

CHARITY NO: 510785

**DERBY KIDS' CAMP
FINANCIAL STATEMENTS FOR THE YEAR ENDED
31-Mar-22**

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CHARITY PARTICULARS

PATRONS:	Councillor Roy Webb Amanda Ellse (Cosy Direct Ltd) Peter Ellse (Cosy Direct Ltd)
TRUSTEES:	C Edwards (Chair) C Howourth G Cliffe J Murphie P Rix H Wade R Spanner L Bailey D Royston-Webb
PRINCIPAL OFFICE:	177 Hassock Lane South Shipley Derbyshire DE75 7JE
CHARITY NUMBER:	510785
INDEPENDENT EXAMINERS:	L Richards FCCA Dains Accountants Ltd Charlotte House Stanier Way The Wyvern Business Park Derby DE21 6BF
BANKERS:	National Westminster Bank PLC 1 Chesterfield Rd Derby DE55 7ZR Cambridge and Counties Bank Charnwood Court, 5B New Walk, Leicester LE1 6TE

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF DERBY KIDS' CAMP**

Independent examiner's report to the trustees of Derby Kids' Camp

I report on the financial statements of the charity for the year ended 31 March 2022, which are set out on pages 7 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act
- have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**L Richards FCCA
Dains Accountants Limited
Chartered Accountants
DERBY**

Date: 23/01/2023

TRUSTEES REPORT

Charitable objects

THE OBJECTS OF THE ASSOCIATION SHALL BE THE RELIEF OF POVERTY AND THE ADVANCEMENT OF EDUCATION FOR THE CHILDREN IN NEED (AS DEFINED BY THE CHILDREN ACT '1989) RESIDENT IN THE CITY OF DERBY & SURROUNDING AREAS AND ELSEWHERE AT THE DISCRETION OF THE COMMITTEE (HEREIN AFTER CALLED THE 'AREA OF BENEFIT').

Activities

Derby Kids' Camp is a 100% volunteer-run charity committed to providing free holidays for many of Derby and the surrounding area's most deserving young children. With community and private sector help and the support of approximately 180 volunteers each year, these children benefit from what may be their only opportunity of a holiday this year - enjoying an exciting, fun, free break in the great outdoors. Enjoying walks, nature trails, sports days and talent nights on camp, as well as trips out to local attractions and campfires at night, there is always an event or activity to suit the most lively, to the most sensitive of children to bring out their best qualities.

Trustees

The Management Committee and therefore, Trustees who have acted at any time during the financial year are:

	Until the AGM on 14 October 2021	Following the AGM on 14 October 2021
Chairman	Chris Edwards	Chris Edwards
Vice Chair	Catherine Howourth	Catherine Howourth
Secretary	Declan Royston-Webb	Declan Royston-Webb
Treasurer	George Cliffe	George Cliffe
Camp Organiser	Leane Bailey	Leane Bailey
Volunteer Organiser	George Cliffe	George Cliffe
Equipment Officer	Patrick Rix	Patrick Rix
Fundraising Officer	Rachel Spanner	Rachel Spanner
Publicity Officer	Hannah Wade	Hannah Wade
Volunteers' Representative	Joel Murphie	Joel Murphie

Non-Trustee Management Support Roles

Safeguarding Officer	Lisa Murphy	Lisa Murphy
Medical Officer	Declan Royston-Webb	Declan Royston-Webb
Health & Safety Officer	Paul McCann	Paul McCann

TRUSTEES REPORT CONTINUED

The charity is unincorporated and is constituted as an Association.

The constitution was adopted on 7 October 1980 as amended subsequently on various dates, the latest amendment being on 26 June 2011.

The amendment in June 2011 updated the area of benefit of the charity from "Derby City" to "City of Derby & surrounding areas and elsewhere at the discretion of the committee". Due to the increasing demand on the services provided, this allows Derby Kids' Camp to include those deserving children who live just outside the city or who are referred to us from other areas by other agencies. The Trustees are determined however, that the core focus remains on the City of Derby.

Derby Kids' Camp is governed by its Trustee and Members' Manual (last issue date February 2009). 'Members' are accepted if they have helped on a DKC summer holiday, on a fundraising event or have actively helped with the Group's activities and have expressed desire to join (Note, however, that a 'Member' will not automatically be accepted as a 'Residential Volunteer' on the holidays).

The stringent recruitment procedures of volunteers to staff the holidays are set out in the Trustee and Members' Manual. This defines the requirement for enhanced DBS checks at least every three years, acceptable references and face-to-face interviews with applicants by a Camp Leader Team, or Management Committee Member. All new members to the Management Committee (Trustees) are elected at the AGM by a show of hands, given an induction by their predecessor or other member of the Committee, copies of all relevant documents and a copy of the Trustee and Member's Manual. All Trustees require an enhanced DBS check at least every 3 years.

Procedures are in place to ensure that all activities carried out have been subject to rigorous risk assessments which are regularly reviewed and the Trustees ensure that procedures are in place to identify changes in legislation and our compliance therewith.

Statement of Trustees' Responsibilities

Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing the financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time, the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

TRUSTEES REPORT CONTINUED

Independent Examiner

The Independent Examiner of the accounts is L Richards, FCCA of Dains Accountants Limited, who has indicated her willingness to continue in office and her reappointment will be proposed at the forthcoming Annual General Meeting.

Achievements and Performance

The summer of 2021 was the second hiatus year for summer camp due to the COVID pandemic. The Trustees regularly reviewed the situation throughout the year and sadly concluded that delivering summer camp holidays in 2021 was not a feasible or sensible option.

However, we do thank the Camp Leader team of Harriet, Patrick & Declan for organising and delivering 2 special day trips (to The Snowdome and Skegness) for 17 children in August 2021.

During the 2021 break in activity, various notable operational and organisational improvement projects were undertaken as follows:

New website

The new DKC website was designed and launched to provide a much-improved online presence and platform for increased promotional & informational content and integration with digitised admin systems. Our thanks to Hannah Wade for all her hard work and time donated to this project.

Digitisation of admin processes

A long-term, essential development of the DKC processes to digitise applications, data entry, data storage & management, etc. Including online volunteer applications, digital children's consent forms and digitisation of on-camp forms. Our thanks to George Cliffe for all his hard work and time given to this mammoth task. Digitisation project continues to be reviewed and improved.

DKC Manual review

A complete end-to-end review of the Derby Kids' Camp Manual and the processes within is currently being undertaken, under the custodianship of Cat Howourth, with the input and guidance of the Trustees, CLs and wider management support team.

Gender Inclusion Policy

To reflect Derby Kids' Camp's commitment to welcoming and supporting all volunteers, children & individuals, regardless of their gender identity, a new Gender Inclusion Policy and Guidance document was written and adopted ahead of Summer Camp 2022. Our thanks to Hannah Wade.

And, of course, the entire team worked tirelessly in the background to bring back DKC Summer Camp for 2022 in an extremely challenging year for funding and volunteer numbers.

Huge thanks to the team for their incredible commitment to the continuation, improvement and development of Derby Kids' Camp during such an unprecedented period in our history.

These accounts were approved at the Charity's AGM dated 23/09/22.

Subsequently, an adjustment was made to reflect the value of fixed assets, revaluing the Cooks Marquee by +£978

Having taken advice from the Charity Commission on 10/02/23, this minor adjustment was approved by the Charity Trustees and a note was communicated to the members in the January 2023 newsletter.

TRUSTEES REPORT CONTINUED

Achievements and Performance continued

Donations and fundraising activities generating more than £1,000 consisted of:

	£
560061 19MAY 1357	1,749.72
MUCH LOVED , ML33240	2,961.27
560061 22JUL 1149	2,000.00
JUSTGIVING , 2180600 DERBY KIDS, FP 24/08/21 0319 , 1876085291304	1,729.01
DERBYSHIRE COMMUNITY - Peak Cycling Funding	2,021.00
601137	5,000.00
Justgiving 2430975	2,954.37

This reflects the hard work of our fundraising team, DKC members, local businesses, and local people who continue to provide their essential support.

In addition to the donors above, I would also like to thank those supporters who contribute by monthly standing order and have signed the Gift Aid Declaration. These regular payments are just as valuable in contributing to children's holidays.

We are grateful for the support of Cosy Fund, who continue to allow Derby Kids' Camp to use their camping field and barn for our summer camps. We thank again Peter and Amanda Ellse and all the staff at Cosy. We also thank Patrick Rix, the Equipment Team, and all the volunteers that continue to turn out to organise and move our equipment when needed, and ensure it is all safely stored away ready for maintenance and checking prior to summer camp.

Financial Review

Free reserves at 31 March 2022 totalled £178,247. The trustees have reviewed the Charity's needs for reserves in line with the guidance issued by the Charity Commission and have decided that it is appropriate to maintain free reserves at a level sufficient to finance the following summer's camp and allows the group to respond to fluctuations in funding. The group also anticipates moving its equipment to purpose built stores in the near future for which we currently hold extra unrestricted funds.

Approved on behalf of the Board of Trustees



Chris Edwards
Chairman

Date: 20/01/2023

STATEMENT OF FINANCIAL ACTIVITIES

	Note	Unrestricted Funds £	Restricted Funds Funds £	Total 2022 £	Total 2021 £
Incoming Resources:					
Grants and Donations		27,364	-	27,364	10,927
Fundraising		-	-	-	2,353
Lanyard Sales		-	-	-	-
Ticket Sales		-	-	-	-
Inland Revenue - Gift Aid		-	-	-	-
Bank Interest Received		251	-	251	358
		<u>27,615</u>	<u>-</u>	<u>27,615</u>	<u>13,638</u>
Resources Expended:					
Summer Camps		-	-	-	-
Day Trips	2	2,057	-	2,057	-
Administrative Costs	3	5,317	-	5,317	3,508
Sundry Expenditure		-	-	-	-
Equipment Consumable		-	-	-	-
Travel & Fuel		-	-	-	-
Depreciation		2,977	-	2,977	3,902
Training & Courses		-	-	-	-
Loss on Disposal of Assets		-	-	-	-
		<u>10,351</u>	<u>-</u>	<u>10,351</u>	<u>7,410</u>
Net movement in funds		17,264	-	17,264	6,228
Fund Balances Brought Forward		160,983	6,804	167,787	161,558
Fund Balances Carried Forward		<u><u>178,247</u></u>	<u><u>6,804</u></u>	<u><u>185,051</u></u>	<u><u>167,786</u></u>

The notes on pages 8 to 11 form part of these accounts.

BALANCE SHEET
AT 31 MARCH 2022

	Note	2022		2021	
		£	£	£	£
FIXED ASSETS	6		8,931		11,706
CURRENT ASSETS					
Stocks	7	46		46	
Debtors	8	6,457		2,377	
Current Account		53,672		117,966	
Deposit Accounts		<u>115,944</u>		<u>35,692</u>	
NET CURRENT ASSETS			176,120		156,081
NET ASSETS			<u><u>185,051</u></u>		<u><u>167,787</u></u>
INCOME FUNDS					
Unrestricted Funds	9		178,247		160,983
Restricted Funds	9		6,804		6,804
			<u><u>185,051</u></u>		<u><u>167,787</u></u>

Approved by the Trustees and signed on their behalf by:



Chris Edwards
Chairman



George Cliffe
Treasurer

Date: 20/01/2023

NOTES TO THE FINANCIAL STATEMENTS

1. ACCOUNTING POLICIES

Preparation of financial statements

The financial statements have been prepared under the historical cost convention, and are in accordance with applicable accounting standards and the Statement of Recommended Practice (Accounting and Reporting by Charities).

Fixed Assets

Fixed assets are included at net book value. Depreciation is provided to write off the net book value, less residual values of all fixed assets over their expected useful lives. It is calculated using the following rates:

Equipment	25% per annum, reducing balance
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Restricted Funds

Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charitable objects.

Restricted funds comprise those funds where the donor has imposed a restriction on how the funds may be spent.

The restricted funds held are from the 2019-2020 donation of £4800 from Toyota for a new Marquee and the 2020-2021 donation of £2004.10 from the Duke of Devonshire Charitable trust for use at the Chatsworth Play Farm. £3911 has been used for the deposit for the new marquee from the Toyota donation with an expected delivery date in the 2022-2023 financial year ready for the 2022 summer camp where the remaining sum of this fund will be spent.

2. Day Trips

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
Coaches	976.50	-	976.50	-
Food	246.33	-	246.33	-
Activities	746.25	-	746.25	-
Pocket Money	80.00	-	80.00	-
Socks	7.50	-	7.50	-
	2,057	-	2,057	-

3. ADMINISTRATION EXPENDITURE

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
Web Site Costs	162	-	162	216
Legal Fees and Insurance	3,035	-	3,035	3,262
DBS Checks	120	-	120	30
Storage Costs	2,000	-	2,000	-
Affiliation Fees	-	-	-	-
	5,317	-	5,317	3,508

NOTES TO THE FINANCIAL STATEMENTS

4. CAPITAL EQUIPMENT EXPENDITURE

	Unrestricted Funds	Restricted Funds	Total 2022
Junction Box	9	-	9
Warehouse Lighting	66	-	66
Waco connectors	20	-	20
Pull up Banners	108	-	108
	202	-	202
	202	-	202

5. TRUSTEES REMUNERATION AND EXPENSES

No remuneration directly or indirectly out of the funds of the Charity was paid or payable for the year to any trustee or to any person known to be connected with any of them. No travel expenses were paid to any Trustee, the only payments being the reimbursement of amounts incurred for the purposes of the Charity upon the production of valid receipts.

6. TANGIBLE FIXED ASSETS

	Unrestricted Equipment	Restricted Equipment	Total 2022
Net Book Value b/f			
As at 1 April 2021	11,706	-	11,706
Additions	202	-	202
Disposals	-	-	-
	11,908	-	11,908
	11,908	-	11,908
Depreciation			
Charge for the year	2,977	-	2,977
On Disposals	-	-	-
	2,977	-	2,977
	2,977	-	2,977
Net Book Value			
As at 31 March 2022	8,931	-	8,931
	8,931	-	8,931

7. STOCKS

	2022	2021
Goods for resale	46	46
	46	46

Stocks held are branded clothing sold to volunteers at cost and caps given to children on the holidays

NOTES TO THE FINANCIAL STATEMENTS

8. DEBTORS

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
Deposit for New Tent	-	3,911	3,911	-
Prepayments (insurance)	2,546	-	2,546	2,377
As at 31 March 2022	<u>2,546</u>	<u>3,911</u>	<u>6,457</u>	<u>2,377</u>

9. INCOME FUNDS

	General Fund Unrestricted	Summer Camps Restricted	Total
Opening Balance	160,983	6,804	167,787
Receipts	27,615	-	27,615
Payments	(10,351)	-	(10,351)
Closing Balance	<u>178,247</u>	<u>6,804</u>	<u>185,051</u>