

Yatton House Society

Annual Report

2020-2021

Yatton House Society

Guisborough Road

Great Ayton

North Yorkshire

TS9 6QJ

Registered Charity No 511721

Yatton House Society

Annual Report

2020-2021

Name of Organisation:	Yatton House Society
Registered Charity Number:	511721
Patrons:	Baroness Masham of Ilton Rt. Revd. Paul Ferguson, Bishop of Whitby Rt. Revd. Gordon Bates
Bankers:	Barclays Bank plc Stokesley Branch The Tees Group (South) PO Box 19 Middlesbrough TS1 1QE
Auditors:	Draycott & Kirk Chartered Accountants Cleveland House 92 Westgate Guisborough Cleveland TS14 6AP

Officers:

Chairman	David Jackson
Secretary	John Huddart
Treasurer	Keith Johnson
Vice Chairman	Terry Sutcliffe

Management Trustees:

Volunteer Representatives:	Cliff Ord MBE	(Elected 2013)
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Independent Representatives:	Trevor Gooding	(Elected 2013)
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Parent Representatives:	Terry Sutcliffe	(Elected 2015)
	Marion Busfield	(Elected 2015)
	Carol Webster	(Elected 2015)

Statement of purpose

Our Aims

To organise and initiate activities aimed at maximising individual members potential, development, independence, community engagement, social inclusion, further education, health and wellbeing, creativity, advocacy, and life skills.

This service is aimed at a variety of learning and/or physical disabilities, each member is treated as an individual and with both dignity and respect.

Our Policy

- That people with a disability shall be given the opportunity to live, work and spend their leisure time in the local community in which they live.
- That each person receiving the service at Yatton House will have a personal timetable that will create realistic opportunities and maximise realistic choices available to them.
- The Service will work consistently to help members acquire new skills and take on new responsibilities.
- The Service when and where ever necessary will play an active role in providing support to access outside networks and build new contacts so that the members are offered opportunities in belonging and participation in the wider community.
- All staff appointed at Yatton House will be trained, experienced and have essential skills in supporting the members at Yatton House.
- A safe, warm and welcoming environment will be provided to ensure that the members can develop, learn and grow.
- Whenever possible experienced and skilled volunteers will be utilised.
- When and whenever appropriate external agencies will be approached and services sought in the development for personal learning and leisure for Yatton House members.
- Yatton House will constantly continue to strive to meet the requirements set by North Yorkshire County Council's 'Vision for Social Care'.
- In order to promote the well-being of the members, Yatton House will work towards multi-disciplinary working with other agencies; this will ensure best outcomes for the individuals and allow an holistic approach to best meet individual needs.
- It is our policy to allow people with a disability that they should be able to access the Service, further to an assessment by Social Workers and /or Community Nurses, referrals may come from North Yorkshire County Council, Middlesbrough Council or other local councils.

The ethos of Yatton House is to provide an open door policy, which incorporates opportunities for staff, members and other stakeholders to play an active part in the way in which the service is delivered, to ensure best outcomes for all.



Yatton House Society
Guisborough Road
Great Ayton
North Yorkshire
TS9 6QJ
Tel; 01642 722380
e-mail: admin@yattonhouse.org.uk
web page: www.yattonhouse.org.uk

Chairman's Annual Report – 2020 / 2021.

Introduction : As Chairman of Yatton House Society it is my privilege to once again present the Annual Report and let me say how humble I feel to be so involved in trying to make a real difference and improve lives for everyone who uses and relies on the services we provide – especially our members, parents, carers, and staff. I have previously mentioned the many challenges we face; not least because the existing building and facilities were in need of urgent repair and improvement. However, who could have anticipated the challenges brought about through the Covid 19 pandemic which saw the Centre close in March 2020 and not to fully reopen again to members until the Spring of 2021. Since reopening the number of members returning has steadily grown and we have welcomed some new faces. We look forward to seeing more members return.

Membership: Our blended outreach program proved to be very popular providing opportunities for members to participate in our 'Let's Get Digital' and 'Healthier Me' programs which focused on digital inclusion and wellbeing after many months in isolation.

Our Workforce: In December 2019 the Trustees were pleased to announce that Jonathan Stephenson had been offered the post of Centre Manager on a permanent basis and in September 2020 the Trustees were also pleased to announce the appointment of Christopher Reeve as the Admin Support/ Funding Coordinator. During the year, we have sadly received resignations from Claire, Carol, and Rob. The Trustees are very grateful to these staff for their long and valuable service. However, these resignations have provided an opportunity to others, and I am pleased to advise on the appointments of Anne Malcolm-Duff and Samantha Nicholson. I am also pleased to advise that Carol Webster will remain as a Trustee. There are still many challenges ahead and I am confident that we will give Jonathan and his team our full support

Refurbishment Projects: As you will no doubt recall the Centre was closed to members for about 4 months in the latter part of 2018 and Members returned on-site in January 2019. Following an investment of over £150,000 we saw substantial improvements to the access into the building, including a new front office and reception, Wi-Fi provision in the refurbished lounge. The foyer and corridor were fitted with new flooring, redecorated and doorways extended for wheelchair access. A new "Changing Places" facility was also provided with access to a changing table, hoist, washbasin, and toilet. This was the first in the Stokesley and Great Ayton area.

February 2021 saw the completion of the total refurbishment of our toilet facilities – now more accessible and easier to maintain to high standards of infection, prevention, and control, they are a great improvement. This marks the completion of Phase 2 of our refurbishment programme. We are now moving to Phases 3 and 4

Patrons.

Baroness Masham of Ilton
The Right Reverend Gordon Bates
The Right Reverend Paul Ferguson, Bishop of Whitby
Registered Charity No 511721





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which will provide a totally refurbished and accessible independent living skills kitchen and exterior elevation works. Work is expected to start later this year and we are very grateful to the Charitable trusts, foundations and individual donors who have contributed towards our fundraising target.

Activities: We offer a range of activities focusing on developing the individual. This year saw funding investment for our horticulture enterprise, with the addition of a third polytunnel for the purpose of growing fruit and vegetables. The poly-tunnels provide an opportunity for members and staff to practice their horticulture skills which also provide a much-needed source of income. Other popular activities include digital inclusion, art and crafts, walking, sports and games, Makaton, and Boccia.

Finance: Included with this Annual Report are copies of the Financial Statements for the Year ended 31st March 2021. You will see that there is a surplus of income against expenditure and the Trustees are grateful to local authorities for continuing to provide financial assistance whilst the Centre was closed. This certainly was a great help. We are pleased to have received donations and secured funding for our phase 3 and 4 building refurbishments. Careful management of the budget will ensure that the Centre operates through these uncertain times on a sound financial footing.

Trustees: My thanks go to all the Trustees for their invaluable support. To Terry Sutcliffe, Vice - Chairman especially for his expertise and hard work regarding the refurbishment to the building, Keith Johnson, Treasurer for his expertise in managing our finances, John Huddart, Secretary for his sound guidance and advice and indeed to all the Trustees – Trevor Gooding, Marion Busfield, Cliff Ord and Carol Webster for their hard work and the conscientious manner in which they carry out their responsibilities.

My thanks also to the many volunteers who give up their free time to support the work we undertake and to the many organisations and individuals who have made generous financial donations which are absolutely invaluable to the future well-being of Yatton House. We must continue to work hard to improve the services to our members and with the support of parents and carers, staff, trustees, and the many volunteers I am confident we will continue to move forward and deliver services we can all be proud of.

David Jackson,

Chairman, Yatton House Society,

August 2021

Patrons.

Baroness Masham of Ilton
The Right Reverend Gordon Bates
The Right Reverend Paul Ferguson, Bishop of Whitby
Registered Charity No 511721



Yatton House Society

Yatton House Society

Charity Number 511721

**Financial Statements for the
Year Ended 31st March 2021**

Draycott & Kirk
Chartered Accountants
Cleveland House
92 Westgate
Guisborough
Cleveland
TS14 6AP

Yatton House Society (Charity Number 511721)

Year End 31 March 2021

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Yatton House Society (Charity Number 511721)
Statement of Financial Activities
Year End 31 March 2021

	<u>Note</u>	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>2021</u>	<u>2020</u>
<u>Incoming resources</u>					
Fees		140,466		140,466	103,578
Donations/legacies/grants		50,474	32,308	82,782	27,492
Interest		243	92	335	271
Enterprise income		3,542		3,542	1,456
<u>TOTAL INCOMING RESOURCES</u>		<u>194,725</u>	<u>32,400</u>	<u>227,125</u>	<u>132,797</u>
<u>Resources Expended</u>					
Services & utilities		7,699		7,699	11,316
Salaries	4	80,626		80,626	99,221
Maintenance & equipment		6,946		6,946	8,336
Office expenses		5,811	58	5,869	5,134
Insurance		5,628		5,628	6,443
Printing		3,600		3,600	3,600
Building improvements			38,491	38,491	
Depreciation		396		396	789
Sundries		290		290	252
<u>TOTAL RESOURCES EXPENDED</u>		<u>110,996</u>	<u>38,549</u>	<u>149,545</u>	<u>135,091</u>
<u>NET INCOMING/(OUTGOING) RESOURCES</u>		<u>83,729</u>	<u>(6,149)</u>	<u>77,580</u>	<u>(2,294)</u>
Net movement in Funds		83,729	(6,149)	77,580	(2,294)
Loan written off			-		- 21,600
Funds Balance Brought Forward		20,647	27,116	47,763	71,657
Funds balance Carried Forward		104,376	20,967	125,343	47,763

Yatton House Society (Charity Number 511721)
Balance Sheet as at 31 March 2021

	<u>Note</u>	<u>2021</u>		<u>2020</u>	
		£	£	£	£
<u>Fixed Assets</u>					
Tangible Assets	6		3,251		3,647
<u>Current Assets</u>					
Cash at bank and in hand		119,397		41,423	
Debtors	7	4,985		4,983	
		<u>124,382</u>		<u>46,406</u>	
<u>Current Liabilities</u>					
Amounts falling due within one year	8		<u>2,290</u>		<u>2,290</u>
NET CURRENT ASSETS			122,092		44,116
<u>NET ASSETS</u>			<u>125,343</u>		<u>47,763</u>
 <u>Income Fund</u>					
Restricted funds	9		20,967		20,647
Unrestricted funds	9		104,376		27,116
Total funds			<u>125,343</u>		<u>47,763</u>



Signed

DAVID JACKSON,

Name

CHAIRMAN.

30th June 2021

Yatton House Society (Charity Number 511721)
Notes to the financial statements for the year end 31 March 2021

1. General Information and basis of preparation

- a. The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance Accounting and Reporting by Charities: Statement of Recommended practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through update bulletin 1 published on 2 February 2016), the Financial Reporting Standards applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally accepted practice as it applies from 1 January 2015.
 The charity has applied update bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds it is applying FRS 102 Section 1A.
 The Financial statements are prepared on a going concern basis under the historical cost convention. The Financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.
 The significant accounting policy's applied in the preparation of the financial statements are set out below. These policies have been applied to all years shown unless otherwise stated.
 The charity adopted SORP (FRS 102 in the current year and no transition adjustments were required).
- b. **Funds**
 Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.
 Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the accounts.
- c. All grants and voluntary income are accounted for gross when receivable, as long as they are capable of financial measurement. Gifts in kind have not been capable of measurement and are not included.
- d. All expenditure is accounted for gross, and when incurred.
- e. Fixed Assets are included at cost. There are no uncapitalised Fixed Assets.
- f. Depreciation is provided to write off the cost of all fixed assets on the following basis:-
- | | |
|-----------|-----------------------|
| Buildings | 10% of reducing value |
| Equipment | 20% of reducing value |
- g. Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

2. Donations and Legacies

	2021	2020
Donations	8,618	3,717
Legacies	5,613	
	14,231	3,717

3. Grants Receivable

	2021	2020
Others under £5000	13,850	5,075
Brunton	2,500	
Furlough Grants	16,201	
CAF	5,000	
HDC	26,000	
National Lottery	5,000	5,000
	68,551	68,551

4. Employee Emoluments

	2021	2020
Total Emoluments	80,626	99,221
Average number of employees	10	10

All staff are employed by the charity.
 There are a number of voluntary helpers who receive no emoluments or expenses.
 No staff received emoluments over £60,000.

5. Trustees

No remuneration or expenses were paid to Trustees in the year.

Yatton House Society (Charity Number 511721)
Notes to the financial statements for the year end 31 March 2021

6. Tangible Fixed Assets	<u>Buildings & Extensions</u>	<u>Equipment</u>	<u>Total</u>
Cost	95,879	35,340	131,219
NET COST	95,879	35,340	131,219
<u>Depreciation</u>			
At 1 April 20120	92,555	35,017	127,572
Charge for the Year	332	64	396
At 31 March 2020	92,887	35,081	127,968
Net Book Value			
At 31 March 2021	2,992	259	3,251
At 31 March 2020	3,324	323	3,647

7. Debtors

Amounts due within one year

	<u>2021</u>
Prepayments	3,033
Other debtors	1,950
	<u>4,983</u>

8. Creditors

Amounts due within one year

	<u>2021</u>
Accruals & deferred income	2,290
	<u>2,290</u>

9. Funds

	<u>Opening balance</u>	<u>Incoming resources</u>	<u>Outgoing resources</u>	<u>Closing balance</u>
Unrestricted Funds	20,647	194,725	110,996	104,376
Restricted funds	27,116	32,400	38,549	20,967

Restricted funds are donations and grants towards improvement of the building.
 Funds were transferred from unrestricted funds toward the building improvements.

10. Analysis of funds by assets

	<u>Unrestricted</u>	<u>Restricted</u>
Fixed assets	3,251	
Current assets	103,415	20,967
Current liabilities	(2,290)	-
	<u>104,376</u>	<u>20,967</u>

11. Transactions with trustees and connected persons

During the year there was no transactions with trustees or connected persons.

12. Trustee indemnity insurance

During the year, insurance was purchased to indemnify trustees against default in their part.

REGISTERED NUMBER: 06405848 (England and Wales)

YHPS Limited

Unaudited Financial Statements for the Year Ended 31st March 2021

DRAYCOTT & KIRK
Cleveland House
92 Westgate
Guisborough
CLEVELAND
TS14 6AP

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for the Year Ended 31st March 2021**

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YHPS Limited

**Income Statement
for the Year Ended 31st March 2021**

	2021 £	2020 £
TURNOVER	989	2,241
Other income	300	-
Cost of raw materials and consumables	(6)	(1,520)
Other charges	(1,499)	17,299
Taxation	-	-
(LOSS)/PROFIT	<u>(216)</u>	<u>18,020</u>

Balance Sheet
31st March 2021

	2021		2020	
	£	£	£	£
FIXED ASSETS		1,108		1,108
CURRENT ASSETS	2,527		2,743	
CREDITORS				
Amounts falling due within one year	<u>(4,070)</u>		<u>(4,070)</u>	
NET CURRENT LIABILITIES		<u>(1,543)</u>		<u>(1,327)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>(435)</u>		<u>(219)</u>
CAPITAL AND RESERVES		<u>(435)</u>		<u>(219)</u>

NOTE TO THE FINANCIAL STATEMENTS

1. STATUTORY INFORMATION

YHPS Limited is a private company, limited by shares, registered in England and Wales. The company's registered number and registered office address are as below:

Registered number: 06405848

Registered office: Yatton House
Guisborough Road
Great Ayton
Stokesley
North Yorkshire
TS9 6QJ

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2021 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

Balance Sheet - continued
31st March 2021

The financial statements have been prepared in accordance with the micro-entity provisions.

The financial statements were approved by the Board of Directors and authorised for issue on
.....7.6.21..... and were signed on its behalf by:

..........
T D Gooding - Director

YHPS Limited

**Report of the Accountants to the Directors of
YHPS Limited**

As described on the Balance Sheet you are responsible for the preparation of the financial statements for the year ended 31st March 2021 set out on pages one to three and you consider that the company is exempt from an audit.

In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

DRAYCOTT & KIRK
Cleveland House
92 Westgate
Guisborough
CLEVELAND
TS14 6AP

Date: 1/6/21

YHPS Limited

Trading and Profit and Loss Account
for the Year Ended 31st March 2021

	2021		2020	
	£	£	£	£
Sales		989		2,241
Cost of sales				
Purchases		6		1,520
GROSS PROFIT		983		721
Other income				
Sundry receipts		300		-
		1,283		721
Expenditure				
Other operating leases	5,023		3,972	
Post and stationery	-		213	
Sundry expenses	-		12	
Loan writeoff	(3,600)		(21,600)	
		1,423		(17,403)
		(140)		18,124
Finance costs				
Bank charges		76		104
NET (LOSS)/PROFIT		(216)		18,020

YHPS Limited

Detailed Balance Sheet
for the Year Ended 31st March 2021

	2021 £	2020 £
FIXED ASSETS		
Plant and machinery	<u>1,108</u>	<u>1,108</u>
CURRENT ASSETS		
Bank account no. 1	2,527	2,742
Cash in hand	<u>-</u>	<u>1</u>
	<u>2,527</u>	<u>2,743</u>
CREDITORS		
Amounts falling due within one year		
Accrued expenses	<u>(4,070)</u>	<u>(4,070)</u>
NET CURRENT LIABILITIES	<u>(1,543)</u>	<u>(1,327)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES	<u>(435)</u>	<u>(219)</u>
NET LIABILITIES	<u>(435)</u>	<u>(219)</u>
CAPITAL AND RESERVES		
Called up share capital	3	3
Retained earnings	<u>(438)</u>	<u>(222)</u>
	<u>(435)</u>	<u>(219)</u>

This page does not form part of the statutory financial statements