



## Trustees' Annual Report for the period

From **01/04/2022** Period start date To **31/03/2023** Period end date

Charity name: **Criccieth War Memorial Hall**

Charity registration number: **511623**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The provision and maintenance of a Hall to further benefit the residents of Criccieth and the neighbourhood, without distinction of sex, sexual orientation, race of political, religious or other opinions by associating together with the said residents and local authorities, voluntary and other organisations in a common effort to advance education and to provide social welfare for recreation and leisure time occupation.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The Trustees observe the guidance issued by the Charity Commission on public benefit, and support and help promote all bookings for the hall's facilities whether from regular or new users. Encourage is also given for the establishment of fresh activities which improve and broaden the community's leisure and educational choices. The management committee has close ties with local schools. The list of regular social and port community events includes:</b> <ul style="list-style-type: none"><li>• <b>Pilates classes</b></li><li>• <b>Craft fairs</b></li><li>• <b>Yoga</b></li><li>• <b>"Starlight Players" – an amateur dramatic player group</b></li><li>• <b>"Spydrs" – a weekly junior amateur dramatic club</b></li></ul> <b>Other activities include:</b> <ul style="list-style-type: none"><li>• <b>Children's parties</b></li><li>• <b>Wedding parties</b></li><li>• <b>Urdd (National Youth Group) Eisteddfod activities</b></li><li>• <b>Annual Criccieth Arts Festival Concerts</b></li></ul>

		<ul style="list-style-type: none"> <li>• <b>Polling station for local and national elections.</b></li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees of Criccieth War Memorial Hall confirm they have reviewed the guidance issued by the Charity Commission on public benefit and believe the Hall to be aligned with this guidance.</b>

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

### **Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The Hall was pleased to see a return year on year to concerts, one-off events, and activities utilise the hall that has not been seen since the beginning of 2020. This has led to significant income improvements for the Hall and leaves it in a strong financial position.</b></p> <p><b>The Hall building is both a war memorial as well as a community centre, unique in that it was instigated personally by David Lloyd George, Prime Minister during the First World War, and it was he who laid the foundation stone in 1922. As a permanent memorial to the town war dead of the two major conflicts of the 20<sup>th</sup> century, the building holds sentiment to Criccieth families.</b></p>

		<p><b>The Hall celebrates its centenary in 2022 and has seen improved engagement and the attention to the Hall, which the trustees hope will help the Hall gain further momentum as one of the largest venues for audiences in Gwynedd.</b></p> <p><b>Being a 100-year-old building work continues to be done regarding renovation. With the help of generous grants from both the local and national level in 2022/23 the Hall was able to make substantial improvements to the lighting for the Hall, and installing new doors are in keeping with the architecture of this iconic building.</b></p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p>I am pleased to report that for the 2022/23 financial year, the hall ended in surplus, with more income than expenditure. This means that the hall ended the financial year in a stronger financial position, with reserves in our bank accounts about £10k higher than the previous year. This leaves the hall in a more comfortable position considering the inflationary pressures that the hall is facing in terms of utilities.</p> <p>The Memorial Hall continued to pick up in terms of improved performance from income, as the hall's activities returned to more standard levels following the previous financial year, which still had some impact from the COVID-19 pandemic. Hall fees, income that comes from both regular ongoing activities and one-off events that brought the community together, increased by 77% year on year – we continue to be grateful for this custom, and for the return of larger events and concerts.</p> <p>The Memorial Hall received £35,500 in grants during the financial year – these grants have been received from Criccieth Town Council, Cadw, Croeso Cynnes for Warm Spaces in the winter of 2022, Gwynedd Council, and the Welsh Government. The hall continues to immensely grateful for the continued support for the Hall through these organisations, with the fees being used for improvements to the hall, such as new doors and lighting.</p> <p>Donations were down year on year for a second year, and while roughly still in line with standard levels for the hall over the longer term, it is a very important contribution for the hall that the committee need to focus on in terms of growing and reversing a downward trend. Nevertheless, we are grateful for all donations and support provided to the Hall, from both regular payments and one-off exceptional donations.</p> <p>Expenditure was up year on year, going from just under £68k in 2022 to £72k in 2023.</p> <p>With the return of larger concerts and events, the Hall saw a return of costs such as fundraising or entertainment costs for running some concerts and events in the year. The committee continues to review the</p>
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		<p>commercial of all events run by the hall itself to ensure that the right balance is struck in terms of cost vs. benefit to the community.</p> <p>General maintenance and repairs were lower than the previous year, as works in the previous year were considerable such as to the roof in 2022.</p> <p>There was also an increase of equipment purchases that were made possible following one off donations or grants, most of this in 2023 was from the new lighting in the main hall. Further to this, most other cost increases year on year come from the increased activity and usage of the hall + inflationary changes.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Sums of cash belonging to the charity and not needed for immediate working purposes shall be invested in trust for the charity as per the Governing Document and with regards to the application of income.</b>
Amount of reserves held	Para 1.22	<b>£39,015</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>None.</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>None.</b>

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

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## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Charity Commission Scheme</b>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	<b>Trust</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Elected and Nominated Members</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Criccieth War Memorial Hall
Other name the charity uses	Neuadd Goffa Criccieth Memorial Hall
Registered charity number	511623
Charity's principal address	Neuadd Goffa Criccieth Memorial Hall High Street Criccieth Gwynedd LL52 0HB

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Robert Owen	President		Committee
2	Nicholas Keane	Chair	01/04/2022 – 03/06/2022	Committee
3	Ben Rosen	Vice Chair then Chair	Became Chair 07/2022	Committee
4	Emily Rees	Treasurer		Committee
5	Julie Fisher	Trustee		Committee
6	Daniel Evans	Trustee		Committee
8	David Hedger	Trustee		Royal British Legion Representative
9	Robert Cadwalader	Trustee		Criccieth Council Representative
10	Eric Maggs	Trustee		Starlight Players Representative
14	Sue Williams	Trustee	01/04/2022 – 05/09/2022	Committee
17	Elizabeth Parsons	Trustee	From 05/06/2022	Committee
18	Steffan Warren	Trustee	From 05/06/2022	Committee
19	Stephen Sandercombe-Burr	Trustee	From 03/10/2022	Committee
20	Stephen Campbell	Trustee	From 06/03/2023	Committee

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None.

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

None.
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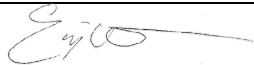

### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Emily Catherine Rees	Ben Rosen
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	Chair

**Date**

# NEUADD GOFFA CRICCIETH MEMORIAL HALL

REGISTERED CHARITY No 51 1623

## Income & Expenditure Statement for Year Ended 31<sup>st</sup> March 2023

	<b>2023</b>	<b>2022</b>
<b>Opening Bank Balances</b>	<b>29,163</b>	<b>51,335</b>
<b><u>INCOME</u></b>	<b>£</b>	<b>£</b>
Hall Fees	28,867	16,317
Bar Income	4,462	0
County/Criccieth Council Grants	35,531	13,000
Fund Raising/Donations	13,225	16,225
Bank Interest	51	4
<b>Total Income</b>	<b>82,136</b>	<b>45,547</b>
<b><u>EXPENDITURE</u></b>		
Fundraising/Entertainment Costs	6,738	0
Door Security & Stage Tech	3,215	1,353
General Maintenance & Repairs	17,133	47,266
Caretakers	8,795	4,258
Insurances/Licenses	4,004	3,971
Electricity	1,498	2,019
Gas	4,939	3,414
Water Charges	1,124	2,356
Telephone/Wifi	941	886
Cleaning Materials	433	473
Printing, Postage & Stationery	0	0
Advertising costs	0	0
Gifts & Donations	2,630	666
Sundry Expenses/Mileage	3,159	1,056
Equipment Purchases	17,677	0
Event Floats	0	0
<b>Total Expenditure</b>	<b>72,284</b>	<b>67,719</b>
<b>Excess Income/(Expenditure)</b>	<b>9,852</b>	<b>-22,172</b>
<b>Closing Bank Balances</b>	<b>39,015</b>	<b>29,163</b>
Deposit A/c (Branch)	8,055	24,003
LMM a/c	0	0
Float	75	0
Current A/c	30,885	5,159
	<b>39,015</b>	<b>29,163</b>

**NEUADD GOFFA CRICCIETH MEMORIAL HALL**

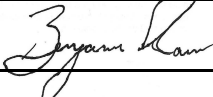

REGISTERED CHARITY NO 51 1623

**Statement of Assets and Liabilities as at 31<sup>st</sup> March 2023**

		£
<b>B1 Cash Funds</b>	Branch Deposit a/cs with HSBC	8,055
	Current Account with HSBC	30,885
	London Money Market HSBC	0
	<b>Total Cash Funds</b>	<b>38,940</b>
<b>B2 Other Monetary Assets</b>		
	Debtors – (Unpaid Hall Fees)	<b>0</b>
<b>B3 Investment Assets</b>		<b>None</b>
<b>B4 Assets retained for the Charity's own use</b>		
(At Trustees valuation)	Heritage Assets	101,000
(All at written Down Values)	Furniture, Fixtures & Fittings	32,517
	Bar & Kitchen Equipment	2,880
	Control Room/Lighting	29,157
	Sports & Cleaning Equipment	1,012
	<b>Total</b>	<b>166,566</b>
<b>B5 Liabilities</b>		<b>None</b>

Signed by two trustees on behalf  
of all the trustees

Date of  
Approval

Signature(s)	Print Name	Date of Approval
	Ben Rosen Chairman	24/08/2023
	Emily Rees Treasurer	24/08/2023

## **Independent Examiner's Report on the Accounts**

Report to the Trustees and Members of Criccieth Memorial Hall Charity No: 511623  
on the accounts for year ending 31<sup>st</sup> March 2023 set out on Pages 2 & 3

**Respective responsibilities of Trustees and Examiner** The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the charities act.
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145 (5)(b) of the Charities Act and
- to state whether matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view", and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

**1.** which gives me reasonable cause to believe that in, any material respect, the requirements:

a) to keep accounting records in accordance with section 130 of the Charities Act; and

b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met: or

**2.** to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**Name:**

Sally Grinham

**Date:**

24/08/2023

**Relevant professional qualification or body**

ICAEW Chartered Accountant

**Address**

18 Golden Miller Close, Newmarket, CB8 7RT