



Trustees' Annual Report for the period

From **01/04/2023** Period start date To **31/03/2024** Period end date

Charity name: **Marshfield Village Hall**

Charity registration number: **509170**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE COMMUNITY OF MARSHFIELD WITHOUT DISTINCTION OF POLITICAL RELIGIOUS OR OTHER OPINIONS FOR RECREATION AND LEISURE-TIME OCCUPATION INCLUDING ITS USE FOR MEETINGS LECTURES AND CLASSES WITH THE OBJECTS OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Marshfield Village Hall is responsible for running a fully central heated hall with all facilities for hire, for the use of community groups, family functions, training and social events. With access to grass sports pitches, changing rooms with showers, a large hall with separate meeting rooms and a well-equipped kitchen, Marshfield Village Hall can cater for most events including parties, clubs, public and private meetings. The charity also runs free community events.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have due regard to the guidance issued by the Charity Commission on public benefit when considering the activities undertaken by Marshfield Village Hall.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Marshfield Village Hall is a fully central heated hall with all facilities for hire at affordable rates, for the use of community groups, family functions, training and social events. There is access to grass sports pitches, changing rooms with showers, a large hall with separate meeting rooms and a well-equipped kitchen, Marshfield Village Hall can cater for most events including parties, clubs, public and private meetings.</p> <p>At any one time during the year there were about 16 regular groups meeting at the hall and using the playing fields. The beneficiaries range in age from the very young to the elderly.</p> <p>The Hall Trustees hold an annual Fireworks display, Christmas fayre and vintage car show. All events are free of charge for the benefit of the local community.</p> <p>The operation of a coffee shop during the year has given some young volunteers an opportunity for work experience and other for social and community involvement.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the year The Marshfield Village Hall Charity had funds of almost £25,000 so was in a robust position to face the ongoing costs of running and maintaining the hall for on-going community use.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity account has a reserve of £5,000 to ensure that it can meet any unforeseen expenditure that might arise.
Amount of reserves held	Para 1.22	£5,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal income is generated from rental of the hall and playing fields to the regular user groups and the one-off rentals, which are mostly for children's parties on the weekend.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Maintaining the number of volunteers to efficiently run the facility and events.
Other		-

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Annual election of trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Marshfield Village Hall
Other name the charity uses	N/A
Registered charity number	509170
Charity's principal address	Marshfield Village Hall Wellfield Road Marshfield CARDIFF CF3 2UB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nerys Pennell	Chair	Appointed 20/06/2023	
2	Vinay Dhir	Trustee	Appointed 20/06/2023	
3	Antonia Cox	Trustee		
4	Timothy Davies	Treasurer		
5	Suzanne Davies	Secretary		
6	Laura Connolly	Trustee		
7	Jayne Constance	Trustee		
8	Elizabeth Connolly	Trustee		
9				
10				
11				
12				
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14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Nerys Pennell	Tim Davies
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	19/01/2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Marshfield Village Hall

No (if any)
509170

CC16a


Receipts and payments accounts

For the period from	Period start date 1-Apr-23	To	Period end date 31-Mar-24
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Rent	23,035	-	-	23,035	20,243
Events	4,878	-	-	4,878	3,076
Grants	-	-	-	-	5,000
Donations including from MCC	650	-	-	650	806
Coffee Shop	17,715	-	-	17,715	12,352
Other	68	-	-	68	236
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	46,346	-	-	46,346	41,713
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	46,346	-	-	46,346	41,713
A3 Payments					
Cleaning & cleaning materials	7,350	-	-	7,350	6,998
Events	1,897	-	-	1,897	3,269
Improvements	90	-	-	90	1,147
Insurance & licences	159	-	-	159	298
Maintenance	4,714	-	-	4,714	1,842
Internet	660	-	-	660	1,432
Rates & utilities	8,666	-	-	8,666	9,994
Coffee shop	14,029	-	-	14,029	14,269
Other	1,658	-	-	1,658	552
Sub total	39,223	-	-	39,223	39,801
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	39,223	-	-	39,223	39,801
Net of receipts/(payments)	7,123	-	-	7,123	1,912
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	17,812	-	-	17,812	15,900
Cash funds this year end	24,935	-	-	24,935	17,812

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in hand	938	-	-
	Bank balance	23,921	-	-
	Paypal	76	-	-
	Total cash funds	24,935	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Nerys Pennell	1/21/2025	



Tim Davies

1/21/2025



Section A Independent Examiner's Report

Report to the trustees Charity Name
Marshfield Village Hall

On accounts for the year ended 31 March 2024 **Charity no (if any)** 5099170

Set out on pages Attached
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *S.J. Evans*

Date: 21 January 2025

Name: Suzanne Evans

Relevant professional qualification(s) or body (if any): Institute of Chartered Accountants in England and Wales (ICAEW)

Address: 16, Cambrian Way
Marshfield

Section B **Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.