

CHARITY NUMBER 510195

PRIMROSE HALL

REPORT AND FINANCIAL STATEMENTS

PERIOD ENDED 31ST DECEMBER 2023

CONTENTS

- 1. Officials and other details**
- 2. Report of the Trustees**
- 3. Income and expenditure account**
- 4. Balance sheet**
- 5. Independent examiners report**
- 6. Trustees Annual Report**

PRIMROSE HALL

OFFICIALS AND OTHER DETAILS

TRUSTEE

**THE HORBURY HERITAGE COMMUNITY BUILDING
PRESERVATION AND MANAGEMENT TRUST LTD**
(COMPANY REG. NO. 4122636 / CHARITY NO. 1091935)

ADDRESS

**Primrose Hall
4 Green Park Avenue
Horbury
West Yorkshire
WF4 6EG**

REGISTERED OFFICE

**36 Beechwood Grove
Horbury
Wakefield
West Yorkshire
WF4 5JQ**

BANKERS

**National Westminster Bank PLC
56 Westgate
Wakefield
WF1 1XF**

PRIMROSE HALL

REPORT OF THE TRUSTEES FOR THE PERIOD ENDED

31st DECEMBER 2023

The trustees present herewith their Annual Report with the accounts of the charity for the period ended 31st December 2023.

1. OBJECTIVE

To refurbish and reopen and manage Primrose Hall for the benefit of the community of Horbury and surrounding district.

2. TRUSTEES

The Trustees of Horbury Heritage CBP&M Trust Ltd who served during the period were:-

Mr M C Cudworth (Chairman)
Mrs E A Webster (Vice Chair)
Mrs C M Cudworth
Mrs PJ Dalton (Resigned 31/01/2023)
Mrs J Howarth (Resigned 31/01/2023)
Mr K Forman
Mr C J Randall (Treasurer)
Mrs I M Randall
Mrs S Walker (Secretary)

SIGNED ON BEHALF OF THE BOARD OF TRUSTEES



Mrs S Walker - Secretary

APPROVED BY THE TRUSTEES ON.....*28 February 2024*.....

PRIMROSE HALL

INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD

ENDED 31ST DECEMBER 2023

		2023		2022
		£		£
Income				
Hirings		34,696		34,570
Fundraising		1,229		995
Grants		5,838		909
Interest		3,719		819
Total		45,482		37,293
Expenditure				
Wages, tax, Ni		17,543		15,931
Cleaning and hygiene		2,286		1,746
Elec and gas		3,648		3,687
Water		400		480
Insurance		1,012		968
Maintenance and repairs		7,945		4,275
Sec/accounting/sundry/phone		814		848
Advertising and website		280		179
Other	Note 1	6,093		2,012
Total		40,021		30,126
Surplus/deficit on year		5,461		7,167
Notes				
1. Includes £2,000 grant to Green Park and £4023 to Mid Yorkshire Community Foundation for senior citizens club				

PRIMROSE HALL

BALANCE SHEET AS AT 31ST DECEMBER 2023

	£	£
CURRENT ASSETS		
Current account cash at Bank:	44,460	
Reserve	88,587	
		133,047
Less liabilities – accrued grant for senior citizens club		(4,329)
NET ASSETS		<u>128,718</u>
FUNDS		
C/fwd 31.12.2022	123,257	
Net profit	5,461	
		<u>128,718</u>

For the year ending 31st December 2023 the company was entitled to exemption from audit under section 477 (2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for:

- i) ensuring the company keeps accounting records which comply with Section 386; and
- ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit and loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the company.

ACCOUNTING POLICIES

The financial statements are prepared under historical cost convention.

SIGNED ON BEHALF OF THE BOARD OF TRUSTEES

TRUSTEES - MR M C CUDWORTH

- MRS A WEBSTER *E. A Webster*

APPROVED BY THE BOARD ON... *28 FEBRUARY 2024*

PRIMROSE HALL

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF HORBURY HERITAGE CBP&M TRUST LTD AND THE PRIMROSE HALL CHARITY

REPORT ON THE ACCOUNTS FOR THE YEAR 31ST DECEMBER 2023

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

INDEPENDENT EXAMINER: JULIE CRAVEN

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- To follow the procedures laid down in the general directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- To state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS REPORT

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the following statement.

INDEPENDENT EXAMINERS STATEMENT

In connection with my statement, no matter has come to my attention

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - To keep accounting records in accordance with Section 130 of the Charities Act.
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met, or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
3. I have not obtained independent verification of all investments with the Trustees for Horbury Heritage CBP&M Trust Ltd and Primrose Hall Charity

NAME: JULIE CRAVEN

SIGNATURE:



Relevant professional qualification or body NONE

ADDRESS: 16 CLUNTERGATE, HORBURY, WEST YORKSHIRE, WF4 5AG

DATE: 25th March 2024

THE HORBURY HERITAGE COMMUNITY BUILDING PRESERVATION & MANAGEMENT TRUST LTD

Trustees' Annual Report 2023

Company Reg No 4122636, Charity No 1091935 (Incorporating Primrose Hall Charity No 510195)

April 19th 2009 saw the Trust commence actively managing Primrose Hall as a community hall. Horbury Heritage C. B. P. & M. Trust Ltd is the Trustee of Primrose Hall Charity no 510195.

The main purpose of refurbishing and reopening the Hall met one of Horbury Heritage C.B.P.& M. Trust Ltd Objects: "To preserve for the benefit of the people of Horbury and of the Nation, the historical architectural and constructional heritage that may exist in and around Horbury". The refurbishment of Primrose Hall fulfilled this Object and represents sustainable regeneration and management of a community hall to meet the needs of Horbury people and the wider community. Primrose Hall continues to make a valuable contribution towards social inclusion within the town, encouraging good community health and social relationships.

The Trust has no direct responsibility for any other projects as at December 31st 2023, but it has continued to be active in trying to protect the heritage of Green Park, Horbury and lobby regarding several historic buildings within the town.

We remain committed to improving the condition of and promoting a better future for Green Park. This was left in Trust for the use and benefit of the people of Horbury. Along with Horbury Common Lands Trust, Horbury Heritage Trust (HHT) has undertaken a feasibility study into how the park can be improved, managed and maintained if Wakefield Metropolitan District Council (WMDC) grant a long lease to HHT under a Community Asset Transfer. The Trustees have also held a public consultation regarding our plans and had them substantially endorsed by the local community and has completed and been successful in applying for and being awarded a Community Asset Transfer.

The next stage is for Green Park to be transferred to HHT under a 50-year lease, to manage and improve with a Friends of Green Park Horbury Group. This group has been formed and is accountable to HHT. Financial support of £8000pa from Horbury Common Lands Trust and £2000pa from Primrose Hall will meet the projected running costs. Negotiations on the lease at the end of December 2023 are at an advanced stage and only one or two final points needs sign off by WMDC before it can complete.

The Trustees have continued payments of £2000 per annum from the Primrose Hall Charity to support the Green Park project preliminary and annual running costs should it reach fruition. These funds together with grants and funds raised for the project are under HHT control and are shown as a specific reserve item in the balance sheet as well as being separately detailed in the income and expenditure of HHT.

Primrose Hall: In respect of Primrose Hall's financial performance, 2023 continues normal trading conditions after all the disruption of Covid lockdowns two years ago. So, income from hirings remains the main source of the hall's income. Grant income is boosted this year by the grant raised to run a Senior Citizens Club though over 80% of that grant is paid over to Mid Yorkshire Community Foundation to promote and staff the

Club. The payment out is shown in the "Other expenditure" line of the accounts.

The Trustees particularly thank Horbury Common Lands Trust who continue to provide a much-appreciated annual award of £1,017 in 2023 towards our running costs.

Expenditure remained similar to 2022 except for maintenance and repairs, where expenditure again returned to more regular levels after a low year in 2022. We have again increased salaries in line with inflation to reward our staff appropriately.

Our success in managing the income and expenditure prudently over 14 years has allowed us to retain healthy Primrose Hall bank balances totalling just under £129,000 at the end of this period. The Trustees are of the opinion that retaining a substantial reserve continues to be a prudent position as further major expenses will be incurred from time to time. In particular they are considering investment in solar panels to reduce electricity bills going forward as our fixed tariffs come to an end.

Horbury Heritage C.B.P.&M. Trust Ltd: Despite the main focus of our activities being The Primrose Hall Charity, the Horbury Heritage C.B.P. & M Trust Ltd remains an independent legal entity and its' accounts continue to be shown separately. Funds raised towards the Green Park project, but held by HHT are shown separately and funds held for that purpose are shown in a specific reserve. The Trust has continued to monitor and lobby Wakefield MDC regarding the closing of all conditions relating to refurbishment of the Grade II listed Carr Lodge Mansion and its associated parkland, along with Horbury Old Hall. We are taking a close interest in the future of the listed former decontamination unit behind the old Town Hall. We continue to monitor the planning proposals for the redevelopment of the area surrounding the unit. We deem it prudent to retain a reserve within the Heritage Trusts accounts in case further expense is required in these or other areas of local heritage importance. The balances are currently sufficient to meet that objective.

Discounting Green Park fundraising and costs, the main HHT accounts again shows a small surplus of £130 on the year. The sums held for Green Park are accumulating despite fee payments to prepare for the planning application for the development of the Park and totalled £34,174 at 31st December 2023. Grants included a £10,000 Lottery Grant and £400 from the Rotary Club towards new gates once the Park transfers. Fundraising proceeds and donations totalling £3,872 were also received including £544 raised at the Horbury Show. Expenditure has included £3,862 towards fees for reports needed for Planning but we have also invested nearly £2,300 in tools and equipment and training to maintain the park once it is under our control.

ACCOUNTING POLICIES:

The financial statements are prepared under historical cost convention.

COMPANY LIMITED BY GUARANTEE:

Every member promises that if the Charity is dissolved whilst he/she remains a member, or within 12 months afterwards, to pay £1 towards the costs of dissolution and the liabilities incurred by the Charity whilst the contributor was a member.

This concludes the Trustees Annual Report.