



# Trustees' Annual Report for the period

Period start date: From Day 01 Month 04 Year 2021 To Day 31 Month 03 Year 2022

## Section A Reference and administration details

Charity name 2<sup>nd</sup> Coningsby and Tattershall Scout Group

Other names charity is known by

Registered charity number (if any) 508365

Charity's principal address

The Scout Hut  
 15 High Street  
 Coningsby, Lincoln  
 Postcode LN4 4RB

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Inman			
2	Jonathan Guite		Resigned 1/1/21	
3	Dean Wilding			
4	Robert Rowlatt			
5	Julie Inman		Appointed 1/1/21	
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20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Royal Charter dated 4 <sup>th</sup> January 1912
How the charity is constituted (eg. trust, association, company)	
Trustee selection methods (eg. appointed by, elected by)	Various ways – see additional information below

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

**Structure**

The scout group consists completely of volunteers, with leaders/helpers for each section – Beavers, Cubs, Scouts and an executive committee.

The group scout leader ensures the smooth running of the group and making sure that all activities are safe and compliant with the scout association policies, this includes:

- DBS checks and training for all leaders/helpers
- All risk assessments have been carried out
- Discipline of both leaders and Young People
- Ensuring all activities are done in accordance with the new COVID Action plan (drawn up to reduce the risk of infection in compliance with National Youth Association Guidelines)
- Managing accounts and subscriptions

The Executive Committee is made up of a Chairman, Treasurer, Secretary and committee members. The function of the executive committee is to be responsible for ensuring the effective management and administration of the Scout Group, this may include:

- Making decisions regarding the running of the scout hut and group
- Ensuring all bills and insurance for the building and grounds are paid
- Decisions regarding subs/rent/accounts
- Decisions what to raise funds for and the direction to take the group
- Raising any safety concerns

All members of the Executive Committee will be added as charity trustees along with the Group Scout Leader and one section leader.  
Recruitment is done in various ways first we ask any parents of the young

people in the group, then we will advertise on local social media and magazines/newspapers, as well as getting leaders to ask friends/colleagues if they would like to volunteer.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Scouting aims to help children and young adults reach their full potential by developing skills including teamwork, time management, leadership, initiative, planning, communication, self-motivation, cultural awareness, and commitment.



## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

During the past financial year, the trustee's main concern was to maintain the upkeep of the group's facilities, namely the Scout hut. Receipt of the Local Restrictions Support Grant (LRSB) enabled all costs associated with the hut to be met.

**Section E****Financial review**

Brief statement of the charity's policy on reserves

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Details of any funds materially in deficit

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**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We were in receipt of the ELDC COVID restart Grant to a value of £10667.00.

Donation income within the restricted Wigwam Fund were made up of £400.00 from Coningsby and Tattershall Lions, £50.00 individual donation and £100 Council donation.

Donation income with the General Fund consisted of £33.66 from Amazon Smile and £1584.76 from Lincolnshire Cooperative Community Champions fund.

The total cash held at 31 March 22 was £20503.56. £18769.75 in restricted funds and a balance of £1733.81 within the general fund. This is a decrease from the total cash held at 31 March 21 of £2859.61.



**Section F****Other optional information**

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**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Tomkinson	James Inman
Position (eg Secretary, Chair, etc)	Group Scout Leader	TREASURER

Date

18 JAN 23



CHARITY COMMISSION  
FOR ENGLAND AND WALES

2nd Coningsby and Tattershall scout Group

No (if any)  
508365

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## Receipts and payments accounts

For the period from	Period start date 01/04/2021	To	Period end date 31/03/2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted fund - Hut to the nearest £	Restricted fund - Wigwam Fund to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Subscriptions	4,322.70	-	-	4,322.70	3,958.50
Camp	8,321.00	-	-	8,321.00	292.50
Activities	-	-	-	-	-
Donations	1,618.44	-	550.00	2,168.44	1,341.76
Fund Raising	892.05	-	-	892.05	-
Rent Received	-	1,400.00	-	1,400.00	588.00
Grants	-	10,667.00	-	10,667.00	21,003.21
Other	-	-	400.00	400.00	500.00
<b>Sub total (Gross income for AR)</b>	<b>15,154.19</b>	<b>12,067.00</b>	<b>950.00</b>	<b>28,171.19</b>	<b>27,683.97</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>15,154.19</b>	<b>12,067.00</b>	<b>950.00</b>	<b>28,171.19</b>	<b>27,683.97</b>
<b>A3 Payments</b>					
Activities	6,042.87	1,174.50	3,738.00	10,955.37	1,548.24
Training	135.00	-	-	135.00	135.00
Ground Rent	1,008.00	-	-	1,008.00	-
Rates	-	210.90	-	210.90	421.80
Electricity	-	826.11	-	826.11	1,007.31
Insurance	-	530.04	-	530.04	511.00
Repairs	1,215.88	11,770.53	-	12,986.41	1,985.68
Camp Costs	2,635.39	-	-	2,635.39	-
Uniforms/Badges	1,345.80	-	-	1,345.80	1,015.38
Admin Expenses	176.00	-	-	176.00	-
Donations	100.00	-	-	100.00	-
Sundry	32.54	89.24	-	121.78	472.10
	-	-	-	-	-
<b>Sub total</b>	<b>12,691.48</b>	<b>14,601.32</b>	<b>3,738.00</b>	<b>31,030.80</b>	<b>7,096.51</b>
<b>A4 Asset and investment purchases, (see table)</b>					
New Building	-	-	-	-	947.20
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>947.20</b>
<b>Total payments</b>	<b>12,691.48</b>	<b>14,601.32</b>	<b>3,738.00</b>	<b>31,030.80</b>	<b>8,043.71</b>
<b>Net of receipts/(payments)</b>	<b>2,462.71</b>	<b>- 2,534.32</b>	<b>- 2,788.00</b>	<b>- 2,859.61</b>	<b>19,640.26</b>
<b>A5 Transfers between funds</b>	<b>- 2,955.16</b>	<b>- 4,276.89</b>	<b>7,232.05</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>2,226.26</b>	<b>21,136.91</b>	<b>-</b>	<b>23,363.17</b>	<b>3,166.11</b>
<b>Cash funds this year end</b>	<b>1,733.81</b>	<b>14,325.70</b>	<b>4,444.05</b>	<b>20,503.56</b>	<b>22,806.37</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted fund - Hut to nearest £	Restricted fund - Wigwam to nearest £
<b>B1 Cash funds</b>	Lloyds Current Account	1,733.81	-	-
	Lloyds Hut Fund Account		14,322.93	
	Barclays Deposit Account		1.12	
	Barclays Deposit Account		1.65	
	Lloyds Wigwam Account	-	-	4,444.05
		-	-	-
	<b>Total cash funds</b>	<b>1,733.81</b>	<b>14,325.70</b>	<b>4,444.05</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees  Signature	Print Name	Date of approval
	ALEXANDRA WALES	18-01-23