



## Trustees' Annual Report for the period

From 1<sup>st</sup> April 2024 To

31<sup>st</sup> March 2025

Charity name: Bitteswell Village Hall

Charity registration number: 508467

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document.	Para 1.17	The purposes of a village hall for the use of the inhabitants of the beneficial area without distinction of political religious or other opinions including use for meetings lectures and classes and other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Provision of the hall for hire for local interest groups and individuals on a non-profit making basis. The Trustees note that the Hall Hire income has increased by 52% (from £1,446.50 to £2,709.00) over the prior period, despite the hall not being available for hire for the last month of the year owing to renovations works.</p> <p>Staging of events to raise funds for the village halls ongoing maintenance and in support of other charitable causes in the village and local community. The Trustees note that Fundraising income has increased by 367% (from £751.55 to £2,754.47) over the prior period.</p> <p>The Trustees note that the free monthly drop in coffee mornings have continued to be successful in providing a sense of community in the village. The Village Hall Committee now provides a basis for the wider village events, previously staged by a separate organisation, giving a more co-ordinated programme of events for the local community.</p> <p>During the year the hall was subject to an extensive renovation project. This project was financially supported by the following organisations:</p> <ol style="list-style-type: none"><li>1. Gazeley UK Ltd [funding from the "Lutterworth Area Community Fund"]</li><li>2. Harborough District Council</li></ol>

		<p>3. Bitteswell with Bittesby Parish Council In addition a number of local residents made donations. The Trustees wish to express their thanks to all those parties for their support and generosity.</p> <p>The renovation project is now complete (as at the time of filing this report) and has been completed within the budgeted funding. The project funding analysis is detailed below showing the period relevant to this report and the final project costs in Ye 2026.</p> <p><b>Renovation Project Costs</b></p> <table border="0"> <tr> <td>Ye 31/03/2025</td> <td style="text-align: right;">£</td> </tr> <tr> <td>Project Costs</td> <td style="text-align: right;">27,866.92</td> </tr> <tr> <td>Donations</td> <td style="text-align: right;">3,674.60</td> </tr> <tr> <td>Grants</td> <td style="text-align: right;">25,000.00</td> </tr> <tr> <td></td> <td style="text-align: right;">-807.68</td> </tr> <tr> <td>Ye 31/03/2026</td> <td></td> </tr> <tr> <td>Project Costs</td> <td style="text-align: right;">27,189.22</td> </tr> <tr> <td>Donations</td> <td style="text-align: right;">1,500.00</td> </tr> <tr> <td>Grant Income</td> <td style="text-align: right;">7,500.00</td> </tr> <tr> <td></td> <td style="text-align: right;">18,189.22</td> </tr> <tr> <td><b>Total</b></td> <td></td> </tr> <tr> <td>Project Costs</td> <td style="text-align: right;">55,056.14</td> </tr> <tr> <td>Donations</td> <td style="text-align: right;">5,174.60</td> </tr> <tr> <td>Grant Income</td> <td style="text-align: right;">32,500.00</td> </tr> <tr> <td>Funded by BVH</td> <td style="text-align: right;">17,381.54</td> </tr> </table> <p>The above analysis shows, in addition to Grants and Donations, as referred to above, the use of BVH reserves of £17,381.54 to fund completion of the project. This amount is within the amount approved by the Trustees of £20,000 of internal funding, leaving headroom above the agreed £10,000 reserve level (see Financial review below).</p>	Ye 31/03/2025	£	Project Costs	27,866.92	Donations	3,674.60	Grants	25,000.00		-807.68	Ye 31/03/2026		Project Costs	27,189.22	Donations	1,500.00	Grant Income	7,500.00		18,189.22	<b>Total</b>		Project Costs	55,056.14	Donations	5,174.60	Grant Income	32,500.00	Funded by BVH	17,381.54
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Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In the management and planning of the Charities events during Trustees meetings throughout the year, the Charity Commission's guidance on public benefit was considered.																														

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
		N/a

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	N/a
Contribution made by volunteers	Para 1.38	N/a
Other		N/a

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity seeks to maintain the village hall in good order for the safe and enjoyable use by the villagers and local community.</p> <p>This year has seen the major renovation of the hall, following significant fund raising and project management by the Trustees. The renovation of the hall (completed post period end) marks a significant improvement to the facilities offered for the benefit of the villagers and local community.</p> <p>The Trustees and Committee members make considerable efforts and provide their personal time to make the hall available and to facilitate events for the benefit of the villagers and local community.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/a
Performance of fundraising activities against objectives set	Para 1.41	N/a

Investment performance against objectives	Para 1.41	N/a
Other		N/a

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>At the end of the financial period the charity held cash reserves of £31,888,82.</p> <p>Committed unbilled expenditure on the renovation project at the end of the period amounted to £27,189.22. Committed grants and donations for the renovation project not received during the period amounted to £9,000. The adjusted free cash reserves on this basis amounted to £13,699.60. The renovation project has now completed (post period end) within budget, leaving the charity with cash in excess of the below noted reserve level.</p> <p>Overall the charity recorded a profit of £1,785.37 for the period (adjusted to exclude renovation related income and expenditure) which compares favourably to the small loss of £129.07 for the prior period.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustees have informally agreed to hold £10,000 as a reserve against future unknown costs or liabilities with regard to the maintenance and upkeep of the village hall.
Amount of reserves held	Para 1.22	See above.
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	N/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Currently there are no identified uncertainties with regard to the charity as a going concern.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	N/a
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/a
A description of the principal risks facing the charity	Para 1.46	N/a

Other		N/a
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## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Conveyance and Trust Deed (Dated 30 <sup>th</sup> August 1978)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed or reappointed annually at the AGM.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/a
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/a
Relationship with any related parties	Para 1.51	N/a
Other		N/a

### Reference and Administrative details

Charity name	Bitteswell Village Hall
Other name the charity uses	BVH
Registered charity number	508467
Charity's principal address	Bitteswell Village Hall, Manor Road Bitteswell Lutterworth, LE17 4RZ



### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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N/a		

#### Name of chief executive or names of senior staff members (Optional information)

N/a
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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/a
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### Other optional information

N/a
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Paul Dobbins	Gillian Masters
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	29/10/2025	

**BITTESWELL VILLAGE HALL****ANNUAL ACCOUNTS FOR THE PERIOD 1ST APRIL 2024 TO 31ST MARCH 2025**

	<u>Year Ending</u> <u>31/03/2025</u>	<u>Year Ending</u> <u>31/03/2024</u>
	<u>£</u>	<u>£</u>
<b><u>PROFIT AND LOSS ACCOUNT</u></b>		
<b>INCOME</b>		
HALL HIRE	2,209.00	1,446.50
COFFEE MORNING & FUNDRAISING	2,754.47	751.55
RENOVATION GRANT & DONATIONS	28,674.60	0.00
WAY LEAVE	0.00	3.00
DEPOSIT ACCOUNT INTEREST	465.93	40.45
<b>TOTAL INCOME</b>	<b>34,104.00</b>	<b>2,241.50</b>
<b>EXPENSES</b>		
ADVERTISING	0.00	100.00
CLEANING	236.89	213.75
ELECTRICITY	487.52	304.92
FIRE SAFETY	37.50	93.30
GAS	883.61	536.85
INSURANCE	531.68	469.62
PAT TEST	0.00	75.00
WATER	288.50	226.49
RENOVATION	27,866.92	0.00
COFFEE MORNING & FUNDRAISING	664.32	0.00
MISCELLANEOUS	514.01	350.64
<b>TOTAL EXPENSES</b>	<b>31,510.95</b>	<b>2,370.57</b>
<b>PROFIT</b>	<b><u>2,593.05</u></b>	<b><u>-129.07</u></b>
<b><u>BANK RECONCILIATION</u></b>		
<b>OPENING BALANCE:</b>		
CURRENT A/C	630.38	994.65
BUSINESS RESERVE A/C	28,417.22	28,040.46
PETTY CASH	248.17	75.32
<b>TOTAL</b>	<b>29,295.77</b>	<b>29,110.43</b>
<b>CLOSING BALANCE</b>		
CURRENT A/C	2,004.17	630.38
BUSINESS RESERVE A/C	29,733.15	28,417.22
PETTY CASH	151.50	248.17
<b>TOTAL</b>	<b>31,888.82</b>	<b>29,295.77</b>
<b>MOVEMENT</b>	<b><u>2,593.05</u></b>	<b><u>185.34</u></b>

*Examined and confirmed to be a true and fair view from the records provided.*



**Graham Holyland, ACMA**  
29 October 2025



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name: Bitteswell Village Hall

On accounts for the year ended

31/03/2025 Charity no (if any) 508467

Set out on pages

1 - 2 (Remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: [Signature] Date: 29/10/2025

Name: Graham Anthony Holyland

Relevant professional qualification(s) or body (if any):

ACMA, CGMA

Address:

The Hunting Box, The Nook, Bitteswell, Lutterworth, LE17 4RY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here details of any items that the examiner wishes to disclose.**

None.