



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month 06	Year 2024		Day 31	Month 05	Year 2025

## Section A Reference and administration details

**Charity name** 2<sup>nd</sup> Coningsby and Tattershall Scout Group

**Other names charity is known by**

**Registered charity number (if any)** 508365

**Charity's principal address**

The Scout Hut  
15 High Street  
Coningsby, Lincoln  
**Postcode** LN4 4RB

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Inman	Group Treasurer		
2	Mark Raimondo	Group Chair		
3	Sally Raimondo	Group Secretariat		
4				
5				
6				
7				
8				
9				
10				
11				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The Group's governing documents are those of the The Scout Organisation. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (eg. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (eg. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

#### Structure

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 3 months.

Members of the Trustee Board complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

This Group Trustee Board exists to support the Group Lead Volunteer in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property.
- The raising of funds and the administration of Group finance.
- The insurance of persons, property and equipment.
- Group public occasions.
- Assisting in the recruitment of leaders and other adult support.
- Appointing any sub committees that may be required.
- Appointing Group Administrators and Advisors other than those who are elected.

#### Risk and Internal Control

The Group Trust Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

#### **The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

#### **The Values of Scouting**

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

#### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Youth development of local young people aged 6-18, providing exposure to activities and opportunities otherwise not available to many in the local area.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Section D Achievements and performance**

**Summary of the main achievements of the charity during the year**

During the past financial year, the trustee's main concern was to provide group activities and start renewing key group equipment. This included procurement of new mess tentage, as a key, large scale expenditure, but an item necessary for successful running of the Scout sections.

**Section E Financial review**

**Brief statement of the charity's policy on reserves**

The Charity seeks to maintain sufficient reserves to cover a minimum of 3 months of outgoings, in event of cessation of youth subscriptions due to a catastrophic event such as existing building inaccessibility.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Group income was made up of £9,973 in subscription payments, £5,389.20 in parent activity contributions.

Donation income with the General Fund consisted of £448.53 raised through the group fireworks event.

The total cash held at 31 May 25 was £10,560.05. £2,779.15 in restricted funds and a balance of £6,142.42 within the general fund. This is an increase from the total cash held at 31 March 24 of £8,881.91.

Furthermore, a balance of £13934.15 (2024: £8235.64) is held in respect of the Hut Fund to be spent on the property in which the group meets.

The group spent a total of £7,028.37 on activities and camps, £3,622.50 on Census, £999.49 on badges and uniform and £1,973.68 on group equipment.

**Section F****Other optional information**

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**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	<i>Mark Raimondo</i>	<i>James Inman</i>
<b>Full name(s)</b>	Mark Raimondo	James Inman
<b>Position (eg Secretary, Chair, etc)</b>	Group Trust Board Chair	
<b>Date</b>	15 December 2025	

## 2nd Coningsby and Tattershall Scout Group (Charity no. 508365) Receipts and Payments Account

	Year start date		Year end date
For the year from	2024	To	2025

These templates are based on Charity Cc These templates are based on Charity Commission guidance, which provides helpful notes:

'CC16b Receipts and Payments Account' 'CC16b Receipts and Payments Accounts Introductory Notes' The link is provided below  
[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/585971/CC16b.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/585971/CC16b.pdf)

The templates are **guidance**. They must show the opening cash balances, the receipt and payment movements in the year, and the closing cash balances. But do tailor to local circumstances, to most clearly report the Scout Group's finances to members and other stakeholders.

### Receipts and payments

	1st Jun 2024								Total funds £
	Group Account		Hut Account		Scout Camp Account		Cub Camp Account		
	Unrestricted funds £	Restricted funds £	Unrestricted funds £	Restricted funds £	Unrestricted funds £	Restricted funds £	Unrestricted funds £	Restricted funds £	
<b>Receipts</b>									
<b>Donations, legacies and similar income</b>									
Membership subscriptions	9973.00								9973.00
Donations									0.00
Gift Aid	1448.43								1448.43
Other similar income									0.00
<b>Sub total</b>	11421.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11421.43
<b>Grants</b>									
Maintenance grant			4500.00						4500.00
Other grants									0.00
<b>Sub total</b>	0.00	0.00	4500.00	0.00	0.00	0.00	0.00	0.00	4500.00
<b>Fundraising events (gross)</b>									
Parent Camp Contributions	393.20				4996.00		2021.00		5389.20
Group Fundraising	448.53								448.53
Badge Contributions	2.40								2.40
Other fundraising activities					300.00			0.00	300.00
<b>Sub total</b>	844.13	0.00	0.00	0.00	5296.00	0.00	2021.00	0.00	6140.13
<b>Scout hut income</b>									
Hut Contributions			5600.00						5600.00
Council Tax rebate									0.00
<b>Sub total</b>	0.00	0.00	5600.00	0.00	0.00	0.00	0.00	0.00	5600.00
<b>Total Gross Income</b>	12265.56	0.00	10100.00	0.00	5296.00	0.00	2021.00	0.00	27661.56
<b>Asset and investment sales, etc.</b>	-	-	-	-	-	-	-	-	-
<b>Total receipts</b>	12,266	-	10100.00	-	5,296	-	2,021	-	27,662

**2nd Coningsby and Tattershall Scout Group (Charity no. 508365)**  
**Receipts and Payments Account**

	Year start date		Year end date
For the year from	2024	To	2025

Receipts and payments									
1st June 2024									
	Group Account		Hut Account		Scout Camp Account		Cub Camp Account		Total funds
	Unrestricted funds	Restricted funds	Unrestricted funds	Restricted funds	Unrestricted funds	Restricted funds	Unrestricted funds	Restricted funds	£
	£	£	£	£	£	£	£	£	£
<b>Payments</b>									
<b>Charitable Payments</b>									
Membership subscriptions paid on (National/County/Area/District)	3622.50								3622.50
Youth programme and activities	4205.81								4205.81
Adult support and training									0.00
Hut Contribution	3360.00								3360.00
Water and Sewerage			235.86						235.86
Electricity and Gas			1277.47						1277.47
Insurance			757.61						757.61
Repairs and Renewals			1424.76						1424.76
Materials and equipment	1973.68								1973.68
Admin Costs	159.60								159.60
Camps/Activities	2822.56				760.78				3583.34
Uniforms	189.93								189.93
Badges	809.56								809.56
Cleaning			494.88						494.88
Council Tax			210.91						210.91
<b>Sub total</b>	<b>17143.64</b>	<b>0.00</b>	<b>4401.49</b>	<b>0.00</b>	<b>760.78</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>22305.91</b>
<b>Fundraising expenses</b>									
funds transfer	299.00		365.50		8093.41		3171.33		11929.24
Other fundraising costs									0.00
<b>Sub total</b>	<b>299.00</b>	<b>0.00</b>	<b>365.50</b>	<b>0.00</b>	<b>8093.41</b>	<b>0.00</b>	<b>3171.33</b>	<b>0.00</b>	<b>8757.91</b>
<b>Total Gross Expenditure</b>	<b>17442.64</b>	<b>0.00</b>	<b>4766.99</b>	<b>0.00</b>	<b>8854.19</b>	<b>0.00</b>	<b>3171.33</b>	<b>0.00</b>	<b>31063.82</b>
<b>Asset and investment</b>									
<b>Total payments</b>	<b>17442.64</b>	<b>0.00</b>	<b>4766.99</b>	<b>0.00</b>	<b>8854.19</b>	<b>0.00</b>	<b>3171.33</b>	<b>0.00</b>	<b>31063.82</b>
<b>Net of receipts/(payments)</b>	<b>-5177.08</b>	<b>0.00</b>	<b>5333.01</b>	<b>0.00</b>	<b>-3558.19</b>	<b>0.00</b>	<b>-1150.33</b>	<b>0.00</b>	<b>-3402.26</b>
Transfers between funds	5216.74		365.50		4928.00	0.00	1419.00	0.00	11929.24
Cash funds last year end	6102.76		8235.64		2250.15		529.00	0.00	16588.55
<b>Cash funds this year end</b>	<b>6142.42</b>	<b>0.00</b>	<b>13934.15</b>	<b>0.00</b>	<b>3619.96</b>	<b>0.00</b>	<b>797.67</b>	<b>0.00</b>	<b>24494.20</b>

## 2nd Coningsby and Tattershall Scout Group (Charity no. 508365) Receipts and Payments Account

Year start date

Year end date

For the year from	2024	To	2025
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### Statement of assets and liabilities at the end of the year

01-Jun-25

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
<b>Cash funds</b>				
Group Account	6142.42	0.00	0.00	6142.42
Hut Fund	13934.15	0.00	0.00	13934.15
Scout Camp Account	3619.96	0.00	0.00	3619.96
Cub Camp Account	797.67	0.00	0.00	797.67
Cash/Floats	0.00	0.00	0.00	0.00
<b>Total cash funds</b>	<b>24494.20</b>	<b>0.00</b>	<b>0.00</b>	<b>24494.20</b>
<small>(agree balances with receipts and payments a/c) ok ok agreement error ok</small>				
<b>Other monetary assets</b>				
Tax claim	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-
Insurance claim	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>				
Investment property - detail	-	-	-	-
Quoted investments	-	-	-	-
Other investments - detail	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for</b>				
Badge stock	-	-	-	-
Shop stock	-	-	-	-
Other stock	-	-	-	-
Land and buildings	-	-	-	-
Motor vehicles	-	-	-	-
Scouting equipment, furniture etc	-	-	-	-
Other	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Liabilities</b>				
Accounts not yet paid	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-
Subscriptions not yet paid	-	-	-	-
Loan - detail	-	-	-	-
Other liabilities	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total net assets</b>	<b>24494.20</b>	<b>0.00</b>	<b>0.00</b>	<b>24494.20</b>

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 15th December 2025 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

Print Name

*Mark Raimondo*  
*James Inman*

Mark Raimondo Chair
James Inman Treasurer



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name  
2<sup>nd</sup> Coningsby & Tattershall Scout Group

On accounts for the year ended

31 May 2025

Charity no (if any)

508365

Set out on pages

1 to 7

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/05/2025**.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

12/03/2026

Name:

Lisa Walker

Relevant professional qualification(s) or body (if any):

FCCA

Address:

U105, 572 Pennant Hills Road,

West Pennant Hills

Sydney, 2125, Australia

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

Nothing to note.