

**Trustees' Annual Report to the Charity Commission for the period from 1 January 2020 to 31 December 2020**

**Charity name: Chester and District Scout Council**

**Charity registration number: 511406**

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p><b><u>The Purpose of Scouting</u></b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society</p> <p><b><u>The Values of Scouting</u></b> As Scouts we are guided by these values:  <b><u>Integrity</u></b> - We act with integrity; we are honest, trustworthy and loyal.  <b><u>Respect</u></b> - We have self-respect and respect for others.  <b><u>Care</u></b> - We support others and take care of the world in which we live.  <b><u>Belief</u></b> - We explore our faiths, beliefs and attitudes.  <b><u>Co-operation</u></b> - We make a positive difference; we co-operate with others and make friends</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p><b><u>The Scout Method</u></b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:  - enjoy what they are doing and have fun  - take part in activities indoors and outdoors</p>

		<ul style="list-style-type: none"> <li>- learn by doing</li> <li>- share in spiritual reflection</li> <li>- take responsibility and make choices</li> <li>- undertake new and challenging activities</li> <li>- make and live by their Promise</li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Chester and District Scout Council meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings. Members of the Executive Committee complete Essential Information for Executive Committees training within the first five months of joining the Committee.</b>

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>The charity makes limited grants, typically up to around £100 to assist members to further the objectives of the movement. Grants are reviewed and approved by the Executive Committee.</b>
Policy on social investment including program related investment	Para 1.38	<b>Not applicable</b>
Contribution made by volunteers	Para 1.38	<b>Chester and District Scout Council is entirely volunteer managed and led. It is our policy that no volunteer should be out of pocket as a result of their voluntary work with the charity. However, our volunteers often donate financially as well as giving their time and skills.</b>



**Scouts**  
Chester and District

Other		<b>Not applicable</b>
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Please refer to the attached copy of our Annual Review</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>The Executive Committee has met regularly in order to review and direct the business affairs of the District. Our work is guided by the plans and proposals drawn up by the District Core Team. Management of Chester Scouts' two properties - the District Scout Centre and the District Stores - has continued. Short term, the future of the stores has been under review, but final decisions have not yet been made. In the long term, the trustees continue to work towards the redevelopment of the District Scout Centre.</b>
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Performance of fundraising activities against objectives set	Para 1.41	<b>Not applicable</b>
Investment performance against objectives	Para 1.41	<b>The charity does not have sufficient funds to invest in longer term investments. The charity has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in mainstream accounts.</b>

Other		<p><b>The Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointment and is responsible for:</b></p> <ul style="list-style-type: none"> <li>• <b>The maintenance of District property;</b></li> <li>• <b>The raising of funds and the administration of District finance;</b></li> <li>• <b>The insurance of persons, property and equipment;</b></li> <li>• <b>Public occasions of the District;</b></li> <li>• <b>Assisting in the recruitment of leaders and other adult support;</b></li> <li>• <b>Appointing any sub-Committees that may be required;</b></li> <li>• <b>Appointing District Administrators and Advisors other than those who are elected.</b></li> </ul> <p><b>Chester Scouts has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories for all payments, and insurance policies to ensure that insurable risks are covered.</b></p>
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**Scouts**  
Chester and District

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The trustees are of the view that the charity is sufficiently resourced</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p><b>The Executive Committee regularly monitors the levels of bank balances and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements.</b></p> <p><b>Finances in the current economic climate are always a challenge. Despite this, Chester Scouts continues to raise funds by a variety of means:</b></p> <ul style="list-style-type: none"> <li>• <b>The membership fee charged by Chester Scouts</b></li> <li>• <b>Investments aimed at securing the maximum return at the minimum risk</b></li> <li>• <b>Fundraising</b></li> <li>• <b>Hiring out of the District Scout Centre</b></li> <li>• <b>Chester Scout Shop, managed by volunteers</b></li> </ul> <p><b>In order to manage business risks, the Executive Committee has resolved to maintain reserves (currently £80,000) to meet such contingencies as:</b></p> <ul style="list-style-type: none"> <li>• <b>District property - unbudgeted repairs etc</b></li> <li>• <b>Properties administered for dormant Groups - repairs etc</b></li> <li>• <b>Finance to active Groups</b></li> <li>• <b>Development opportunities not covered by the annual budget</b></li> <li>• <b>Programme opportunities</b></li> <li>• <b>Unforeseen operating costs</b></li> <li>• <b>Matched funding/start-up costs for projects</b></li> <li>• <b>Loss of income</b></li> </ul>
Amount of reserves held	Para 1.22	<b>£80,000</b>
Reasons for holding zero reserves	Para 1.22	<b>Not applicable</b>

Details of fund materially in deficit	Para 1.24	<b>Not applicable</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>Uncertainty caused by the COVID-19 pandemic is being evaluated by the movement.</b>

### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Membership subscriptions</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>Not applicable</b>
A description of the principal risks facing the charity	Para 1.46	<b>The charity has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered</b>
Other		<b>None</b>

## **Structure, Governance and Management**

Description of charity's trusts:		<b>Chester Scouts is a trust established under its rules which are common to all Scouts. The trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.</b>
Type of governing	Para 1.25	<b>The governing documents for</b>

document		<b>Chester Scouts are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.</b>
How is the charity constituted?	Para 1.25	<b>Unincorporated</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>The Executive Committee consists of three independent members, the Chair, Treasurer and Secretary, together with the District Commissioner and other members elected or appointed under the rules of The Scout Association. The trustees meet four times per year as well as at the Annual General Meeting.</b>

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>The charity provides induction and training for trustees by using the materials and facilities of The Scout Association, including an initial programme tailor-made for trustees in The Scout Association. Members of the Executive Committee complete <i>Essential Information for Executive Committees</i> training within the first five months of joining the Committee.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>The charity operates as part of the organisation and structure of The Scout Association. The Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointment and is responsible for:</b> <ul style="list-style-type: none"> <li>• <b>The maintenance of District property;</b></li> <li>• <b>The raising of funds and the administration of District</b></li> </ul>

		<p><b>finance;</b></p> <ul style="list-style-type: none"><li>• <b>The insurance of persons, property and equipment;</b></li><li>• <b>Public occasions of the District;</b></li><li>• <b>Assisting in the recruitment of leaders and other adult support;</b></li><li>• <b>Appointing any sub-Committees that may be required;</b></li><li>• <b>Appointing District Administrators and Advisors other than those who are elected.</b></li></ul>
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**Scouts**

**Chester and District**

Other		<b>Chester Scouts has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories for all payments and insurance policies to ensure that insurable risks are covered.</b>
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## Reference and Administrative details

Charity name	<b>Chester and District Scout Council</b>
Other name the charity uses	<b>None</b>
Registered charity number	<b>511406</b>
Charity's principal address	<b>Chester and District Scout Headquarters 58 Weston Grove Upton CHESTER CH2 1QJ</b>

## Names of charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted (if not for whole year)	Name of person (or body) entitled to appoint trustee (if any)
1	<b>Neil Thornton</b>	<b>Chair</b>		<b>Ex officio</b>
2	<b>Alan Wilding</b>	<b>Commissioner</b>		<b>Ex officio</b>
3	<b>Steve Shone</b>	<b>Nominated, 1-year term</b>		<b>Commissioner</b>
4	<b>David Bull OBE</b>	<b>Nominated, 1-year term</b>		<b>Commissioner</b>
5	<b>Pam Bavage</b>	<b>Nominated, 1-year term</b>		<b>Commissioner</b>
6	<b>Callum Webster</b>	<b>Elected, 1-year term</b>		<b>Membership</b>
7	<b>Ashley Hynds</b>	<b>Elected, 1-year term</b>		<b>Membership</b>
8	<b>Craig Turnbull</b>	<b>Elected, 1-year term</b>		<b>Membership</b>
9	<b>Michael Stout</b>	<b>Elected, 1-year term</b>		<b>Membership</b>
10	<b>Amy Steaton</b>	<b>Elected, 1-year term</b>		<b>Membership</b>

1 1	<b>Jess Taker</b>	<b>Network Commissioner</b>		<b>Ex officio</b>
1 2	<b>Megan Porter</b>	<b>Explorer Commissioner</b>		<b>Ex officio</b>
1 3	<b>Chris Huxley-Clowes</b>	<b>Nominated, 1- year term</b>		<b>Commissioner</b>
1 4	<b>Arijit Dey</b>	<b>Treasurer</b>		<b>Ex officio</b>
1 5	<b>Dave Evans</b>	<b>Nominated, 1- year term</b>		<b>Commissioner</b>
1 6	<b>Brandon Hone</b>	<b>Youth Commissioner</b>		<b>Ex officio</b>
1 7	<b>Liz Roberts</b>	<b>Secretary</b>		<b>Ex officio</b>

Corporate trustees - names of the directors at the date the report was approved

Director name		
<b>None</b>		

### **Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year
<b>Not applicable</b>	

### **Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	<b>None</b>
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### **Additional information (optional)**

#### **Names and address of advisers (Optional information)**

<b>Type of adviser</b>	<b>Name</b>	<b>Address</b>
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None		
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**Name of chief executive or names of senior staff members (Optional Information)**

None
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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

Not applicable
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**Other optional information**

None
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signatures:	<b>Neil S.Thornton</b>	<b>Liz Roberts</b>
Full names:	<b>Neil Stuart Thornton</b>	<b>Liz Roberts</b>
Position (e.g. Secretary, Chair, etc):	<b>Chair</b>	<b>Secretary</b>
Date:	<b>22 September 2021</b>	<b>22 September 2021</b>



**Scouts**  
Chester and District



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Chester and District Scout Council

**On accounts for the year  
ended**

31 <sup>st</sup> December 2020	<b>Charity no (if any)</b>	511406
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**Set out on pages**

1 to 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> December 2020

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed: Caroline Blake

Date: 28-04-2022

Name: Caroline Blake

**Relevant professional  
qualification(s) or body**

FCCA

(if any):

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Address:

McIntocks NW Limited
2 Hilliards Court Chester Business Park Chester
CH4 9PX

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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**Chester and District Scout Council**  
**Registered Charity 511406**  
**Receipts and Payments Account**



**Chester and District Scout Council**  
**Registered Charity 511406**  
**Receipts and Payments Account**

	Year start date		Year end date
	For the year from	1 January 2020	To 31 December 2020
<b>Receipts and payments</b>		<b>2020</b>	<b>2019</b>
		<b>Unrestricted funds</b>	<b>Unrestricted funds</b>
		£	£
<b>Payments</b>			
<b>Charitable Payments</b>			
Youth programme and activities		5,302	33,561
Gang show		-	16,104
Fellowship		19	528
District shop		5,187	15,404
World Scout Jamboree		-	17,595
Eurojam		29,930	21,171
Rent		70	70
Utilities		4,058	3,263
Insurance		3,062	2,263
Repairs and Renewals		757	593
AGM and trustee expenses		-	251
Training		-	672
Bank charges		-	-
District team		4,168	1,356
Gifts to the Examiner		51	50
<b>Sub total</b>		<b>52,604</b>	<b>112,881</b>
<b>Total Gross Expenditure</b>		<b>52,604</b>	<b>112,881</b>
<b>Total payments</b>		<b>52,604</b>	<b>112,881</b>
<b>Net of receipts/(payments)</b>		<b>(5,658)</b>	<b>14,081</b>
<b>Cash funds last year end</b>		<b>138,348</b>	<b>124,267</b>
<b>Cash funds this year end</b>		<b>132,690</b>	<b>138,348</b>

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**Chester and District Scout Council**  
**Registered Charity 511406**  
**Receipts and Payments Account**

**Statement of assets and liabilities at the end of the year**

	31st December 2020 Unrestricted funds £	31st December 2019 Unrestricted funds £
<b>Cash funds</b>		
General funds	18,647	11,362
Gang show	9,998	10,051
Fellowship	468	254
Shop	965	766
Jamboree	6,747	4,667
Eurojam (jamboree fund)	8,507	23,920
The Scout Association Short Term Investment Service	2,243	2,229
Charities Aid Foundation	85,000	85,000
Cash/Floats	115	99
<b>Total cash funds</b>	<b>132,690</b>	<b>138,348</b>
<b>Other monetary assets for charity's own use</b>		
Debts due from the Groups	£16,679	16,477
Debts due from other parties	-	-
<b>Sub total</b>	<b>16,679</b>	<b>16,477</b>
<b>Non monetary assets for charity's own use</b>		
Stock	5,387	4,991
Other stock	-	-
Land and buildings	336,848	327,037
Motor vehicles	-	-
Scouting equipment, furniture etc	50,360	50,360
Other	-	-
<b>Sub total</b>	<b>392,595</b>	<b>382,388</b>
<b>Non monetary liabilities for charity's own use</b>		
Trade creditors	-	-
Overall balance	541,984	537,214

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The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 28 April 2022 and signed on their behalf by

Signature

*Neil Thornton*

*Arijit Dey*

Print Name

Neil Thornton

Arijit Dey



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name  
Chester and District Scout Council

On accounts for the year ended

31<sup>st</sup> December 2020  
Charity no (if any) 511406

Set out on pages

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[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

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Date: 28-04-2022

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(if any):

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**Registered Charity 511406**  
**Receipts and Payments Account**



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**Registered Charity 511406**  
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