

**REGISTERED COMPANY NUMBER: 01327289 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 508985**

**Report of the Trustees and  
Financial Statements  
for the Year Ended 31 March 2025  
for  
Torch Theatre Company Limited(The)**

Ashmole and Co.  
Chartered Certified Accountants and Statutory  
Auditors  
Williamston House  
7 Goat Street  
Haverfordwest  
Pembrokeshire  
SA61 1PX



**Torch Theatre Company Limited(The)**

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for the Year Ended 31 March 2025**

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## Torch Theatre Company Limited(The)

### Report of the Trustees for the Year Ended 31 March 2025

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

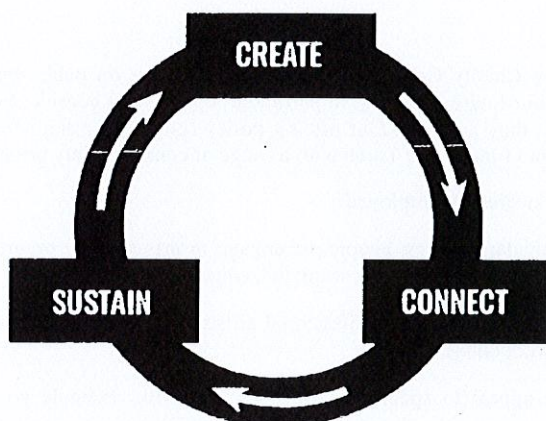
#### OBJECTIVES AND ACTIVITIES

The vision, mission and values of the Torch Theatre Company Ltd (the Torch) are embedded in and articulated through our Strategic Plan, Business Plan and delivered through our programme and engagement activities with our communities. This has led to a re-evaluated and refocused vision and mission for the Torch, to better represent our position in the current artistic, political and social landscape. Alongside this we have investigated, established and articulated the values that underpin everything we do.

#### Vision

To be a beacon of creativity for the performing arts in West Wales, inspiring artists, entertaining audiences and connecting communities.

#### MISSION



To create high quality experiences connecting across communities in a sustainable manner

Create - We create and curate high quality theatre productions, participation experiences and events to inspire, entertain, delight and challenge.

Connect - We connect arts organisations, communities, educational establishments and businesses for the benefit of all.

Sustain - Everything we do will be underpinned by our pursuit of financial and environmental sustainability, safeguarding for the future of Pembrokeshire, Wales and the wider world.

**Torch Theatre Company Limited(The)**

**Report of the Trustees  
for the Year Ended 31 March 2025**

**Values**

West is Best - Our home in Milford Haven is the start of the line, we are proud of where we are based, and we honour the languages, cultures and people of West Wales.

Croeso/Welcome - we strive to make our activities and buildings accessible and welcoming to all who wish to participate. We celebrate the unique perspectives and skills each person brings with them.

Chwarae Teg/Fair play - We aim to be fair in all we do including anti-racist, anti-ableist and inclusive practices alongside fair pay and working conditions, with transparent decision making.

The charity embraces the general aim of contributing to the quality of life for people living in the county of Pembrokeshire and for visitors to the county. It aims to present a diverse artistic programme which is challenging, entertaining, and accessible. The charity maintains a popular programme which is designed to underpin its financial objectives.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set. Our pricing policy reflects our aim of enabling all within our community to attend live performances and films at the Torch with a range of concessionary prices offered.

To achieve the charity's objectives the following strategies are employed:

- creating opportunities for local residents, particularly young people, to engage in arts activity organised by the charity including youth theatre, summer school, work experience placements, education projects;
- provision of facilities and professional support for amateur and professional artists to develop. Amateur groups are given professional advice on producing stage productions;
- programming performances and films which appeal to specific market segments, for example young people, families and older people;
- offering a range of ticket price discounts to provide access to organised groups, young people, disabled people, families, unemployed and older people;
- provision of attractive, accessible and informative promotional material by way of leaflets, brochures, e-flyers and a bilingual website;
- providing facilities to improve access for disabled customers and visitors, including induction loop and infra-red hearing systems, subtitled screenings for films and BSL performances; and
- the use of e-marketing for a range of services through the theatre website

## **Torch Theatre Company Limited(The)**

### **Report of the Trustees for the Year Ended 31 March 2025**

#### **Activities**

The major areas of activity managed by the charity are the production of plays and musical theatre, touring of theatre productions to venues in Wales and beyond, screening mainstream and independent films, display of artworks in the gallery, café, bar and kiosk, youth theatre, education and community projects, and buying in a range of professional performances to provide a wide-ranging programme.

Key components of the charity's programme and as a platform for community activity are as follows:

- production of professional plays, musical theatre and a Christmas production by the Torch Theatre Production Company Ltd to play at the Torch, and tour to venues in Wales as appropriate and financially viable;
- a bought-in programme of events including popular music, music, light entertainment, opera, contemporary dance, ballet, plays, musical theatre, non-Western art forms, and comedy;
- presentation of films throughout the year;
- amateur productions by groups including Milford Haven Amateur Operatic Society and Artistic Licence;
- hire of the theatre for events, dance classes, concerts and conferences;
- educational projects involving local primary and secondary schools, colleges and universities in Pembrokeshire, Carmarthenshire and Cardiff. Projects are devised in conjunction with education professionals and designed to support curriculum activities, as well as developing careers awareness and the life skills of individual participants;
- participatory arts activity for young people including one-off drama workshops, weekly youth theatre and junior youth sessions and annual Summer Schools;
- provision of a gallery to display professional work by visual arts practitioners and non-professional local artists;
- provision of a community choir (Torch Voices) until September 2024 when the Musical Director stepped down;
- providing volunteer opportunities for more than 60 local people who welcome visitors to the theatre, provide information and sell programmes. This saves the theatre a considerable amount of money each year estimated in 2024/25 at £40,000pa. It importantly, also allows volunteers to engage in the life of the theatre and to gain a better understanding of its activities. [Due to the inherent uncertainty of estimates, these figures have not been incorporated into the Financial Statements.]

**Torch Theatre Company Limited(The)**

**Report of the Trustees  
for the Year Ended 31 March 2025**

**ACHIEVEMENTS AND PERFORMANCE**

A full programme of shows (films, bought in productions and Torch own productions) took place throughout the year, with the café, bar and kiosk aligned to the programme with the café offering pre-show supper meals prior to all live shows and broadcasts.

The year commenced with Lucie Lovatt's new work Kill Thy Neighbour, which was directed by Torch Artistic Director, Chelsey Gillard and was also a successful co-production between the Torch and Theatr Clwyd. The show had widespread media coverage with fantastic audience responses with many feeling the show reflected 'real Pembrokeshire' and asking for similar shows in the future.

This was followed in late spring with J. M. Barrie's production, The Admirable Crichton, performed by University Wales Trinity St David third year Acting and Set Design & Production students, again directed by Chelsey Gillard and performed at Yr Egin in Carmarthen and the Torch.

In the summer, the Senior Manager - Youth & Community directed our first full mainstage Youth Theatre production, Wind in the Willows, which was a resounding success.

Summer Schools also took place with Creative Writing workshops being held in the autumn.

During the period, Sunset Cinema focused on a reduced number of events, allowing us to maximise resources and avoid an overwhelming offer for audiences. Six public screenings took place alongside private hires.

Due to on-going financial pressures throughout the period, the decision was taken to change the autumn programme of produced work and not produce our usual mainstage autumn production in an effort to mitigate financial risk and cashflow pressures. Instead, we produced a limited run of Owen Thomas' Grav, including a special gala night for the 200th performance. The run was a real success with audiences enjoying performances.

Three fundraising events were also held - an evening with Charles Dale and two nights of Alan Bennett's Talking Heads by Artistic License.

The autumn programme was then completed with a selection of guaranteed seat filling bought in productions.

Alongside this we also supported a company of emerging Welsh creatives to debut a new play, Tachwedd, that then went on to have a run at Theatre503 in London.

The Christmas Show this year was the pantomime, Jack and the Beanstalk and proved to be another great success with families over the festive season.

After an incredibly successful production of Titus Halder's REPLICIA in 2024, the Torch's older youth theatre group staged their second year of National Theatre Connections in March 2025 with Ricky Beadle Blair's new show RAVERS, which also transferred to the Aberystwyth Arts Centre and was another great success with a highly positive response from audiences and participants alike.

Ticket sales remained a challenge throughout the year, especially for cinema, with much work being undertaken to understand the micro and macro reasons for this ongoing trend with work undertaken on the ongoing impact of the cost of living crisis, improved data analysis and consideration given to new pricing strategies.

Introduction in the autumn of the One More Time marketing campaign had a positive impact on those who would usually only attend once in a 12-month period with an increased number of repeat bookings made to attend additional further events. Data research has also identified an opportunity to attract more first-time attendees. Further focus will be given to both these areas in 2025/26.

Unfortunately, average attendance levels at shows and screenings continued to be relatively low, in particular for cinema, with a noticeable change of reducing attendances taking place at the Torch and across the cinema industry as a whole, making it a struggle to return to pre-pandemic attendance levels.

## **Torch Theatre Company Limited(The)**

### **Report of the Trustees for the Year Ended 31 March 2025**

Throughout the period the Torch has been fully engaged with Craidd, a collaboration between five Welsh organisations; Theatr Clwyd, Sherman Theatre, Pontio Arts, Royal Welsh College of Music & Drama and Torch. Its mission is to improve mainstream representation for and with Deaf, disabled and neurodivergent artists across Wales. It also aims to drive positive change in the partner organisations involved as well as within the wider theatre sector.

A permanent part-time Craidd Agent for Change is based at the Torch supporting delivery of accessibility action plans, reviewing policies and procedures (including supporting the delivery of these), training, community engagement and is involved in the delivery of the Torch's own produced work.

As part of continuous Board improvement, a trial period commenced in September 2024 of monthly, rather than quarterly, Board meetings. Discussion at Board and Senior Management Team (SMT) meetings during the 6-month trial period of monthly Board meetings were positive with support for continuation of the approach.

At the March 2025 Board meeting, it was agreed that monthly Board meetings were a positive improvement but that the process should be refined with consideration to be given to streamlining the Board meeting agendas. Support was also given to the inclusion of a forward work programme in order to outline key items in different months. It was also recognised as important to ensure full finance reports were presented to the Board after each quarter had concluded with a short finance update (including cashflow) provided each month. It was also recognised as important to make sure that the presentation of reports by SMT did not clash with business-critical activity as this had been experienced on occasion during the initial 6-month trial period. This approach was agreed by the Board at their April 2025 meeting with the Board approving:

- i. Continuation of the current monthly Board meeting arrangements with agreed changes and to review this amended approach in 6-months time (Board report in November 2025);
- ii. The revised monthly Board meetings to continue at 6pm on the third Thursday of the month;
- iii. The monthly Board meeting main area of business be as outlined in the Board agreed timetable along with the provision of monthly short finance reports with it noted that in addition to the timetable, any urgent matter can be brought to any Board meeting regardless of business area focus;
- iv. The Personnel Standing Committee to be renamed the Finance & Personnel Standing Committee (terms of reference to be agreed) that will meet as and when required to do so during the period;
- v. The Board to continue with Working Groups and/or advisory panels for matters of urgency or complexity; and
- vi. Consideration to be given at a later date to establishing an Audit Standing Committee.

Five elected Board Members and one nominated Board Member (Pembrokeshire County Council) stood down during the period. The Torch expresses thanks to Nigel Sinnett, Jo Hendy, Gemma Hicks, Phillippa Davies, Adrian Williams and Cllr David Bryan for their years of service and dedication to the Torch. A Board Member recruitment campaign was undertaken in early 2025 with two new elected Board Members appointed in June. Further Board Member recruitment will be considered later in 2025.

At the end of September 2024, Benjamin Lloyd stepped down as Executive Director. While consideration is given to the senior structure of the Torch, Chelsey Gillard has agreed to assume the role of Interim Chief Executive, alongside her permanent role of Artistic Director until 31 March 2026, for which the Board are extremely grateful.

In January 2025, stability was brought to the role of Senior Manager - Finance with the appointment of Victoria Goddard. Until this point, there had during the period been two permanent and one interim Senior Manager - Finance appointments which had all proved, unfortunately, to be short-term. Victoria brings with her extensive financial experience and knowledge of the cultural sector which has already proved invaluable in moving the organisation forward with an improved and enhanced approach to financial management.

The Board thanks all staff, volunteers, patrons and our key funders for all their support and understanding during the period of this report. In particular, thanks must once again go to the SMT who continue to work so tirelessly with their teams to ensure the Torch delivers the best possible experience for our valued patrons.

**Torch Theatre Company Limited(The)**

**Report of the Trustees  
for the Year Ended 31 March 2025**

**FINANCIAL REVIEW**

Total income for the year was £1,889,682 which was circa 14% up on 2023/24 (£1,651,088) and was principally due to the additional grant funding received from Arts Council Wales (ACW) in April 2024, following the Torch's successful application for continued funding as part of the ACW 2023 Investment Review.

Total income from grants and donations was £827,124 circa 41% up on 2023/24 (£585,940) mainly due to the increase in ACW annual grant funding, increased Film Hub Wales grant funding, ACW Job Protection & Resilience grant, an ACW Capital grant, Pembrokeshire County Council (PCC) Enhancing Pembrokeshire grant, Theatres Trust grant, Ingles Trust grant and donations from South Hook LNG and Dragon LNG although off-set in part by the loss of 2023/24 ACW Cost of Living grant, Port of Milford Haven sponsorship, National Lottery Warm Spaces grant, Garrick Charitable grant, significantly reduced ACW Create grant and overall reduction in 2024/25 gifts and donations (£12,730 down 41% on 2023/24).

Expenditure for the period decreased by circa 1% to £1,962,289, (2023/24 £1,978,743) with increases in charitable activities and other trading activities off-set by savings in administration and publicity salaries, recruitment and training and office stationery and IT costs.

Overall, while the Detailed Statement of Financial Activities indicates a deficit for the year ending 31 March 2025 this is a 77% improvement on the 2023/24 deficit (£327,655) and once depreciation (2024/25 - £131,813) is removed this shows a 2024/25 year-end position of a £59,206 surplus (a 130% increase when compared with the 2023/24 net loss less depreciation (£133,415) of £194,240.

During the period, the Torch continued a successful relationship with ACW meeting, where possible, agreed targets and benefitting from the first year of ACW enhanced annual grant funding following the 2023 ACW Investment Review. Support was also provided during the period by ACW commissioning Anna Dinnen from People Make it Work to conduct a rapid report on the Torch's finances.

The Torch welcomed this report and collaborated with Anna, with meetings taking place with SMT and the Board. The report confirmed much already known by the Torch and collated these findings together in a useful and actionable way which the Board accepted in February 2025 along with approving an action plan arising from the report to be delivered during 2025/26.

This report, along with work undertaken during the period on producing the Torch's first Strategic Plan, increased financial scrutiny by the Board (following the move to monthly meetings) and an improved and enhanced approach by SMT to financial management led to a significantly improved year-end financial position, both in terms of the 2024/25 Q4 forecasted/re-forecasted and actual year-end budget and cashflow. This also positively addressed concern that had begun in 2023/24 and been on-going during the period over the Torch remaining a 'going-concern'. While funding pressures and cashflow will continue, at least in the short-term to require careful management, going forward, a more stable financial footing has already been established and will now be maintained and built upon during 2025/26 and onwards.

ACW remains the charity's principal funding partner with an annual revenue grant in 2024/25 of £633,750 a 40% increase on the 2023/24 grant (£454,258) and we remain committed to our relationship with both ACW and the partnership approach we take in ensuring their continued support.

A positive relationship also continued with PCC although as part of the 2024/25 Service Level Agreement the annual grant remained reduced as in 2023/24 at £10,000 a reduction of 50% on 2021/22.

Milford Haven Town Council also provided a grant of £5,000 in 2024/25, a reduction of 33% compared with 2023/24.

The organisation has, since October 2014, taken advantage of the opportunity provided by the Theatre Tax Relief Scheme. As a result of four Torch Theatre Productions taking place during the period: Grav; Jack and the Beanstalk; Wind in the Willows; and RAVERS, there will be a claim made this year of £63,249.

**Torch Theatre Company Limited(The)**

**Report of the Trustees  
for the Year Ended 31 March 2025**

The trustees aim to keep general reserves at a level that meets the operational needs of the organisation. The financial challenges over the last few years, which continued in this period, do however, mean that unrestricted free reserves have as at 31 March 2025, been completely depleted. While the Board was able in March 2025 to approve a 2025/26 year-end surplus Budget, the forecasted surplus was only £1,458 and action is therefore required to be taken during 2025/26 to maximise income and reduce expenditure to allow for a more positive year-end surplus to support the rebuilding of reserves. The trustees are committed to this course of action in order to provide the Torch with sufficient safeguarding against potential future adverse financial occurrences.

The Torch's reserves policy remains in line with guidance issued by the Charity Commission, and the policy will be reviewed on an annual basis following publication of the audited annual accounts. The policy is founded on the following general principles:

- as a precaution against adverse economic conditions and any subsequent decline in earned income;
- to provide assurance to funding partners and creditors regarding the economic viability and the stability of the company;
- to provide assurance for members of the Board who make decisions on the operation of the theatre; and
- to provide assurance for members of staff and to those individuals and companies with whom we make commitments for artistic projects, demonstrating the Torch's reliability as an employer

Focus for the coming years therefore remains to build our reserves, widen earned income, maximising the use of the venue and the diversity of what we can offer, as well as applying for additional funding through trusts and foundations.

Safeguarding our artistic production resources and capacity is vital - we remain one of three venue-based producing theatres in Wales and this can only be achieved if we continue to receive significant grant funding support.

Grants received for capital purposes are included as incoming resources of restricted funds when received. The balance of the restricted fund carried forward each year is reduced by the depreciation on the grant-funded element of the assets concerned. This depreciation charge was £102,011 in 2024/25 and £103,634 in 2023/24. In addition, depreciation of tangible fixed assets during the period of unrestricted funds was £29,802 giving a total 2024/25 depreciation figure of £131,813.

Going forward our focus will be growing attendance levels through enhanced marketing and funding initiatives. It is hoped the situation at the Torch and across the broader industry will improve, as we continue to offer our audiences an accessible, in person, artistic experience and meet our obligations as an ACW funded organisation, though myriad challenges remain in the industry.

## **Torch Theatre Company Limited(The)**

### **Report of the Trustees for the Year Ended 31 March 2025**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing Document**

The Torch Theatre Company Limited is a company limited by guarantee governed by its Memorandum and Articles of Association dated 26 August 1977 and amended to allow for current governance arrangements by a special resolution passed on 18 August 2011. It is registered as a charity with the Charity Commission. Anyone over the age of 16 may become a member of the trust and there are currently 9 members, each of whom agrees to contribute up to £10.00 in the event of the charity winding up.

##### **Appointment of Trustees**

As set out in the Articles of Association, the Chair of the trustees is nominated by the Torch Theatre Company trustees for a period of three years. Pembrokeshire County Council nominates up to 3 trustees, Milford Haven Town Council nominates 1 trustee and the charity known as Milford Youth Matters (formerly known as Milford Haven Social Service Centre) nominates 1 trustee but has chosen not to exercise this entitlement.

Nominees appointed by Pembrokeshire County Council and Milford Haven Town Council are subject to the appointment processes of those bodies and the guidelines laid down for appointment to public office as they apply to local government nominees.

##### **Trustee Induction and Training**

New trustees undertake an orientation day to brief them on their legal obligations under charity law, the content of the Memorandum and Articles of Association, the committee and decision-making processes, business plans, development plans and details of financial performance of the charity. Trustees are encouraged to attend appropriate external training events as well as in-house training events organised by the charity.

##### **Organisational Structure**

The Board of trustees administers the charity. Following a review of governance in 2006, this has been reduced from the original maximum of 24 members to a target of around 15 members, with 9 currently in place. Consideration will be given to Board Member recruitment later in 2025. The Board previously met on a quarterly basis but now meets more regularly, currently on the third Thursday of each month except in May and December when no Board meeting takes place. The Chief Executive Officer is appointed by the Board to manage the day-to-day operations of the charity. To facilitate effective operations, the Chief Executive Officer has delegated authority within terms approved by the trustees (contained in the Governance Manual) for day-to-day operational matters including finance, employment and artistic matters.

##### **Related Parties**

The Arts Council of Wales (ACW), Pembrokeshire County Council and Milford Haven Town Council provide core funding for the charity, in support of its artistic programme, as an amenity for local residents and as a visitor attraction to Wales.

##### **Risk Management**

The trustees have a risk management strategy which covers operational and financial risks:

- an annual review of the risks the charity may face;
- establishment of systems and procedures to mitigate those risks identified in the plan; and
- implementation of procedures designed to minimise any potential impact on the charity should those risks materialise, including establishing a reserves policy.

**Torch Theatre Company Limited(The)**

**Report of the Trustees  
for the Year Ended 31 March 2025**

**REFERENCE AND ADMINISTRATIVE DETAILS**

Charity Number: 508985

Company  
Number: 01327289

Principal Office: St Peter's Road, Milford Haven, Pembrokeshire SA73 2BU

Auditors: Ashmole & Co, Chartered Certified Accountants and Registered Auditors, Williamston House,  
7 Goat Street, Haverfordwest SA61 1PX

Bankers: National Westminster Bank Plc, Pembrokeshire Business Centre, 18 High Street,  
Haverfordwest SA61 2DA

Solicitors: Price & Kelway, 17 Hamilton Terrace, Milford Haven SA73 2JA

**Directors & Trustees**

The directors of the charitable company (the charity) are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The trustees serving during the year and since the year end were as follows:

Chair: Katrina Marsh

Vice-Chair: Carol Mackintosh (formerly Dr Carol Garrett)

Pembrokeshire County Council  
nominees: Councillor Rhys Sinnett  
Councillor David Bryan (resigned 10th March 2025)  
Councillor Alan Dennison

Milford Haven Town Council  
nominee: Councillor Yvonne Southwell

Milford Haven Youth Matters  
(formerly known as Milford  
Haven Social Service Centre)  
nominee: Vacant

Elected trustees: Carol Mackintosh (formerly Dr Carol Garrett)  
Phillipa Davies (resigned 19th December 2024)  
Katrina Marsh  
Nigel Sinnett (resigned 24th April 2024)  
Ann Owston  
Joanne Hendy (resigned 24th April 2024)  
Adrian Williams (resigned 27th February 2025)  
Max Mackintosh  
Gemma Hicks (resigned 18th October 2024)  
Sian-Elin Davies (appointed 18th June 2025)  
Megan Childs (appointed 18th June 2025)

**Torch Theatre Company Limited(The)**

**Report of the Trustees  
for the Year Ended 31 March 2025**

Other officials:

Company Secretary	Mr Guy Woodham
Executive Director:	Mr Benjamin Lloyd (resigned 30th September 2024)
Artistic Director:	Miss Chelsey Gillard (interim Chief Executive officer from 1st October 2024)
Senior Manager - Business:	Mr Guy Woodham
Senior Manager - Finance:	Mr Gary Wilson (resigned 30th April 2024)
	Mr Gareth Williams (appointed 7th March 2024, resigned 17th July 2024)
	Mrs Maureen Rapley (interim appointment from 12th July 2024 to 20th December 2024)
	Mrs Victoria Goddard (appointed 6th January 2025)
Arts Council of Wales Observer:	Mr Henry Rees

**EVENTS SINCE THE END OF THE YEAR**

Information relating to events since the end of the year is given in the notes to the financial statements.

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of Torch Theatre Company Limited(The) for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**AUDITORS**

A resolution will be proposed at the Annual General Meeting on Thursday 18th September 2025 to propose that auditors, Ashmole and Co., be re-appointed as auditors to the charity for the ensuing year.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 18/09/25 and signed on its behalf by:

  
.....  
Kathina Marsh

Chair – Torch Theatre Company Board of Management

**Report of the Independent Auditors to the Trustees of  
Torch Theatre Company Limited(The)**

**Opinion**

We have audited the financial statements of Torch Theatre Company Limited(The) (the 'parent charitable company') for the year ended 31 March 2025 which comprise the consolidated Statement of Financial Activities, the consolidated Balance Sheet, the consolidated Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the parent charitable company's affairs as at 31 March 2025 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 25 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

**Report of the Independent Auditors to the Trustees of  
Torch Theatre Company Limited(The)**

**Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Our responsibilities for the audit of the financial statements**

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we considered the following:

- nature of the charity and the sector in which it operates.
- the legal and regulatory framework in which the charity operates, and in particular those laws and regulations that directly affect the financial statements or have a fundamental effect on operations eg Charities Act 2011, health and safety legislation.
- results of enquiries of management and those charged with governance.
- any matters identified relating to:
  - the charity's policies and procedures for identifying, evaluating and complying with laws and regulations, and whether there were any known instances of non compliance.
  - detecting and responding to the risks of fraud and whether there is any knowledge of actual, suspected or alleged fraud.
  - the internal controls established to mitigate risks of fraud or non compliance with laws and regulations.

As a result of performing the above, we did not identify any key audit matters related to potential risk of fraud or non compliance with laws and regulations.

In addition to the above, our procedures included:

- reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with relevant laws and regulations.
- enquires of management and those charged with governance concerning actual and potential litigation and claims.
- performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud.
- review of minutes of committee meetings.
- written representations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

**Report of the Independent Auditors to the Trustees of  
Torch Theatre Company Limited(The)**

**Use of our report**

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

*Ashmole & Co.*

Ashmole and Co.  
Chartered Certified Accountants and Statutory  
Auditors  
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006  
Williamston House  
7 Goat Street  
Haverfordwest  
Pembrokeshire  
SA61 1PX

Date: 08.10.25.....

**Torch Theatre Company Limited(The)**

**Statement of Financial Activities - Consolidated  
(Incorporating an Income and Expenditure Account)  
for the Year Ended 31 March 2025**

	Notes	Unrestricted fund £	Restricted funds £	31.3.25 Total funds £	31.3.24 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	755,498	71,626	827,124	585,940
<b>Charitable activities</b>	5				
Theatre		749,455	-	749,455	753,350
Other trading activities	3	249,675	-	249,675	241,965
Investment income	4	179	-	179	1,451
Other income	6	<u>63,249</u>	-	<u>63,249</u>	<u>68,382</u>
<b>Total</b>		<u>1,818,056</u>	<u>71,626</u>	<u>1,889,682</u>	<u>1,651,088</u>
<b>EXPENDITURE ON</b>					
<b>Raising funds</b>					
Raising donations and legacies	7	1,500	-	1,500	1,500
Other trading activities	8	<u>162,491</u>	<u>750</u>	<u>163,241</u>	<u>158,169</u>
		163,991	750	164,741	159,669
<b>Charitable activities</b>	9				
Theatre		<u>1,651,166</u>	<u>146,382</u>	<u>1,797,548</u>	<u>1,819,074</u>
<b>Total</b>		<u>1,815,157</u>	<u>147,132</u>	<u>1,962,289</u>	<u>1,978,743</u>
<b>NET INCOME/(EXPENDITURE)</b>		2,899	(75,506)	(72,607)	(327,655)
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		98,525	3,273,239	3,371,764	3,699,419
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>101,424</u>	<u>3,197,733</u>	<u>3,299,157</u>	<u>3,371,764</u>

The notes form part of these financial statements

**Torch Theatre Company Limited(The)**

**Balance Sheet – Parent Company  
31 March 2025**

	Notes	Unrestricted fund £	Restricted funds £	31.3.25 Total funds £	31.3.24 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	16	235,127	3,182,130	3,417,257	3,533,112
Investments	26	<u>10</u>	<u>-</u>	<u>10</u>	<u>10</u>
		235,137	3,182,130	3,417,267	3,533,122
 <b>CURRENT ASSETS</b>					
Stocks	17	6,530	-	6,530	7,472
Debtors	18	170,240	-	170,240	291,678
Cash at bank and in hand		<u>11,916</u>	<u>15,603</u>	<u>27,519</u>	<u>52,556</u>
		188,686	15,603	204,289	351,706
 <b>CREDITORS</b>					
Amounts falling due within one year	19	<u>(315,567)</u>	<u>-</u>	<u>(315,567)</u>	<u>(501,109)</u>
 <b>NET CURRENT ASSETS</b>					
		<u>(126,881)</u>	<u>15,603</u>	<u>(111,278)</u>	<u>(149,403)</u>
 <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		108,256	3,197,733	3,305,989	3,383,719
 <b>CREDITORS</b>					
Amounts falling due after more than one year		<u>(6,832)</u>	<u>-</u>	<u>(6,832)</u>	<u>(11,955)</u>
 <b>NET ASSETS</b>					
		<u>101,424</u>	<u>3,197,733</u>	<u>3,299,157</u>	<u>3,371,764</u>
 <b>FUNDS</b>					
Unrestricted funds	22			101,424	98,525
Restricted funds				<u>3,197,733</u>	<u>3,273,239</u>
 <b>TOTAL FUNDS</b>					
				<u>3,299,157</u>	<u>3,371,764</u>

The notes form part of these financial statements

**Torch Theatre Company Limited(The)**

**Balance Sheet - Consolidated  
31 March 2025**

	Notes	Unrestricted fund £	Restricted funds £	31.3.25 Total funds £	31.3.24 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	16	235,127	3,182,130	3,417,257	3,533,112
<b>CURRENT ASSETS</b>					
Stocks	17	6,530	-	6,530	7,472
Debtors	18	104,348	-	104,348	104,526
Cash at bank and in hand		<u>11,916</u>	<u>15,603</u>	<u>27,519</u>	<u>52,556</u>
		122,794	15,603	138,397	164,554
<b>CREDITORS</b>					
Amounts falling due within one year	19	(249,665)	-	(249,665)	(313,947)
<b>NET CURRENT ASSETS</b>					
		<u>(126,871)</u>	<u>15,603</u>	<u>(111,268)</u>	<u>(149,393)</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		108,256	3,197,733	3,305,989	3,383,719
<b>CREDITORS</b>					
Amounts falling due after more than one year	20	(6,832)	-	(6,832)	(11,955)
<b>NET ASSETS</b>					
		<u>101,424</u>	<u>3,197,733</u>	<u>3,299,157</u>	<u>3,371,764</u>
<b>FUNDS</b>					
Unrestricted funds	23			101,424	98,525
Restricted funds				<u>3,197,733</u>	<u>3,273,239</u>
<b>TOTAL FUNDS</b>					
				<u>3,299,157</u>	<u>3,371,764</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.


The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 18/09/2025 and were signed on its behalf by:

  
Katrina Marsh, Chair – Torch Theatre Company Board of Management

The notes form part of these financial statements

**Torch Theatre Company Limited(The)**

**Cash Flow Statement  
for the Year Ended 31 March 2025**

	Notes	31.3.25 £	31.3.24 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>(17,301)</u>	<u>(175,895)</u>
Net cash used in operating activities		<u>(17,301)</u>	<u>(175,895)</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		(15,958)	(27,977)
Interest received		<u>179</u>	<u>1,451</u>
Net cash used in investing activities		<u>(15,779)</u>	<u>(26,526)</u>
<b>Cash flows from financing activities</b>			
Capital repayments in year		<u>(5,123)</u>	<u>17,079</u>
Net cash (used in)/provided by financing activities		<u>(5,123)</u>	<u>17,079</u>
<b>Change in cash and cash equivalents in the reporting period</b>		(38,203)	(185,342)
<b>Cash and cash equivalents at the beginning of the reporting period</b>	2	<u>52,556</u>	<u>237,898</u>
<b>Cash and cash equivalents at the end of the reporting period</b>	2	<u>14,353</u>	<u>52,556</u>

The notes form part of these financial statements

**Torch Theatre Company Limited(The)**

**Notes to the Cash Flow Statement  
for the Year Ended 31 March 2025**

**1. RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	31.3.25	31.3.24
	£	£
<b>Net expenditure for the reporting period (as per the Statement of Financial Activities)</b>	(72,607)	(327,655)
<b>Adjustments for:</b>		
Depreciation charges	131,815	133,418
Interest received	(179)	(1,451)
Decrease/(increase) in stocks	942	(121)
Decrease in debtors	178	8,327
(Decrease)/increase in creditors	<u>(77,450)</u>	<u>11,587</u>
<b>Net cash used in operations</b>	<u>(17,301)</u>	<u>(175,895)</u>

**2. ANALYSIS OF CASH AND CASH EQUIVALENTS**

	31.3.25	31.3.24
	£	£
Cash in hand	11,820	20,447
Notice deposits (less than 3 months)	15,699	32,109
Overdrafts included in bank loans and overdrafts falling due within one year	<u>(13,166)</u>	-
<b>Total cash and cash equivalents</b>	<u>14,353</u>	<u>52,556</u>

**3. ANALYSIS OF CHANGES IN NET FUNDS**

	At 1.4.24	Cash flow	At 31.3.25
	£	£	£
<b>Net cash</b>			
Cash at bank and in hand	52,556	(25,037)	27,519
Bank overdraft	<u>-</u>	<u>(13,166)</u>	<u>(13,166)</u>
	<u>52,556</u>	<u>(38,203)</u>	<u>14,353</u>
<b>Debt</b>			
Finance leases	<u>(17,079)</u>	<u>5,123</u>	<u>(11,956)</u>
	<u>(17,079)</u>	<u>5,123</u>	<u>(11,956)</u>
<b>Total</b>	<u>35,477</u>	<u>(33,080)</u>	<u>2,397</u>

The notes form part of these financial statements

## Torch Theatre Company Limited(The)

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably. The following specific policies are applied to particular categories of income:

Voluntary income received by way of grants, donations and gifts is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant. Grants for capital purposes are included as incoming resources of restricted funds when received. The balance of the restricted fund carried forward each year is reduced by the depreciation on the grant-funded element of the assets concerned.

Income from charitable activities is deferred when admission fees are received in advance of the performances or event to which they relate.

Donated services, facilities and assets are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Tax credits attributable to the subsidiary company under the Theatre Tax Credit are recorded as Other Incoming Resources in the Consolidated Statement of Financial Activities.

Investment income is included when receivable.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Allocation and apportionment of costs**

Costs have been allocated as far as possible between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others have been apportioned based on the estimated usage of the resource. Costs allocated to generating voluntary income, being an element of administration salaries, postage and stationery, and theatre renewals have been estimated using best judgement.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

Freehold property	- 2% on cost
Theatre refurbishment (1996 - 2000)	- 10% on cost
Theatre redevelopment	- 2% on cost
Fixtures and fittings	- 25% on cost and 10% on cost

**Torch Theatre Company Limited(The)**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025**

**1. ACCOUNTING POLICIES - continued**

**Stocks**

Stocks consist of cafe, bar and shop stocks and are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Reserves**

The financial statements distinguish between restricted and unrestricted funds. The former are received from donors and are subject to restrictions on the purpose for which they may be used. Unrestricted funds are those where there are no externally imposed restrictions. These include those freely available to the charity for expenditure or appropriation to reserves for internally designated purposes.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities as incurred.

**2. DONATIONS AND LEGACIES**

	31.3.25	31.3.24
	£	£
Arts Council of Wales	633,750	454,258
Pembrokeshire County Council	10,000	10,000
Milford Haven Town Council	5,000	7,500
Gifts and donations	12,730	21,530
Sponsorship	4,167	20,000
ACW Resilience Grant	65,000	-
Film Hub Wales	9,354	2,000
ACW - Cost of Living Award	-	11,952
Theatres Trust	4,988	-
TNL Warm Spaces	-	10,000
Garrick Charitable Grant	-	2,500
ACW Explore Grant	-	1,200
ACW Create Grant	4,499	45,000
Dragon LNG	5,000	-
Ingles Trust	6,000	-
ACW - Studio repairs	40,000	-
PCC - Enhancing Pembrokeshire	12,636	-
South Hook LNG	9,000	-
Theatre Clwyd	5,000	-
	<u>827,124</u>	<u>585,940</u>

**Torch Theatre Company Limited(The)**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025**

<b>3.</b>	<b>OTHER TRADING ACTIVITIES</b>	31.3.25	31.3.24
		£	£
	Cafe sales	64,266	56,664
	Bar sales	68,862	68,108
	Kiosk sales	104,142	103,850
	Merchandise sales	1,054	1,865
	Telephone mast rental	<u>11,351</u>	<u>11,478</u>
		<u>249,675</u>	<u>241,965</u>

<b>4.</b>	<b>INVESTMENT INCOME</b>	31.3.25	31.3.24
		£	£
	Deposit account interest	<u>179</u>	<u>1,451</u>

The charity's investment income arises wholly from interest bearing cash deposits.

<b>5.</b>	<b>INCOME FROM CHARITABLE ACTIVITIES</b>	31.3.25	31.3.24
		£	£
	Activity		
	Theatre	453,901	438,616
	Films	167,368	185,674
	Youth theatre and education	31,782	23,466
	Hire of theatre	35,336	39,059
	Sales of programmes etc.	6,752	7,967
	Technical hire	11,841	10,468
	Set construction	2,335	10,507
	Sundry theatre income	17,260	13,416
	Booking fee	<u>22,880</u>	<u>24,177</u>
		<u>749,455</u>	<u>753,350</u>

<b>6.</b>	<b>OTHER INCOME</b>	
	Entitlement to Theatre Tax Credits £63,248 (2024- £68,382).	

<b>7.</b>	<b>RAISING DONATIONS AND LEGACIES</b>	31.3.25	31.3.24
		£	£
	Administration expenses	<u>1,500</u>	<u>1,500</u>

**Torch Theatre Company Limited(The)**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025**

<b>8. OTHER TRADING ACTIVITIES</b>		31.3.25	31.3.24
		£	£
Opening stock		22,756	18,816
Purchases		76,367	80,285
Staff costs		55,059	50,080
Equipment repairs and renewals		1,237	1,955
Other direct costs		6,291	5,266
Depreciation		<u>1,531</u>	<u>1,767</u>
		<u>163,241</u>	<u>158,169</u>

<b>9. CHARITABLE ACTIVITIES COSTS</b>			
	Direct Costs £	Support costs (see note 10) £	Totals £
Theatre	<u>1,488,557</u>	<u>308,991</u>	<u>1,797,548</u>

<b>10. SUPPORT COSTS</b>			
	Management £	Governance costs £	Totals £
Theatre	<u>298,530</u>	<u>10,461</u>	<u>308,991</u>

**11. NET INCOME/(EXPENDITURE)**  
Net income/(expenditure) is stated after charging/(crediting):

		31.3.25	31.3.24
		£	£
Auditors' remuneration		2,950	2,900
Auditors' remuneration for non audit work		3,831	3,969
Depreciation - owned assets		126,565	128,166
Depreciation - assets on hire purchase contracts and finance leases		<u>5,248</u>	<u>5,249</u>

**12. TRUSTEES' REMUNERATION AND BENEFITS**

Trustees are not remunerated. No trustees received any remuneration during the year (2024 - nil).

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

**Torch Theatre Company Limited(The)**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025**

**13. STAFF COSTS**

	31.3.25	31.3.24
	£	£
Wages and salaries	866,121	864,520
Social security costs	53,958	53,392
Other pension costs	<u>12,069</u>	<u>11,549</u>
	<u>932,148</u>	<u>929,461</u>

The average monthly number of employees during the year was as follows:

	31.3.25	31.3.24
Theatre and facilities	36	29
Publicity	4	3
Administration	<u>5</u>	<u>5</u>
	<u>45</u>	<u>37</u>

No employees received emoluments in excess of £60,000.

Staff costs above include performers and theatre personnel engaged on a contract basis as well as permanent staff.

Employee numbers reflect the average monthly head count of casual and permanent staff which equates to an estimated 25.7 full-time equivalent staff.

**14. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	585,940	-	585,940
<b>Charitable activities</b>			
Theatre	753,350	-	753,350
Other trading activities	241,965	-	241,965
Investment income	1,451	-	1,451
Other income	<u>68,382</u>	<u>-</u>	<u>68,382</u>
<b>Total</b>	<u>1,651,088</u>	<u>-</u>	<u>1,651,088</u>
<b>EXPENDITURE ON</b>			
<b>Raising funds</b>			
Raising donations and legacies	1,500	-	1,500
Other trading activities	<u>158,169</u>	<u>-</u>	<u>158,169</u>
	159,669	-	159,669
<b>Charitable activities</b>			
Theatre	<u>1,715,439</u>	<u>103,635</u>	<u>1,819,074</u>
<b>Total</b>	<u>1,875,108</u>	<u>103,635</u>	<u>1,978,743</u>
<b>NET INCOME/(EXPENDITURE)</b>	(224,020)	(103,635)	(327,655)

**Torch Theatre Company Limited(The)**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025**

**14. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	322,545	3,376,874	3,699,419
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>98,525</u>	<u>3,273,239</u>	<u>3,371,764</u>

**15. TAXATION**

As a registered charity, Torch Theatre Company Ltd is exempt from tax on income and gains. No tax charges have arisen on the charity. The Trading Subsidiary is entitled to Theatre Tax Credits which is reflected as Other Incoming Resources in the Consolidated Statement of Financial Activities in the sum of £63,249 (2024 - £68,382).

**16. TANGIBLE FIXED ASSETS**

	Freehold property £	Theatre refurbishment (1996 - 2000) £	Theatre redevelopment £
<b>COST</b>			
At 1 April 2024	407,808	28,270	4,638,069
Additions	-	-	-
	<hr/>	<hr/>	<hr/>
At 31 March 2025	<u>407,808</u>	<u>28,270</u>	<u>4,638,069</u>
<b>DEPRECIATION</b>			
At 1 April 2024	172,363	28,270	1,459,498
Charge for year	8,157	-	92,761
	<hr/>	<hr/>	<hr/>
At 31 March 2025	<u>180,520</u>	<u>28,270</u>	<u>1,552,259</u>
<b>NET BOOK VALUE</b>			
At 31 March 2025	<u>227,288</u>	<u>-</u>	<u>3,085,810</u>
At 31 March 2024	<u>235,445</u>	<u>-</u>	<u>3,178,571</u>

**Torch Theatre Company Limited(The)**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025**

**16. TANGIBLE FIXED ASSETS - continued**

	Fixtures and fittings £	Motor vehicles £	Totals £
<b>COST</b>			
At 1 April 2024	1,467,031	20,995	6,562,173
Additions	<u>15,958</u>	<u>-</u>	<u>15,958</u>
At 31 March 2025	<u>1,482,989</u>	<u>20,995</u>	<u>6,578,131</u>
<b>DEPRECIATION</b>			
At 1 April 2024	1,363,681	5,249	3,029,061
Charge for year	<u>25,647</u>	<u>5,248</u>	<u>131,813</u>
At 31 March 2025	<u>1,389,328</u>	<u>10,497</u>	<u>3,160,874</u>
<b>NET BOOK VALUE</b>			
At 31 March 2025	<u>93,661</u>	<u>10,498</u>	<u>3,417,257</u>
At 31 March 2024	<u>103,350</u>	<u>15,746</u>	<u>3,533,112</u>

All fixed assets are used in direct furtherance of the charities objects.

Details of the restricted fund relating to the theatre building and re-development are given in note 26.

Legal charges have been registered over the theatre building by the Arts Council of Wales.

All Group Fixed Assets belong to the parent company. The subsidiary company has no Fixed Assets.

Fixed assets, included in the above, which are held under hire purchase contracts are as follows:

	Motor vehicles £
<b>COST</b>	
At 1 April 2024 and 31 March 2025	<u>20,995</u>
<b>DEPRECIATION</b>	
At 1 April 2024	5,249
Charge for year	<u>5,248</u>
At 31 March 2025	<u>10,497</u>
<b>NET BOOK VALUE</b>	
At 31 March 2025	<u>10,498</u>
At 31 March 2024	<u>15,746</u>

**Torch Theatre Company Limited(The)**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025**

**17. STOCKS**

	31.3.25	31.3.24
	£	£
Stocks	<u>6,530</u>	<u>7,472</u>

All stocks belong to the parent company.

**18. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.25	31.3.24	31.3.25	31.3.24
	£	£	£	£
	Group	Group	Charity	Charity
Other debtors	78,345	76,305	144,237	263,457
Prepayments and accrued income	19,850	28,221	19,850	28,221
VAT	<u>6,153</u>	<u>-</u>	<u>6,153</u>	<u>-</u>
	<u>104,348</u>	<u>104,526</u>	<u>170,240</u>	<u>291,678</u>

**19. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.25	31.3.24	31.3.25	31.3.24
	£	£	£	£
	Group	Group	Charity	Charity
VAT	-	20,911	-	20,911
Bank loans and overdrafts	13,166	-	13,166	-
Advance receipts	46,949	95,659	46,949	95,659
Deferred income	-	10,861	-	10,861
Hire purchase	5,124	5,124	5,124	5,124
Sundry creditors and accruals	<u>184,426</u>	<u>181,392</u>	<u>250,328</u>	<u>368,554</u>
	<u>249,665</u>	<u>313,947</u>	<u>315,567</u>	<u>501,109</u>

Included in sundry creditors and accruals are amounts owing for social security and other taxes of £11,692 (2024 - £15,779).

**20. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	31.3.25	31.3.24
	£	£
Hire purchase (see note 22)	<u>6,832</u>	<u>11,955</u>

**21. LOANS**

An analysis of the maturity of loans is given below:

	31.3.25	31.3.24
	£	£
Amounts falling due within one year on demand:		
Bank loans and overdrafts	<u>13,166</u>	<u>-</u>

Amounts shown as bank loans and overdrafts (see note 19) in 2024/25 represented a timing difference between when the restricted expenditure had been incurred and the receipt of the restricted funding in the Charity's bank account. This was not an actual bank loan, merely a timing difference.

**Torch Theatre Company Limited(The)**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025**

**22. LEASING AGREEMENTS**

Minimum lease payments under hire purchase fall due as follows:

	31.3.25 £	31.3.24 £
Gross obligations repayable: Within one year	<u>5,124</u>	<u>5,124</u>
Finance charges repayable: Between one and five years	<u>(6,832)</u>	<u>(11,955)</u>
Net obligations repayable: Within one year	5,124	5,124
Between one and five years	<u>6,832</u>	<u>11,955</u>
	<u>11,956</u>	<u>17,079</u>

**23. MOVEMENT IN FUNDS**

	At 1.4.24 £	Net movement in funds £	At 31.3.25 £
<b>Unrestricted funds</b>			
General fund	98,525	2,899	101,424
<b>Restricted funds</b>			
Restricted funds	3,273,239	(75,506)	3,197,733
<b>TOTAL FUNDS</b>	<u>3,371,764</u>	<u>(72,607)</u>	<u>3,299,157</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	1,818,056	(1,815,157)	2,899
<b>Restricted funds</b>			
Restricted funds	71,626	(147,132)	(75,506)
<b>TOTAL FUNDS</b>	<u>1,889,682</u>	<u>(1,962,289)</u>	<u>(72,607)</u>

**Torch Theatre Company Limited(The)**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025**

**23. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
<b>Unrestricted funds</b>			
General fund	322,545	(224,020)	98,525
<b>Restricted funds</b>			
Restricted funds	3,376,874	(103,635)	3,273,239
	<u>3,699,419</u>	<u>(327,655)</u>	<u>3,371,764</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	1,651,088	(1,875,108)	(224,020)
<b>Restricted funds</b>			
Restricted funds	-	(103,635)	(103,635)
	<u>1,651,088</u>	<u>(1,978,743)</u>	<u>(327,655)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.23 £	Net movement in funds £	At 31.3.25 £
<b>Unrestricted funds</b>			
General fund	322,545	(221,121)	101,424
<b>Restricted funds</b>			
Restricted funds	3,376,874	(179,141)	3,197,733
	<u>3,699,419</u>	<u>(400,262)</u>	<u>3,299,157</u>

**Torch Theatre Company Limited(The)**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025**

**23. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	3,469,144	(3,690,265)	(221,121)
<b>Restricted funds</b>			
Restricted funds	71,626	(250,767)	(179,141)
	<u>3,540,770</u>	<u>(3,941,032)</u>	<u>(400,262)</u>

Full details of restricted funds are provided at note 26.

**24. RELATED PARTY DISCLOSURES**

**Torch Theatre Production Company Limited**

During the year, the Charity made sales of £65,892 (2024 - £187,156) and purchases of £129,140 (2024 - £255,538) to/from its 100% wholly owned subsidiary. At the year-end date, the trading subsidiary owed the Charity the sum of £63,248 (2024 - £68,382).

**25. FRC ETHICAL STANDARD - PROVISIONS AVAILABLE FOR SMALL ENTITIES**

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the tax authorities and assist with the preparation of the financial statements.

**26. RESTRICTED FUNDS**

	Balance as at 01.04.24 £	Movement in Year £	Balance as at 31.03.25 £
Capital Reserve (Main Theatre)	86,075	(3,757)	82,318
Capital Re-development Fund	3,136,290	(77,767)	3,058,523
Capital Reserve (Studio Theatre)	50,875	(1,500)	49,375
ACW Studio Repairs Grant (revenue)	-	7,517	7,517
	<u>3,273,240</u>	<u>(75,507)</u>	<u>3,197,733</u>

**Torch Theatre Company Limited(The)**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025**

Capital Reserve (Main Theatre)

The freehold of the Torch Theatre was conveyed to the company by Preseli Pembrokeshire District Council on 23rd January 1991 for the consideration of £1. The property was valued by Messrs Glyn Davies & Co. at £180,000 in January 1991 and has been incorporated into the financial statements at that figure, the surplus being credited to a capital reserve.

Following the introduction of FRS15 the trustees decided to depreciate the freehold over a period of 50 years on a straight line basis. This results in a depreciation charge of £3,757 per annum. The balance remaining on this fund is £82,318 (2024 - £86,075).

Capital Re-development Fund

During the three years to March 2009, the theatre was completely re-developed. Further capital improvements have been made in subsequent years. This capital expenditure is being depreciated over a period of 10 years (fixtures and equipment) or 50 years (buildings). The grants and donations received for the restricted purpose of the theatre's re-development have been treated as a restricted fund in accordance with the Statement of Recommended Practice and are reduced by the depreciation charge in respect of the re-development costs. The balance remaining on this fund is £3,058,523 (2024 - £3,136,290). This includes restricted capital grants recognised as income in the year but not spent in full by year end. The balances on these particular grants are £2,228 Theatre Trust grant, £2,989 LNG grant and £5,000 Theatre Clwyd grant, all of which are to be spent on capital items.

Capital Reserve (Studio Theatre)

As part of the re-development, the charity acquired the freehold of an adjoining property which houses the new studio theatre. Part of the value of the property (valued at £75,000) was donated by Pembrokeshire County council creating a further capital reserve. The property is being depreciated over 50 years on a straight line basis resulting in a depreciation charge relating to the gift of £1,500 per annum. The balance remaining on this fund is £49,375 (2024 - £50,875).

ACW Studio Repairs Grant

During the year a grant of £40,000 was received from ACW for studio repairs. As at year end expenses of £32,483 had been incurred leaving a balance of £7,517 to be spent on the repairs.

**27. SUBSIDIARY UNDERTAKINGS**

The Charity holds the entire issued share capital of 10 Ordinary shares of £1 each in Torch Theatre production Company limited, a company incorporated in England and Wales, Company number 09287683. The Charity acquired the Trading subsidiary on 30th October 2014. The Torch Theatre Production Company undertakes the commercial production of theatrical performances. A summary of the trading results are shown below.

**Summary profit and loss account:**

	Year Ended 31.3.25	Year Ended 31.3.24
	£	£
Income	65,892	187,156
Cost of sales	<u>(129,140)</u>	<u>(255,538)</u>
Profit or (Loss) on ordinary activities before taxation	(63,248)	(68,382)
Tax credit	<u>63,248</u>	<u>68,382</u>
Profit for the financial period	<u><u>-</u></u>	<u><u>-</u></u>

**The assets and liabilities of the subsidiary were:**

Current assets	158,129	255,548
Creditors	<u>(158,119)</u>	<u>(255,538)</u>
Aggregate share capital and reserves	<u><u>10</u></u>	<u><u>10</u></u>