

Hawkesbury Community Centre Trustees Annual Report 2021

Charity number 511926

The Charities Work

The Hawkesbury Community Centre is run by a Management Committee of volunteers made up of local Councillors, User groups and Residents of Buckley and is run under a Trust Deed, and not for profit.

The Hawkesbury Community Centre is a meeting place in the Town of Buckley and is an indispensable facility. In total more than 12 groups use the facility on a weekly or monthly basis and even more private bookings and one off events are held on a regular basis. The facility serves a population of around 20,000 people.

The groups that use the Centre include: Buckley Junior Football Club, Pre-School Playgroup, Slimming World, Dog Training Group, Big Stage Drama Group, , The Buckley Historical Society, Band Practice, Dance Group, Tae Kwando, Grace Church Group, Baby Ballet, and ad-hoc events e.g. such as private functions (Birthday Parties) and as a Polling Station for Local Elections, Assembly and General Elections.

The Community Centre is available for all people in Buckley to hire and all classes are open for everyone to join in regardless of ability.

Where the Money comes from

The income for the Community Centre comes from renting the rooms out to different user groups at a minimally agreed cost set at each year's AGM.

For much of this financial year (2020-21) the community centre was forced to close due to the Covid-19 pandemic but received £24,000 from the business support grants from Welsh Government and some financial support from some user groups to ensure the Centre continues to stay open in the difficult times we are living in.

How the money has been spent in the past Year at Hawkesbury Community Centre

The money that has been spent in the last year has been on continuous maintenance of the building employing cleaners, Caretakers, energy costs. Expenditure during the 2020-21 financial year was less than planned due to the pandemic.

We have also upgraded the garden to artificial grass to hopefully bring in more income and make the Centre more attractive to hire, payment of £8,000 for this has been made in the current financial year (2021-22).

Regards

Councillor David Ellis CMIOSH Chairman of Hawkesbury Community Centre

HAWKESBURY COMMUNITY CENTRE MANAGEMENT COMMITTEE

CURRENT ACCOUNT

RECEIPTS & PAYMENTS YEAR ENDED 31st. MARCH 2021

RECEIPTS		PAYMENTS	
Lettings	£8,372.50	Insurance 2021-22	£691.92
Grants	£24,000.00	Caretaker	£1,770.52
Donations	£1,504.00	Cleaner	£1,067.55
Old Fire Exit Doors	£160.00	Electricity	£1,062.00
Phone Play Group	£135.06	Water	£585.00
Fees for Cleaning	£43.60	Gas	£238.81
Don't Suffer in silence		Office and Admin	£420.32
Cheque Returned	<u>£320.00</u>	For work carried out by Vic Lamb	£143.65
		Phone & Broadband	£642.03
		Cleaning Materials, Toiletries etc	£128.22
		Covid signs and Sanitisers	£342.00
		Fire Exit Balance	£1,396.80
		Lock Main Door	£95.00
		Window Etch Film	£90.00
		CCTV Service	£94.50
		Steam Cleaner	£49.99
		Supply & Fit Switches & 2019/20 PAT tests	£414.00
		Fire Alarm Checks	£180.00
		Fire Extinguisher Service	£45.00
		Coivid Hazard Tape	£21.44
		Window Cleaning	£160.00
		Keys & Bolts	£65.95
		Emergency Lights & PAT Testing 2020/21	£258.00
		Top Soil	£24.00
		First Aid Kit	£34.68
		Poppy Appeal	£21.00
		Foodbank Donation Peter Griffiths	£170.88
		Memorial Fund	£50.00
		Cancelled Booking	£10.00
		Don't Suffer in Silence	£320.00
		Property Sundries	£24.49
		Paint	£53.49
	<u>£34,535.16</u>		<u>£10,671.24</u>
At Bank 1/4/20	£17,308.18	At Bank 31/3/21	£40,852.10
Unpresented Chq	-£320.00		
	<u>£16,988.18</u>		
	<u>£51,523.34</u>		<u>£51,523.34</u>

HAWKESBURY COMMUNITY CENTRE MANAGEMENT COMMITTEE

COIF ACCOUNT

RECEIPTS		PAYMENTS	
Interest	£18.76		Nil
Balance 1/4/20	<u>£15,788.02</u>	Balance 31/3/21	<u>£15,806.78</u>
	<u>£15,806.78</u>		<u>£15,806.78</u>

HAWKESBURY COMMUNITY CENTRE MANAGEMENT COMMITTEE

Annual return for financial year ending 31st. March 2021

	CASH	COIF Account	Current Account	
Opening Balances	0.00	15,788.02	16,988.18	
Receipts for the Year	0.00	18.76	34,601.88	
Sub Total	0.00	15,806.78	51,590.06	
Payments for the Year	0.00	0.00	10,737.96	
Closing balances	0.00	15,806.78	40,852.10	(*)

BANK RECONCILIATION STATEMENT - Current Account

Notes and Instructions

1. Ensure that the bank is requested to supply a monthly statement or print off monthly statement
2. Always tick off the items on the bank statement against the items in the Cash Records. Investigate differences carefully
3. Make sure that the Cash Record balance is correct by reconciling it with the bank statement as follows:-

Balance as per statement dated 31st March 2021

40,852.10

Add any amount paid into the bank but
do not appear on the Bank Statement

40,852.10

Deduct any cheques made out but
do not appear on the Bank Statement

Balance per cash records (*, above)

40,852.10

I certify that, to the best of my knowledge and belief, the details set out in this return and the attached Cash Record sheets are a complete and accurate record of the financial transactions of the Hawkesbury Community Centre Management Committee

Name: D. Roberts.
Treasurer

Signed: 

Address:9, Daleside,.....

Buckley, Flintshire

Date 5th April 2021

CH7 2PW

Tel No: 01244 544493.....

checked & found to be correct Email address: denro321@gmail.com

AS Gai Littas
Chartered Accountant
14/8/21.