



**1979 - 2021**

**43 Years**

**43rd Annual General Meeting**

**Reporting on the year 2019 and 2020**

**of**

# **WARWICK CORPS OF DRUMS**

**Held at**

**Band Headquarters**

**Westend Centre**

**Hampton Road**

**Warwick**

**CV34 6JP**

**on**

**Monday 6<sup>th</sup> December 2021**

**At 7.30pm**

**Chaired by**

**Mr J Hathaway**

**Vice President of The Corps of Drums**

**&**

**Mr John Morton**

**Chairman**



# **WARWICK CORPS OF DRUMS**

## **AGENDA**

**The President of the Corps of Drums will open the meeting**

- 1. Apologies**
- 2. Approval of the minutes of the 42nd AGM held 9<sup>th</sup> October 2019.**
- 3. Report from the Chairman**
- 4. Report from the Treasurer of the Corps**
- 5. Report from the Corps Director**
- 6. Appointment of the independent Auditor**
- 7. Election of the Officers:**
  - Management Roles**
  - Corps Staff**
- 8. Any other Business**
- 9. Closing Remarks by either Corps President or Chairman or and or Corps Director**



## **WARWICK CORPS OF DRUMS AGM 2015**

**Report of the combined Annual General Meetings of the Management and Supporters Committees of the Warwick Corps of Drums. Meeting was held at Band Headquarters, West End Centre, Hampton Road, Warwick. On 9/10/2019. Chaired by Mr John Hathaway Vice President of the Warwick Corps of Drums.**

- Apologies - Rachel, Lola, Siobhan
- Approval of Minutes - Debbie proposed, Dave seconded, everyone approved

### **Report from The Treasurer**

- We have less money in the bank than last year.
- Debbie enquired what the entry 'badge machine' was on the accounts. Reply was that this was used for the bar before we had the separate account for this.
- We started paying back the council loan - and have paid 8 months
- Debbie enquired what 'overseas visit' was on the accounts - £72. Colin will check, maybe just an entry error in the accounts.
- Treasurer advised it costs £2000 a month to keep the building etc going
- Dave enquired what the £3500 bank costs in the account pertain to. Colin will find out.

### **Report from Corps Director (John Morton)**

Report on 2018:

- Busy year for band
  - Three competitions and BYBA Finals, 4th out of 5
  - Thanks to Jess & Nic
  - Concert in October - with community band went well
  - Remembrance - went well with the help of past members
  - Thanks to all volunteers
- 
- John advised that the chairman of BYBA can help out at weekends - Neil Wright
  - Membership seems to be about 15-18 children
  - Discussed how can we improve recruitment, nothing other than what we currently do.
  - John (M) would like to change the band uniform next year. John (H) suggested the Rotary Club may be a source of financing for this.
  - Financially band is ok
  - No election of officers, 2 new VP - Helga and Carly March thought John hasn't managed to get in contact with Helga yet.
  - Next year - John has done 7 years, he doesn't know whether he will continue

- £180k was raised for building refurb
- Thanks John Hatthaway and Susan Norris

### **Legal Matters (John Hatthaway)**

- Jane - still wants a meeting.
- Cam Riders - have a license to allow them to occupy part of our premises. We also granted a lease, so we are still bound to give 3 months notice. We have given them notice to terminate on 1st April 2020. Some sections of lease we omitted, which were about committing a noise nuisance have been left out, so we can't evict him sooner than that. For any new tenants we will do 1 month notice on either side via a license, John (H) will assist with this.

### **Appointment of Independent Auditor**

David Kaye - proposed by John(H)

### **Building Report (John Morton)**

- Small hall completed
- Bar completed
- Side rooms - started
- Bookings growing
- £183K spent so far on the building (majority with grants)
- Gates and fencing - need urgent attention
- Dave may know a welder who can do this
- Issues with 'teenage' hut - Debbie is and will continue to contact the council. She will log what's happening with the teenage shelter - we need to tell her of any issues
- Carpet in main hall - needs cleaning
- Flooring in corridor needs to be replaced (6.5k)
- Some exterior rendering needs doing - may cause damp issues
- Decoration on outside of building needs doing
- Football club - have some fencing that needs moving from our land - John(M) will contact them

### **AOB**

- We held a minutes silence in respect for Ron
- Remembrance - 10th Nov, playing in Warwick as usual
- Chris - professional local drummer, wants to rent out 3 'side' rooms for his drum school:
  - He's got 50 pupils, some of these would be interested in band (hopefully)
  - He will sound proof the room(s)
  - Fire exit room will stay as is
  - He will have a reception and electronic drum kits
  - 3 till 8 (Mon-Fri)
  - He will also use big hall occasionally
- We (band) will take over Ron's old office and upstairs for rehearsal rooms
- Awards night - 11th December



**Section A Independent Examiner's Report**

Report to the trustees/  
members of

Charity Name  
WARWICK CORPS OF DRUMS

On accounts for the year  
ended

31 DECEMBER 2021

Set out on pages

3 TO 9

(/m)

I report to the trustees on my exami  
charity ("the Trust") for the year e

Responsibilities and  
basis of report

As the charity's trustees, you are  
accounts in accordance with the  
("the Act").

I report in respect of my examin  
under section 145 of the 2011 Ac  
have followed all the applicable C  
under section 145(5)(b) of the Ac

Independent  
examiner's statement

[The charity's gross income excos  
undertake the examination by be  
applicable listed body]]. Delete [

I have completed my examinatio  
come to my attention in connecti  
disclosed below \*) which gives m  
respect:

- the accounting records we  
of the Charities Act; or
- the accounts did not accor
- the accounts did not comp  
concerning the form and c  
(Accounts and Reports) R  
that the accounts give a 'tr  
considered as part of an in

I have no concerns and have  
with the examination to which  
order to enable a proper unde

\* Please delete the words in the l

Signed:

<b>Name:</b>	DAVID KAYE
<b>Relevant professional qualification(s) or body (if any):</b>	ACMA CGMA
<b>Address:</b>	13 VIKING CLOSE
	BOURNE, LINCOLNSHIRE
	PE10 9SF

Section B	Disclosure
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Only complete if the examiner needs (see CC32, Independent examination guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NOT APPLICABLE

IER

2

WARWICK CORPS OF DRUMS  
REGISTERED CHARITY NO: 510895

STATEMENT OF ACCOUNTS  
FOR THE YEAR ENDED  
31st DECEMBER 2021

DAVID KAYE ACMA CGMA  
13 VIKING CLOSE  
BOURNE  
LINCOLNSHIRE  
PE10 9SF

WARWICK CORPS OF DRUMS

BALANCE SHEET AS AT 31st DECEMBER 2021

2020

CURRENT ASSETS

9,884	Lloyds Bank Plc -	Current Account
476		Business Cash In Hand
3,498		Business Call Account
3,136		Buildings Account
677		Bar Account
17,671		

ACCUMULATED UNRESTRICTED FUNDS:

9,873	Balance as at 31st December 2020
376	Fund Raising Account Excess Income
-769	Band Management Account Excess Expenditure

5,479	"West End House" Management Account Excess Income
2,698	Buildings Account Excess Expenditure
14	Bar Account Excess Income
0	Business Call Account Funding from Band A
1	Interest on Business Call Account
17,672	Balance as at 31st December 2021

#### WARWICK CORPS OF DRUMS

#### INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st DECEMBER

2020		FUND RAISING ACCOUNT	2021
Inc (£)	Exp (£)		Inc (£)
575	116	Thursday Bingo	0
98	0	Lottery Bonus Ball	0
265	270	Tuck Shop	0
14	0	Sundry Stalls	0
0	21	Badge Machine	0
0	168	Miscellaneous	0

952	576		0
	376	Excess Income Over Expenditure	
952	952		0

#### WARWICK CORPS OF DRUMS

#### INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st DECEMBER

#### BAND MANAGEMENT ACCOUNT

2020			2021
Inc (£)	Exp (£)		Inc (£)
808	0	A Band Subs	510
0	344	Insurance	0
0	240	Travel	0
0	84	Advertising	0
0	770	Band Equipment	0
0	0	Music	0
0	140	Instrument Repairs	0
808	1,578		510
	-769	Excess Expenditure Over Income	

## WARWICK CORPS OF DRUMS

## INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st DECEMBER

## "WEST END HOUSE" MANAGEMENT ACCOUNT

2020			2021
Inc (£)	Exp (£)		Inc (£)
315	2,130	Hall Repairs	0
2,870	17,730	Hall Modifications	0
2,120	0	Casual Hirings	1,531
8,675	0	Club Rents	19,470
4,530	1,425	Outdoor Rents	4,979
0	448	Water	0
0	1,046	Telephone	0
0	2,478	Electricity	0
51	2,985	Gas	0
0	388	Hall Insurance	0
0	405	Equipment/Cleaning	0
0	538	Office Goods	0
0	559	Alarm/Pest/Safety	0
0	6,304	Council Rent	0
0	245	Account/Bank Costs	13
200	1,437	Waste Removal	0
0	163	Rates	0
25,000	0	Grant Received	6,000
43,761	38,282		31,993

		5,479	Excess Income Over Expenditure	
43,761	43,761			31,993

Total All Sections

#### WARWICK CORPS OF DRUMS

#### INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st DECEMBER

2020		BUILDINGS ACCOUNT		2021
Inc (£)	Exp (£)			Inc (£)
2,000	0	Grants Received		26,572
0	7	Banking		0
0	144	Payment Licences		0
0	14,585	Payment Labour/ Materials		0
2,515	0	Any Other Income		1,700
16,451	3,185	Transfer to/from Main Account		2,421
0	268	Travel		0
220	300	Sundry Building		0
21,186	18,488			30,693
	2,698	Excess Income Over Expenditure		
21,186	21,186			30,693

WARWICK CORPS OF DRUMS

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st DECEMBER

2020		BAR ACCOUNT	2021
Inc (£)	Exp (£)		Inc (£)
7	0	Banking	0
0	0	Takings/Paid in	0
76	0	Stock Purchased	0
0	0	Transfer to/from Main Account	0
200	0	Refurbishment Other Than Stock	0
282	0		0

282

Excess Income Over Expenditure

282

282

0

**Trust examiner's report on the accounts**

[Redacted]

[Redacted]

	Charity no (if any)	510895
--	------------------------	--------

[Redacted member to include the page numbers of additional sheets]

Examination of the accounts of the above named DD / MM / YYYY.

I am responsible for the preparation of the requirements of the Charities Act 2011

In connection with the examination of the Trust's accounts carried out on DD / MM / YYYY and in carrying out my examination, I have followed the directions given by the Charity Commission in 2011.

The accounts are valued at £250,000 and I am qualified to carry out an examination as a qualified member of [insert name of ] if not applicable.

In my opinion, I confirm that no material matters have come to my attention in connection with the examination (other than that stated in the report) which would cause me to believe that in, any material

particulars have not been kept in accordance with section 130

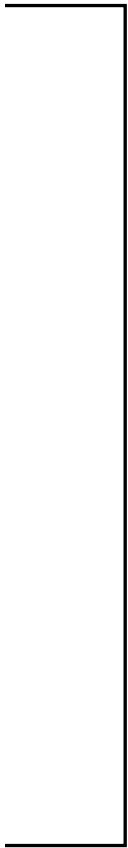
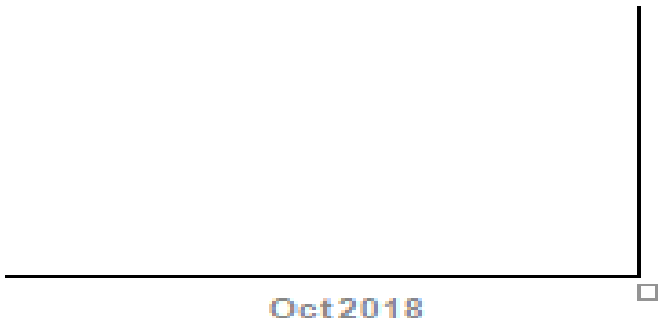
of the Charities Act 2011 and with the accounting records; or that the accounts do not comply with the applicable requirements in respect of the content of accounts set out in the Charities Regulations 2008 other than any requirement to give a 'true and fair' view which is not a matter for a matter dependent examination.

Other than as stated above, I have come across no other matters in connection with the examination. No attention should be drawn in this report in respect of any other understanding of the accounts to be reached.

Signatures in brackets if they do not apply.

	<b>Date:</b>	18/09/2022
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s to highlight material matters of concern  
on of charity accounts: directions and



2021

7,859

d 335

: 11,000

1,651

677

21,523

17,671

-140

-237

	-1,788
	-1,485
	0
ccounts'	7,501
	1
	21,523
DIFF	-0.4

ER 2021

Exp (£)  
0  
0  
0  
0  
0  
140

140

-140

0

ER 2021

Exp (£)

0

0

0

0

543

204

0

747

-237

ER 2021

Exp (£)

4,401
8,232
90
0
0
720
1,158
2,814
3,710
400
2,619
339
604
5,271
1,762
1,296
365
0
33,781

-1,788

31,993

-2,165

ER 2021

Exp (£)

0

0

42

20,208

0

11,000

441

487

32,178

-1,485

30,693

ER 2021

Exp (£)

0  
0  
0  
0  
0  
0

0

0



**Section A Independent Examiner's Report**

Report to the trustees/  
members of

Charity Name  
WARWICK CORPS OF DRUMS

On accounts for the year  
ended

31 DECEMBER 2021

Set out on pages

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(/m)

I report to the trustees on my examination of the charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the accounts under section 145 of the 2011 Act. I have followed all the applicable provisions of the Charities Act 2011 under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeds £100,000. I am required to undertake the examination by being a member of an applicable listed body]]. Delete [ ]

I have completed my examination of the accounts. I have not come to my attention in connection with the examination any matter which gives rise to a concern in respect:

- the accounting records were not maintained in accordance with the requirements of the Charities Act; or
- the accounts did not accurately reflect the financial position of the charity; or
- the accounts did not comply with the requirements of the Charities Act (Accounts and Reports) Regulations 2008, or that the accounts give a true and fair view of the charity's financial position and are to be considered as part of an independent examination.

I have no concerns and have no reservations in respect of the accounts. I have no concerns and have no reservations in respect of the examination to which I have been appointed in order to enable a proper understanding of the charity's financial position to be achieved.

\* Please delete the words in the list above if they do not apply.

Signed:

<b>Name:</b>	DAVID KAYE
<b>Relevant professional qualification(s) or body (if any):</b>	ACMA CGMA
<b>Address:</b>	13 VIKING CLOSE
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The accounts have been audited to a value of £250,000 and I am qualified to carry out an examination as a qualified member of [insert name of ] if not applicable.

In carrying out my examination, I have not identified any material matters which have arisen in connection with the examination (other than that which is set out in the report) which would cause me to believe that in, any material

particulars have not been kept in accordance with section 130

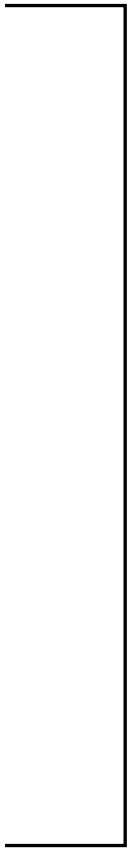
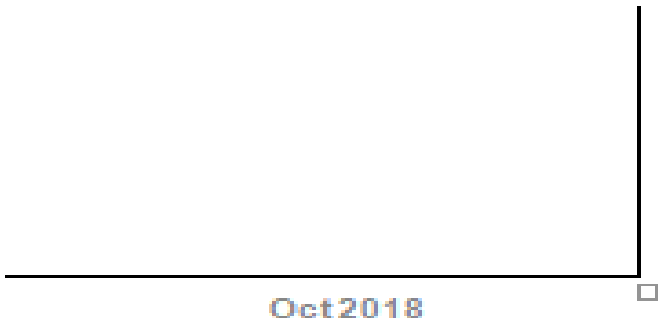
of the Charities Act 2011, or in accordance with the accounting records; or in any other way which is inconsistent with the applicable requirements of the Charities Regulations 2008 other than any requirement to give a 'true and fair' view which is not a matter for a matter dependent examination.

Other than as set out in the report, I have come across no other matters in connection with the examination which in my opinion should be drawn in this report in order to assist the trustees in reaching a better understanding of the accounts to be reached.

None of the above matters are material to the accounts if they do not apply.

	<b>Date:</b>	18/09/2022
--	--------------	------------

s to highlight material matters of concern  
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