



Trustees' Annual Report for the period

Period start date

1st January 2023

Period end date

31st December 2023

To

Section A Reference and administration details

Charity name Llanishen Parochial Hall

Other names charity is known by n/a

Registered charity number (if any) 508986

Charity's principal address Llanishen Parochial Hall

Quarry Road

Llanishen, Monmouthshire

Postcode

NP16 6QE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David William Philip Jones	Chairman	01.01.2023-31.12.2023	n/a
2	Michael John Hamlyn		01.01.2023-31.12.2023	n/a
3	Rev Elizabeth Ann Perry		01.01.2023-31.12.2023	n/a
4	Lindsey Ann Williams	Vice-Chairman	01.01.2023-31.12.2023	n/a
5	Alan William Gray		01.01.2023-31.12.2023	n/a
6	Jocelyn Fiona Hickling	Treasurer	01.01.2023-31.12.2023	n/a
7	Councillor George Weston	Secretary	01.01.2023-31.12.2023	n/a

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

The Charity operates under a Charity Commission Scheme including Appointment of Trustees dated 24th January 1979 as Amended on 26th March 2009

How the charity is constituted

The committee of management shall consist of a max number of 9 persons being 4 elected members and Five representative members

Trustee selection methods

Elected members are nominated and elected at each Annual General Meeting. Representative Members are drawn from Trellech United Community Council and Llanishen Parochial Church Council and then 3 other representative members put forward from the user organisations.

Additional governance issues (Optional information)

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At the Annual General Meeting, which should be held in January of each year or soon as practicable thereafter, 4 elected members are voted onto the Management Committee. Any resident of the area of benefit who is over the age of 18 is entitled to attend and vote at the AGM and to put themselves forward for election. Notice of the AGM is publicised at least 14 days in advance of the meeting.

An ordinary meeting is held directly after the AGM at which the Representative Members are confirmed and the offices of Chair, Vice-Chair, Treasurer and Secretary are agreed and minutes recorded.

Representative members are put forward by the current user groups/organisations who regularly use the hall.

The Management Committee are obliged under the scheme to hold at least 2 ordinary meetings a year but currently hold 10 to ensure the smooth running of the facility.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1. The object of the Charity is the provision and maintenance of a Village Hall for the use of the inhabitants of Llanishen, Trelleck Grange and Llanfihangel Tor-y-Mynydd without distinction of political, religious or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure time occupation, with the object of improving the conditions of life for the said inhabitants

2. The land with the building thereon specified in the schedule shall be held in trust for the purposes of a Village Hall

The premises are maintained and managed in order to provide space for local user groups and organisations to meet and also to present a range of functions and social events for attendance by the people in the area of benefit.

The main regular activities provided for the benefit of the community include the following:

- Childrens Art Clubs- Weekly after school art club run by local volunteers open to all children within the area of benefit.
- Adult Pottery Club- 2 weekly evening sessions of pottery run by local volunteers
- Monthly Softplay sessions- Run by local volunteers for preschool age children, open to all children within the area of benefit
- The Loop- Monthly coffee morning open to all residents but mainly utilised by more elderly residents as a place to meet others
- Circuit Training and Yoga- Weekly sessions run on a Monday evening and Wednesday evening

Other annual social activities undertaken on an annual basis include:

- Pantomime- Run by the local pantomime group. Runs for 2 nights usually in late February/early March.
- Skittles Evenings
- Bingo
- Annual Bank Holiday BBQ
- Bonfire Night and Fireworks
- Variety Show- run by the local Pantomime group in the autumn
- Annual Christmas Dinner held on the first Saturday in December

In undertaking the charity's work of maintaining the premises and providing these facilities and events, the Trustees have endeavoured to consider the guidance provided on public benefit issued by the Charity Commission when exercising any duties to which the guidance would be relevant.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

Many of the Activities available are run by volunteers and there is a core of approximately 10-15 regular volunteers in addition to the Trustees who regularly support these activities by helping out at the various activities, preparing food, manning the bar, setting up and clearing away equipment required and acting as Stewards at the various events.

In addition to Activities provided for community use, the Hall is also hired out to private individuals or organisations on an hourly or daily rate in order to raise revenue towards the upkeep and maintenance of the Hall.

Users include Monmouthshire County Council, local business, community council and the Church for meetings and group training sessions.

Summary of the main achievements of the charity during the year

Continued to facilitate the regular activities provided by the hall:

- Childrens Art Clubs- Weekly after school art club run by local volunteers open to all children within the area of benefit. 2 sessions provided during school term time on Wednesday and Thursday afternoons from 4.30 to 6.30. Number of attendees average 10-12 children per session
- Adult Pottery Club- 2 weekly sessions of pottery run by local volunteers. Thursday evenings 7 to 9.30 pm and Friday mornings 10 till 12
- Monthly Softplay sessions- Run by local volunteers for preschool age children, open to all children within the area of benefit. One session per month. Between 5 and 10 children attending per session.
- The Loop- Monthly coffee morning open to all residents but mainly utilised by more elderly residents as a place to meet others. 2nd Wednesday in the month from 11 till 1pm. Between 12 and 18 regular attendees
- Circuit Training and Yoga- Weekly sessions run on a Monday evening and Wednesday evening from 6.45-7.45. Attendances varied from 6 to 14

Other annual social activities provided include:

- Pantomime-
- Skittles Evening
- Bingo
- Annual Bank Holiday BBQ
- Bonfire Night and Fireworks
- Variety Show
- Annual Christmas Dinner

In addition during this financial period the Trustees were successful in obtaining grant funding towards the costs of upgrading the hall facility as follows:

- Boiler Replacement- As the heating boiler for the Hall was at the end of its life, a grant was obtained for the replacement of the Boiler and Water pump in the sum of £6937.00 and the installation was completed within this reporting period
- LED Lighting- Following a green energy survey conducted at the hall premises, it was recommended that the lighting was upgraded to LED. A grant of £2837.10 was obtained towards a total replacement cost of £4423.21. All lighting at the Hall is now LED
- Underfloor Heating manifold replacement- The manifold serving the under floor heating was faulty and had to be replaced at a cost of £2155. A grant of £1616.40 was received from Trellech United Community Council towards the cost of the works. The room thermostats were upgraded at the same time.

Section E**Financial review****Brief statement of the charity's policy on reserves**

The Charity currently do not have a reserves policy although it is intended to discuss and agree a policy going forward in accordance with Charity Commission recommendations.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

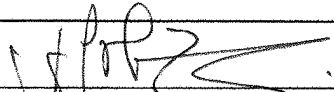
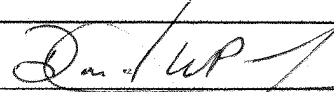
You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Ms Jocelyn Fiona Hickling	Mr David William Phillip Jones
Position (eg Secretary, Chair, etc)	Treasurer	Chairman

Date 29/10/2025

Llanishen Parochial Hall

Income and Expenditure to 31st December 2023

Income

Soft Play	Parties	<u>£3,819.00</u>	
			£3,819.00
Hire of Hall	Private	£1,767.50	
			£1,767.50
Club Income:	Circuits and Yoga	£353.69	
	Art	£1,134.00	
	The Loop	<u>£100.00</u>	
			£1,587.69
Bar and Events	Sales	<u>£8,033.52</u>	
			£8,033.52
Other	Church breakfasts	£743.70	
	Furniture External Hire	£0.00	
	Events	£309.40	
	Interest	£91.64	
	Grants	<u>£11,890.70</u>	
			£13,035.44
		Total Income	£28,243.15

Expenditure

Utilities	Water	£298.00	
	Oil	£1,656.71	
	Electric	£3,533.79	
	Internet/Telephone	<u>£293.31</u>	
			£5,781.81
Rates	Rates	<u>£0.00</u>	
			£0.00
Rent	Head Rent to MCC	<u>£46.00</u>	
			£46.00
Insurance	Insurance	<u>£1,219.28</u>	
			£1,219.28
Maintenance	Pest Control	£506.40	
	Cleaning and Consumables	£685.85	
	General Maintenance	£13,575.60	
	Grounds Maintenance	<u>£840.00</u>	
			£15,607.85
Bar and Events	Supplies	<u>£4,096.58</u>	
			£4,096.58
Sundries	Sundries	£97.98	
PRS	Certificate	£0.00	
Bank Charges		<u>£66.80</u>	
			£164.78
Events		£967.02	
		<u> </u>	
			£967.02
		Total Expenditure	£27,883.32

Net Profit/ Loss	£359.83
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Independent examiner's report to the trustees of Llanishen Parochial Village Hall

I report to the trustees on my examination of the accounts of the Llanishen Parochial Village Hall (the Trust) for the year ended 31st December 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *B Green*

Name: *Bethan Green*

Relevant professional qualification or membership of professional bodies (if any):

OBE Finance Business Partner Unserve Ltd

Address: 6 Wayne Close, Llanishen, Monmouthshire

Date: *28/10/2025*