

Registered number: 1480596
Charity number: 509803

Our annual report

April 2021 – March 2022

Weston Park Hospital Development Fund Limited, trading as
Weston Park Cancer Charity (a company limited by guarantee)

Weston Park Hospital Development Fund Limited
(a company limited by guarantee)

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Reference and Administrative Details of the Charity, its Trustees and Advisers

FOR THE YEAR ENDED 31 MARCH 2022

Senior Management Team Ms E Clarke, CEO (appointed November 2021, appointed Interim CEO May 2021)
Ms E Clarke, Director of Services and Grant Giving (Changed role May 2021)
Ms C Rhone, Deputy CEO (appointed April 2022)
Ms C Rhone, Director of Fundraising and Marketing (changed role April 2022)
Ms S Dixon, CEO (resigned May 2021)
Ms I Hartland, Director of Corporate Services (resigned November 2021)

Company registered number 1480596

Charity registered number 509803

Registered office Weston Park Hospital Development Fund Limited
23 Northumberland Road
Sheffield
S10 2TX

Independent auditors BHP LLP
2 Rutland Park
Sheffield
S10 2PD

Bankers Santander
Bootle
Merseyside
L30 4GB

Investment managers Investec Wealth and Investment Limited
Beech House
61 Napier Street
Sheffield
S1 2PP

Trustee Annual Report

Overview

We are delighted to share with you our annual report for April 2021 – March 2022.

In this report you will read the story of our emergence from the pandemic as we continue to live and deliver care in the context of coronavirus and take steps towards our post-pandemic recovery.

We've faced highs and lows throughout the year. Like many of the people we support and the people who make our work possible, the pandemic continues to affect us all. We know this is not going to change overnight as the impact of the pandemic rolls on. Despite the challenges, we remain optimistic about the future and have done everything we can to support people affected by cancer.

This year, we've celebrated the re-opening of our physical spaces, re-established face-to-face support, and finally hosted several mass-participation events which had to be rescheduled during the pandemic. This includes the celebration of Weston Park Cancer Centre's 50th anniversary milestone.

Alongside this, we have welcomed new staff members, a new CEO and appointed a new Chair to the Board of Trustees.

It's thanks to the commitment and determination of everyone who supports us that we have been able to make significant progress against our charitable objectives and fulfil our promise to be there, at every step, for patients and families facing cancer.



Picture: 1 Emma Clarke, CEO of Weston Park Cancer Charity

Our charitable purpose

Our vision, which leads us to all that we do, is to provide the best life for everyone living with and beyond cancer, both now and in the future.

We achieve this by delivering three key pillars of work;

- We Provide Support
- We Enhance Treatment
- We Enable Research

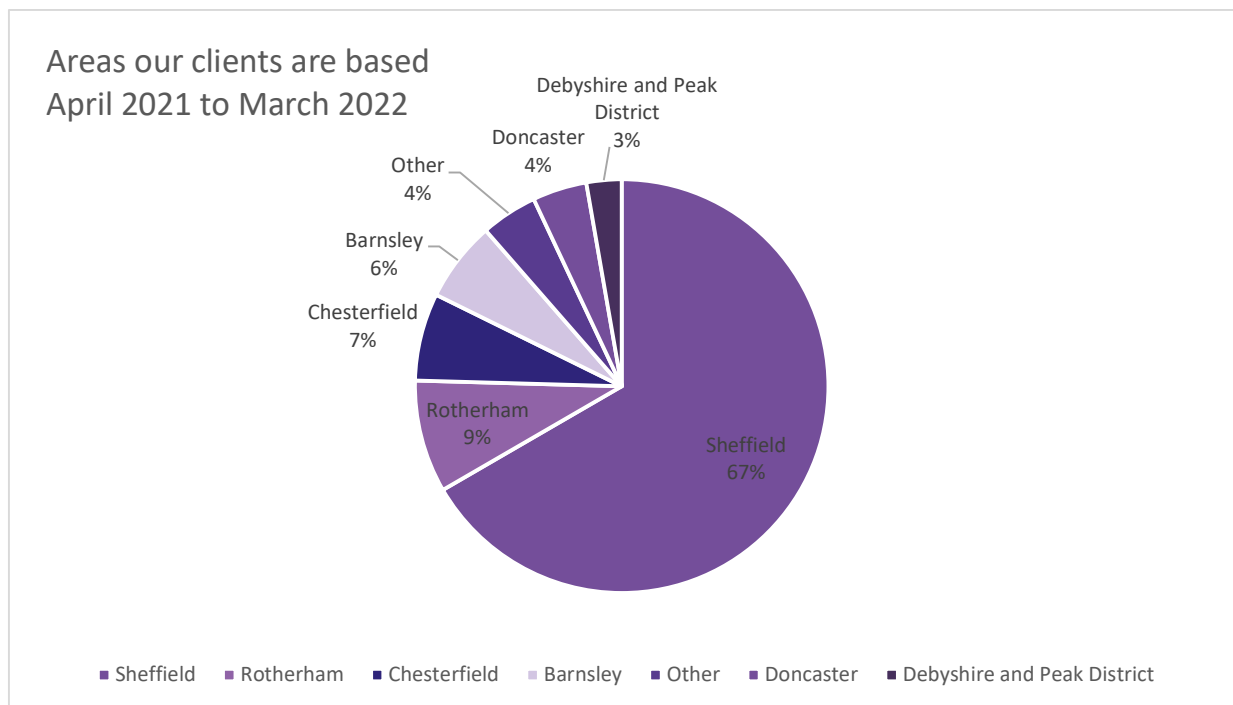
And, that's how we achieve our overarching goal, to actively care in every sense for the patient and the people around them.

Who benefits from our work

For one in two of us, cancer will become a reality. So whether that's us, or someone we care for, we can all expect cancer to affect us.

As a regional cancer charity located in Sheffield, we exist to support everyone affected by cancer across the region. This includes people living in South Yorkshire, North Nottinghamshire and North Derbyshire.

This year, we have been proud to support over 5,822 people who have been affected by cancer, including friends, family and loved ones. We promised to be there at every step, supporting them on 13,004 occasions.



This chart shows a breakdown of the people we support directly through our services (it is created using information which has been shared with us by 1613 people through our services and grants).

Our strategic aims for 2021-2022 including achievements, highlights and activities

Re-open Weston Park Cancer Support

We promise to be there from the moment people are diagnosed, every step of the way. We achieve this, by offering a holistic programme of support, designed to support people with all areas of life.

This includes people being able to talk to healthcare professionals for advice, advising people what benefits they are entitled to or just being there for someone who needs it.

Some of our key services included:

- Welfare and legal advice
- Hardship grants for those facing financial difficulties
- Complementary therapies
- Bereavement support
- Support for people caring for someone with cancer

Understandably, people have continued to be cautious about covid-19 and therefore it was vital to ensure that people had greater choice about how to access our support services. We strived to ensure that people could continue to access services and advice virtually, over the phone, via email and in person.



Picture: Weston Park Cancer Support, located near Weston Park Cancer Centre

Despite running a successful helpline and gradually re-opening some face-to-face services, an essential part of our post-pandemic recovery was to ensure that face-to-face support could fully resume at Weston Park Cancer Support.

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People frequently told us how much they valued being able to 'drop in' without an appointment before the pandemic; **"I think you're doing everything you can in these Covid circumstances. It will be even better when you are able to open fully and people can drop in. We really valued your help."** Anonymous patient feedback

We wanted to guarantee that people affected by cancer could access the best possible information, emotional, financial and practical support to manage the overwhelming decisions that inevitably arise from a cancer diagnosis.

To do this, we needed to be able to offer a full range of cancer support services. This includes listening and responding to the changing needs of people affected by cancer, and we have been proud to introduce several new services which have been developed in response to covid, alongside our existing services. Key service highlights include:

- **Post Covid Support Group**

Our monthly post covid support group facilitated by an experienced healthcare professional provides an opportunity and a safe space to discuss the impact the pandemic had for those who were newly diagnosed or undergoing cancer treatment. Collectively through shared experience, the group helps people address some of the challenges faced during covid including the effect the pandemic had on diagnosis and treatment.

- **Post Covid Bereavement Group**

Our post covid bereavement group was set up to specifically support people who lost a loved one to cancer during the pandemic. Losing someone to cancer is difficult at any time, but the pandemic meant people weren't always able to spend time with loved ones in hospital or even say goodbye to them properly, due to government restrictions regarding funerals and gatherings.

- **Welfare Support**

Through our partnership with Citizens Advice in Sheffield, we were able to respond to 3,862 concerns that people were facing. This included;

- 25% more Universal Credit issues
- 156 Personal Independence Payment claims
- 2,920 benefits and tax credits, generated by 576 clients
- 243 travel and transport issues including bus and blue badge entitlement

Resulting in an overall increase of 15% in the number of individual clients advised (in comparison to the previous year), and a 35% increase in advice given.

- **Look Good Feel Better (LGFB)**

We were delighted to see the return of face-to-face Look Good Feel Better workshops, run by expert health volunteers. The sessions are designed to make people feel good, look better and more like themselves again, through an informative workshop where people learn new skills and techniques.

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Despite workshops being run virtually during the pandemic, we knew how much people missed attending the confidence-boosting workshop in person and the opportunity to chat to experts as well as others in a similar situation. Due to the pandemic, we were informed by LGFB that we had one of the longest waiting lists in the country. However, the team worked safely and diligently, running more workshops with smaller numbers, to ensure that all 187 people on the waiting list could attend as quickly as possible.

Refurbish and open our space within Weston Park Hospital as our new Charity Hub

We transformed our office space at Weston Park Hospital into a bright and welcoming Charity Hub; which opened on 1st October 2021.

The Hub, which is open Monday to Friday, 9am-5pm, is a safe space for patients and their families to wait in a warm, comfortable environment, either for the transport service or for a hospital appointment.

Since opening we have welcomed 2,115 people to our new charity hub.

“The Charity Hub is such a breath of fresh air after spending time in the hospital environment. The staff there are SO helpful and caring, and there always seems to be a supply of tea, coffee and biscuits, all set in a very comfortable and relaxing environment.” Anonymous feedback from someone visiting the hub, whilst undergoing cancer treatment



Picture: Staff and trustees celebrate the opening of the charity hub

Re-open our Grants Programme

Research and Clinical Trials

Research and clinical trials carried out right here in Sheffield, have the potential to change and save lives. We are extremely proud to have supported the Cancer Clinical Trials Centre (CCTC) at Weston Park since it opened in 1999.

This year, we re-affirmed our commitment to support cancer clinical trials and research, to aid the cancer sector's covid-19 recovery, after figures suggested significant falls in cancer referral numbers and diagnoses during the pandemic.

We invested over £1 million to 21 large-scale research projects at a time when many charities cut research spending, due to challenges on income generation.

We were also proud to provide £254,000 of funding for clinical trials at the Cancer Clinical Trials Centre at Weston Park. In the last year, 172 clinical trials have taken place which have allowed 1,272 people to take part in ground-breaking research. For some people, the opportunity to participate in a clinical trial could be a life-saving opportunity for someone who is out of options, when standard care cannot do any more.



Picture: Research staff return to the labs

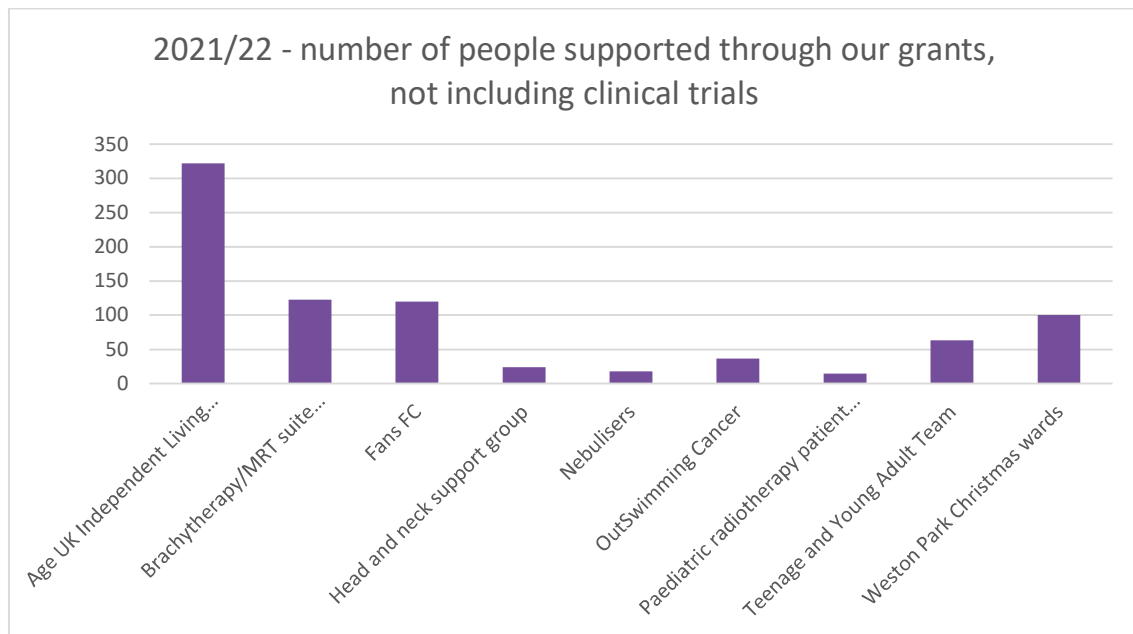
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Grant funding

We were pleased to see many of our grant-funded projects resume or increase their activity, after the impact of lockdown, ensuring people can access cancer support closer to home, in a way which is convenient to them.

We were also able to re-open our grant funding to new applications, for both treatment and care projects and a large research programme grant to address some of the key challenges people with cancer continue to face as a result of the pandemic.

The number of people we can count who have been helped by our treatment and care grants this year is 822. This includes people supported by the Independent Living Coordination Service through our partnership with Age UK Sheffield, and 15 children having radiotherapy at Weston Park Cancer Centre who received sticker charts and end-of-treatment gifts.



The true reach of our grants will always be higher than these numbers; for example, we cannot put a number on how many patients' treatment was enhanced by our purchase of the Dosecheck software system which helps the radiotherapy department plan treatment more efficiently. Additionally many of our research grants are pre-clinical, and so are for the benefit of the patients of tomorrow.

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Project highlight: Outswimming cancer

OutSwimming Cancer, a programme of free weekly swimming sessions for people living with and beyond cancer in partnership with Chesterfield Borough Council, ran 32 sessions this year. The benefits of exercising in a supportive environment among other people with similar experiences, and with a dedicated swimming instructor, have made a huge impact on the 37 people who attended the sessions, not just in terms of fitness but also self-confidence. The programme was recognised nationally, winning the Health Impact Award at the Swim England Teaching and Education Awards 2021.



Picture: Lesley at Outswimming Cancer

Project highlight: Investigating the impact of exercise

Breast cancer is the most common cancer in the UK, and the skeleton is the most common site for it to spread. Dr Ning Wang, is a researcher at the University of Sheffield who studies the impact of exercise on cancer metastasis to the bones. In a research project funded by the charity from 2018-2021, Dr Wang and his lab team studied the short- and long-term effects of different types of exercise on breast cancer spread in pre-clinical models.

They found that exercise does not impact the speed at which breast cancer cells arrive into bones, but can prolong the amount of time those cells remain in the dormant state, which would delay recurrence. We hope that these pre-clinical results can be used as the basis of a clinical trial, and ultimately to improving the advice patients are given on how to reduce their risk of their cancer spreading.

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Re-design our outreach service

We successfully submitted a bid to the National Lottery Community Fund to help address the health inequalities in seven target wards in Sheffield, which are currently underserved by our support services. We were delighted to be awarded £270,000 which will allow us to take our cancer support services out into these communities. Additional funding from partner organisations including, South Yorkshire and Bassetlaw Integrated Care System Cancer Alliance and Westfield Health will help us take this service beyond Sheffield, to the wider region where we aim to support 3000 people closer to home over the next 3 years.

“Expanding Weston Park Cancer Charity’s support is a huge step forwards in addressing health inequalities in our region.

Ward level data shows people in some Sheffield communities are three times more likely to die early from cancer than some others. People living in deprivation and those from minority communities overwhelmingly live in the worst affected wards but are currently least likely to access our cancer support services.

By bringing the charity’s support to them, more people will get the help they need, when and where they need it.” Dr Patricia Fisher, Clinical Director of the South Yorkshire and Bassetlaw Integrated Care System Cancer Alliance and Weston Park Cancer Charity Trustee

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Deliver a safe and reliable transport service

The need to keep patients safe as they travelled to and from appointments became paramount during the pandemic. Alongside this, the cost of a rising ‘cancer commute’; meant that for some, the financial burden of a diagnosis was too much.

The Chesterfield Transport Service was launched in April 2021 followed by Barnsley in December 2021. This ensures that anyone affected by cancer can access free transport for cancer appointments and treatments on any Sheffield Teaching Hospital’s site; including Weston Park Hospital, Northern General, Charles Clifford and Hallamshire Hospital.

Throughout the year the transport service has made 692 journeys to and from hospital, supporting patients to attend vital cancer treatment .

“We wanted to express our thanks for the excellent service we have received from the Weston Park Cancer Charity Transport.

Going to hospital is always an anxious time but travelling to a hospital outside your local area and particularly if the reason for your visit is cancer treatment, then anxiety levels are bound to increase. Add to that not knowing the area, potential traffic hold ups and the parking situation then stress levels rise even further which is not what you need. The transport service removes all of that and leaves you to concentrate on what really matters.

You and the drivers have been brilliant and have delivered over and above the service we ever anticipated.” Anonymous feedback received from someone using the transport service

Picture: Volunteer drivers and charity staff get the new transport service up and running



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Launch a Single Point of Access

We know navigating the health and care system can be a huge challenge and even more difficult when dealing with a cancer diagnosis. Which is why we are committed to making it as straightforward as possible for people to find our support and that of other charities. To overcome this, we are launching a new referral pathway for holistic needs assessments from secondary care and cancer care reviews from primary care. In doing so, we hope to raise awareness amongst healthcare professionals of the services we are able to offer, and improve the referral pathway. Work is underway and due to launch in Winter 2022.

Partnership working

Uniting to face cancer is an important collective effort, made stronger by working in partnership with others.

We're proud of our close working relationship with NHS colleagues at Weston Park Cancer Centre, Sheffield Teaching Hospitals and District General Hospitals across the region, so that we can be there for anyone affected by cancer.

We've also continued our close partnership with the South Yorkshire and Bassetlaw Cancer Alliance. Our voice as a trusted voluntary sector partner has contributed to the Sheffield Cancer Partnership, a collective of organisations all working to improve cancer survival and experience.

We have also been an active partner in "Nudge The Odds", a campaign to encourage more people to take up cancer screening and visit their GP if experiencing signs or symptoms of cancer.

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Launched a new website

Traditionally, our support service had been heavily reliant on people physically travelling to our cancer support centre for support. We needed to increase our online reach, provide services online, provide accessible advice online and increase our digital fundraising capacity.

So we successfully completed a full re-design and build of the charity's website which better reflects our brand and supports the delivery of the charity's objectives.

Stakeholders and representatives from all areas of the organisation were involved in the discovery process, ensuring decisions were made collaboratively and with a full understanding of everyone's needs. This included online workshops, journey mapping and user testing with staff, trustees, clients, fundraisers and volunteers.

Since it launched, in November 2021, the website has received over 12,000 visits, totalling over 40,000 page views.

“Our website is a vital part of the service we provide so it's equally vital that we design it with inclusion and accessibility at its heart. We're committed to continue to co-design with and understand the needs of people affected by cancer so they can benefit from accessing our services online”. Tim Brazier, Managing Director at Thrive at Leeds and York Partnership Foundation Trust and trustee of Weston Park Cancer Charity.



Picture: www.westonpark.org.uk

Continue to place Equality, Diversity and Inclusion at the heart of our work and development

Our Equality Diversity and Inclusion (ED&I) working group exists to help educate and broaden our approach to caring for individuals living with and beyond cancer.

The group organised five 'Feed Your Mind Sessions', which were made available to all members of staff. All new charity members are encouraged to watch the sessions.

Throughout the year the following sessions have taken:

- Zara Todd on Disability rights
- Stewart O'Callaghan with 'Live Through This', on LGBTQIA+ people with cancer
- Sheffield African Caribbean Mental Health Association (SACHMA), with David Bussue, Shirley Samuels and Janet Houllis speaking on Health and social care needs of people of African and Caribbean descent
- Seren Hughes from Cancer Awareness for Teens and Twenties (CATTs), speaking on Young people with cancer
- Positive Voices, speaking on Living with HIV

Another large aspect of the work carried out was forming a partnership with the Sheffield Carers Centre. Nell Farrell, Assessment and Advice Service Manager visited the ED&I group in August 2021 to tell us more about the services and 'Take a Break Grants' that they offer and the issues that carers face. This aided the healthcare professional team and Carers Centre to improve their working relationship – to ensure mutual understanding of support offered and cross-referral of clients.

Welcome back our longstanding volunteers

We deliver services and support that helps people live with and beyond cancer. We offer everything from emotional support to practical help and advice to thousands of people each year.

None of it would be possible without the contribution made by our volunteers. They change everything for us, and the people who really need us. So we are extremely pleased that we have been able to start welcoming volunteers back, something which was previously restricted due to the pandemic.

Our first volunteers to return were a group of dedicated volunteer drivers to support the launch of our free transport service in Chesterfield. They have been integral to the service; dedicating their time to transport people to and from Chesterfield for hospital appointments in Sheffield.

In the year since the service launched, it has covered more than 14,000 miles, making more than 500 round trips to provide essential access to treatment – which may otherwise have been difficult for people in need of treatment and care which could change or save their lives.

Our volunteer drivers dedicated more than 4,000 volunteer hours, with patients saving more than £33,000 on taxi fares and transport costs collectively, based on a £30 taxi fare each way between Chesterfield and Weston Park.

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Since October 2021, we have expanded the transport service to Barnsley and have recently launched a similar service in Rotherham.

Continue to ensure the charity is a ‘Great Place to Work’

At the very heart of our charity is a group of people.

They are people who unite and go above and beyond, so that we can continue to be there for everyone affected by cancer, every step of the way.

The teamwork, the camaraderie, and the support of one another is beautiful to see.

Together we make up Team Weston Park, a passionate group of individuals driven by a desire to make a difference to people in our region.

Throughout the year, our people have continued to demonstrate amazing resilience and a commitment to care in every sense for patients and families, as we emerged from the pandemic. However, our charity and the work we do is only ever as good as its people. They can only do brilliant work when they are happy and healthy. So, looking after our staff and their wellbeing is an essential part of what we do.

We implemented a holistic wellbeing strategy, as part of our winter wellbeing programme, to promote a happier and healthier lifestyle at home and work. The programme was designed to help people feel calmer and better supported to navigate the challenges and opportunities that exist in the workplace.

Key results from staff wellbeing sessions indicated that:

- 100% of staff would recommend the organisation as a great place to work
- 100% of staff find the work they do meaningful
- 100% of staff regularly see acts of kindness and compassion across the team

This was delivered alongside; regular weekly communications, wellbeing walks and other initiatives headed up by our Wellbeing Working Group to support staff and ensure they felt truly connected to our purpose and goals.



Picture: All staff meeting, enjoying the sunshine

Our fundraising

As always, it's our supporters who make our work possible and we can only promise patients and families we'll be there at every step, when we know they're here too. From gifts left in wills, or innovative fundraising activities to the change from people's pockets, every penny helps us support patients and their families.

By the end of the year, our income through fundraising was £1,212,134.

It's thanks to the generosity of business and individuals across the region that we have been able to raise so much, despite such turbulent times.

This year, we celebrated the return of several large events and partnerships. This included;

- The Master Cutler Challenge
- Weston Park Cancer Charity Gala Ball, celebrating 50 years of Weston Park Hospital
- Weston Park Cancer Charity Golf Day

Alongside this, we welcomed new initiatives

- BB with Love, in memory of Bev Croke
- Together at Every Step partnership saw two of the region's football clubs put rivalries aside to launch a season-long partnership between Barnsley FC and Sheffield United

Whilst our income continues to be affected by the pandemic, we remain optimistic about the future and are working as efficiently as we can to ensure that every pound raised makes a real difference to those living with and beyond cancer.



We remain dedicated to uphold the Code of Fundraising Practice to ensure we promote a consistent, high standard of fundraising. We continue to be registered with the Fundraising Regulator

(<https://www.fundraisingregulator.org.uk/directory/weston-park-hospital-development-fund-ltd>) and showcase the Fundraising Regulator logo on our website, and fundraising materials.

Reserves, finances, investments

Review of accounts

At 31st March 2022 there was a net increase in funds of £514k (2021: increase of £35k).

Income for the year was £2187k, an increase of £470k from 2020/21. This reflects increased fundraising activities as opportunities open up post-Covid. In addition the charity received £270k of National Lottery funding for a 3 year Outreach programme.

Expenditure costs in the year were £1692k (2021: £1779k), a decrease of £87k. The largest decrease, £178k was in grants payable as a number of our large grants continued to be put on hold while resources were diverted over covid lockdowns.

Designated funds of £1.8m have been set aside by Trustees for projects related to our 'Together at Every Step' strategy. This year some of these funds have supported the charity to emerge safely from the pandemic, redesigning patient spaces and investing in digital technology to support hybrid services and working arrangements. The remaining funds will be drawn down over the next three years to support additional grant-funding rounds and our commitment to community outreach. A full outline is provided in the note 17 of the financial statements.

Investments

Under the Memorandum and Articles of Association, The Trustees are empowered to invest the resources of the charity in any way they think fit.

At the 31 March 2022 the Charity held £531k (2021: £528k) in investments, an increase of £3k (2021: increase of £92k) since last year.

Reserves Policy

In formulating their reserves policy, Trustees have followed the guidance set out by The Charity Commission in deciding, publishing, implementing and monitoring their charity's reserves policy so that they can comply with their legal duties to:

- Act in the interest of their charity and its beneficiaries
- Protect and safeguard the assets of their charity;
- Act with reasonable care and skill;
- Ensure their charity is accountable.

The Trustees use a risk-based approach to assess the level of unrestricted undesignated reserves that need to be held. The risks are monetised and compared to the value of working capital required. The higher value is used as the reserves level. The Trustees reserves policy sets a minimum of £500k unrestricted, undesignated funds. Reserves are reviewed at least annually.

At 31st March 2022 the charity's total reserves were £4,262,034 (2021: £3,748,247).

Of the £1.8m designated funds £1.1m has been designated to Research Grants, £0.3m to Treatment and Care Grants, and £0.4 Outreach.

This leaves general unrestricted funds of £2.0m (2021: £1.7m). This exceeds the target level of £500k and so the trustees are intending to review the reserves position again during the coming year.

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Our Trustees

The Trustees present their annual report together with the audited financial statements of the group and the Charity for the year ended 31 March 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

Weston Park Cancer Charity is a company limited by guarantee, company number 1480596, and a Charity, registration number 509803. The trustees, listed below, have overall responsibility for the strategic direction and effective governance of the charity.

Board of trustees

Members of the board during the year were;

David Whitney	Chairperson (Retired April 2022) Ex officio member of all sub-committees
Niall Baker	Chairperson (Appointed April 2022) Ex officio member of all sub-committees Member of the Corporate Services Committee, Chairing Risk, Audit and Governance (Retired April 2022)
Patricia Fisher Consultant clinical oncologist	Chair of the Services Committee Member of the Treatment and Care Committee
Julia Delaney	Member of the Corporate Services Committee, Treasurer and Chair of Finance and Resources
Robert Coleman Emeritus professor of medical oncology	Chair of the Research Committee
Pat McGrath	Member of the Corporate Services Committee, Chair of Remuneration and Nomination
David Bussue	Member of the Corporate Services Committee
Nigel Beasley	Member of the Research Committee
Tim Brazier	Member of the Services Committee
Steve Wragg	(Appointed September 2021) Chair of the Treatment and Care Committee Member of the Corporate Services Committee, Chair of Risk, Audit and Governance from April 2022
Melinda Schofield	(Appointed September 2022)
Amy Taylor	(Resigned March 2022)
Martin Robinson	(Retired September 2021)
Kash Purohit	(Retired May 2021)

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How decisions are made

- The Board has an agreed delegated scheme of approval which makes it clearer how decisions are made within the charity and who makes these. This was reviewed, updated and approved by the Board in July 2022.
- Day-to-day operational decisions are delegated to the executive team headed by the Chief Executive Officer.
- The Research Committee and Treatment and Care Committee are chaired by a Trustee and are quorate with three members present, two of whom should be trustees. Each committee makes recommendations to trustees on which projects should or shouldn't be funded and it is for the Board to make the final decision based on these recommendations. The committees have delegated responsibility to oversee the grant application process and monitor grants. The Board look to the committee to shape strategy and suggest budget allocations which Trustees then approve.
- It is important that expertise is sought from a broad range of disciplines and experience to ensure the soundest decisions are made on how grant funding is allocated and managed. Alongside trustees our committees include those with lived experience of cancer and those with specialist clinical research or care knowledge in the area (such as oncologists and nurses).
- The Charity operates a small grant application process through which applications to a maximum of £1,500 can be made with the total fund available being £20k per annum. Trustees delegated responsibility for these decisions to the CEO who, in turn, has delegated this to a small cross-organisational staff group. This empowers staff, is a good way to develop their skills and ensures a wide range of experiences involved in the decision-making process. Staff have enjoyed being involved in this process.

During the year Trustees approved a new governance framework. The following committees form the governance structure. These are:

- Corporate Services Committee this combines
 - Risk, Audit and Governance – gives assurance to the Board on all aspects of the charity's operations and has oversight and scrutiny of the risk register with the top risks being reviewed by the Board at each meeting.
 - Remunerations and Nominations Committee – oversees our objective to 'Create a Great Place to Work', appraisal of the Chair and succession planning to the Board.
 - Finance & Resource – has oversight and scrutiny of finance, premises, IT, oversight of financial performance of the organisation and all of resources to the Board
- Services Committee – is accountable to the Board for all clinically-related services, their evaluation, development and risks.

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- Research Committee – has oversight and scrutiny of research grants and makes recommendations to the Board on research grant applications.
- Treatment and Care Committee - has oversight and scrutiny of treatment and care grants and makes recommendations to the Board on these grant applications.

Recruitment and appointment of Trustees

The skills audit of the Board is reviewed on an ongoing basis and linked to our strategy to try to help us to recruit people with the skills, knowledge and expertise needed to strengthen our leadership. During the year David Whitney prepared to step down after 9 successful years as Chair of the Board. The charity is very grateful for his leadership. Recruitment of a new Chairperson was undertaken in March 2022, with the successful candidate, Niall Baker, taking up the Chair position in April 2022.

Trustee induction and training

New trustees are invited to a number of training sessions with the CEO and Senior Leadership Team which cover the responsibilities of being a trustee as well as the specifics of the management of Weston Park Cancer Charity and the ways in which we adhere to, and deliver against, our governing document and charitable objectives. New trustees are also encouraged to participate in training for new trustees delivered by the likes of Civil Society.

Trustees are encouraged to undertake training as and when they are able, and it is the responsibility of each trustee to ensure they have the skills and knowledge to be able to undertake their role. Trustees are encouraged to participate in training provided by external providers on subjects such as governance, change to charity law and codes, finance etc. The CEO provides regular updates on policy changes and information of interest from the sector press. An annual trustee away-day takes place which involves strategy development but also team building.

Linked Charity

The Trustees' Report and Financial Statements also incorporate The Weston Park Hospital Cancer Care and Research Fund, a linked charity. The trade and assets were transferred into Weston Park Hospital Development Fund Ltd. on 30th April 2018. There is no continued trade within this charity.

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The Senior Leadership Team

Operational responsibility for the charity is delegated by the Board to the executive team. The Senior Leadership Team comprises the following roles:

- **Chief Executive Officer** –
 - leads the charity, develops, and implements strategy and is accountable for the day-to-day operations of the Charity.
 - responsible for the team which delivers finance, IT, admin, HR, health and safety and premises functions.
 - responsible for the team which delivers our services, the development of future services and effective use of our grants.
- **Deputy Chief Executive Officer** – leads the development of plans to secure income and to market ourselves so that people want to support us or use our services.
- Director of Corporate Services – This post ceases to exist.
- Director of Services and Grant-Giving – This post ceases to exist.

In April 2022 a leadership team was established to work alongside the CEO and Deputy CEO. Each post manages a team who are responsible for delivering their part of the annual plan.

- Head of Cancer Support Services
- Head of Fundraising
- Head of Marketing
- Head of HR & Business Services

Plans for the future

Throughout 2022/2023 we will continue our mission to improve the lives of people affected by cancer, across the region. We will do this by providing the best emotional, financial and practical support, investing in the very best research and treatment, so that the people benefit from the best treatment and care.

Being there at every step means finding new ways to reach and help anyone touched by cancer. We have some big ambitions for the near future — if we can raise the money, they'll become new ways for us to make a real difference.

By 2025 we want...

- Everyone to know about Weston Park Cancer Charity – so that people know about us and how we can help them and their loved ones.
- To address health inequalities across the region, focusing on areas of deprivation where experiences and survival outcomes are worse – so that every person can access excellent cancer care, regardless of who they are or where they live in the region
- To provide free transport to attend hospital appointments for treatment and care, for anyone who needs it – so that people don't decline potentially life-saving treatment due to financial pressures and other concerns
- To support Weston Park to be a leading UK cancer research centre – so that people with cancer are given the opportunity to participate in cutting-edge clinical trials and studies.
- Everyone to be able to access support and donate to us through digital platforms – so that people have greater choice and control over how to engage with us
- People to see the difference we make to the lives of people with cancer and their families – so that people understand the difference their money makes and feel inspired to support our work.

The above objectives have been developed using our collective experiences from supporting people living with and beyond cancer, data and insight. They form the foundation of our new 'Together at Every Step' three-year strategy which puts people affected by cancer at the heart of our cancer care, support and research.

Trustees' responsibilities statement

The Trustees (who are also directors of Weston Park Hospital Development Fund Limited for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

Dec 20, 2022

This report was approved by the Trustees, on and signed on their behalf by:

Niall Baker

Niall Baker (Dec 20, 2022 13:42 GMT)

Niall Baker

Independent auditors' report on the financial statements to the members of Weston Park Hospital Development Fund Limited

Opinion

We have audited the financial statements of Weston Park Hospital Development Fund Limited (the 'charity') for the year ended 31 March 2022 which comprise the Statement of financial activities, the balance sheet, the statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Independent auditors' report on the financial statements to the members of Weston Park Hospital Development Fund Limited (continued)

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditors' report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a Strategic report.

Independent auditors' report on the financial statements to the members of Weston Park Hospital Development Fund Limited (continued)

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We gained an understanding of the legal and regulatory framework applicable to the charity and the sector in which it operates and considered the risk of acts by the company that were contrary to applicable laws and regulations, including fraud. We designed audit procedures to respond to the risk, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations or through collusion.

We focussed on laws and regulations, relevant to the charity, which could give rise to a material misstatement in the financial statements. Our tests included agreeing the financial statement disclosures to underlying supporting documentation, enquiries with management, review of client's operation of controls within the year, in particular, cash controls, and review of expenses, such

Independent auditors' report on the financial statements to the members of Weston Park Hospital Development Fund Limited (continued)

as legal costs. There are inherent limitations in the audit procedures described and, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it.

As part of our audit, we addressed the risk of management override of internal controls, including testing of journals and review of nominal ledger. We evaluated whether there was evidence of bias by the directors that represented a risk of material misstatement due to fraud.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditors' report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.


Philip Allsop (Dec 20, 2022 13:53 GMT)

Philip Allsop (Senior Statutory Auditor)

for and on behalf of

BHP LLP

2 Rutland Park
Sheffield
S10 2PD

Date: Dec 20, 2022

Weston Park Hospital Development Fund Limited
(a company limited by guarantee)

Statement of Financial Activities
(Incorporating Income and Expenditure Account)

FOR THE YEAR ENDED 31 MARCH 2022

		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		2022	2022	2022	2021
	Note	£	£	£	£
Income from:					
Donations and legacies	2	1,718,532	340,930	2,059,462	1,487,706
Charitable activities		-	-	-	19,644
Fundraising trading activities		106,447	-	106,447	16,464
Other trading activities		7,428	-	7,428	6,730
Investment income		13,743	-	13,743	16,316
Other income	3	-	-	-	169,724
Total Income		<u>1,846,150</u>	<u>340,930</u>	<u>2,187,080</u>	<u>1,716,584</u>
Expenditure on:					
Fundraising	4	606,214	-	606,214	591,404
Charitable activities	5	1,002,722	82,856	1,085,578	1,187,927
Total expenditure		<u>1,608,936</u>	<u>82,856</u>	<u>1,691,792</u>	<u>1,779,331</u>
Net expenditure)/income before net gains/(losses) on investments		237,214	258,074	495,288	(62,747)
Net gains/(losses) on investments	13	18,499	-	18,499	98,183
Net movement in funds		<u>255,713</u>	<u>258,074</u>	<u>513,787</u>	<u>35,436</u>
Reconciliation of funds:					
Total funds brought forward		3,464,357	283,890	3,748,247	3,712,811
Net movement in funds		255,713	258,074	513,787	35,436
Total funds carried forward		<u>3,720,070</u>	<u>541,964</u>	<u>4,262,034</u>	<u>3,748,247</u>

The Statement of financial activities includes all gains and losses recognised in the year.
The notes on pages 31 to 52 form part of these financial statements.

Weston Park Hospital Development Fund Limited
(a company limited by guarantee)

Balance Sheet

AS AT 31 MARCH 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	12	31,284	47,123
Investments	13	531,360	528,342
		<u>562,644</u>	<u>575,465</u>
Current assets			
Stocks		5,210	6,576
Debtors	14	479,313	225,455
Cash at bank and in hand		4,175,213	4,627,248
Creditors: amounts falling due within one year	15	4,659,736 (947,560)	4,859,279 (1,456,577)
Net current assets		3,712,176	3,402,702
Creditors: amounts falling due after more than one year	16	(12,786)	(229,920)
Net assets excluding pension asset		<u>4,262,034</u>	<u>3,748,247</u>
Total net assets		<u>4,262,034</u>	<u>3,748,247</u>
Funds			
Restricted funds	17	541,964	283,890
Unrestricted funds:			
Designated funds	17	1,709,985	1,755,058
General funds	17	2,010,085	1,709,299
Total unrestricted funds	17	<u>3,720,070</u>	<u>3,464,357</u>
Total funds		<u>4,262,034</u>	<u>3,748,247</u>

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and preparation of financial statements. The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies' regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Niall Baker
Niall Baker (Dec 20, 2022 13:42 GMT)

Niall Baker
Date: Dec 20, 2022

The notes on pages 31 to 52 form part of these financial statements.

Weston Park Hospital Development Fund Limited
(a company limited by guarantee)

Statement of Cash Flows

FOR THE YEAR ENDED 31 MARCH 2022

	2022	2021
	£	£
Cash flows from operating activities		
Net cash used in operating activities - note 20	(468,867)	(202,228)
	<hr/>	<hr/>
Cash flows from investing activities		
Dividends, interests and rents from investments	13,743	16,316
Purchase of investments	(29,578)	(87,689)
Proceeds from disposal of investments	32,667	93,762
	<hr/>	<hr/>
Net cash provided by investing activities	16,832	22,389
	<hr/>	<hr/>
Change in cash and cash equivalents in the year	(452,035)	(179,839)
Cash and cash equivalents at the beginning of the year	4,627,248	4,807,087
	<hr/>	<hr/>
Cash and cash equivalents at the end of the year	4,175,213	4,627,248

The notes on pages 31 to 52 form part of these financial statements

Notes to the Financial Statements

FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Weston Park Hospital Development Fund Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The Statement of financial activities (SOFA) and Balance sheet represent the financial statements of the charity. The results of its subsidiary undertaking, Weston Park Trading Limited have not been consolidated within the accounts due to its immaterial nature. Weston Park Trading Limited is a dormant subsidiary with share capital totalling £1. The Weston Park Hospital Cancer Care and Research Fund Charity legally merged into the Weston Park Hospital Development Fund on 1 May 2018.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

1.2 Going concern

The Trustees have prepared forecasts of income and expenditure and cash flow for 12 months from authorising these financial statements which shows that they have sufficient reserves to be able to continue for the foreseeable future. The Board will continue to monitor the impact on income and take appropriate action as necessary. The Trustees therefore continue to adopt the going concern basis of preparation for these financial statements.

1.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the Charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably, and the Charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the Charity, or the Charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated.

Notes to the Financial Statements

FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting policies (continued)

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the Charity where this can be quantified, and a third party is bearing the costs. No amounts are included in the financial statement for services donated by volunteers.

Donated services or facilities are recognised when the Charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the Charity of the item is probable and that economic benefit can be measured reliably.

On receipt, donated professional services and facilities are recognised on the basis of the value of the gift to the Charity which is the amount it would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation. Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Fundraising costs are those incurred in seeking voluntary contribution and do not include the costs of disseminating information in support of the charitable activities. Governance costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory

Notes to the Financial Statements

FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting policies (continued)

requirements.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds. Charitable activities and Governance costs are costs incurred on the Charity's operations, including support costs and costs relating to the governance of the Charity apportioned to charitable activities. All expenditure is inclusive of irrecoverable VAT.

1.5 Grants payable

Grant awards are reviewed at least annually and are subject to the grant terms.

Grants payable are recognised in full, for all years of the grant, in the year the offer is made when there are no conditions on the grant. Where grants are conditional, they are recognised when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year-end are noted as a commitment and not recognised.

1.6 Tangible fixed assets and depreciation

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following bases:

Long-term leasehold property	10 years
IT equipment (over £1,000)	3 years
Fixtures and fittings (over £500)	3 years
Motor vehicles	10 years

1.7 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

Notes to the Financial Statements

FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting policies (continued)

1.8 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

1.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.11 Liabilities and provisions

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the statement of financial activities as a finance cost.

1.12 Financial instruments

Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

Other financial assets, including investments in equity instruments which are not subsidiaries, associates or joint ventures, are initially measured at fair value, which is normally the transaction price. Such assets are subsequently carried at fair value and the changes in fair value recognised, except that investments in equity instruments that are not publicly traded and whose fair values cannot be measured reliably are measured at cost less impairment.

Notes to the Financial Statements

FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting policies (continued)

1.13 Taxation

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1.14 Pensions

The Charity's main pension schemes are defined contribution pension schemes and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

The Charity also participates in one of the NHS pension schemes. It is a defined benefit scheme but the Charity is unable to identify its share of the underlying scheme liabilities and so it is accounted for as a defined contribution scheme. See note 23 for further details.

1.15 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

1.16 Critical accounting estimates and areas of judgment

Preparation of the financial statements can require management to make significant judgements and estimates. There were no items in the financial statements which required judgements and estimates in the current or previous periods.

Weston Park Hospital Development Fund Limited
(a company limited by guarantee)

Notes to the Financial Statements

FOR THE YEAR ENDED 31 MARCH 2022

2. Income from donations and legacies

	Unrestricted funds 2022	Restricted funds 2022	Total funds 2022	Total funds 2021
	£	£	£	£
Donations and fundraising	1,114,850	340,930	1,455,780	757,402
Legacies	603,682	-	603,682	730,304
	<u>1,718,532</u>	<u>340,930</u>	<u>2,059,462</u>	<u>1,487,706</u>
Total 2021	<u>1,485,831</u>	<u>1,875</u>	<u>1,487,706</u>	

3. Other incoming resources

	Unrestricted funds 2022	Total funds 2022	Total funds 2021
	£	£	£
Transfer of assets	-	-	105,135
Coronavirus Job Retention Scheme income	-	-	64,589
	<u>-</u>	<u>-</u>	<u>169,724</u>
Total 2021	<u>169,724</u>	<u>169,724</u>	

In the prior year 2020-21 the Charity merged with Nenna Kind Cancer Drop in Centre (companies house reference 07897112) and the assets of Nenna Kind were transferred into the Charity. The fair value of £105,135 included motor vehicles £23,000 and cash £82,135. The cash balance was not received until after the 2021-22 financial year end due to Nenna Kind Cancer Drop in Centre being struck off at Companies House prior to the cash transfer and therefore the need to reinstate Nenna Kind.

Weston Park Hospital Development Fund Limited
(a company limited by guarantee)

Notes to the Financial Statements

FOR THE YEAR ENDED 31 MARCH 2022

4. Fundraising trading expenses

	Unrestricted funds 2022	Total funds 2022	Total funds 2021
	£	£	£
Events and activities	45,641	45,641	14,069
Wages and salaries - note 10	265,782	265,782	348,865
Training and recruitment	5,809	5,809	8,560
Support costs - note 7	110,866	110,866	79,474
Governance costs - note 8	19,546	19,546	30,842
Other	158,570	158,570	109,594
	<u>606,214</u>	<u>606,214</u>	<u>591,404</u>
Total 2021	<u>591,404</u>	<u>591,404</u>	

5. Analysis of expenditure on charitable activities

	Unrestricted funds 2022	Restricted funds 2022	Total funds 2022	Total funds 2021
	£	£	£	£
Grants payable	141,407	52,452	193,859	372,313
Patient Services	261,172	404	261,576	229,554
Staff costs - note 10	347,610	30,000	377,610	410,634
Training and recruitment	5,173	-	5,173	8,622
Support costs - note 7	166,300	-	166,300	122,742
Governance costs - note 8	81,060	-	81,060	44,062
	<u>1,002,722</u>	<u>82,856</u>	<u>1,085,578</u>	<u>1,187,927</u>
Total 2021	<u>1,170,456</u>	<u>17,471</u>	<u>1,187,927</u>	

Notes to the Financial Statements

FOR THE YEAR ENDED 31 MARCH 2022

6. Grants payable

	Unrestricted funds 2022	Restricted funds 2022	Total funds 2022	Total funds 2021
	£	£	£	£
Grants to institutions				
Research Grants	356,000	16,268	372,268	425,324
Treatment and Care Grants	-	-	-	17,403
Small Grants	11,210	-	11,210	9,164
Research Grants De-allocated	(169,419)	-	(169,419)	(66,845)
Treatment & Care Grants De-allocated	(19,087)	-	(19,087)	(12,801)
Small Grants De-allocated	(1,113)	-	(1,113)	9,164
Other	(36,184)	36,184	-	68
	<u>141,407</u>	<u>52,452</u>	<u>193,859</u>	<u>372,313</u>
Total 2021	<u>354,842</u>	<u>17,471</u>	<u>372,313</u>	

Support cost allocation in relation to these grants is set out below:

Research Grants	£35,600	(2021 - £25,149)
Treatment and Care Grants	£nil	(2021 - £nil)
Small Grants	£1,121	(2021 - £609)

Research Grants De-allocated and Treatment and Care Grants De-allocated show where the relevant committee has taken the decision to withdraw part or all of the funding of a grant either due to a change of circumstances, non-delivery or poor performance against the agreed terms and conditions.

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Notes to the Financial Statements

FOR THE YEAR ENDED 31 MARCH 2022

7. Support costs

	Unrestricted funds 2022	Total funds 2022	Total funds 2021
	£	£	£
Premises	1,447	1,447	4,063
Telephones	3,600	3,600	2,141
Office equipment & software maintenance	7,960	7,960	11,027
Legal and Professional	16,927	16,927	18,969
Depreciation	15,838	15,838	15,641
Other staff costs	14,848	14,848	10,950
Other costs	24,274	24,274	16,560
Staff costs - note 10	210,748	210,748	131,016
	<u>295,642</u>	<u>295,642</u>	<u>210,367</u>
Total 2021	<u>210,367</u>	<u>210,367</u>	

• **Support costs have been allocated as follows:**

	Unrestricted funds 2022	Total funds 2022	Total funds 2021
	£	£	£
Costs of raising funds - note 4	110,866	110,866	79,474
Charitable activities - note 5	166,300	166,300	122,742
Governance costs - note 8	18,476	18,476	8,151
	<u>295,642</u>	<u>295,642</u>	<u>210,367</u>

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FOR THE YEAR ENDED 31 MARCH 2022

8. Governance costs

	Unrestricted funds 2022	Total funds 2022	Total funds 2021
	£	£	£
Wages and salaries - note 10	63,032	63,032	51,310
Auditor's remuneration	13,600	13,600	10,800
Other	5,498	5,498	4,643
Support costs - note 7	18,476	18,476	8,151
	<u>100,606</u>	<u>100,606</u>	<u>74,904</u>
Total 2021	<u>74,904</u>	<u>74,904</u>	

. Governance costs have been allocated to

	Unrestricted funds 2022	Total funds 2022	Total funds 2021
	£	£	£
Costs of raising funds - note 4	19,546	19,546	30,842
Charitable activities - note 5	81,060	81,060	44,062
	<u>100,606</u>	<u>100,606</u>	<u>74,904</u>

Notes to the Financial Statements

FOR THE YEAR ENDED 31 MARCH 2022

9. Net income/(expenditure)

This is stated after charging:

	2022	2021
	£	£
Depreciation of tangible fixed assets:		
- owned by the charity	15,839	15,641
Auditor's remuneration – audit	10,000	9,600
Auditor's remuneration - other services	<u>-</u>	<u>1,200</u>

10. Staff costs

	2022	2021
	£	£
Wages and salaries	787,663	790,338
Social security costs	73,318	71,448
Pension costs	49,576	54,423
Temporary staff	-	19,535
Other staff costs	6,615	6,081
	<u>917,172</u>	<u>941,825</u>

The average number of persons employed by the Charity during the year was as follows:

	2022	2021
	No.	No.
Average	<u>25</u>	<u>29</u>

The average headcount expressed as full-time equivalents was:

	2022	2021
	No.	No.
Fundraising	10	9
Care	8	11
Support	5	6
	<u>23</u>	<u>26</u>

Notes to the Financial Statements

FOR THE YEAR ENDED 31 MARCH 2022

10. Staff costs (continued)

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2022	2021
	No.	No.
In the band £60,001 - £70,000	1	1

The total employee benefits of the key management personnel of the Charity were £198,241 (2021: £198,433).

Staff costs have been allocated to the activities

	Unrestricted funds 2022	Total funds 2022	Total funds 2021
	£	£	£
Costs of raising funds - note 4	265,782	265,782	348,865
Charitable activities - note 5	377,610	377,610	410,634
Support costs - note 7	210,748	210,748	131,016
Governance - note 8	63,032	63,032	51,310
	<u>917,172</u>	<u>917,172</u>	<u>941,825</u>

11. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2021 - £nil).

During the year ended 31 March 2022, no Trustee expenses have been incurred (2021 - £nil).

Notes to the Financial Statements

FOR THE YEAR ENDED 31 MARCH 2022

12. Tangible fixed assets

	Long-term leasehold property £	Motor vehicles £	Fixtures and fittings £	Total £
Cost or valuation				
At 1 April 2021	46,003	23,000	68,388	137,391
Additions	-	-	-	-
At 31 March 2022	<u>46,003</u>	<u>23,000</u>	<u>68,388</u>	<u>137,391</u>
Depreciation				
At 1 April 2021	40,253	1,583	48,432	90,268
Charge for the year	5,750	2,990	7,099	15,839
At 31 March 2022	<u>46,003</u>	<u>4,573</u>	<u>55,531</u>	<u>106,107</u>
Net book value				
At 31 March 2022	<u>-</u>	<u>18,427</u>	<u>12,857</u>	<u>31,284</u>
At 31 March 2021	<u>5,750</u>	<u>21,417</u>	<u>19,956</u>	<u>47,123</u>

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FOR THE YEAR ENDED 31 MARCH 2022

13. Fixed Asset Investments

	2022	2021
	£	£
Market value at 1 April 2021	528,342	436,260
Purchase of investments	29,578	87,689
Proceeds from disposal of investments	(32,667)	(93,762)
Net investment gains/(losses)	<u>6,107</u>	<u>98,155</u>
	<u>531,360</u>	<u>528,342</u>
Market value at 31 March 2022	<u>531,360</u>	<u>528,342</u>

In addition to the above investments held at market value, a £1 investment in the subsidiary company Weston Park Trading Limited is included in the 2022 figures. Total Investments are therefore £531,361 (2021: £528,343).

However, this £1 investment is not recognised in the financial statements as it is deemed to be immaterial.

	2022	2021
	£	£
Cost at 31 March 2022	<u>390,579</u>	<u>387,608</u>
Unrealised gain	6107	98,155
Realised gain	<u>12,392</u>	<u>28</u>
Net gain on investment	<u>18,499</u>	<u>98,183</u>

The difference between the historical cost and market value of investments has been included in unrestricted funds.

The following investments account for more than five percent of the total market value of investments held by the charitable company:

	Holding	2022	2021
	%	£	£
Vanguard Funds PLC S&P 500 Ucits Etf USD Dis	9%	46,342	54,750
Royal London Utm Sterl Credit Instl Inc Z GBP	6%	29,546	31,482
Brown Advisory Fund US Sustainable Growth	6%	<u>32,604</u>	<u>27,104</u>
		<u>108,402</u>	<u>113,336</u>

Notes to the Financial Statements

FOR THE YEAR ENDED 31 MARCH 2022

14. Debtors

	2022	2021
	£	£
<i>Due within one year</i>		
Other debtors	82,135	125,163
Prepayments	26,178	38,870
Accrued Income	371,000	61,422
	<u>479,313</u>	<u>225,455</u>

15. Creditors: Amounts falling due within one year

	2022	2021
	£	£
Trade creditors	195,573	318,537
Deferred income	12,075	42,951
Other creditors	22,795	23,353
Accruals	56,770	67,597
Grants payable	660,347	1,004,139
	<u>947,560</u>	<u>1,456,577</u>

16. Creditors: Amounts falling due after more than one year

	2022	2021
	£	£
Grants payable	<u>12,786</u>	<u>229,920</u>

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17. Statement of funds

Statement of funds - current year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2022 £
Unrestricted funds						
Designated funds						
Delivery of strategy - research	1,080,000	-	(5,100)	(47,352)	-	1,027,548
Delivery of strategy - treatment and care	316,525	-	-	-	-	316,525
Delivery of strategy - outreach	358,533	-	-	-	-	358,533
Other - Emergence	-	-	(42,621)	50,000	-	7,379
	1,755,058	-	(47,721)	2,648	-	1,709,985
General funds						
General Funds	1,709,299	1,846,150	(1,561,215)	(2,648)	18,499	2,010,085
Total Unrestricted funds	3,464,357	1,846,150	(1,608,936)	-	18,499	3,720,070
Restricted funds						
Support Centre Fund	518	-	-	-	-	518
Scott McBride Sarcoma Fund	10,308	120	(10,428)	-	-	-
Brain Tumour Support Group Fund	2,175	-	-	-	-	2,175
Heads Together Support Group Fund	16,414	1,095	(249)	-	-	17,260
Thyroid Patients Fund	3,542	-	-	-	-	3,542
Betty Waing Sarcoma Fund	24,424	-	(24,424)	-	-	-
Rochelle Baxter Fund	126,509	8,715	(17,351)	-	-	117,873
Barnsley Transport Fund	-	8,000	(404)	-	-	7,596
Outreach	-	270,000	-	-	-	270,000
Westfield Health Foundation	100,000	30,000	(30,000)	-	-	100,000
SYB ICS Cancer Alliance	-	23,000	-	-	-	23,000
	283,890	340,930	(82,856)	-	-	541,964
Total of funds	3,748,247	2,187,080	(1,691,792)	-	18,499	4,262,034

Notes to the Financial Statements

FOR THE YEAR ENDED 31 MARCH 2022

17. Statement of funds (continued)

Designated funds

The trustees have designated £1.8m for projects related to our 'Together at Every Step' strategy listed below. These funds will be utilised over a three-year period. Within the year, work has begun to establish new grant-funding rounds and new strategic projects.

Delivery of Together at Every Step strategy – Research Grants

This fund is to enable us to invest in research and new technologies that can improve the effectiveness, tolerability and/or cost effectiveness of treatment and also to give patients the opportunity to participate in ground-breaking clinical trials.

Delivery of Together at Every Step strategy - Treatment and Care Grants

This fund is to enable us to improve the environment where cancer patients across the region receive treatment and to support innovative services that enhance the experience of living with and beyond cancer in the community.

Delivery of Together at Every Step strategy - Cancer Support Community Outreach

This fund is to develop an outreach cancer support service to areas of greatest need.

Other – Emergence from Covid-19

This fund is to assist in moving forward from the Covid-19 pandemic in reopening in-person services.

Suitable fund transfers have occurred to match the funds designated by the trustees at financial yearend.

Restricted fund details:

Betty Waind fund – used to improve diagnosis and treatment of sarcomas

Heads Together fund – used to support projects which benefit head and neck cancer patients

Rochelle Baxter fund – used to improve the lives of cancer patients aged between 16 and 25, and their families

Scott McBride fund – used to support projects which benefit sarcoma patients

Thyroid patient fund – used to support projects which benefit thyroid patients

Barnsley Transport fund – used to support the Barnsley transport service

Outreach – National Lottery Community funds received for the Outreach programme commencing in 2022/23

Westfield - £100,000 towards the Outreach programme; £30,000 to support the charity hub

SYB ICS Cancer Alliance - £10,000 towards the Outreach programme; £13,000 to support the Rotherham bus service

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FOR THE YEAR ENDED 31 MARCH 2022

17. Statement of funds (continued)

Statement of funds - prior year

	As restated Balance at 1 April 2020 £	Income £	As restated Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2021 £
Unrestricted funds						
Designated funds						
Delivery of strategy - research	869,698	-	(357,490)	567,792	-	1,080,000
Delivery of strategy - treatment and care	1,542,796	-	12,801	(880,539)	-	675,058
	<u>2,412,494</u>	<u>-</u>	<u>(344,689)</u>	<u>(312,747)</u>	<u>-</u>	<u>1,755,058</u>
General funds						
General Funds	<u>1,000,831</u>	<u>1,714,709</u>	<u>(1,417,171)</u>	<u>312,747</u>	<u>98,183</u>	<u>1,709,299</u>
Total Unrestricted funds	<u>3,413,325</u>	<u>1,714,709</u>	<u>(1,761,860)</u>	<u>-</u>	<u>98,183</u>	<u>3,464,357</u>
Restricted funds						
Support Centre Fund	518	-	-	-	-	518
Scott McBride Sarcoma Fund	10,198	110	-	-	-	10,308
Brain Tumour Support Group Fund	2,242	-	(67)	-	-	2,175
Heads Together Support Group Fund	16,364	50	-	-	-	16,414
Thyroid Patients Fund	3,542	-	-	-	-	3,542
Betty Waind Sarcoma Fund	24,424	-	-	-	-	24,424
Rochelle Baxter Fund	142,198	1,715	(17,404)	-	-	126,509
Westfield Health Foundation	100,000	-	-	-	-	100,000
	<u>299,486</u>	<u>1,875</u>	<u>(17,471)</u>	<u>-</u>	<u>-</u>	<u>283,890</u>
Total of funds	<u>3,712,811</u>	<u>1,716,584</u>	<u>(1,779,331)</u>	<u>-</u>	<u>98,183</u>	<u>3,748,247</u>

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FOR THE YEAR ENDED 31 MARCH 2022

18. Summary of funds

Summary of funds - current year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2022 £
Designated funds	1,755,058	-	(47,721)	2,648	-	1,709,985
General funds	1,709,299	1,846,150	(1,561,215)	(2,648)	18,499	2,010,085
Restricted funds	283,890	340,930	(82,856)	-	-	541,964
	<u>3,748,247</u>	<u>2,187,080</u>	<u>(1,691,792)</u>	<u>-</u>	<u>18,499</u>	<u>4,262,034</u>

Summary of funds - prior year

	Balance at 1 April 2020 Restated £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2021 £
Designated funds	2,412,494	-	(344,689)	(312,747)	-	1,755,058
General funds	1,000,831	1,714,709	(1,417,171)	312,747	98,183	1,709,299
Restricted funds	299,486	1,875	(17,471)	-	-	283,890
	<u>3,712,811</u>	<u>1,716,584</u>	<u>(1,779,331)</u>	<u>-</u>	<u>98,183</u>	<u>3,748,247</u>

19. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	31,284	-	31,284
Fixed asset investments	531,360	-	531,360
Current assets	4,117,772	541,964	4,659,736
Creditors due within one year	(947,560)	-	(947,560)
Creditors due in more than one year	(12,786)	-	(12,786)
Total	<u>3,720,070</u>	<u>541,964</u>	<u>4,262,034</u>

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19. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	47,123	-	47,123
Fixed asset investments	528,342	-	528,342
Current assets	4,575,389	283,890	4,859,279
Creditors due within one year	(1,456,577)	-	(1,456,577)
Creditors due in more than one year	(229,920)	-	(229,920)
Total	<u>3,464,357</u>	<u>283,890</u>	<u>3,748,247</u>

20. Reconciliation of net movement in funds to net cash flow from operating activities

	2022 £	2021 £
Net income for the year (as per Statement of Financial Activities)	513,787	35,436
Adjustments for:		
Depreciation charges	15,839	15,641
Gains on investments	(6,107)	(98,155)
Decrease/(increase) in stocks	1,366	(5,156)
(Increase)/decrease in debtors	(253,858)	296,890
Decrease in creditors	(726,151)	(407,568)
Investment income	(13,743)	(16,316)
Transfer in of fixed assets	-	(23,000)
Net cash used in operating activities	<u>(468,867)</u>	<u>(202,228)</u>

Notes to the Financial Statements

FOR THE YEAR ENDED 31 MARCH 2022

21. Analysis of cash and cash equivalents

	2022	2021
	£	£
Cash in hand	4,175,213	4,627,248
Total cash and cash equivalents	4,175,213	4,627,248

22. Analysis of changes in net debt

	At 1 April 2021	Cash flows	At 31 March 2022
	£	£	£
Cash at bank and in hand	4,627,248	(452,035)	4,175,213
	<u>4,627,248</u>	<u>(452,035)</u>	<u>4,175,213</u>

23. Pension commitments

Eligible staff belong to one of three pensions:

- All staff who joined the organisation after 1st May 2018 and all staff who were TUPEd over from the Weston Park Hospital Cancer Care and Research Fund charity are in the Charity's auto-enrolment scheme with the Peoples Pension. Weston Park Cancer Charity makes an employer's contribution to the scheme.
- Four members of staff who were with the charity before the merger are in auto-enrolment compliant stakeholder pensions. Weston Park Cancer Charity makes an employer's contribution to the schemes. The pension funds above are assets of the individual and Weston Park Cancer Charity has no liability nor interest in the value of each fund. Weston Park Cancer Charity contributions are charged to the SoFA as they are incurred.
- Staff who had an NHS pension when they joined the Charity and who were still eligible to be in the NHS scheme remained in the scheme. Weston Park Cancer Charity makes contributions to the NHS superannuation scheme. Employer's pension cost contributions are charged to operating expenses as and when they become due.

The latest actuarial valuation undertaken for the NHS Pension Scheme was completed as at 31 March 2016. It was published in February 2020 and noted a notional deficiency of £19.4Bn. The results of this valuation set the employer contribution rate payable from April 2020 to 21.88% up from 20.6% (2019) of pensionable pay. The uplift was funded by the Department for Health and Social Care.

The total employer contribution payable to the NHS Pension Scheme in 2021-22 was £13,376 (2020-21 £16,514), £Nil was outstanding at the year end (2021: £Nil). In addition, employees who are members of the Scheme paid salary dependant variable contributions in the range 5.6% to 9.3%.

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24. Operating lease commitments

At 31 March 2022 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2022	2021
	£	£
Not later than 1 year	-	3,403
Later than 1 year and not later than 5 years	-	-
	<u>-</u>	<u>3,403</u>

25. Related party transactions

Donations totalling £1,595 (2021: £3,721) from Trustees were received in the year.

26. Capital commitments

At 31st March 2022 the charity had committed to the purchase of computer equipment totalling £10,617.