

**BAMBURGH PAVILION ASSOCIATION**

**ANNUAL REPORT**

**Year to 30 APRIL 2021**

**BAMBURGH PAVILION ASSOCIATION**

**Charity number: 508651**

Trustees:

Elected members

Mr Bill Brook  
Mrs L Kirby  
Mrs G Bardgett

Chairman  
Treasurer  
Minute Secretary

Appointed members

Mrs B Brook  
Mr T Baldwin  
Mr D Mallinson  
Mrs Susan Gibson  
Mr D Carney  
Mrs C Hutchinson

Bamburgh Parish Council  
Bamburgh Castle Cricket Club  
Bamburgh Table Tennis and Indoor Bowling Clubs  
Booking Secretary/ Bamburgh Croquet Club  
Scottish Country Dancing  
WI

Co-opted members

Mrs B Jackson  
Mrs J Miller  
Mr Jamie Edgar

Independent Examiner  
Mr John Mackay

Banker:

Barclays Bank Plc  
Seahouses

**BAMBURGH PAVILION ASSOCIATION**  
**Trustees' report for the year ended 30 April 2020**

**OBJECTS OF THE CHARITY**

The objective of the charity is the provision and maintenance of a village hall and tennis court, for the use of the inhabitants of the Parish of Bamburgh and adjacent areas.

The trustees have prepared accounts for the year on a receipts and payments basis and these have been independently examined.

**STRUCTURE GOVERNANCE & MANAGEMENT**

The charity is administered by the board of trustees. The constitution provides that trustees are appointed annually and the chairman is appointed by the trustees. The trustees are effectively the management committee and run the pavilion and tennis court inline with the constitution. The charity does not employ any staff.

**FINANCIAL REPORT**

Due to Government Guidelines following the outbreak of the Covid Pandemic, the Pavilion was closed for most of the year, only briefly opening during August and September 2020. As a result many bookings were cancelled. The result was a deficit on our ordinary activities of £4713.

The income received was from one wedding, and a few regular users, mainly cricket and croquet clubs, with £813 from the tennis court fees.

The opportunity was taken, whilst the pavilion was closed, to have the Main Hall floor renovated and all the internal walls painted. A new internet based booking system was purchased.

The major financial event during this year was the purchase of a new grass roller costing £13,650, for which Bamburgh Castle Estates donated £500.

In order to help keep Village and Community Halls available for future years following the Covid Pandemic, the government extended their 'support scheme' and grants totalling £77,211, were received which are shown in these accounts.

**RISKS AND RESERVE LEVELS**

The trustees in addition to the current Risk Register, introduced a Compliance schedule and a further Risk Management Register to consider any potential risks during the Covid pandemic, thus ensuring risks are kept to a minimum and are under control.

**RESERVE LEVELS**

Due to the reserves we have maintained from previous years, and the support of the Government grant scheme this year, our reserve levels are healthy.

**PUBLIC BENEFIT (for the Parish of Bamburgh and adjacent areas)**

The trustees have referred to the guidance in the Charity Commission's general guidance on public benefit, when reviewing the aims and objectives and in planning future activities.

The charitable objectives are set in order to provide a clear and demonstrable public benefit.

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The charity's trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is for approval at the Annual General Meeting on tbc

*Trustees*

**Bamburgh Pavilion Association**  
**Receipts and Payments for the year ended:**

|  | 30 April 2021  | 30 April 2020   |
|--|----------------|-----------------|
|  | £              | £               |
| <b>Ordinary activities</b>                         |                |                 |
| <b>Income</b>                                      |                |                 |
| Rental charges                                     | 960            | 6,592           |
| Weddings   | 1,750          | 4,400           |
| Other  | 50             | 907             |
| Tennis court income                                | 813            | 694             |
| Donation from Bamburgh Castle Estates              | 500            |                 |
| Government Grant                                   | 77,211         | 10,000          |
|  | <u>81,284</u>  | <u>22,593</u>   |
| <b>Expenditure</b>                                 |                |                 |
| Cleaning   | (1,200)        | (1,698)         |
| Water  | (144)          | (454)           |
| Electricity  | (216)          | (675)           |
| Oil  |                | (1,079)         |
| Insurance  | (1,376)        | (1,331)         |
| Maintenance  | (3,821)        | (3,473)         |
| Ground Rent  |                | (5)             |
| NNVHC  | (60)           | (40)            |
| Sundries   | (618)          | (448)           |
| PRC Licence  | (262)          | (252)           |
| Tennis court maintenance                           |                | (60)            |
| COVID 19   | (489)          |                 |
| Net deposit (refund)/receipt                       | (100)          | (970)           |
|  | <u>(8,286)</u> | <u>(10,485)</u> |
| <b>One-off costs</b>                               |                |                 |
| Grass Roller                                       | (13,650)       |                 |
|  | <u>59,348</u>  | <u>12,108</u>   |
| <b>Surplus/(deficit) for the year</b>              |                |                 |
| <b>Restricted Fund:</b>                            |                |                 |
| Sir James Knott Trust                              |                | 800             |
| Payment to War Memorial                            |                | (800)           |
|  |                | <u>0</u>        |
| <b>The surplus/deficit for the year comprises:</b> |                |                 |
| Grant from Government-Covid19                      | 77,211         | 10,000          |
| Capital Expenditure-Grass Roller (net of donation) | (13,150)       |                 |
| Ordinary cash surplus/(deficit) for the year       | (4,713)        | 2,108           |
| <b>(Note 1)</b>                                    | <u>59,348</u>  | <u>12,108</u>   |
| <b>Summary of bank account movements:</b>          |                |                 |
| Bank balance b/fwd                                 | 30,393         | 18,211          |
| Unpresented cheques                                | 1,034          | 74              |
| Surplus/(deficit) for the year                     | 59,348         | 12,108          |
| Bank and cash year end balance                     | <u>90,775</u>  | <u>30,393</u>   |
| <b>Comprising:</b>                                 |                |                 |
| Business Premium Account                           | 3              | 3               |
| Community Account                                  | 90,703         | 30,383          |
| Petty Cash   | 69             | 7               |
| <b>Total, representing Pavilion Reserves</b>       | <u>90,775</u>  | <u>30,393</u>   |

**Note 1 Income received in advance**

The Association received two types of income in advance: deposits on bookings and actual booking income. Deposits are usually repaid after the event, and the accounts show the net amount of deposits received less repaid in the financial year

The accounts are prepared on a receipts and payments basis, reflecting cash movements in the year. Had the accounts been prepared on an accruals basis, the surplus/(deficit) would have been:

|   | 2021:£         | 2020: £        |
|---|----------------|----------------|
| <b>Surplus/(deficit) for the year</b>                   | 59,348         | 12,108         |
| <b>Closing Amounts received relating to later years</b> |                |                |
| Weddings  | 3,900          | 3,150          |
| Other income/deposits                                   | 778            | 628            |
|   | <u>4,678</u>   | <u>3,778</u>   |
| <b>Opening Amounts received relating to later years</b> |                |                |
| Weddings  | 3,150          | 1,600          |
| Other income/deposits                                   | 628            | 400            |
|   | <u>3,778</u>   | <u>2,000</u>   |
| <b>Net income received in advance</b>                   | <u>(900)</u>   | <u>(1,778)</u> |
|   | <u>58,448</u>  | <u>10,330</u>  |
| <b>Ordinary cash surplus/(deficit)</b>                  | (4,713)        | 2,108          |
| <b>Net income received in advance</b>                   | (900)          | (1,778)        |
| <b>Ordinary surplus/(deficit) on an accrual basis</b>   | <u>(5,613)</u> | <u>330</u>     |

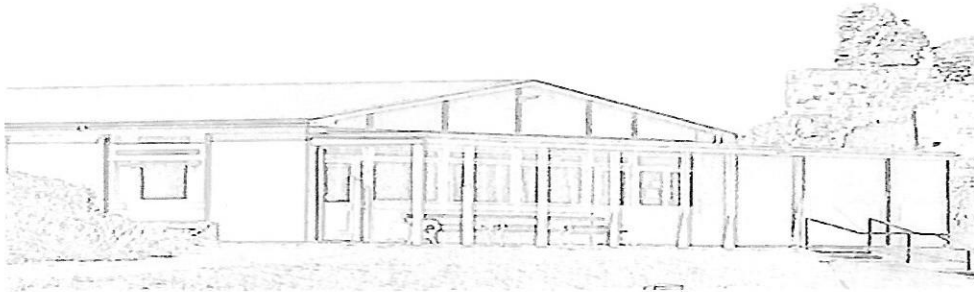
**Note 2 Assets**

In addition to cash and bank balances the pavillion also holds several assets including tables and chairs, the grass roller.....

WP Brook, Chairman

L Kirby, Treasurer

May-21



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WP Brook, Chairman

L Kirby, Treasurer

May-21

## **Independent Examiner's Report on the Accounts of Bamburgh Pavilion Association.**

I report to the trustees on my examination of the accounts of the Bamburgh Pavilion Association ('the association') for the year ended 30 April 2021 which show a surplus for the year on a receipts and payments basis of £59,348.

### **Responsibilities and basis of report**

As the charity trustees of the Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Association's accounts carried out under section 145 of the 2011 act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- Accounting records were not kept in respect of the Association as required by section 130 of the Act or
- The accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**John Mackey**

8 front Street, Bamburgh NE69 7BW.



21 May 2021