



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	01	02	2020		31	01	2021

## Section A Reference and administration details

**Charity name** Walmsley Unitarian Chapel

**Other names charity is known by**

**Registered charity number (if any)** 511188

**Charity's principal address**  
 Blackburn Road  
 Egerton  
 Bolton  
**Postcode** BL7 9PR

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Thomas Haslam	Chair		Existing Trustee
2	Jim Sheffield	Treasurer		Existing Trustee
3	Susan Jordan	Secretary		Existing Trustee
4	Janice Hastie			Existing Trustee
5	Maurice Hastie			Existing Trustee
6	Lynne Cubbin			Existing Trustee
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated Association
Trustee selection methods (eg. appointed by, elected by)	Existing Trustees

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

Walmsley Unitarian Chapel having been established as a place of worship of God, free from the acceptance of any creed, article, or confession of faith as a condition of membership, membership is open to all persons who accept its free religious position and who pay such annual subscription as determined from time to time.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Having had regard to the guidance issued by the Charity Commission on public benefit, the activities undertaken by Walmsley Unitarian Chapel for the public good include:

- Holding services open to the public each Sunday.
- Printing a monthly magazine available to all and posted to those members of the congregation who are unable to attend having moved away.
- Offering naming ceremonies, wedding services and burial facilities to all: there is no requirement to be a member of the congregation.
- Holding summer and Christmas fairs plus Carols by Candlelight service open to all with no entrance fee.
- Offering the gardens and grounds to Incredible Edible Egerton who now hold their weekly meetings in the Chapel grounds
- In conjunction with Incredible Edible Egerton offering a weekly café and meeting place for the community.
- Leasing the Chapel facilities to a before and after school club that provides a high quality, safe service for local families.
- Renting use of Chapel facilities for a weekly Parent & Toddler group at a reduced rate.
- Hiring the Chapel Hall to local families for children's parties at a competitive rate.
- Hiring the Chapel Hall for weekly sessions of yoga, meditation and keep fit.
- Offering the use of grounds to local schools.

We calculate that there are over 20,000 visits to our Chapel and premises each year, involving over 500 people.

No private benefit flows from the purposes of the Charity.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

Our activities were inevitably curtailed by the pandemic this year. We ran services as usual up to the national lockdown in March. From then until July, when we opened for private prayer and reflection, we maintained contact initially through mutual support which was then supplemented by a written weekly service, posted or emailed to all members of the congregation. Having carried out a full risk assessment, we opened briefly in August for socially distanced services but took the decision to close again once Bolton was subjected to tighter controls in September. Regular weekly services, shortened and in line with guidance to places of worship, started again in November. This was a difficult year financially as there was no possibility of renting out the premises, which usually amounts to a third of the Chapel's income. We received many kind donations that helped us through the year. We will remember this year for the mutual care and support offered by members of the congregation.

**Brief statement of the charity's policy on reserves**

We currently have no policies on reserves. Due to the Covid situation we have not been able to meet as often as we would like.

**Details of any funds materially in deficit**

No funds in deficit.

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our principal sources of funding are:

- congregation contributions and donations.
- Room hires
- (for capital works only) possible contributions from regional Unitarian organisation NELUM

Our expenditure enables us to offer:

- An active place of worship for non-conformists.
- Community activities an meeting place.

We invest only in funds designated suitable for charitable organisations.

We invest in order to retain the value of our existing funds.

**Section F Other optional information**

Empty box for optional information.

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	J W Sheffield	L Cubbin
<b>Full name(s)</b>	James William Sheffield	Lynne Cubbin
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	Trustee
<b>Date</b>	23 <sup>rd</sup> November 2021	



## Receipts and payments accounts

For the period from	Period start date 2/1/2020	To	Period end date 1/31/2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
<b>A1 Receipts</b>				
Donations	17,859	-	-	17,859
Gift Aid	3,988	-	-	3,988
Fundraising	1,920	-	-	1,920
Interest	4	-	-	4
Dividends on Investments	-	-	-	-
Membership Subscriptions	630	-	-	630
Fees for Services	560	-	-	560
Room Hire	7,813	-	-	
Grants	17,450	-	-	
Insurance Claim	1,340	-	-	1,340
<b>Sub total (Gross income for AR)</b>	<b>51,563</b>	<b>-</b>	<b>-</b>	<b>Cross Add Error</b>
<b>A2 Asset and investment sales, (see table).</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>51,563</b>	<b>-</b>	<b>-</b>	<b>#VALUE!</b>
<b>A3 Payments</b>				
Cost of Events/Fundraising	98	-	-	98
Ministers & Pulpit Payments	32,818	-	-	32,818
Maintenance Buildings	12,183	-	-	12,183
Maintenance Grounds	2,945	-	-	2,945
Events	-	-	-	-
Electricity, Water, Heating	3,781	-	-	3,781
Cleaning	1,696	-	-	1,696
Insurance	2,409	-	-	2,409
Membership, Licence & Fees	1,264	-	-	1,264
Grants & Donations	-	-	-	-
Telephone Printing	3,117	-	-	3,117
<b>Sub total</b>	<b>60,311</b>	<b>-</b>	<b>-</b>	<b>60,311</b>
<b>A4 Asset and investment purchases, (see table)</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>60,311</b>	<b>-</b>	<b>-</b>	<b>60,311</b>
<b>Net of receipts/(payments)</b>	<b>- 8,748</b>	<b>-</b>	<b>-</b>	<b>#VALUE!</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>- 8,748</b>	<b>-</b>	<b>-</b>	<b>#VALUE!</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B1 Cash funds</b>		3,581	-
		-	-
		-	-
	<b>Total cash funds</b>	<b>3,581</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B2 Other monetary assets</b>		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
<b>B3 Investment assets</b>	Newton Melon		-
	M & G		-
	Legal & General		-
	Black Rock		-
			-

	Details	Fund to which asset belongs	Cost (optional)
<b>B4 Assets retained for the charity's own use</b>			-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
<b>B5 Liabilities</b>			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name
	J W Sheffield
	L Cubbin.

**CC16a**



**Last year**

**to the nearest £**

<b>20,887</b>
<b>4,699</b>
<b>8,730</b>
<b>2</b>
<b>-</b>
<b>431</b>
<b>1,926</b>
<b>18,452</b>
<b>8,700</b>
<b>-</b>
<b>63,827</b>

<b>-</b>
<b>-</b>

<b>63,827</b>
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<b>681</b>
<b>32,221</b>
<b>18,196</b>
<b>3,740</b>
<b>-</b>
<b>7,897</b>
<b>2,235</b>
<b>2,377</b>
<b>2,297</b>
<b>1,453</b>
<b>71,097</b>

<b>-</b>

<b>71,097</b>
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<b>- 7,270</b>
<b>-</b>
<b>-</b>
<b>- 7,270</b>



**Endowment funds**  
to nearest £

-
-
-
-

OK

**Endowment funds**  
to nearest £

-
-
-
-
-
-

**Current value (optional)**

56,150
66,625
44,060
535
-

**Current value (optional)**

-
-
-
-
-
-
-
-
-

**When due (optional)**


**Date of approval**


13 KIBBLES ROAD  
 BROMLEY KENT  
 SE17 9PB

Address:

BY ACCOUNT LTD

Relevant professional qualification(s) or body (if any):

Brian Hutchinson

Name:

*[Signature]*  
 Date: 22-11-2021

Signed:

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.  
 \* Please delete the words in the brackets if they do not apply.

**Independent examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below\*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

**Responsibilities and basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Set out on pages

Remember to include the page numbers of additional sheets.

On accounts for the year ended

01/02/2020-31/01/2021	Charity no (if any)	511188
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Report to the trustees/ members of

Walsley Unitarian Chapel  
 Charity Name

Section A

Independent Examiner's Report



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

No N E

Give here brief details of any items that the examiner wishes to disclose.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).