

Trustees' Annual Report

For the period

From (start date)

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 to end date

Section A Reference and administration details

1st Lickey Scout Group

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Charity name

Other names the charity is known by

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Registered charity number (if any)

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HQ registration number

Beaconfield Campsite, 65 Monument Lane

Lickey

Birmingham

Postcode B 4 5 9 Q L

Charity's principal address

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Richard Simpkins	Chair	N/A
2	Matthew Fox	Group Lead Volunteer	N/A

3	Becky Groves	Treasurer	N/A
4	Daniel Ellis	Trustee Board Member	N/A
5	Karen Thompson	Trustee Board Member	N/A
6	Gemma O'Neill	Trustee Board Member	N/A
7	Christopher Bethel	Trustee Board Member	N/A

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address
Scrutineer	Edward Rickard	N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

Trustee selection methods

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Group Trustee Board consists of the Chair, Treasurer and 5 trustees including co-opted and ex officio members and meets regularly throughout the year.

Members of the Group Trustee Board complete "Growing Roots" learning within the first 6 months of joining the board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed to, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the buildings, property and equipment we use. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the group.

Section C

Objectives and activities

Summary of the objects of the charity young set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The Trustee Board are focused on:

- Ensuring the group are equipped to provide an engaging and sustainable program of activities.
- Ensuring that any assets and equipment are suitably stored, maintained and records are kept.
- Ensuring that good governance is maintained

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

The Trustee Board would like to acknowledge the continued support and dedication from parents, guardians, leaders and young people in ensuring the continued success of the 1st Lickey Scout Group.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

We have successfully joined with 1st Blackwell Scout Group to create a unified group across the parish. A unification of the trustee boards will take place at the respective groups next AGM.

This provides the group with responsibility for a building and grounds which many adult supporters have assisted in refurbishing and maintaining.

The group have continued to be well represented at local and county events as well as national and international participation delivering unique experiences to our young people.

Activities are varied and engaging and include residentials and nights away camps in all sections.

The group is proud to support our young people in achieving their top awards within their respective sections. The group are able to award these to a very high proportion of young people.

Section E Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £9000.00

The Group held reserves in excess of £9000 against this at year end. This is above the level required for operating expenses.

N/A

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

There is an outstanding Gift Aid Claim for this period which is in the process of being claimed.

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

[Empty box for optional financial review details]

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives

Fundraising

Fundraising this year have been in support of district efforts for national and international trips.

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Membership Fees

For this year membership fees have been fixed at £15 a month in recognitions of the cost of living increases in recent times.

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

The group intends to continue to develop and refurbish the Scout Hut on St Catherines Road, Blackwell which is now the group headquarters. The group will continue to have sections that meet at the Beaconsfield site which benefits from wider open spaces and a different experience for our young people.

The trustee board will establish a plan of works to be completed in the short, medium and long term and create plans to fund that development work.

The group intends to audit the equipment owned and stored across its premises and rationalise that which can be redistributed, recycled or removed.

The group would like to continue to invest in equipment to support badgework.

The group are now better placed to plan for the opening of a Squirrels section.

To group wishes to continue to establish the group within the local community and support young people on National and International Scouting experiences.

The Trustee Board will review and update as appropriate all existing policies and procedures.

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

R.S. 12/17 *Becky Groves*

Full name(s)

RICHARD SIMPLEMS *BECKY GROVES*

Position (eg Secretary, Chair)

CHAIR *TREASURER*

Date

1st Lickey Scout Group Receipts and Payments Account

Year start date

Year start date

For the year from	01/04/2024	To	01/04/2025
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Receipts and payments

	2024/25	2023/24
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Youth programme and activities	3,296	4,684
Adult support and training	-	-
Rent	2,690	1,287
Water and Sewerage	-	-
Electricity and Gas	-	-
Insurance	-	189
Repairs and Renewals	-	-
Materials and equipment	-	-
Printing and photocopying	318	205
Contribution to camp costs	10,459	11,343
Uniforms	123	513
AGM and trustee expenses	-	-
Other Costs detail 1	1,587	-
Other costs detail 2	-	1,086
Other costs detail 3	1,568	-
Sub total	20,041	20,535
Fundraising expenses		
BBQ	-	78
Gambling and Tombola	-	55
St George's Collection for Basement Project	-	37
Other fundraising costs	1,143	474
Sub total	1,143	644
Total Gross Expenditure	21,183	21,180
Asset and investment purchases, etc.	-	-
Total payments	21,183	21,180
Net of receipts/(payments)	15,859	2,716
Cash funds last year end	-	-
Cash funds this year end	15,859	2,716

1st Lickey Scout Group Receipts and Payments Account

	Year start date		Year start date
For the year from	01/04/2024	To	01/04/2025

Receipts and payments


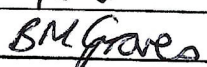
	2024/25	2023/24
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	15,367	13,890
Less: Membership subscriptions paid on (National/County/Area/District)	- 5,580	- 4,264
Net membership subscriptions retained	9,787	9,626
Donations	1,320	250
Legacies	-	-
Gift Aid	7,954	-
Other similar income	13,570	7,620
Sub total	32,632	17,496
Grants		
Maintenance grant	-	-
Other grants	500	-
Sub total	500	-
Fundraising (gross)		
Car Wash	-	205
BBQ	-	99
Sale of Tshirts and St Georges Collection	-	83
Other fundraising activities	1,023	494
Sub total	1,023	881
Investment income		
Bank interest	127	87
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Property Rent income	-	-
Other investment income	2,760	-
Sub total	2,887	87
Total Gross Income	37,042	18,464
Asset and investment sales, etc.	-	-
Total receipts	37,042	18,464

Statement of assets and liabilities at the end of the year

	31/03/2025	31/03/2024
	Unrestricted funds	Unrestricted funds
	£	£
Cash funds		
Bank current account	31,639	17,408
Bank deposit account	8,934	7,307
Building society account		
The Scout Association Short Term Investment Service	-	-
Cash/Floats	110	88
Total cash funds	40,684	24,803
Other monetary assets		
Tax claim	-	3,158
Debts due from the County/Area/District/Group	-	2,760
Other	110	-
Sub total	110	5,917
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	5
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	193	-
Sub total	193	5
Liabilities		
Accounts not yet paid	1,483	-
Expenses incurred but not invoiced	358	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	71
Sub total	1,841	71

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on XX.XX.XX (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

 Signature	1247
	

Print Name RICHARD SIMPSONS	Print Name Chair
BECKY GROVES	Treasurer

Template for the scrutineer's report to the trustees

Scrutineer’s Report to the Trustees of 1st Lickey Scout Group

I report on the accounts of the Group/District for the year ended 31st March 2025.....

Respective responsibilities of Trustees and Scrutineer

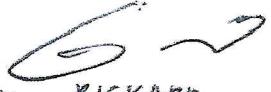
As the Group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer’s Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts.

Scrutineer’s Statement

In my opinion the accounts are in accordance with the records produced to me.



Name: ED RICKARD

Address: 44 LICKEY ROCK

MARK BROOK

BADMS GROVE

WORCS B10 1HF

Date: 8/6/25