Trustees' Annual Report

For the period:

From	01/01/2025	To	31/12/2025
	(period start date)		(period end date)

Charity Name	**1st Sutton Coldfield Sea Scout Group**
Charity Registration Number (if registered - leave blank if excepted charity)	**508682**
HQ Registration Number	**306101**

Objectives and activities

Summary of the purpose and objects of the charity as set out in its governing document	The objectives of the charity are as a part of The Scout Association. **The Purpose of Scouting** Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. **The Values of Scouting** As Scouts we are guided by these values **Integrity** – We act with integrity; we are honest, trustworthy and loyal **Respect** – We have self-respect and respect for others **Care** – We support others and take care of the world in which we live **Belief -** We explore our faiths, beliefs and attitudes **Co-operation** – We make a positive difference; we co-operate with others and make friends **The Scout Method** Scouting takes place when young people, in partnership with adults, work together based on the values of scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their promise
Summary of the main activities in relation to the purpose and objects	Indoor activities include games, crafts, skills, cooking. Outdoor activities include boating, camping, hiking. Spiritual reflection is developed by learning about different faiths, beliefs and attitudes. Our YP contribute to society by supporting the local community and by fundraising for other charities. Group members renew their Promise biannually at the Rededication Service.
Statement confirming the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The Trustees confirm that the charity meets the Charity Commission's Public Benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

You may choose to include further statements, where relevant, about: ● *Policy on grant making*	The Group is a Royal Navy recognised Sea Scout Group, and therefore aims to ensure that water based activities, and ceremonial activities linked to the RN are prioritised in the programme.

Achievements and performance

Summary of the main achievements of the charity during the year identifying the difference and impact the charity's work has made, including on sustainability	The group is in a good position, with an increasing number of children and adult volunteers, but also the opening of a Thursday Scout Group, and a Squirrel Section. The Group now has 167 young people in the sections, with 8 on our waiting list. We now have 78 adults in various roles, with 6 adults being onboarded on top of this. We achieved in 2025 3 Platinum CSA, 8 Diamond, 14 Gold, 5 Silver and 6 Bronze. 4 Young People gained DofE Silver, and 2 Bronze. In 2025 we ran a group camp at Woodlands Camp, a Scout Camp in North Wales and separate camps for Cubs and Beavers with District. We had a section of scouts attend the Royal Navy Sea Scout Camp.

You may choose to include further statements, where relevant, about:	Our fundraising group has made over £8000 in 2025, a huge achievement and testament to their great work. We have achieved a number of adult honours, including 1 Silver Wolf, 4 Silver Acorn, and 3 commendations in 2025.

Financial review

Review of the financial position	Total Fundraising for 2024 was £4695 (this is excluding the income from permit weekend). 2025 is an increase over £3k. Donations were £1000 food project gift and £2000 TSA Charity account. Investments: £10325 for new boiler, main decker heating, roof repairs and additional tents for Thursday Scouts. Section costs/budgeting: Beavers Av £3 per member Cubs Av £5 per member Scouts Av <£5 per member (fri only) Explorers Av £4 per member Camps& Events: Beavers -£125.55 Cubs -£369.79 Scouts £570.24 Explorers –£595.88 Overall view: Given the excessive building spend this year the fundraising has been amazing to allow us to make a £519 profit on the 2025 accounted figures. If our procurement and budgeting improved, this could be more. Hardship fund application is minimal but all requested in 2025 have been supported.

	Total of <£1000 in 2025 and currently only 1 family accessing funds for 2026.
Policy on Reserves, why they are held, and the amount of reserves	The policy on reserves is to hold sufficient resources to continue the charitable activities of the charity should income and fundraising activities fall short. The Trustee Board considers that the charity should hold a sum equivalent to 12 months running costs, circa £30000. The charity held reserves of approximately £61000 against this at year end. This is above the level required for operating expenses. Excess reserves will be available for ongoing group investment. The charity also holds funds designated for HQ improvement/investment to further secure the group's future from Legacy Funds donated in 2019 - currently at a value of £244000.
Policy on Investments and investment performance	The Trustee Board considers that it maintains sufficient reserves to invest in longer term investments in accordance with The Policy Organisation and Rules (POR) of The Scout Association. These are in the form of Fixed Rate Bonds.
A description of the principal risks	Principal risks for finances are very low. The group is very well supported by subscriptions and fundraising, letting of the HQ and sourcing of funds specifically for projects/goals. The greatest risk is a lack of increase to the legacy fund due to inflation rates vs interest rates. Additional funding would need to be available from grant programs and these grants are not likely to be given with less than a 25 year lease. BCC current slow progress on the lease agreement and requirement to only provide a 25 year lease, continues to impede any likely HQ improvements to a significant level.

Structure, governance and management

Type of governing document	The charity's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy Organisation and Rules (POR) of The Scout Association.
How the charity is constituted	The charity is a trust established under its rules which are common to all Scouts. It is constituted as an educational charity.
Trustee selection methods	The Trustees are appointed in accordance with the Policy Organisation and Rules of The Scout Association.
Policies and procedures for the induction and training of trustees	All Trustees complete The Scout Association trustee and mandatory learning within the first six months of joining the Trustee Board, they also complete other Scout Association mandatory learning periodically as required.
Additional governance arrangements	The charity is managed by the Trustee Board, the members of which are the "Charity Trustees". As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The Trustee Board consists of the Chair, Treasurer and 4 Trustees (including 1 Ex-Officio Trustees, and 0 co-opted Trustees) and

	meets 4 times a year. The Trustee Board includes a Group Secretary. The Trustee Board exists to support the Leadership Teams in meeting the responsibilities of their appointments and in supporting them to run high-quality and safe programs that give young people skills for life. The Trustee Board maintains appropriate governance policies and oversight. The Trustee Board is responsible for carrying out its purposes for the public benefit, complying with the charity's governing document and the law, and managing the charity's resources responsibly. The Trustee Board is responsible for ensuring the charity is well managed, risks are assessed and mitigated, buildings and equipment are in good order and everyone follows legal requirements and Scout Association Policy, Organisation & Rules. This includes responsibility for: ● Promoting a positive image of Scouting in the community, as well as its development; ● Developing, maintaining and regularly a risk register, including putting in place appropriate mitigations; ● Ensuring that the finances are properly managed, and there are sufficient resources (and reserves) to deliver high quality Scouting; ● Ensuring a system of internal controls is in place that is designed to provide reasonable assurance against material mismanagement or loss; ● Ensuring that property is appropriately managed; ● Maintaining appropriate insurance of persons, property and equipment; ● Assisting in the recruitment of leaders and other adult support; ● Having an open and transparent selection process for the recruitment of Trustees; ● Appointing Advisors as required; ● Ensuring effective administration is in place to support the Trustee Board; ● Ensuring compliance with applicable governance and charity regulations, including in respect to safety and safeguarding; ● Ensuring incidents are appropriately reported in line with regulation and policy; ● Ensuring applicable policies and regulations are regularly reviewed and changes implemented as appropriate; ● Ensuring transparency of operations, including in the preparation of accounts and holding and AGM; ● Ensuring compliance with Data Protection legislation; ● Acting as a responsible employer for any employees, who are effectively managed.

Plans for future periods

Plans for future Periods	2026 will see our group conduct three camps, including the district Group Camp, Wild Camp and trip to London. We have a further RN Sea Scout Camp Planned with Explorers and Scouts attending. We are planning a permit weekend in the autumn. In 2027 we aim to open a further explorer section.

Reference and administration details

Principal Address	**Sutton Park, Stonehouse Road, Sutton Coldfield, B73 6LJ**

	Names of the charity trustees who manage the charity	Office (if any)	Dates acted if not for whole year
1	Andrew Caffrey	Chair	
2	Peter Shergold	Lead Volunteer	
3	Dave Whittle	Treasurer	
4	Jocelyn Swann	Group Secretary	
5	Thomas Pilling		
6	Anne-Marie Moule		
7			
8			
9			
10			
11			
12			

Name and address of advisors

Type of advisor	Name	Address
Independent Examiner / Auditor	Alice Wilson	
Detail others	Corporate Financial Controller - known to the group by association to a volunteer - not directly.	

Declaration

The trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees by:

Signature		
Full name	**Jocelyn Swann**	
Position held	**Trustee (Group Secretary)**	
Date	**28/06/26**	

1st Sutton Coldfield Sea Scout Scout Group
Receipts and Payments Account

	Year start date		Year end date
For the year from	1st January 2025	To	31st December 2025

Receipts and payments

	2025				2024
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Receipts					
Donations, legacies and similar income					
Membership subscriptions	21471.52	-	-	21471.52	17194.24
Less: Membership subscriptions paid on (National/County/Area/District) enter figures with a minus sign	-6267.50	-	-	-6267.50	-4603.50
Net membership subscriptions retained	15204.02	-	-	15204.02	12590.74
Donations	3521.40	-	-	3521.40	100.00
Legacies	0.00	-	-	0.00	0.00
Insurance Claims	2296.00	-	-	2296.00	0.00
Camps/Events	23519.72	-	-	23519.72	19448.50
Tax claim (gift aid)	7128.21	-	-	7128.21	0.00
Sub total	51669.35	-	-	51669.35	32139.24
Grants					
RN Grant	500.00	-	-	500.00	0.00
Sub total	500.00	-	-	500.00	0.00
Fundraising (gross)					
Sale of assets (boats/trailors/tents etc)	174.16	-	-	174.16	2219.02
Fundraising income - other	4367.55	-	-	4367.55	12201.40
Sub total	4541.71	-	-	4541.71	14420.42
Investment income					
Bank interest	1226.68	-	-	1226.68	4391.00
Lettings	1470.04	-	-	1470.04	1250.00
Other investment income	0.00	-	-	0.00	
Sub total	2696.72	-	-	2696.72	5641.00
Total Gross Income	59407.78	-	-	59407.78	52200.66
Asset and investment sales, etc.	0.00	-	-	0.00	0.00
Total receipts	59407.78	-	-	59407.78	52200.66

1st Sutton Coldfield Sea Scout Scout Group
Receipts and Payments Account

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For the year from	1st January 2025	To	31st December 2025

Receipts and payments

	2025				2024
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Payments					
Charitable Payments					
Youth programme and activities	713.28	-	-	713.28	1491.58
Adult support and training	3527.60	-	-	3527.60	592.10
Rent & Council Tax	846.32	-	-	846.32	473.27
Water and Sewerage	4.00	-	-	4.00	781.01
Electricity and Gas	2329.50	-	-	2329.50	2946.47
Headquarters Insurance	1665.11	-	-	1665.11	1591.96
Headquarters/BMS Repairs	3940.04	-	-	3940.04	724.69
Group General Expenses	6081.91	-	-	6081.91	2232.14
Badges & Uniform	3917.25	-	-	3917.25	2997.55
Camps & Events	19386.97	-	-	19386.97	22569.96
Sundry Payments	0.00	-	-	0.00	0.00
Boat Maintenance and Insurance	5420.81	-	-	5420.81	2661.26
Sub total	47832.79	-	-	47832.79	39061.99
Fundraising expenses					
Cafe Sales	730.06	-	-	730.06	1331.46
Other fundraising costs	0.00	-	-	0.00	3411.88
Sub total	730.06	-	-	730.06	4743.34
Total Gross Expenditure	48562.85	-	-	48562.85	43805.33
Asset and investment purchases, etc.	10,325.00	0.00	0.00	10325.00	6406.28
Total payments	58887.85	0.00	0.00	58887.85	50211.61
Net of receipts/(payments)	519.93	0.00	0.00	519.93	1989.05

Statement of assets and liabilities at the end of the year

	31st Dec 2025				31st Dec 24
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Cash funds					
Bank current account	54,671.62	-	-	54,671.62	56,866.34
Bank deposit account	80,959.22		-	80,959.22	75,583.07
Hampshire Trust Bank	85,000.00		-	85,000.00	85,000.00
Cambridge and Counties Bank	85,000.00		-	85,000.00	86,360.00
Cash/Floats	0.00	-	-	0.00	0.00
Total cash funds	305,630.84	-	-	305,630.84	303,809.41
Other monetary assets					
Tax claim	0.00	-	-	0.00	
Trade Debtors	784.03	-	-	784.03	1,064.56
Insurance claim	0.00	-	-	0.00	0.00
Sub total	784.03	-	-	784.03	1,064.56
Investment assets					
Investment property - detail	0.00	-	-	0.00	0.00
Quoted investments	0.00	-	-	0.00	0.00
Other investments - detail	0.00	-	-	0.00	0.00
Sub total	0.00	-	-	0.00	0.00
Non monetary assets for charity's own use					
Boats	3,814.00	-	-	3,814.00	3,814.00
Shop stock	0.00	-	-	0.00	0.00
Other stock	0.00	-	-	0.00	0.00
Land and buildings	0.00	-	-	0.00	0.00
Motor vehicles	0.00	-	-	0.00	0.00
Scouting equipment, furniture etc	0.00	-	-	0.00	0.00
Other	0.00	-	-	0.00	0.00
Sub total	3,814.00	-	-	3,814.00	3,814.00
Liabilities					
Accounts not yet paid	0.00	-	-	0.00	0.00
Expenses incurred but not invoiced	0.00	-	-	0.00	0.00
Subscriptions not yet paid	0.00	-	-	0.00	0.00
Loan - detail	0.00	-	-	0.00	0.00
Other liabilities	0.00	-	-	0.00	0.00
Sub total	0.00	-	-	0.00	0.00

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name
1st Sutton Coldfield Sea Scouts

On accounts for the year ended

Dec 31st 2025

Charity no (if any) 508682

Set out on pages

3,4,5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2025.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

Signed: A Wilson **Date:** 08/10/2026

Name: Alice Wilson

Relevant professional qualification(s) or body (if any): ICAEW

Address: 306 Fort Dunlop, Fort Parkway, B24 9FD

Section B	Disclosure
	Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).
Give here brief details of any items that the examiner wishes to disclose.	