

# Trustees' Annual Report

## For the period

From (start date) 

0	1	0	4	2	4
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 to end date 

3	1	0	3	2	5
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Section A	Reference and administration details
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Charity name 

17th Sale Scout Group									
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Other names the charity is known by 

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Registered charity number (if any) 

5	0	9	5	8	3
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HQ registration number 

1	0	0	1	4	1	6	4
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Charity's principal address 

9 Staines Close										
Appleton										
Warrington										
Cheshire					W	A	4	5	N	P

Names of the charity trustees who manage the charity  
*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Paul Harris	Group Treasurer	
2	Andrew Slim	Group Chair	
3	Andrew Atherall	Group Lead Volunteer	
4	Joanne Gray	Beaver Team Leader	
5	Dave Roberts	Beaver Team Leader	
6	Carol Gilbert	Cub Team Leader	
7	Martin Odenrode	Scout Team Leader	
8	Ewelina Niziolek-Wilson		since 18/04/2024
9	Ffion Hughes		since 18/04/2024
10	Stacey Plews		since 18/04/2024
11			
12			

Names and addresses of advisers (optional information but encouraged as best practice)  
*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address

## Description of the charity's trusts

Type of governing document  
(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted  
(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods  
(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

## Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:  
a) the induction and training of trustees;  
b) trustee' consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the Group Lead Volunteer, Group Chair, Group Treasurer and 7 Trustees (including 1 Ex Officio Trustee) and meets every 4 months.

Members of the Trustee Board complete "Being a Trustee in Scouts" learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

**Risk and Internal Control**

The Group Trustee Board has identified the major risks to which it believes the Group is exposed. These are catalogued in a Risk Register, along with mitigating actions.

The chief areas of concern are -

1) Loss of, or not enough, uniformed volunteers needed to lead the Group's sections, which means we cannot recruit new members, offer places to existing members wanting to continue their Scouting journey, and, in extremis, means we may have to close sections. We are continually trying to recruit new volunteers, from our parent community and elsewhere.

2) Damage to our building, e.g. by fire, water or frost, which would make it either unsafe or completely unusable. As well as comprehensively insuring the premises, we actively identify and mitigate specific risks, e.g. by checking our fire extinguishers and switching off the water supply when the building is empty.

3) Longer term, the Trustee Board is conscious of the need to renew our lease agreement with Trafford Council in 2030. In a worst-case scenario, we are unable to bring our renewal negotiations to a successful outcome, meaning that we would lose our premises. However, negotiations will start some 18 months in advance of the renewal date, so we will be able to quantify the risk and agree mitigations as 2030 approaches.

Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values:  <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.  <b>Respect</b> - We have self-respect and respect for others.  <b>Care</b> - We support others and take care of the world in which we live.  <b>Belief</b> - We explore our faiths, beliefs and attitudes.  <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:  - enjoy what they are doing and have fun  - take part in activities indoors and outdoors  - learn by doing  - share in spiritual reflection  - take responsibility and make choices  - undertake new and challenging activities  - make and live by their Promise.</p>
<p>Summary of the main activities in relation to these objects</p>	

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D Achievements and performance**

Summary of the main achievements of the charity during the year

The Group has awarded 15 Chief Scout Awards across all Sections. There have been many visits by organisations to the Scout Hut and also trips out for the Young People. The Group continues to be involved in District activities and parades. The Group had 116 Young People at the time of the census January 2025 (120 in January 2024).

**Section E Financial Review**

Brief statement of the charity's policy on reserves

**Reserves Policy**  
The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the Group should hold a sum equivalent to 24 months running costs, circa £10,000. The Trustee Board also considers that the Group should hold a sum of £5,000 to cover the end of Lease negotiations with Trafford MBC. The Group held reserves of approximately £80,207 against this at year end. This is above the level required for operating expenses.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

**Investment Policy**

• the charity's principal sources of funds (including any fundraising); The Group's Investment Policy is in compliance with Section 5.7.5.6 of POR and was approved on 01/04/2025.

- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

**Section F**

**Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

*Andrew H*      *Andrew Atwood*

Full name(s)

*ANDREW SLIM*      *ANDREW ATWOOD*

Position (eg Secretary, Chair)

*CHAIR*      *GROUP LEAD VOLUNTEER*

Date

*2 0 0 5 2 5*

**17th Sale Scout Group Trustee Board**  
**Receipts and Payments for the Period ended 31st March 2025**

**Receipts**

		-
		-
Group		
Activities	5,946.59	5,946.59
		-
	<u>5,946.59</u>	<u>5,946.59</u>

On behalf of :-

via Troop Account	204.60
Scout Troop	890.40
'B' Cub Pack (Orion)	2,519.75
'C' Cub Pack (Polaris)	-
Tuesday Beavers	-
Thursday Beavers	-

Subscriptions	14,778.50
Tax Refund	3,393.06
Int/Investment Income	92.17
Donations	437.00
Rent	485.00
Miscellaneous	4.60

£28,751.67

**Payments**

On behalf of: -

Scout Troop	1,550.25
'B' Cub Pack (Orion)	2,830.65
'C' Cub Pack (Polaris)	513.75
Tuesday Beavers	159.13
Thursday Beavers	15.24

Camps & Activities	5,245.46
Capitation Fee	7,195.50
Equipment	970.61
Uniforms & Badges	1,420.77
Miscellaneous	377.59
Training	170.00
Gifts	137.42

***HQ Running Expenses***

Gas & Electricity & Wifi	3,125.25
Repairs & Maintenance	2,391.43
Insurance	1,037.14
60th Anniversary Celebrations	435.17
Water	290.20
Ground Rent	162.50
Fire Extinguishers	-

**Receipts over Payment** 723.61

£28,751.67

**Group Trustee Board Balance Sheet as at 31st March 2025**

**Assets**

Cash in hand	622.21
Bank Accounts:-	
Current	3,460.16
Reserve	4,621.15
Investments	71504.11
H Q Building @ Cost	43,569.44

£123,777.07

**Liabilities**

Balance b/f 1/4/24 123,053.46

**Receipts over Payment** 723.61

£123,777.07

Signed by

P Harris (Treasurer)  
M S Lupton (Examiner)

*[Handwritten Signatures]*

**17th Sale Scout Troop**  
**Receipts and Payments for the Period ended 31st March 2025**

**Receipts**

From Group	410.00
Activities	80.00

**Payments**

To Group Trustee Board	204.60
Activities	20.28

<b>Receipts over Payments</b>	<b>265.12</b>
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£490.00

£490.00

**Balance Sheet as at 31st March 2025**

**Assets**

Cash in Hand	-
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£0.00

**Liabilities**

Balance b/f 1/4/24	-	265.12
<b>Receipts over Payments</b>		<b>265.12</b>

£0.00

n.b. Most of the Finances processed via Group Trustee Board

**17th Sale 'B' Pack (Orion) Cub Scouts - Monday**  
**Receipts and Payments for the Period ended 31st March 2025**

**Receipts**

**Payments**

To Group  
Trustee Board -

**Payments over Receipts** 0.00

£0.00

£0.00

**Balance Sheet as at 31st March 2025**

**Assets**

**Liabilities**

Cash in Hand -

Balance b/f 1/4/24 0.00

**Payments over Receipts**

£0.00

£0.00

n.b. All Finances processed via Group Trustee Board

**17th Sale 'C' Pack (Polaris) Cub Scouts - Wednesday**  
**Receipts and Payments for the Period ended 31st March 2025**

**Receipts**

**Payments**

To Group Trustee Board 0.00

**Payments over Receipts** 0.00

£0.00

£0.00

**Balance Sheet as at 31st March 2025**

**Assets**

**Liabilities**

Cash in Hand -

Balance b/f 1/4/24 0.00

**Payments over Receipts** 0.00

£0.00

£0.00

n.b. All Finances processed via Group Trustee Board

**17th Sale (Aquila) Beaver Colony - Tuesday**  
**Receipts and Payments for the Period ended 31st March 2025**

**Receipts**

**Payments**

-

-

£0.00

-

-

£0.00

**Balance Sheet as at 31st March 2025**

**Assets**

**Liabilities**

Cash in hand

-

Balance b/f 1/4/24

0.00

£0.00

£0.00

n.b. All Finances processed via Group Trustee Board

**17th Sale (Hercules) Beaver Colony - Thursday**  
**Receipts and Payments for the Period ended 31st March 2025**

**Receipts**

**Payments**

Receipts over Payments

-

£0.00

£0.00

**Balance Sheet as at 31st March 2025**

**Assets**

**Liabilities**

Cash in Hand

-

Balance b/f 1/4/24

0.00

£0.00

£0.00

n.b. All Finances processed via Group Trustee Board

# England & Wales

## Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

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### Independent examiner's report to the trustees of 17th Sale Scout Group

I report to the trustees on my examination of the accounts of the 17th Sale Scout Group for the year ended 31<sup>st</sup> March 2025.

### Responsibilities and basis of report

As the charity trustees of the 17<sup>th</sup> Sale Scout Group, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 17<sup>th</sup> Sale Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

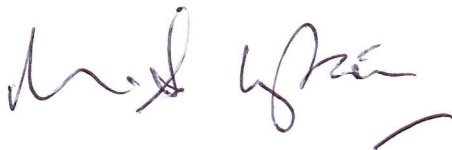
### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 17<sup>th</sup> Sale Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Martin Stephen Lupton

Relevant professional qualification or membership of professional bodies (if any):

Address: 19 Meadway, Sale, Cheshire, M33 4PX

Date: 7th May 2025