



## Trustees' Annual Report for the period

From : 01/04/2024 Period start date To : 31/03/2025 Period end date

Charity name:

Charity registration number:

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Marshfield village hall is a hall for the use of the inhabitants of the community of Marshfield without distinction of political religious or other opinions for recreation and leisure-time occupation including its use for meetings, lectures and classes with the objective of improving the conditions of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Marshfield Village Hall is responsible for running a fully central heated hall with all its facilities for hire, for the use of community groups, family functions, training and social events. With access to grass sports pitches, changing rooms with showers, a large hall with a separate meeting room and a well-equipped kitchen, Marshfield Village Hall can cater for most events including parties, clubs, public and private meetings. The charity also runs free community events.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have due regard to the guidance issued by the Charity Commission on public benefit when considering the activities undertaken by Marshfield Village Hall.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Marshfield Village Hall is a fully centrally heated hall with all facilities for hire at affordable rates, for the use of community groups, family functions, training and social events. There is access to grass sports pitches, changing rooms with showers, a large hall with a separate meeting room and a well-equipped kitchen, Marshfield Village Hall can cater for most events including parties, clubs, public and private meetings. There was an Easter and Summer school held by the local dance group as well as a Martial Arts summer school and the annual Junior Football Festival.</p> <p>At any one time during the year there were about 18 regular groups meeting at the hall and using the playing fields. The beneficiaries range in age from the very young to the elderly.</p> <p>The Hall Trustees hold an annual Fireworks display, an indoor Jumble Sale, Christmas fayre and a Vintage car show. All events are free of charge for the benefit of the local community.</p> <p>In addition to this, the hall trustees hold smaller events such as an animal show for children and book various other occasional providers, such as 'Train, track, play'.</p> <p>This year, the Women's Institute used the hall to hold a series of events for the community to celebrate its centenary. The hall facilities were provided at no cost.</p> <p>The operation of a weekend coffee shop throughout the year has given some young volunteers an opportunity for work experience and other residents an</p>

		<p>opportunity for social and community involvement.</p> <p>From the beginning of January to the end of March 2025, the trustees ran a Warm Hub which provided a warm, friendly, welcoming, and inclusive space for all where people could go to enjoy the company of others and engage in various different activities. There was no cost for this due to a small GAVO grant.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the year The Marshfield Village Hall Charity had funds of just over £19000 so was in a robust position to face the ongoing costs of running and maintaining the hall for on-going community use.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity account has a reserve of £5,000 to ensure that it can meet any unforeseen expenditure that might arise.
Amount of reserves held	Para 1.22	£5000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal income is generated from rental of the hall and playing fields to the regular user groups and the one-off rentals, which are mostly for children's parties on the weekend. The coffee shop income has contributed to the village hall finances.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Maintaining the number of volunteers to efficiently operate the village hall, coffee shop, and host events continues to be a challenge.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Annual election of trustees

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Marshfield Village Hall
Other name the charity uses	N/A
Registered charity number	509170
Charity's principal address	Marshfield Village Hall Wellfield Road Marshfield CARDIFF CF3 2UB

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Nerys Pennell	Chairperson		
2	Timothy Davies	Treasurer		
3	Suzanne Davies	Secretary		
4	Vinay Dhir	Trustee		
5	Jayne Constance	Trustee		
6	Antonia Cox	Trustee		
7	Laura Connolly	Trustee		
8	Elizabeth Connolly	Trustee	April 1 <sup>st</sup> 2024-Nov 3 <sup>rd</sup> 2024	

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
N/A		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	NERYS PENNELL	TIMOTHY DAVIES
Position (eg Secretary, Chair, etc)	Chairperson	Treasurer
Date	17 <sup>th</sup> June 2025	



	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature




Print Name

Timothy Davies
Nerys Pennell

Date of approval

02-Nov-25
02-Nov-25



**Section A Independent Examiner's Report**

**Report to the trustees**

Charity Name Marshfield Village Hall
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**On accounts for the year ended**

31 March 2025	<b>Charity no (if any)</b>	509170
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**Set out on pages**

Attached
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(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:** S. J. Evans

**Date:** 11 November 2025

**Name:** Suzanne Evans

**Relevant professional qualification(s) or body (if any):**

Institute of Chartered Accountants in England and Wales (ICAEW)
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**Address:**

16, Cambrian Way
Marshfield

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

