

Trustees' Annual Report for the period from 1st April 2022 to 31st March 2023

Reference and administration details

Charity name	142nd Sheffield Scout Group
Registered charity number (if any)	509302
HQ registration number	10012511
Charity's principal address	551 Fulwood Road Sheffield S10 5QH
Trustees	Nicola Mumby (Chair) Angela Fairchild (Secretary) David Montague (Treasurer) Keith Pitchforth (GSL) John Monaghan (DGSL) Sarah Turner (DGSL) Cath Ward (DGSL) Niall Shama (Parent) Jane Bartholomew (Parent) Karen Dunn (Parent) Peter Philips (Parent)
Names and addresses of advisers	

Structure, governance and management

Description of the charity's trusts

Type of governing document	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues

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Additional information

The Group is managed by the Group Executive Committee. Members are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets 5 times a year.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Policies and procedures adopted for:
a) the induction and training of trustees;

Trustees complete a series of modules that cover the role & responsibilities of a trustee

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

b) trustee' consideration of major risks and the systems and procedures to manage them

Risk and Internal Control The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of

subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction in numbers or loss of leaders. The group relies upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group. Reduction or reduction in number of members.

Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting: As Scouts we are guided by these values:

Integrity: We act with integrity; we are honest, trustworthy and loyal

Respect: We have self-respect and respect for others.

Care: We support others and take care of the world in which we live.

Belief We explore our faiths, beliefs and attitudes.

Co-operation We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

enjoy what they are doing and have fun

take part in activities indoors and outdoors

learn by doing

share in spiritual reflection

take responsibility and make choices

undertake new and challenging activities

make and live by their Promise.

Summary of the main activities in relation to these objects

The Group provides a wide variety of activities and learning to young people between the ages of 6 and 16 years. Young People are encouraged to progress through a series of awards

Additional details of the objectives and activities (optional information but encouraged as best practice)

You may choose to include statements about:

- policy on grant making;
- contribution made by

Volunteers are not required to pay a subscription to the charity

volunteers;
• policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the year the Group has held approximately 200 weekly meetings for over 200 young people.
There have been 'Nights Away' opportunities for all ages which have been taken up by 40% of the young people
Young people have taken part in activities organised by the Scout District

Section E

Financial Review

Statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £25K.

Quantify and explain any designations

There are currently no Designated fund values with a general reserve covering the above reserves policy.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None currently in deficit.

Further financial review details

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

The Group receives income from parents of the young people and claims Gift Aid on the income.

The Group Treasurer monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements.

The principal items of expenditure are: Buildings and equipment maintenance and the expenses in undertaking group leader led meeting activities.

Investment Policy

The Group holds its reserves with the Sheffield Scout Resources Charity. It does not invest in stocks, shares or similar

Section F

Other Optional Information

Plans for future periods (details of any significant activities)

planned to achieve
them)

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Section G

Declaration

The trustees declare that they have approved this report

Signed on behalf of the charity's trustees

Chair

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Secretary

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Date

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142 Fulwood Scout Group
 Receipts and Payments account
 for the year from 1st April 2022 to 31st March 2023

Receipts and Payments

	2022/23	2021/22	2020/21
	(unrestricted)	(unrestricted)	(unrestricted)
	£	£	£
Receipts			
Donations, legacies and similar income			
Membership subscriptions	26,577	21,343	15,952
less: Capitation fees	(9,494)	(9,009)	(7,615)
Net membership subscriptions retained	17,083	12,334	8,337
Donations	-	250	-
Gift Aid	5,230	4,802	4,857
Sub total	22,313	17,386	13,194
Other income			
Hut Rental	5,535	2,686	952
Fundraising	1,006	1,342	-
Net (deficit)/surplus from Camps	(2,601)	939	60
Sub total	3,940	4,967	1,012
Investment income			
Interest	816	618	481
Sub total	816	618	304
Total receipts	27,069	22,971	14,687
Payments			
Premises			
Cleaning	2,455	1,306	915
Energy & Utilities	1,395	1,015	1,007
Broadband/ Internet	546	719	756
Insurance	841	798	689
Lease	50	50	50
Repairs & Maintenance	2,062	806	1,495
Upgrade	7,729	350	-
Sub total	15,078	5,044	4,912
Section expenses			
Materials for Activities	2,923	2,147	1,199
Equipment	4,712	714	260
Activity Costs	4,895	3,526	356
Materials for Section Admin	-	-	-
Badges & Uniforms	1,759	1,376	873
Net Camp Expenses	-	-	-
Sub total	14,289	7,763	2,688
Group operations			
Materials and Equipment	981	146	18
Fundraising Costs	58	23	-

Bank Charges	426	361	74
Group Expenses	1,239	630	335
Trustee Expenses	71	86	
Sub total	2,775	1,246	427
Total payments	32,142	14,053	8,027
Net receipts for year	(5,073)	8,918	6,660
Net cash funds b / fwd	61,444	52,526	45,866
Net cash funds c / fwd	56,371	61,444	52,526

Statement of assets and liabilities

	2022/23	2021/22	2020/21
	(unrestricted)	(unrestricted)	(unrestricted)
	£	£	£
Cash Balances			
Section Prepaid Cards	4,546	-	5,672
SSRC Reserve Account	43,613	42,648	34,530
Group Bank Account	6,986	18,513	15,076
Group Subscriptions Account	9,183	7,504	2,825
Total cash balances	64,328	68,665	58,103
Other assets / (liabilities)			
Sponsorship debtor	-	-	
Explorers' Account	(7,957)	(7,221)	(5,576)
Net other liabilities	(7,957)	(7,221)	(5,576)
Net cash funds	56,371	61,444	52,527
	(0)	(0)	0

Contingent liabilities and future obligations - none

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on _____ and signed on their behalf by :

Nicola Mumby - Chair

Angela Fairchild - Secretary

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