

2023 HAWKESBURY COMMUNITY CENTRE TRUSTEES ANNUAL REPORT

CHARITY NUMBER 511926

The Hawkesbury Community Centre is managed by a committee of volunteers made up of local councillors, users and residents of Buckley and is run under a Trust Deed and not for profit.

The Hawkesbury Community Centre provides a meeting place in the town of Buckley and the surrounding area for several organisations and individuals on a regular basis for a variety of activities. The Community Centre is also used as a polling station for elections.

The Community Centre is available hire by to all residents of Buckley and the surrounding area.

The Community Centre's income comes from renting rooms to the various users for an agreed cost set at each year's AGM. During the financial year end 31st March 2023 a grant of £1000 was received.

The money for the financial year ending 31st March 2023 has been spent on maintenance of the building , employing a cleaner and caretaker also energy costs, water costs and business rates. £4900 was also spent on painting the interior of the building during the year, a new double glazed door was also installed at a cost of £3600.

Regards.

Dennis Roberts, Hon. Treasurer, Hawkesbury Community
Centre Management Committee/

HAWKESBURY COMMUNITY CENTRE MANAGEMENT COMMITTEE

CURRENT ACCOUNT

RECEIPTS & PAYMENTS YEAR ENDED 31st. MARCH 2023

RECEIPTS		PAYMENTS	
Lettings	£23,664.00	Insurance 2023-24	£958.64
Grants	£1,000.00	Caretaker	£2,086.19
Phone Play Group	£145.42	Cleaner	£2,243.75
Sale of Baby Changer	£100.00	Electricity	£1,324.00
Sale of Old Doors	£180.00	Water	£197.50
	<u>£25,089.42</u>	Gas	£330.46
		Office and Admin	£264.14
		Business Rates	£363.80
		Bank Charges	£70.30
		Phone & Broadband	£456.61
		Cleaning Materials, Toiletries etc	£410.90
		Volunteer Expenses	£635.06
		New Doors+ Glass	£3,600.00
		Interior Painting	£4,900.00
		Boiler Repairs	£500.00
		Table and Chairs	£275.00
		CCTV Service	£101.59
		CCTV Reset	£120.00
		Curtain and Track	£47.00
		Fence Panels	£201.60
		Leaf Blower	£64.99
		Fire Extinguisher Service	£45.00
		Mat	£29.99
		Window Cleaning	£180.00
		Hose and Hanger	£25.08
		Accident Book	£29.99
		Lock/Keys etc	£73.84
		Paint and Turps	£15.49
		Property Sundries	£23.55
			<u>£19,574.47</u>
At Bank 1/4/22	£47,001.84	At Bank 31/3/23	£52,516.79
	<u>£72,091.26</u>		<u>£72,091.26</u>

COIF ACCOUNT

RECEIPTS		PAYMENTS	
Interest	£280.38	Withdrawals	Nil
Balance 1/4/22	£15,813.50	Balance 31/3/23	£16,093.88
	<u>£16,093.88</u>		<u>£16,093.88</u>

HAWKESBURY COMMUNITY CENTRE MANAGEMENT COMMITTEE

Annual return for financial year ending 31st. March 2023

	CASH	COIF Account	Current Account	
Opening Balances	0.00	15,813.50	47,001.84	
Receipts for the Year	0.00	280.38	25,089.42	
Sub Total	0.00	16,093.88	72,091.26	
Payments for the Year	0.00	0.00	19,574.47	
Closing balances	0.00	16,093.88	52,516.79	(*)

BANK RECONCILIATION STATEMENT - Current Account

Notes and Instructions

1. Ensure that the bank is requested to supply a monthly statement or print off monthly statement
2. Always tick off the items on the bank statement against the items in the Cash Records. Investigate differences carefully
3. Make sure that the Cash Record balance is correct by reconciling it with the bank statement as follows:-

Balance as per statement dated 31st March 2023

52,516.79

Add any amount paid into the bank but do not appear on the Bank Statement

Deduct any cheques made out but do not appear on the Bank Statement

Balance per cash records (*, above)

52,516.79

I certify that, to the best of my knowledge and belief, the details set out in this return and the attached Cash Record sheets are a complete and accurate record of the financial transactions of the Hawkesbury Community Centre Management Committee

Name: D. Roberts.
Treasurer

Signed: *D. Roberts*

Address:9, Daleside,.....

Buckley, Flintshire

CH7 2PW

Date 30th April 2023

Tel No: 01244 544493.....

Email address: denro321@gmail.com

Confirmed in agreement with the books & records. AS Griffiths Chartered Accountant 29/9/23