

Company registration number: 01481033

Charity registration number: 510625

# Bretforton Theatre

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 December 2022

## Bretforton Theatre

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**Bretforton Theatre**

**Reference and Administrative Details**

**Acting Chair** R Tackley, Acting Chair

**Trustees** K E Buckham  
EJ Heathcote-James  
C Verboom

**Charity Registration Number** 510625

**Company Registration Number** 01481033

The Charity is incorporated in England and Wales, UK.

## Bretforton Theatre

### Reference and Administrative Details

<b>Registered Office</b>	Theatrebarn Bretforton Grange Main Street, Bretforton Evesham Worcestershire WR11 7JH
<b>Auditor</b>	Clement Rabjohns Limited Statutory Auditor 111/113 High Street Evesham Worcestershire WR11 4XP
<b>Investment Managers:</b>	Raymond James Investment Services Kestrel Court Waterwells Drive Gloucester GL2 2AT
<b>Bankers</b>	Brewin Dolphin 9 Colmore Row Birmingham B3 2BJ
	Lloyds Bank Plc Evesham 19 High Street Evesham Worcestershire WR11 4DQ
	CAF Bank Ltd West Malling 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
	Nationwide Building Society Evesham 37 High Street Evesham Worcestershire WR11 4DB

## **Bretforton Theatre**

### **Trustees' Report**

The Trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 December 2022.

#### **Objectives and activities**

##### ***Objects and aims***

The principal activities of the Charity are to promote, maintain, improve and advance education, particularly by the promotion and production of educational plays and concerts and the encouragement of the arts, including the arts of drama, film, mime, dance, singing and music, and for the improvement of the taste and appreciation of the said arts for the public. The Charity also promotes the social and cultural welfare of the community in Bretforton and the surrounding area.

##### ***Objectives, strategies and activities***

The Theatre was closed for part of the year ended 31 December 2021 in compliance with Covid-19 restrictions and a decision was made in May 2022 to close the theatre for several months to allow time to plan a way forward. A new Executive Director has been brought on in during 2023 to assist with the revamp.

##### ***Fundraising disclosures***

The Charity relies on benefactor donations income from ticket sales and investment income from previous donations.

##### ***Public benefit***

The Trustees have considered the Charity Commission's guidance on public benefit, including the guidance "public benefit: running a charity (PB2)". The Theatre relies on benefactor donations, the income generated therefrom, and, income from ticket sales to cover its operating costs. Affordability and access to our programme is important to us and is reflected in our pricing policy.

The Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

##### ***Financial review***

The net expenditure for the year was £674,413 (2021 net income of £158,856) which will be taken against reserves, which at 31 December 2022 stood at £7,906,663 (2021 £8,581,076). Improvements were carried out in 2022 and more are planned for 2023, especially for the benefit of disabled patrons.

##### ***Policy on reserves***

At 31 December 2022, the Charity's reserves stood at £7,906,663 (2021 £8,581,076), all of which was unrestricted. The decrease in reserves is due to realised and unrealised losses on the Charity's investment assets during the year. The Charity aims to retain free reserves sufficient to provide investment returns to fund its core activities.

## Bretforton Theatre

### Trustees' Report

#### ***Principal funding sources***

The Charity is reliant on donations and income from previous donations invested to finance its operations. Predominantly investment assets are held as reserves. The Trustees aim to build a range of investments designed to ensure the long-term existence of the Charity. Should fundraising begin to decline then income generated from assets managed by the investment managers will be utilised to support the main priority of the Charity for as long as is practical.

#### ***Investment policy and objectives***

The Trustees seek to invest across a range of assets and risk profiles to suit the different investment requirements. The precise asset range, distribution and allocation will be left to the investment managers to decide, based on an agreed assessment of the Charity's attitude to risk.

#### **Plans for future periods**

##### ***Aims and key objectives for future periods***

Following the changes to the board and the decision to close the theatre for a period, the aim for 2023 is to refocus on the plans for the entire estate. The key objectives are to gradually reopen over the next couple of years and develop a sustainable business model for the future of the charity.

#### **Going concern**

The Trustees have reviewed the financial statements as well as the charity's plans for 2023 and beyond and its funds position up to the date of signing off these financial statements. The Trustees are fully confident that the charity should be considered as a going concern.

#### **Trustees and officers**

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	K E Buckham (appointed 21 July 2022)
	EJ Heathcote-James (appointed 28 April 2022)
	C Verboom
	D Dale (resigned 19 December 2022)
	R L Hayfield (resigned 21 July 2022)
	E C Talbot (resigned 25 April 2022)
	A R Welch (resigned 28 April 2022)
Acting Chair:	R Tackley, Acting Chair (appointed 1 July 2023)

#### **Structure, governance and management**

##### ***Nature of governing document***

The Charity is a company limited by guarantee and does not have share capital. The company was incorporated on 22 February 1980 and was registered as a charity on 4 November 1980. The Charity is registered with the Charity Commission and is a company incorporated in England and Wales, UK and it is governed by the Articles of Association.

## Bretforton Theatre

### Trustees' Report

#### ***Recruitment and appointment of Trustees***

The Trustees continue to explore possible new board members, mindful that the Trustees now serve time limited terms of office of three years, extendible for a further three years. New Trustees will be briefed on their legal obligations in line with charity, company law and the obligations placed on them by the Articles of Association. The decision making processes, business plan and recent financial performance of the Charity will also be covered.

#### ***Arrangements for setting key management personnel remuneration***

The Trustees consider that the Board of Trustees comprise the key management personnel of the Charity in charge of directing and controlling, running and operation the Charity. All Trustees give of their time freely and Trustee received remuneration in the year. Details of related party transactions are disclosed in the notes to the financial statements.

#### ***Organisational structure***

Day to day responsibility for the charitable activities was managed by the General Manger until his departure in May 2022 who reported to the Trustees. For the remainder of the year, until the recruitment on an Executive Director, the Trustees took on the day to day responsibility for the Charity.

#### ***Major risks and management of those risks***

##### ***Reputation, financial and personnel***

These risks are listed in a register and are reviewed on an annual basis by the Board of Trustees.

#### **Financial instruments**

##### ***Objectives and policies***

The Charity's activities expose it to a number of financial risks including credit risk, cash flow risk and liquidity risk. The use of financial derivatives is governed by the Charity's policies approved by the board of Trustees, which provide written principles on the use of financial derivatives to manage these risks. The Charity does not use derivative financial instruments for speculative purposes.

##### ***Cash flow risk***

The Charity's activities expose it primarily to the financial risks of changes in foreign currency exchange rates and interest rates. The Charity uses foreign exchange forward contracts and interest rate swap contracts to hedge these exposures. Interest bearing assets and liabilities are held at fixed rate to ensure certainty of cash flows.

##### ***Credit risk***

The Charity's principal financial assets are bank balances and cash, trade and other receivables, and investments.

The Charity's credit risk is primarily attributable to its trade receivables. The amounts presented in the balance sheet are net of allowances for doubtful receivables. An allowance for impairment is made where there is an identified loss event which, based on previous experience, is evidence of a reduction in the recoverability of the cash flows.

The credit risk on liquid funds and derivative financial instruments is limited because the counterparties are banks with high credit-ratings assigned by international credit-rating agencies. The Charity has no significant concentration of credit risk, with exposure spread over a large number of counterparties and customers.

## Bretforton Theatre

### Trustees' Report

#### ***Liquidity risk***

In order to maintain liquidity to ensure that sufficient funds are available for ongoing operations and future developments, the Charity uses a mixture of long-term and short-term debt finance. Further details regarding liquidity risk can be found in the Statement of accounting policies in the financial statements.

#### **Statement of Trustees' responsibilities**

The Trustees (who are also the directors of Bretforton Theatre for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

#### **Disclosure of information to auditor**

Each member has taken steps that they ought to have taken as a member in order to make themselves aware of any relevant audit information and to establish that the Charity's auditor is aware of that information. The Trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

#### **Small companies provision statement**

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

**Bretforton Theatre**

**Trustees' Report**

The annual report was approved by the Trustees of the Charity on 28 September 2023 and signed on its behalf by:

.....  
R Tackley  
Acting Chair

## **Bretforton Theatre**

### **Independent Auditor's Report to the Members of Bretforton Theatre**

#### **Opinion**

We have audited the financial statements of Bretforton Theatre (the 'Charity') for the year ended 31 December 2022, which comprise the Statement of Financial Activities, Balance Sheet, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 December 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the Trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the original financial statements were authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

#### **Other information**

The Trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

## **Bretforton Theatre**

### **Independent Auditor's Report to the Members of Bretforton Theatre**

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of Trustees**

As explained more fully in the Statement of Trustees' responsibilities (set out on page 6), the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

#### **Auditor responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Bretforton Theatre

Independent Auditor's Report to the Members of Bretforton Theatre

- Enquiry of management, those charged with governance around actual and potential litigation and claims.
- Enquiry of entity staff in tax and compliance functions to identify any instances of non-compliance with laws and regulations.
- Reviewing minutes of meetings of those charged with governance.
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness, and evaluating the business rationale of significant transactions outside the normal course of business.

**Use of our report**

This report is made solely to the charitable company's Trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its Trustees as a body, for our audit work, for this report, or for the opinions we have formed.



.....  
Philip Parsons (Senior Statutory Auditor)  
For and on behalf of Clement Rabjohns Limited, Statutory Auditor

111/113 High Street  
Evesham  
Worcestershire  
WR11 4XP

28 September 2023

**Bretforton Theatre**

**Statement of Financial Activities for the Year Ended 31 December 2022  
(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)**

	Note	Unrestricted funds £	Total 2022 £
<b>Income and Endowments from:</b>			
Donations and legacies	3	157	157
Charitable activities	4	12,428	12,428
Investment income	5	256,724	256,724
Other income	6	<u>707</u>	<u>707</u>
Total income		<u>270,016</u>	<u>270,016</u>
<b>Expenditure on:</b>			
Raising funds	7	(48,580)	(48,580)
Charitable activities	8	<u>(294,228)</u>	<u>(294,228)</u>
Total expenditure		(342,808)	(342,808)
Realised gains/losses on investment assets		(70,823)	(70,823)
Unrealised gains/losses on investment assets		<u>(530,798)</u>	<u>(530,798)</u>
Net expenditure		<u>(674,413)</u>	<u>(674,413)</u>
Net movement in funds		(674,413)	(674,413)
<b>Reconciliation of funds</b>			
Total funds brought forward		<u>8,581,076</u>	<u>8,581,076</u>
Total funds carried forward	21	<u><u>7,906,663</u></u>	<u><u>7,906,663</u></u>

The notes on pages 14 to 26 form an integral part of these financial statements.

**Bretforton Theatre**

**Statement of Financial Activities for the Year Ended 31 December 2022  
(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)**

	Note	Unrestricted funds £	Total 2021 £
<b>Income and Endowments from:</b>			
Donations and legacies	3	15,374	15,374
Charitable activities	4	21,032	21,032
Investment income	5	201,630	201,630
Other income	6	<u>13,399</u>	<u>13,399</u>
Total income		<u>251,435</u>	<u>251,435</u>
<b>Expenditure on:</b>			
Raising funds	7	(52,339)	(52,339)
Charitable activities	8	<u>(624,967)</u>	<u>(624,967)</u>
Total expenditure		(677,306)	(677,306)
Realised gains/losses on investment assets		90,297	90,297
Unrealised gains/losses on investment assets		<u>494,430</u>	<u>494,430</u>
Net income		<u>158,856</u>	<u>158,856</u>
Net movement in funds		158,856	158,856
<b>Reconciliation of funds</b>			
Total funds brought forward		<u>8,422,220</u>	<u>8,422,220</u>
Total funds carried forward	21	<u>8,581,076</u>	<u>8,581,076</u>

All of the Charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2021 is shown in note 21.

The notes on pages 14 to 26 form an integral part of these financial statements.

**Bretforton Theatre**

(Registration number: 01481033)  
Balance Sheet as at 31 December 2022

	Note	2022 £	2021 £
<b>Fixed assets</b>			
Tangible assets	15	1,980,226	2,011,215
Investments	16	<u>5,664,371</u>	<u>6,328,017</u>
		<u>7,644,597</u>	<u>8,339,232</u>
<b>Current assets</b>			
Stocks	17	-	1,426
Cash at bank and in hand	18	<u>270,725</u>	<u>259,607</u>
		270,725	261,033
<b>Creditors: Amounts falling due within one year</b>	19	<u>(8,659)</u>	<u>(19,189)</u>
<b>Net current assets</b>		<u>262,066</u>	<u>241,844</u>
<b>Net assets</b>		<u>7,906,663</u>	<u>8,581,076</u>
<b>Funds of the Charity:</b>			
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>7,906,663</u>	<u>8,581,076</u>
<b>Total funds</b>	21	<u>7,906,663</u>	<u>8,581,076</u>

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 11 to 26 were approved by the Trustees, and authorised for issue on 28 September 2023 and signed on their behalf by:

.....  
R Tackley  
Acting Chair

The notes on pages 14 to 26 form an integral part of these financial statements.

## Bretforton Theatre

### Notes to the Financial Statements for the Year Ended 31 December 2022

#### 1 Charity status

The Charity is limited by guarantee, incorporated in England and Wales, UK, and consequently does not have share capital. Each of the Trustees is liable to contribute an amount not exceeding £10 towards the assets of the Charity in the event of liquidation.

The address of its registered office is:

Theatrebarn  
Bretforton Grange  
Main Street, Bretforton  
Evesham  
Worcestershire  
WR11 7JH

These financial statements were authorised for issue by the Trustees on 28 September 2023.

#### 2 Accounting policies

##### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

##### Basis of preparation

Bretforton Theatre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### Going concern

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the Charity.

##### Income and endowments

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

##### *Donations and legacies*

Donations are recognised when the Charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the Charity before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable that these conditions will be fulfilled in the reporting period.

## Bretforton Theatre

### Notes to the Financial Statements for the Year Ended 31 December 2022

#### ***Investment income***

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### ***Raising funds***

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

#### **Governance costs**

These include the costs attributable to the Charity's compliance with constitutional and statutory requirements, including audit, strategic management and Trustees meetings and reimbursed expenses.

#### **Taxation**

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual fixed assets costing £ 1,000.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Land and buildings	Nil as residual value is not materially different to cost
Equipment	20% reducing balance

## Bretforton Theatre

### Notes to the Financial Statements for the Year Ended 31 December 2022

#### **Fixed asset investments**

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Trade creditors**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the Charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the Trustees discretion in furtherance of the objectives of the Charity.

#### **Pensions and other post retirement obligations**

The Charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the Charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

#### **Financial instruments**

##### ***Classification***

Financial assets and financial liabilities are recognised when the Charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the Charity after deducting all of its liabilities.

## Bretforton Theatre

### Notes to the Financial Statements for the Year Ended 31 December 2022

#### **Recognition and measurement**

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the Charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the Charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the Charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

#### **Investments**

Investments in non-convertible preference shares and non-puttable ordinary or preference shares (where shares are publicly traded or their fair value is reliably measurable) are measured at fair value through profit or loss. Where fair value cannot be measured reliably, investments are measured at cost less impairment.

Investments in subsidiaries and associates are measured at cost less impairment. For investments in subsidiaries acquired for consideration including the issue of shares qualifying for merger relief, cost is measured by reference to the nominal value of the shares issued plus fair value of other consideration. Any premium is ignored.

#### **Fair value measurement**

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

### **3 Income from donations and legacies**

	<b>Unrestricted funds General £</b>	<b>Total 2022 £</b>
Donations and legacies;		
Donations from individuals	<u>157</u>	<u>157</u>
	<u>157</u>	<u>157</u>

Bretforton Theatre

Notes to the Financial Statements for the Year Ended 31 December 2022

	Unrestricted funds General £	Total 2021 £
Donations and legacies;		
Donations from individuals	15,374	15,374
	<u>15,374</u>	<u>15,374</u>

**4 Income from charitable activities**

	Unrestricted funds General £	Total 2022 £
Income from ticket sales	12,428	12,428

	Unrestricted funds General £	Total 2021 £
Income from ticket sales	21,032	21,032

**5 Investment income**

	Unrestricted funds General £	Total 2022 £
Income from dividends;		
Dividends receivable from other listed investments	256,228	256,228
Interest receivable and similar income;		
Interest receivable on bank deposits	496	496
	<u>256,724</u>	<u>256,724</u>

	Unrestricted funds General £	Total 2021 £
Income from dividends;		
Dividends receivable from other listed investments	182,916	182,916
Interest receivable and similar income;		
Interest receivable on bank deposits	431	431
Other interest receivable	13,331	13,331
Other income from fixed asset investments	4,952	4,952
	<u>201,630</u>	<u>201,630</u>

Bretforton Theatre

Notes to the Financial Statements for the Year Ended 31 December 2022

6 Other income

	Unrestricted funds General £	Total 2022 £
Rental income	<u>38</u>	<u>38</u>
	Unrestricted funds General £	Total 2021 £
Rental income	<u>26</u>	<u>26</u>

7 Expenditure on raising funds

a) Costs of generating donations and legacies

	Unrestricted funds General £	Total 2022 £
Donations	<u>1,350</u>	<u>1,350</u>
	Note	Total 2021 £
	Note	

b) Costs of trading activities

	Unrestricted funds General £	Total 2022 £
Costs of goods sold	<u>18,303</u>	<u>18,303</u>
	<u>18,303</u>	<u>18,303</u>
	Unrestricted funds General £	Total 2021 £
Costs of goods sold	<u>22,839</u>	<u>22,839</u>
	<u>22,839</u>	<u>22,839</u>

Bretforton Theatre

Notes to the Financial Statements for the Year Ended 31 December 2022

c) Investment management costs

	Note	Unrestricted funds General £	Total 2022 £
Other investment management costs; Other portfolio management costs		<u>28,927</u>	<u>28,927</u>
		<u>28,927</u>	<u>28,927</u>
	Note	Unrestricted funds General £	Total 2021 £
Other investment management costs; Other portfolio management costs		<u>29,500</u>	<u>29,500</u>
		<u>29,500</u>	<u>29,500</u>

8 Expenditure on charitable activities

	Note	Unrestricted funds General £	Total 2022 £
Governance costs	9	<u>294,228</u>	<u>294,228</u>
	Note	Unrestricted funds General £	Total 2021 £
Governance costs	9	<u>624,967</u>	<u>624,967</u>

In addition to the expenditure analysed above, there are also governance costs of £294,228 (2021 - £624,967) which relate directly to charitable activities. See note 9 for further details.

Bretforton Theatre

Notes to the Financial Statements for the Year Ended 31 December 2022

9 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2022 £
Staff costs		
Wages and salaries	32,554	32,554
Social security costs	451	451
Pension costs	468	468
Audit fees		
Audit of the financial statements	7,020	7,020
Other fees paid to auditors	1,002	1,002
Legal fees	29,864	29,864
Marketing and publicity	(5,485)	(5,485)
Depreciation, amortisation and other similar costs	30,990	30,990
Other governance costs	197,364	197,364
	<u>294,228</u>	<u>294,228</u>
	Unrestricted funds General £	Total 2021 £
Staff costs		
Wages and salaries	38,929	38,929
Social security costs	81	81
Pension costs	965	965
Audit fees		
Audit of the financial statements	5,700	5,700
Other fees paid to auditors	306	306
Legal fees	22,985	22,985
Marketing and publicity	28,434	28,434
Depreciation, amortisation and other similar costs	38,737	38,737
Other governance costs	488,830	488,830
	<u>624,967</u>	<u>624,967</u>

## Bretforton Theatre

### Notes to the Financial Statements for the Year Ended 31 December 2022

#### 10 Net incoming/outgoing resources

Net outgoing resources for the year include:

	2022 £	2021 £
Audit fees	7,020	5,700
Depreciation of fixed assets	<u>30,990</u>	<u>38,737</u>

#### 11 Trustees remuneration and expenses

During the year the Charity made the following transactions with Trustees:

##### D Dale

£270 (2021: £Nil) of expenses were reimbursed to D Dale during the year.

Trustee dinner

##### E C Talbot

£35 (2021: £Nil) of expenses were reimbursed to E C Talbot during the year.

Travel and subsistence

No Trustees, nor any persons connected with them, have received any remuneration from the Charity during the year.

No trustees have received any other benefits from the charity during the year.

#### 12 Staff costs

The aggregate payroll costs were as follows:

	2022 £	2021 £
<b>Staff costs during the year were:</b>		
Wages and salaries	32,554	38,929
Social security costs	451	81
Pension costs	<u>468</u>	<u>965</u>
	<u>33,473</u>	<u>39,975</u>

The monthly average number of persons (including senior management / leadership team) employed by the Charity during the year expressed as full time equivalents was as follows:

	2022 No	2021 No
General manager	<u>1</u>	<u>1</u>

1 (2021 - 1) of the above employees participated in the Defined Contribution Pension Schemes.

## Bretforton Theatre

### Notes to the Financial Statements for the Year Ended 31 December 2022

During the year, the Charity made redundancy and/or termination payments which totalled £2,570 (2021 - £Nil).

No employee received emoluments of more than £60,000 during the year.

#### 13 Auditors' remuneration

	2022 £	2021 £
Audit of the financial statements	<u>7,020</u>	<u>5,700</u>
<b>Other fees to auditors</b>		
All other non-audit services	<u>1,002</u>	<u>306</u>

#### 14 Taxation

The Charity is a registered charity and is therefore exempt from taxation.

#### 15 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Total £
<b>Cost</b>			
At 1 January 2022	<u>1,856,268</u>	<u>324,411</u>	<u>2,180,679</u>
At 31 December 2022	<u>1,856,268</u>	<u>324,411</u>	<u>2,180,679</u>
<b>Depreciation</b>			
At 1 January 2022	-	169,464	169,464
Charge for the year	<u>-</u>	<u>30,989</u>	<u>30,989</u>
At 31 December 2022	<u>-</u>	<u>200,453</u>	<u>200,453</u>
<b>Net book value</b>			
At 31 December 2022	<u>1,856,268</u>	<u>123,958</u>	<u>1,980,226</u>
At 31 December 2021	<u>1,856,268</u>	<u>154,947</u>	<u>2,011,215</u>

#### 16 Fixed asset investments

	2022 £	2021 £
Other investments	<u>5,664,371</u>	<u>6,328,017</u>

**Bretforton Theatre**

**Notes to the Financial Statements for the Year Ended 31 December 2022**

**Other investments**

	Listed investments £	Cash deposits and settlements pending £	Total £
<b>Cost or Valuation</b>			
At 1 January 2022	6,299,373	28,644	6,328,017
Revaluation	(530,797)	-	(530,797)
Additions	1,163,979	-	1,163,979
Disposals	<u>(1,288,575)</u>	<u>(8,253)</u>	<u>(1,296,828)</u>
At 31 December 2022	<u>5,643,980</u>	<u>20,391</u>	<u>5,664,371</u>
<b>Net book value</b>			
At 31 December 2022	<u>5,643,980</u>	<u>20,391</u>	<u>5,664,371</u>
At 31 December 2021	<u>6,299,373</u>	<u>28,644</u>	<u>6,328,017</u>

The market value of the listed investments at 31 December 2022 was £5,643,980 (2021 - £6,299,373).

**17 Stock**

	2022 £	2021 £
Finished goods	<u>-</u>	<u>1,426</u>

**18 Cash and cash equivalents**

	2022 £	2021 £
Cash on hand	130	159
Cash at bank	<u>270,595</u>	<u>259,448</u>
	<u>270,725</u>	<u>259,607</u>

**19 Creditors: amounts falling due within one year**

	2022 £	2021 £
Trade creditors	1,815	12,357
Other taxation and social security	-	896
Other creditors	-	236
Accruals	<u>6,844</u>	<u>5,700</u>
	<u>8,659</u>	<u>19,189</u>

Bretforton Theatre

Notes to the Financial Statements for the Year Ended 31 December 2022

20 Pension and other schemes

Defined contribution pension scheme

The Charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the Charity to the scheme and amounted to £468 (2021 - £965).

21 Funds

	Balance at 1 January 2022 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 December 2022 £
<b>Unrestricted funds</b>					
General	<u>8,581,076</u>	<u>270,016</u>	<u>(342,808)</u>	<u>(601,621)</u>	<u>7,906,663</u>

	Balance at 1 January 2021 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 December 2021 £
<b>Unrestricted funds</b>					
General	<u>8,422,220</u>	<u>251,435</u>	<u>(677,306)</u>	<u>584,727</u>	<u>8,581,076</u>

22 Analysis of net assets between funds

	Unrestricted funds General £	Total funds at 31 December 2022 £
Tangible fixed assets	1,980,226	1,980,226
Fixed asset investments	5,664,371	5,664,371
Current assets	270,725	270,725
Current liabilities	<u>(8,659)</u>	<u>(8,659)</u>
Total net assets	<u>7,906,663</u>	<u>7,906,663</u>

**Bretforton Theatre**

**Notes to the Financial Statements for the Year Ended 31 December 2022**

	Unrestricted funds General £	Total funds at 31 December 2021 £
Tangible fixed assets	2,011,215	2,011,215
Fixed asset investments	6,328,017	6,328,017
Current assets	261,033	261,033
Current liabilities	<u>(19,189)</u>	<u>(19,189)</u>
Total net assets	<u>8,581,076</u>	<u>8,581,076</u>

**23 Analysis of net funds**

	At 1 January 2022 £	Financing cash flows £	At 31 December 2022 £
Cash at bank and in hand	<u>259,607</u>	<u>11,118</u>	<u>270,725</u>
Net debt	<u>259,607</u>	<u>11,118</u>	<u>270,725</u>
	At 1 January 2021 £	Financing cash flows £	At 31 December 2021 £
Cash at bank and in hand	<u>495,568</u>	<u>(235,961)</u>	<u>259,607</u>
Net debt	<u>495,568</u>	<u>(235,961)</u>	<u>259,607</u>

**24 Related party transactions**

There were no related party transactions in the year.

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## Signature 1

Signed by Rachel Nicola Tackley using authentication code PmNqYSZhKV5oRXRk at IP address 86.138.16.95, on 2023/09/28 15:22:15 Z.

Rachel Nicola Tackley's e-mail address is: [racheltackley@icloud.com](mailto:racheltackley@icloud.com).