



# Trustees' Annual Report to the Charity Commission

For the period from 1 January 2021 to 31 December 2021

Charity name: Chester and District Scout Council

Charity registration number: 511406

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	1.17	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values:</p> <ul style="list-style-type: none"> <li>▪ Integrity - We act with integrity; we are honest, trustworthy and loyal.</li> <li>▪ Respect - We have self-respect and respect for others.</li> <li>▪ Care - We support others and take care of the world in which we live.</li> <li>Belief - We explore our faiths, beliefs and attitudes.</li> <li>▪ Co-operation - We make a positive difference; we co-operate with others and make friends</li> </ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	1.17 and 1.19	<p><b>The Scout Method</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:</p> <ul style="list-style-type: none"> <li>▪ enjoy what they are doing and have fun</li> <li>▪ take part in activities indoors and outdoors</li> <li>▪ learn by doing</li> <li>▪ share in spiritual reflection</li> <li>▪ take responsibility and make choices</li> <li>▪ undertake new and challenging activities</li> <li>▪ make and live by their Promise</li> </ul>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	1.18	Chester and District Scout Council meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings. Members of the Executive Committee complete Essential Information for Executive Committees training within the first five months of joining the Committee.
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#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	1.38	The charity makes limited grants to assist members to further the objectives of the movement. Grants are reviewed and approved by the Executive Committee.
Policy on social investment including program related investment	1.38	Not applicable
Contribution made by volunteers	1.38	Chester and District Scout Council is entirely volunteer managed and led. It is our policy that no volunteer should be out of pocket as a result of their voluntary work with the charity. However, our volunteers often donate financially as well as giving their time and skills.
Other		Not applicable

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	1.20	Please refer to our Annual Review below

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	1.41	The Executive Committee has met regularly in order to review and direct the business affairs of the District. Our work is guided by the plans and proposals drawn up by the District Core Team. Management of Chester Scouts' two properties - the District Scout Centre and the District Stores – has continued. Short term, the future of the stores has been under review, but final decisions have not yet been made. In the long term, the trustees continue to work towards the redevelopment of the District Scout Centre.
Performance of fundraising activities against objectives set	1.41	Not applicable
Investment performance against objectives	1.41	The charity does not have sufficient funds to invest in longer term investments. The charity has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in mainstream accounts.

Other		<p>The Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointment and is responsible for:</p> <ul style="list-style-type: none"> <li>▪ The maintenance of District property;</li> <li>▪ The raising of funds and the administration of District finance;</li> <li>▪ The insurance of persons, property and equipment;</li> <li>▪ Public occasions of the District;</li> <li>▪ Assisting in the recruitment of leaders and other adult support;</li> <li>▪ Appointing any sub- Committees that may be required;</li> <li>▪ Appointing District Administrators and Advisors other than those who are elected.</li> </ul> <p>Chester Scouts has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories for all payments, and insurance policies to ensure that insurable risks are covered.</p>
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# Annual Review 2021



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## Update from District Chair

- Committee Changes: New District Chair (Oct 2022) and continued search for a treasurer
- Membership subscriptions (1,141) are down 25% from 2020 (1,509)
- Commenced Western Grove Improvement Programme
- Progressed plans to exit Trafford Street
- Supported our media and online presence
- Established a revised district risk log and resolved to develop a district asset register
- Committed to move our key documentation online to Office 365
- Agreed to undertake a District wide survey in 2022 to help shape our future and support budgeting

As Scouts, we believe in preparing young people with skills for life. We bring communities together and contribute to society. Above all, we aim to build better futures.

That's why we encourage our young people to do more, learn more and be more. Each week, our young people enjoy fun and adventure while developing the skills they need to succeed in life.



# Our Priorities

- Growth & Inclusivity
- Being shaped by young people
- Having a positive impact on our community

**Scouts**   
Chester and District



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# Action

## Programme

- Supporting the programme delivered in our groups and units

## People

- Youth Forum, young leaders, youth shaped, adult support, recognising our volunteers

## Perception

- community impact, web site, social media, links with the press

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# Action

## Programme

- Supporting the programme delivered in our groups and units

## People

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## Perception

- community impact, web site, social media, links with the press

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**‘Put your phone  
down and what  
are you left with?  
Just teamwork,  
courage and the  
skills to succeed.’  
Bear Grylls, Chief Scout**



**Scouts**   
Chester and District

## Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	1.21	The trustees are of the view that the charity is sufficiently resourced
Statement explaining the policy for holding reserves stating why they are held	1.22	<p>The Executive Committee regularly monitors the levels of bank balances and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements. Finances in the current economic climate are always a challenge. Despite this, Chester Scouts continues to raise funds by a variety of means:</p> <ul style="list-style-type: none"> <li>▪ The membership fee charged by Chester Scouts</li> <li>▪ Investments aimed at securing the maximum return at the minimum risk</li> <li>▪ Fundraising</li> <li>▪ Hiring out of the District Scout Centre</li> <li>▪ Chester Scout Shop, managed by volunteers</li> </ul> <p>In order to manage business risks, the Executive Committee has resolved to maintain reserves (currently £80,000) to meet such contingencies as:</p> <ul style="list-style-type: none"> <li>▪ District property – unbudgeted repairs etc</li> <li>▪ Properties administered for dormant Groups – repairs etc</li> <li>▪ Finance to active Groups</li> <li>▪ Development opportunities not covered by the annual budget</li> <li>▪ Programme opportunities</li> <li>▪ Unforeseen operating costs</li> <li>▪ Matched funding/start-up</li> </ul>

		<ul style="list-style-type: none"> <li>▪ costs for projects</li> <li>▪ • Loss of income</li> </ul>
Amount of reserves held	1.22	£80,000
Reasons for holding zero reserves	1.22	No applicable
Details of fund materially in deficit	1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	1.23	Not applicable

#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	1.47	Membership subscriptions
Investment policy and objectives including any social investment policy adopted	1.46	Not applicable
A description of the principal risks facing the charity	1.46	The charity has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered
Other		None

## Structure, Governance and Management

	SORP reference	
Description of charity's trusts:		Chester Scouts is a trust established under its rules which are common to all Scouts. The trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Type of governing document	1.25	The governing documents for Chester Scouts are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How is the charity constituted?	1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	1.25	The Executive Committee consists of three independent members, the Chair, Treasurer and Secretary, together with the District Commissioner and other members elected or appointed under the rules of The Scout Association. The trustees meet four times per year as well as at the Annual General Meeting.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	1.51	The charity provides induction and training for trustees by using the materials and facilities of The Scout Association, including an initial programme tailor-made for trustees in The Scout Association. Members of the Executive Committee complete Essential Information for Executive Committees training within the first five months of joining the Committee.
The charity's organisational structure and any wider network with which the charity works	1.51	The charity operates as part of the organisation and structure of The Scout Association. The Executive Committee exists to support the District Commissioner in meeting the

		<p>responsibilities of the appointment and is responsible for:</p> <ul style="list-style-type: none"> <li>▪ The maintenance of District property;</li> <li>▪ The raising of funds and the administration of District finance;</li> <li>▪ The insurance of persons, property and equipment;</li> <li>▪ Public occasions of the District;</li> <li>▪ Assisting in the recruitment of leaders and other adult support;</li> <li>▪ Appointing any sub-Committees that may be required;</li> <li>▪ Appointing District Administrators and Advisors other than those who are elected.</li> </ul>
Other		<p>Chester Scouts has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories for all payments and insurance policies to ensure that insurable risks are covered.</p>

## Reference and Administrative details

Charity Name	Chester and District Scout Council
Other name the charity uses	None
Registered charity number	511406
Charity's principal address	Chester and District Scout Headquarters 58 Weston Grove Upton CHESTER CH2 1QJ

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted (if not for whole year)	Name of person (or body) entitled to appoint trustee (if any)
	Kieran Skinner	District Chair	09/21-	Ex officio
	Alan Wilding	District Commissioner		Ex officio
	Brandon Hone	District Youth Commissioner		Ex officio
	Liz Roberts	District Secretary		Ex officio
	Mark Gallagher	District Treasurer	04/22-	Ex officio
	Megan Porter	District Explorer Scout Commissioner		Ex officio
	Jess Taker	District Scout Network Commissioner		Ex officio
	David Bull OBE	Nominated 1 year term		Commissioner
	Steve Shone	Nominated 1 year term		Commissioner
	Kristy Collins	Nominated 1 year term		Commissioner
	Neil Thornton	Elected 1 year term		Members
	Ashley Hynds	Elected 1 year term		Members
	Callum Webster	Elected 1 year term		Members
	Chris Huxley-Clowes	Elected 1 year term		Members
	Michael Stout	Elected 1 year term		Members

## Corporate trustees – names of the directors at the date the report was approved

There were no Corporate trustees

## Name of trustees holding title to property belonging to the charity

No applicable (no trustees held property title)

## Exemptions from disclosure

None

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signatures:	<b>Kieran James Skinner</b>	<b>Alan Wilding</b>
Full names:	Kieran James Skinner	Alan Wilding
Position (e.g. Chair)	District Chair	District Commissioner
Date:	31 October 2022	31 October 2022



Section A Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Chester and District Scout Council

On accounts for the year  
ended

31<sup>st</sup> December 2021

Charity no  
(if any)

511406

Set out on pages

1 to 4

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> December 2020

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

26/10/2022

Name:

Caroline Blake

Relevant professional  
qualification(s) or body

FCCA

(if any):

**Address:**

**Section B Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**Chester and District Scout Council  
Registered Charity 511406  
Receipts and Payments Account**

**Chester and District Scout Council**  
**Registered Charity 511406**  
**Receipts and Payments Account**

Year start date

Year end date

For the year  
from

1 January 2021

To

31 December 2021

**Receipts and payments**

	2021	2020
	Unrestricted funds	Unrestricted funds
	£	£
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	56,181	67,981
Less: Membership subscriptions paid on (National/County)	(45,950)	(55,833)
Net membership subscriptions retained	10,231	12,148
Donations	-	-
<b>Sub total</b>	10,231	12,148
<b>Activities</b>		
Youth programme and activities	1,773	3,824
Gang Show	-	-
Fellowship	560	249
District shop	2,916	5,387
	5,249	9,460
<b>Fundraising (gross)</b>		
World Scout Jamboree	-	2,080
Eurojam	21,427	10,240
<b>Sub total</b>	21,427	12,320
<b>Investment income</b>		
Bank interest	49	23
Charity Aid Foundation	-	157
Property Rent income	-	170
Other	16,870	12,668
<b>Sub total</b>	16,919	13,018
<b>Total Gross Income</b>	53,826	46,946
Asset and investment sales, etc.	-	-
<b>Total receipts</b>	53,826	46,946

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**Chester and District Scout Council**  
**Registered Charity 511406**  
**Receipts and Payments Account**

	Year start date		Year end date
For the year from	1 January 2021	To	31 December 2021
<b>Receipts and payments</b>			
	<b>2021</b>		<b>2020</b>
	<b>Unrestricted funds</b>		<b>Unrestricted funds</b>
	£		£
<b>Payments</b>			
<b>Charitable Payments</b>			
Youth programme and activities	3,999		5,302
Gang show	-		-
Fellowship	-		19
District shop	1,768		5,187
World Scout Jamboree	-		-
Eurojam	9,673		29,930
Rent	70		70
Utilities	2,771		4,058
Insurance	2,781		3,062
Repairs and Renewals	430		757
Website Costs	360		-
Phone Expenses	546		-
District team	1,239		4,168
Gifts to the Examiner	88		51
<b>Sub total</b>	<b>23,725</b>		<b>52,604</b>
 <b>Total Gross Expenditure</b>	 <b>23,725</b>		 <b>52,604</b>
<b>Total payments</b>	<b>23,725</b>		<b>52,604</b>
 <b>Net of receipts/(payments)</b>	 <b>30,102</b>		 <b>(5,658)</b>
<b>Cash funds last year end</b>	<b>132,690</b>		<b>138,348</b>
<b>Cash funds this year end</b>	<b>162,792</b>		<b>132,690</b>

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**Chester and District Scout Council**  
**Registered Charity 511406**  
**Receipts and Payments Account**

**Statement of assets and liabilities at the end of the year**

	31st December 2021 Unrestricted funds £	31st December 2020 Unrestricted funds £
<b>Cash funds</b>		
General funds	47,303	18,647
Gang show	9,689	9,998
Fellowship	684	468
Shop	2,145	965
Jamboree	6,747	6,747
Eurojam (jamboree fund)	8,915	8,507
The Scout Association Short Term Investment Service	2,248	2,243
Charities Aid Foundation	85,000	85,000
Cash/Floats	60	115
<b>Total cash funds</b>	<b>162,792</b>	<b>132,690</b>
<b>Other monetary assets for charity' s own use</b>		
Debts due from the Groups	19,355	16,679
Debts due from other parties	-	-
<b>Sub total</b>	<b>19,355</b>	<b>16,679</b>
<b>Non monetary assets for charity's own use</b>		
Stock	5,489	5,387
Other stock	-	-
Land and buildings	336,848	336,848
Motor vehicles	-	-
Scouting equipment, furniture etc	50,360	50,360
Other	-	-
<b>Sub total</b>	<b>392,697</b>	<b>392,595</b>
<b>Non monetary liabilities for charity's own use</b>		
Trade creditors	-	-
Overall balance	574,844	541,964

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The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 28th October 2022 and signed on their behalf by

Signature

Print Name

Kieran Skinner



Mark Gallagher

