

OLDHAM EAST AND WEST GUIDE ASSOCIATION

Report of the Trustees for the year ending 31 December
2021

The Trustees of the Oldham East and West Guide Association present their report and audited accounts for the year ended 31 December 2021 and confirm that they comply with the requirements of the Charities Act 2011.

OUR AIMS

For girls between the ages of 5 - 18 and beyond, we aim to ensure that the Girl Guide units in our District provide interesting, stimulating and enjoyable activities, where girls can learn to work together, to work with older girls and leaders to develop their leadership abilities and social skills.

OUR OBJECTIVES

To ensure that the Girl Guide units in our District follow the safeguarding rules.

REVIEW OF ACTIVITIES

In view of the covid regulations there have been few activities during the period under review.

Some units have taken part in zoom Guiding programmes provided by their leaders.

OUR FUTURE PLANS

To continue to ensure that the Guide units in our District continue to provide safe and secure environments where girls can learn to develop their individual skills.

OUR FINANCES

The financial statements have been produced using a receipts and payments basis. Our income is derived from claiming a "District Levy" on all girls and leaders in our District and paying expenses that relate to District organized activities.

Due to Covid regulations there has been minimal financial activity during the period under review. However, during this period a building known as "The Baden Powell Centre" (jointly owned with the Oldham Scouts) was sold. Half of the net sale proceeds was received together with half of the Centres Bank Account. Following a committee meeting the proceeds from this Bank Account were transferred to the " Scout and Guide Shop" Bank Account.

BANKERS

Royal Bank of Scotland	Oldham
Lloyds Bank	Oldham
National Savings	Glasgow

AUDITOR

John Davies Ingham

10 The Close. OLDHAM. OL4 3QL

OLDHAM EAST & WEST GIRL GUIDE ASSOCIATION

Registered Charity NO 509311

Accounting Information for 12 months ending 31 December 2021

<u>INCOME</u>		<u>EXPENSE</u>	
Bank Interest	£3.07	District Levy	£56.40
Sundry Income	£258.44	Sundry Expense	£394.00
Sale of Baden Powell Centre	£96,961.15		
Baden Powell Bank Account	£10,053.19	To Scout & Guide Shop Cq No.000831	£10,053.19
	<u>£107,275.85</u>		<u>£10,503.59</u>

SUMMARY BALANCE SHEET

Income	£107,275.85	Expense	£10,503.59
Opening Balane	<u>£14,812.44</u>	Closing Balance	<u>£111,584.70</u>
	£122,088.29		£122,088.29

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OLDHAM EAST & WEST GIRL GUIDES ASSOCIATION

Registered Charity No 509311

Independent Examiner's Report

Period - January 1st 2021 - 31st December 2021

Independent Examiner

John Davies Ingham

Bank Manager (Retired) HSBC Bank

The Examiner

I am not a member of, nor directly related to any member of the Oldham East & West Girl Guides Executive Committee, nor do I have any financial interest in the Committee's activities.

As a retired Bank Manager, when I was also an Associate Member of the Chartered Institute of Bankers, I have an understanding of accounts of this level of complexity.

The Financial Statements

The figures in the signed statements of Receipts and Payments presented are in agreement with the Accounts Records and the end of year bank records.

Bank statements at 31 December 2021 agree with the figures on the Balance Sheet:

Lloyds Bank	£ 53608.28
Royal Bank of Scotland	£ 3001.69
National Savings	£ 54974.73

The totals in the named columns in the books cross reference with the financial statements' individual totals.

The annual report is consistent with these accounts

The members of the Executive Committee have no known or declared financial interest.

Account Records

At a Committee Meeting held on 28th October 2021, it was agreed that the sum of £10053. 19 be transferred to the Scout and Guide Store account . (the relevant minute has been seen) This transfer was effected with Cheque No. 000831 on the 30th October and debited to the Associations Account on 9th November2021.

Review of Accounts

Following sale of the property known as Baden Powell Scout and Guide Centre plus the Bank Account associated with this property a sum £107014.34 was credited to the account. If this extraordinary item is taken into account then the income and payments are minimal due to lack of guiding activities caused by the Covid Pandemic.

The year-end final statement was checked and reconciled.

During this examination nothing was identified to suggest illegal or deliberately reckless misconduct in the behaviour of the Executive Committee which needs drawing to the attention of the Charities Commission.

Recommendation

It is recommended that the Trustees should make themselves aware of their responsibilities to the Charity Commission with particular reference to the "Internal Control for Charities (CC8)" dated 1st July 2012.

Independent examiners report to the Oldham East & West Girl Guides Association Executive Committee

I report on the financial statements for the year ending 31 December 2021. This report is in respect of an examination carried out in accordance with Part 8 of the Charities Act 2011.

Responsibilities of the Committee and the examiner

As members of the Committee you are responsible for the preparation of the financial statements; you consider that an audit is not required and under Part 8 of the 2011 Act an independent examination is needed. It is my responsibility to issue this report in accordance with the terms of the Regulation.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under Part 8 of the 2011 Act. That examination includes a review of the records and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the

financial statements and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required of an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination there is nothing that gives me reasonable cause to believe that in any material respect the requirements

- a) To keep accounting records in accordance with Part 8 of the 2011 Act, and
- b) To prepare financial statements which accord to the accounting records and comply with the requirements of the Act.

have **not been met**

SIGNED

John Davies Ingham

12 July 2022