



## Trustees' Annual Report for the period

From 1<sup>st</sup> January 2024 Period start date To 31<sup>st</sup> December 2024 Period end date

Charity name: The Hemingby Village Hall

Charity registration number: 508875

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	A village hall for the use of the inhabitants of Hemingby and the neighbourhood without distinction of sex or of political, religious or other opinions and in particular for use for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving conditions of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Hiring of hall for residents events, Art classes, Table Tennis, Bowls, Breadmaking, Sewing, Pilates, Parish Council, Village Hall & other public and private meetings, Easter celebrations, Music performances, Children's Christmas Party & Film Show, Flower & Vegetable Shows, etc
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees & committee members have been issued with a copy of the Charity Commission Guidance on Public Benefit and are requested to have regard for this when carrying out their role.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Hemingby Village Hall Committee do not have a policy on grant making as it is not something we do as a rule.
Policy on social investment including program related investment	Para 1.38	We do not have a policy regarding this but do have regard for suppliers to be local where cost allows and sustainable. Supporting local businesses and SME's (Small & Medium Enterprises) is high on our agenda.
Contribution made by volunteers	Para 1.38	Volunteers are encouraged to be actively involved depending on their ability and capability. Because we encourage members

		from across generations then the contribution is at different levels, age maybe a factor for some, working lives for others, etc. Where possible events are held to be as inclusive as possible
Other		N/A

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Our main achievements have been in holding events to benefit social interaction and encourage social cohesion. The community is at the forefront of what we do encouraging interaction with a "can do" approach. Where possible we look to invite participation from as many residents who wish to engage from within the village and the surrounding community. We continue to be mindful of tradition which creates a transition from one generation to another eg we hold two events in the year which have been running for over 40 years with today's adult exhibitors being the former junior participants. We are also mindful of the need to keep the hall in excellent condition always conscious of passing on an improved facility in good repair.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We hold a cross section of events that tie in with our objectives. Improvements to the facility are ongoing and we have achieved a trend of continuous improvement.
Performance of fundraising activities against objectives set	Para 1.41	Fundraising is carried out to enhance the benefit to all participants by not being cost prohibitive, to ensure we can be fully inclusive. Hiring charges are on a two-tier basis in favour of residents and the level of hire charges covers the overhead.
Investment performance against objectives	Para 1.41	The investment of time given by the committee members ensures that costs are kept to a minimum. Cashflow is in line with expectation.
Other		N/A

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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Village Hall has achieved its financial objectives for 2024. The year has seen two major grant awards totalling £58,110 for capital projects enabling improvements to the premises. As a result, we have seen a significant rise in the number of lettings for the hall which should help secure rentals, our principal income stream, at least for the coming financial year. Hall rental fees were adjusted during the year to ensure that they would cover the basic overheads of the hall. Hall rentals, in 2024, accrued £5050. Together, with our three fundraising events in 2024 raising £2090.71, our reserves of £25,223, Hemingby Village Hall is in a healthy financial position at the 2024 year end.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Trustees should consider the level of reserves that are prudent for the hall to have in place at its first meeting after the AGM. The amount held in reserve will be set at 1-2 years operational costs. This will cover the running costs of the hall should the hall become unusable from building damage, pandemic etc.
Amount of reserves held	Para 1.22	£25,223
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charities principal sources of funding are 1. hall lettings and 2. Fundraising. Where necessary additional funds have been sourced for larger projects through successful funding bids to the National Lottery Community Fund and the local authority UKSPF Fund.
Investment policy and objectives including any social investment policy adopted	Para 1.46	To maintain a strong financial position while providing activities that concur with our objectives. The policy states: The HVH Committee seeks to operate its' business without the need to borrow. If this were to change then the Finance Policy and Procedures should include controls for management of loans.

		<p>Investments <b>must</b> only be opened in the name of the HVH Committee and shall be for a set period. This must be agreed, approved and recorded in the minutes of a HVH Committee meeting.</p> <p>Fixed term investments will normally be arranged for a maximum of 12 months. Committee approval must be sort if the investment period is to be renewed ie up to a further 12 month period..</p> <p>Payments in respect of short term or long-term investments, including transfers between bank accounts held in the same bank, or branch, shall be made in accordance with the payment regulations as outlined in the Financial Policy and Procedures.</p>
A description of the principal risks facing the charity	Para 1.46	With a clear budgeting process in place, and good governance aligned with a strong bank balance, the greatest risk that we could face would be a lack of trustees or officers of the trust at this point in time.
Other		N/A

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	All trustees, officers, and committee members are appointed at the Annual General Meeting with the exception of the Chair & Vice Chair who are appointed at the first meeting following the AGM.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	The Hemingby Village Hall
Other name the charity uses	The Village Hall Committee
Registered charity number	508875
Charity's principal address	Mrs M Newmarch The Secretary Hemingby Village Hall Jasmine Cottage Chapel Lane Hemingby Lincolnshire LN9 5QG

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Marie Newmarch	Secretary		Hemingby VH Committee
2	Doug Rodwell	Acting Chairman	1 <sup>st</sup> Jan 2025	
3	Paul Stephenson	Treasurer		
4	Graham Newmarch			
5	Dianne Stephenson			
6	Christine Hindley			
7	Sue Kemp			
8	Marion Bisset			
9	David Cotton			
10	Joy Rodwell			
11	Josie Marshall			
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
N/A		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information


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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

PAUL M STEPHENSON	
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Position (eg Secretary,  
Chair, etc)

TREASURER	
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Date

03/03/2025
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## HEMINGBY VILLAGE HALL Charity No: 508875

### INCOME AND EXPENDITURE ACCOUNT January - December 2024

INCOME	2024	EXPENDITURE	2024
<b>Brought forward from 2023</b>	32705.05		
		Electricity	1174.98
Income from Events	3063.25	Water Rates	66
Donations	640	Annual Insurance	1003
Grants Received (Non Government)	48110.4	Annual Bar Licence Renewal	70
Grants Received (Government linked)	10250	Annual Maintenance	741.59
Income from Hall Lettings	5050	Repairs/Maintenance	440.57
Bank Interest	725.28	Kitchen Supplies/Cleaning Materials	396.98
Other Refund (SAS Builder)	£250.00	Equipment Purchases	830.89
Bar Profit	£32.50	Stationery/Misc	99.85
		Event Expenses	1494.04
		Community Lincs Annual Membership	55
		BT Broadband	360.8
		Fen Street Designs: Annual Fee	120
		Grants Non Government Expenditure (NL)	48110.4
		Grant overspend (from reserves)	527.3
		Grant Government linked (UKSPF/ELDC)	10000
		Grant (UKSPF/ELDC) Match funding from reserves	4400
		MPLC Licence	0
Total Income:	<b>£100,826.48</b>	Total Expenditure:	<b>£69,891.40</b>
Less Total Expenditure:	<b>£69,891.40</b>		
<b>Balance carried forward to 2025:</b>	<b>£30,935.08</b>		

## HEMINGBY VILLAGE HALL ACCOUNTS 2024 Sum

Charity No: 508875

OPENING BALANCE @01.01.24	£32,705.05 -
INCOME IN YEAR	<u>£68,121.43 -</u>
	£100,826.48 -
OUTGOINGS IN YEAR TO 31.12.24	<u>£69,891.40 -</u>
BALANCE @ YEAR END	<u><u>£30,935.08</u></u>
BALANCE IN CURRENT A/C 31.12.24	£5,711.12 -
BALANCE IN DEPOSIT A/C 31.12.24	£10,223.96 -
BALANCE held in SAVINGS A/C 31.12.24	£15,000.00 -
CASH IN HAND	<u>£0.00</u>
TOTAL OF BANK A/CS	<u><u>£30,935.08 -</u></u>

Audited and found correct.  
Julian Curio Parish Hall AC113  
1.2.2025.



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

Hemingby Village Hall

On accounts for the year  
ended

2024

Charity no  
(if any)

508875

Set out on pages

Page 1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2024.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*Julian Fairchild*

Date:

1/2/2025

Name:

Julian Fairchild

Relevant professional  
qualification(s) or body  
(if any):

A.C.I.B.

Address:

The Beeches, Hemingby, Nr Horncastle, Lincolnshire LN9 5QF