

- Supporting Scouting
- Remote committee meetings
- Safe usage of building

## Finance

- Government grants
- Hardship Fund
- Lettings

## Headquarters

- On-going maintenance
- Safety for return to face-to-face scouting
- Surgery

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# CHAIR'S REPORT

## Chair's Report

Reporting period has been almost completely focused on Covid, with the Exec Committee focused on enabling Scouting in whatever way, both for online Scouting and for supporting the return to face-to-face Scouting.

The Committee has maintained regular meetings, all conducted online; we are hoping to return to the pub for the future meetings!

## Finance

Jane will speak more about Finance in her report. The Group is in a very healthy position, not least due to the receipt of a number of Government Grants. We have been able to establish a Hardship Fund following receipt of monies from Derbyshire County Council. Lettings have been a large part of our income. However, we have been careful to ensure Covid integrity whilst gradually returning to being able to let out the building.

The Playgroup were allowed to start operating from September; whilst there was some disquiet that this had been allowed when Scouts were still not allowed in the building, the Exec felt that enabling the Playgroup to function had an important community function. It is also worth noting that TSA guidance did not allow Scouts to operate indoors at this point.

## Headquarters

We have been able to continue with the on-going maintenance work on the Headquarters building, including treating the floor, moving ladders to improve access to the lost space and the moves taken to enhance covid security, such as improved cleaning, emptying the kitchen, etc. We have also negotiated with the Explorers, who are assisting with grounds maintenance. As ever, thanks to Pasul Read, Phil Wickham, and Patrick for their sterling efforts (not least Paddy for the world's most expensive wees).

Whilst the Group is in a good position, we still need to look forward to future projects, such as replacing the existing heating and roof, as well as the car-park and lighting; these will be significant projects for the future.

The Group has been delighted to work with the surgery, allowing their staff to park in the our carpark to enable Covid Vaccination clinics.

This will be my final year as Chair. Before I finish, I want to thank the Committee for their hard work over what proved to be a challenging year. However, I do need, in particular, to pass on my thanks to Jane for her tireless work with the accounts and lettings, to Ian for his thankless gift aid efforts and his voice of sanity, to Paul for the amount of stuff that he does behind the scenes to keep the building running and finally to the GSL to thank him for his huge efforts; you have no idea how many calls there were over those loos!!!!

# TREASURER'S REPORT

Given orally; accounts presented

# BEAVERS - REPORT

Given orally

# CUBS – KINDER PACK REPORT

By tradition, AGM reports cover the same period as the financial year to which they relate and, in this case, that means that this year's report starts on the 1st April 2020 and covers the 12 months to 31st March 2021. I think it is fair to say that, whichever way you look at it, this was not a normal year.



## Summer Term 2021

The year started slowly as the Cubs didn't return as normal after their extended Easter break and, at that time, none of the Cubs or leaders were really familiar with Zoom. In order to fill these first few weeks, the leaders put up some online resources on Facebook and that was about it. Several of the Cubs looked into these online resources and took part in events such as the Northumberland Scouts 'Camp At Home' and making 'Caring Cards' for NHS staff.

On the 19th May 2020 Kinder Pack ran their first Zoom meeting which included a number of science experiments including colour changing lemonade, a 2p battery, blowing up a balloon using vinegar and sodium bicarbonate and lifting weights using pulleys.

## CUBS – KINDER PACK REPORT

After this slow start, the pack ran a programme of roughly fortnightly Zoom meetings with themes such as 'Backwards Night' (which included activities such as a quiz where the Cubs were given the answers and needed to work out the questions), A pirate night (which included battleships and treasure maps), a conservation night and a communication skills night.

### **Autumn Term 2021**

It is fair to say that whilst this first attempt at Zoom meetings did help provide the Cubs with some degree of activity, it was far from perfect and the warm summer evenings eventually lead to dwindling numbers. At the start of September, it felt like the world was in a lot better place and the Scout Association had confirmed that we had moved from a Readiness level of Red, down to a version of Amber. This meant that we could start meeting in person for the first time in nearly 6 months. Originally, the Amber level requirement meant that we had to limit numbers and meet outdoors and therefore the first part of our programme was all planned in this way.

The Cubs first night back included previously unheard of measures such as self-screening and temperature checks at the start of pack meetings. None of this phased the Cubs and things very quickly got back to something approaching normal (albeit with a focus on social distancing). On the first night, the Cubs were reminded what it meant to be a Cub and then split into teams to try a number of different team building activities.

## CUBS – KINDER PACK REPORT

The following weeks saw the Cubs take part in activities such as the much missed favourite of fire lighting and bike skills / maintenance. Thankfully, during this half term, the Cubs only had to miss 1 week due to bad weather.



After half term, the Cubs were allowed to head indoors and enjoyed a night learning about Remembrance Day as well as each painting a tile towards a plaque that was displayed by the war memorial in lieu of the Cubs being able to pay their respects in person. The following day, the second lockdown was announced and Cubs were unable to meet for the following 4 weeks.

During this short lockdown, the leaders discussed the remainder of the term and came to the decision that, despite online Scouting not being perfect, it was better to keep everyone safe and to avoid any chance of Cubs being the cause of anyone having to self-isolate over the Christmas period. This therefore meant that the last few weeks would involve a return to Zoom.

## CUBS – KINDER PACK REPORT

Phil's idea was to put together kits containing the various bits and pieces needed to complete the wreaths (a wire ring, cable ties, greenery, tinsel and decorations etc).

The parents would then collect these in a socially distanced way from outside the Scout Hut would therefore have everything they needed to complete the wreaths the following night on Zoom.

This approach turned out to be incredibly successful with all the Cubs making amazing wreaths and in half the time that they would have done if they had been at the HQ.

The final week of 2020 was a socially distanced Christmas party with games including Pictionary, pin the tail on the donkey and several other festive games.

# CUBS – KINDER PACK REPORT



## The Zoom Revolution

Over the course of the Christmas break and with another lockdown on the cards, Phil and myself came up with a strategy to follow up on the successes of the wreath making night and to create a socially distanced programme of practical activities.

At this point the Kinder activity kit bags were born. Each brown paper bag contained labelled kits and instructions for 3 Cub nights. These generally included all the materials needed to complete the activity as well as instruction sheets to enable the activity to be completed offline, if required.

In tandem with the kits, the leaders sourced some very basic equipment and created a single person Zoom studio from which they could present pack nights and even switch cameras to do real-time practical demonstrations.



# CUBS – KINDER PACK REPORT



## Spring 2021

The first three weeks of kits included, building a wooden bird box, making a bird cake / learning about birds and making a paracord dragonfly / learning about insects.

The Cubs then had a 1 week break from practical activities where they learned about the history of Scouting and what it means to be a Cub. head.



# CUBS – KINDER PACK REPORT



The next 3 weeks of kits included, A chow mein kit (noodles, vegetables, soy sauce and chopsticks) to help the Cubs celebrate Chinese New Year (It is fair to say that Phil's mastery of cooking on camera was worthy of him getting his own TV cookery show), A grow your own salad kit containing a coir compost disc, paper seed tray and tomato, cucumber and pepper seeds and a grass head kit containing everything needed to make sawdust grass head.



# CUBS – KINDER PACK REPORT



With lockdown coming to an end and the prospect of a return to face to face Scouting the leaders prepared a final selection of kits to see the Cubs through until Easter. These kits included, Shredded wheat nests, clay modelling (thanks to Anna Wickham for leading this session) and finally the Kinder Cube.

The Kinder Cube was a challenge box that was locked with a combination padlock. The Cubs had to work through 6 Scouting challenges to unlock the box and claim their prize.



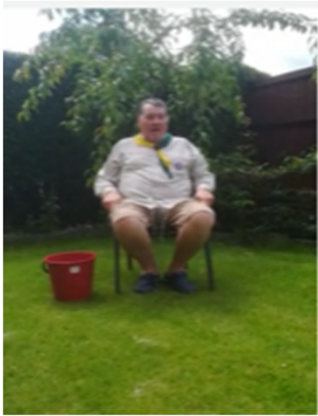
## CUBS – KINDER PACK REPORT

With the end of lockdown on the horizon and a return to face to face Scouting likely, the temporary Zoom studio was dismantled and an exciting programme of adventurous activities was planned for the summer term.

It is important to note that ALL of the Cubs activities in the year 2020 – 2021 were delivered to them free of charge. This was only possible thanks to the support of the group who at a very early stage promoted the idea of online meetings and agreed to waive the contribution they normally receive from the sections.

As a Pack we would like to thank the parents, the Scout Group and Scout District. However, most of all we would like to thank the Cubs for sticking with us through what was an incredibly challenging time.

## CUBS – BOWDEN PACK REPORT



Bowden Cubs started the year in April 2020 with 14 Cubs and we continued to hold virtual meetings during the first COVID-19 lockdown. Some Cubs took to virtual meetings with open arms but others were not as committed. Some parents felt that after attending on line school lessons many children didn't want to attend virtual meetings. Also during this time the Leaders issued a number of 'challenges' to Cubs. The challenges were aimed at getting the Cubs outside bonding with their parents doing crafts, nature watches etc. This had a good uptake and helped Cub's families bond during a difficult time. The Zoom meetings included quiz's, scavenger hunts, and games. We celebrated V.E. Day and took part in the High Peak Scouts Water Fight Challenge. Bowden Cubs 'fed the snake' in the Memorial Park.

Face to face scouting resumed in September 2020 but we had to conduct meeting outside of the Scout HQ at the time. We did firelighting, a foraging hike to Buxworth Basin and a Treasure hunt around Chapel. And just before the second lockdown we had a visit from the Royal British Legion to talk to the Cubs about the Act of Remembrance.

The next lockdown started in November 2020 and this time Bowden Cubs didn't continue with virtual meetings until January. We did a 'fakeaway' dinner challenge and an entertainer night which was full of jokes and songs. In February we had a great turn out for a Zoom meeting with the Cardiff Bat Group.

## SCOUTS REPORT

- Successfully moved onto Zoom in first lockdown
  - Wallaboree at Home
- Outdoors for whole of September and October
  - Local walk                      Golf
  - Orienteering                      Wide game
- Back onto Zoom November 2020 but
  - Chilly Challenge at Home
- Face-to face again before Easter
- Finished the year with 34 Scouts!!!

# EXPLORER SCOUT UNIT





Month	Date	Customer	Membership	HQ Expenses					Repairs & Maintenance			Equipment & Admin																					
				Insurance	Council Tax	Water	Gas	Electric	BT	Repairs	Cleaning	Servicing	Equipment	Fund Raising	Insurance		Badges & Uniform	Miscellaneous															
April	6	BT							£	37.99									D/D														
	6	British Gas					£	109.00											D/D														
	8	Water Plus			£	40.97													D/D														
	20	E-ON						£	131.00										D/D														
	9	Chapel DIY									£	64.11							1620														
	9	HPB Council									£	460.57							1681														
	9	Caren Breddy									£	85.00							1682														
	12	Caren Breddy									£	58.69							1683														
May	20	Laura Oliver - Party Refun														£	50.00		1684														
	6	BT							£	37.99									D/D														
	6	British Gas					£	109.00											D/D														
	19	E-ON						£	131.00										D/D														
Jun	15	Phil Wickham									£	157.88							1685														
	30	Jay Young Flooring									£	1,200.00							1686														
	8	BT							£	37.99									D/D														
	8	British Gas					£	109.00											D/D														
	19	E-ON						£	131.00										D/D														
Jul	6	BT									£	37.99							D/D														
	6	British Gas					£	109.00											D/D														
	20	E-ON						£	131.00										D/D														
Aug	5	BT									£	37.99							D/D														
	6	British Gas					£	109.00											D/D														
	19	E-ON						£	131.00										D/D														
	10	Chapel DIY									£	55.40							1687														
	10	SGS														£	223.11		1688														
Sep	1	Helen Roberts																£	8.00														
	4	Gas Point Services										£	195.00						1705														
	4	Phil Wickham									£	315.35							1690														
	20	PAFIS										£	57.00						1691														
	20	CHAPEL DIY									£	40.77							1692														
	7	BT									£	12.99							1694														
	7	British Gas					£	109.00											D/D														
	7	E-ON						£	131.00										D/D														
Oct	7	JGwenof assets paid to sth)																£	25.00														
	7	High Peak Sheet Metal									£	1,188.00							1695														
	7	Patrick Roberts																£	237.57														
	10	H P Helping Hands										£	45.00						1697														
	10	H P District Scout Council																£	12.50														
	6	BT									£	37.99							D/D														
	6	British Gas					£	109.00											D/D														
	8	Water Plus						£	114.66										D/D														
	19	E-ON						£	131.00										D/D														
Nov	1	H P Helping Hands										£	135.00						1700														
	6	Poppy Appeal																£	21.00														
	6	Specialist Electrical Serv																	1701														
	5	BT									£	37.99							D/D														
	6	British Gas						£	67.00										D/D														
	9	Water Plus						£	57.33										D/D														
	19	E-ON						£	131.00										D/D														
Dec	13	Chapel DIY									£	77.46							1704														
	7	BT									£	37.99							D/D														
	7	British Gas						£	67.00										D/D														
	8	Water Plus						£	29.64										D/D														
	21	E-ON							£	91.00									D/D														
	13	SGS															£	55.69															
	13	L Heathcote - Auditor																£	50.00														
Jan	Jan 05	British Gas						£	67.00										D/D														
	8	Water Plus						£	29.64										D/D														
	11	BT									£	37.99							D/D														
	19	E-ON									£	91.00							D/D														
	24	SGS																£	24.98														
	24	High Peak Sheet Metal									£	648.00							1708														
Feb	5	BT									£	37.99							D/D														
	8	Water Plus						£	29.64										D/D														
	8	British Gas						£	67.00										D/D														
	19	E-ON							£	91.00									D/D														
	1	Ridge Insurance																	D/D														
	25	Chapel DIY									£	44.37							1710														
	25	Gas Point Service									£	89.00							1711														
	25	High Peak DSC																	1712														
	25	SGS																£	18.17														
Mar	8	BT									£	37.99							D/D														
	8	Water Plus						£	29.64										D/D														
	8	British Gas						£	67.00										D/D														
	19	E-ON							£	91.00									D/D														
				£	3,500.00	£	955.52	£	-	£	331.52	£	1,098.00	£	1,412.00	£	430.88	£	3,880.34	£	784.26	£	636.00	£	-	£	-	£	-	£	334.45	£	391.57
TOTAL				£	13,754.54																												

Date	Income	Expenses	Comment
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Total	£ -	£ -	
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Balance	£ -		
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### Income 2020/21

Membership	£
Contributions	£0.00
Capitation	£0.00
Miscellaneous	
<b>TOTAL A</b>	£0.00

Sections Income	£
Subs	£56.00
Canival	
Sleepover/Camps	£1,242.00
Activity/other	£369.25
<b>TOTAL B</b>	£1,667.25

HQ Lettings	£
Playgroup	£6,560.00
Zumba	£0.00
Dance Class	£120.00
Casual Lets	£0.00
<b>TOTAL B</b>	£6,680.00

Fund Raising	£
Bag Pack	
Gift Aid	£501.46
<b>TOTAL C</b>	£501.46

Miscellaneous	£
Refund - EON	£500.00
Interest	£33.39
HPBC Grant - Covid 19	£20,770.00
DCC - Ruth George	£300.00
<b>TOTAL D</b>	£21,603.39

### Expenses 2020/21

Membership	£
Capitation	£3,500.00
<b>TOTAL E</b>	£3,500.00

Sections expenditure	£
Badge/Uniform	
Activities	£867.34
Other	£24.65
Camps	£1,175.00
<b>TOTAL F</b>	£2,066.99

HQ Expenses	£
Insurance	£955.52
Council Tax	£0.00
Water & sewage	£331.52
Gas	£1,098.00
Electric	£1,412.00
BT	£430.88
<b>TOTAL F</b>	£4,227.92

Repairs & Maintenance	£
Repairs	£3,880.34
Cleaning	£784.26
Servicing	£636.00
<b>TOTAL G</b>	£5,300.60

Equipment & Admin	£
Equipment	£0.00
Fund Raising Exp	£0.00
Insurance	£0.00
Badges Uniform	£334.45
Miscellaneous	£391.57
<b>TOTAL H</b>	£726.02

Balances at 31 Mar 2021	£
Current Account	£47,553.15
Income Bonds 1	£2,000.00
Income Bonds 2	£2,000.00
Cash in hand	£0.00
Petty Cash	£19.97
Section Accounts	£4,531.13
Uncleared cheques	-£3,659.54
<b>TOTAL J</b>	£52,444.71

Balances at 31st March 2020	£
Current Account	£30,878.99
Income Bonds 1	£2,000.00
Income Bonds 2	£2,000.00
Cash in Hand	£1,638.00
Petty Cash	£19.97
Section Accounts	£4,930.87
Uncleared cheques	-£3,653.69
<b>TOTAL H</b>	£37,814.14

<b>Balance</b>	£14,630.57
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Total A,B,C,D **£30,452.10**

Total E, F, G, H **£15,821.53**

£0.00

### Surplus at year end

**£ 14,630.57**

Signature

Name	
Helen Roberts	Chair
Jane Green	Treasurer





Section A

Independent Examiner's Report

Report to the trustees/ members of

1st CHAPEL-EN-LE-FRITH SCOUT GROUP

On accounts for the year ended

31 MARCH 2021

Charity no (if any)

Set out on pages

2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: Amanda Fuller

Date: 6-11-21

Name: Amanda Fuller

Relevant professional qualification(s) or body

A.C.C.A

(if any):

Address: 46 STERNDALE MARL  
BUXTON  
DERBYSHIRE SK17 9QB

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE