



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month 04	Year 2020		Day 31	Month 03	Year 2021

## Section A Reference and administration details

**Charity name** 2<sup>nd</sup> Coningsby and Tattershall Scout Group

**Other names charity is known by**

**Registered charity number (if any)** 508365

**Charity's principal address**

The Scout Hut  
 15 High Street  
 Coningsby, Lincoln  
**Postcode** LN4 4RB

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Inman			
2	Jonathan Guite			
3	Dean Wilding			
4	Robert Rowlatt			
5				
6				
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15				
16				
17				
18				
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20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Royal Charter dated 4<sup>th</sup> January 1912

How the charity is constituted  
(eg. trust, association, company)

Trustee selection methods  
(eg. appointed by, elected by)

Various ways – see additional information below

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

**Structure**

The scout group consists completely of volunteers, with leaders/helpers for each section – Beavers, Cubs, Scouts and an executive committee.

The group scout leader ensures the smooth running of the group and making sure that all activities are safe and compliant with the scout association policies, this includes:

- DBS checks and training for all leaders/helpers
- All risk assessments have been carried out
- Discipline of both leaders and Young People
- Ensuring all activities are done in accordance with the new COVID Action plan (drawn up to reduce the risk of infection in compliance with National Youth Association Guidelines)
- Managing accounts and subscriptions

The Executive Committee is made up of a Chairman, Treasurer, Secretary and committee members. The function of the executive committee is to be responsible for ensuring the effective management and administration of the Scout Group, this may include:

- Making decisions regarding the running of the scout hut and group
- Ensuring all bills and insurance for the building and grounds are paid
- Decisions regarding subs/rent/accounts
- Decisions what to raise funds for and the direction to take the group
- Raising any safety concerns

All members of the Executive Committee will be added as charity trustees along with the Group Scout Leader and one section leader.

Recruitment is done in various ways first we ask any parents of the young

people in the group, then we will advertise on local social media and magazines/newspapers, as well as getting leaders to ask friends/colleagues if they would like to volunteer.

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

The instruction of boys of all classes in the principles of discipline, loyalty and good citizenship.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Scouting aims to help children and young adults reach their full potential by developing skills including teamwork, time management, leadership, initiative, planning, communication, self-motivation, cultural awareness, and commitment.

In a year that has been heavily disrupted by the COVID-19 pandemic, group meets have been undertaken via zoom.

With no face to face meets the executive committee approved reducing the monthly subscription payments to a voluntary donation.

Plans were submitted for the addition of a jetty on the river bordering the back of the scout hut, enabling a larger variety of activities to be undertaken.

Activities during lockdown.

- Weekly Zoom session throughout Lockdown.
- Maintained constant contact with parents, with each scout having a nominated leader, providing activities and emotional support to maintain activity levels.
- Virtual meetings included a wide variety of activities such as:
  - Arts and crafts
  - Fitness and wellbeing
  - Faith and culture awareness – Remembrance Day, Diwali
  - Cooking/Baking
  - Outdoor Skills – Knots, fire lighting, shelter building, map reading
  - Disability Awareness
  - Problem Solving
- We also held a virtual camp which included the majority of the activities listed above and was a very successful weekend with all who participated thoroughly enjoying it and a much-needed alternative in a long period of lockdown.

- We also had special guests in virtual meetings such as:
  - Fred in the Shed (Magician)
  - Local Vicar
  - Dinosaur Museum Expert tour/talk
  - Birds Of Prey
  - Comic Illustrator
  - Stargazing Expert Talk
- Leader also set some challenges for young people to get them out when they could, including camping at home, Hike bike or run the UK and climbing Everest in steps.

In the period between the 2 lockdowns, we were able to complete the appropriate risk assessments to allow us to meet up outdoors for a short period. During this time, we managed to get in a few hikes, outdoors games/sports and litter picking in the local community.

#### **Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

During the past financial year, the trustee's main concern was to maintain the upkeep of the group's facilities, namely the Scout hut. Receipt of the Local Restrictions Support Grant (LRSB) enabled all costs associated with the hut to be met.

Limited by the lockdown(s), the group was able to actively support its members through weekly zoom sessions and limited face-to-face meetings when risk assessments allowed.

## Section E

## Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

As previously explained under achievements we were in receipt of the Local Restrictions Support Grant (LRSG) to a value of £21003.21.

Donation income within the restricted Hut Fund were made up of £466 from Chatterton's, £178 from Tattershall with Tents, £150 from Guides and £500 from Lincolnshire Community Fund.

Donation income with the General Fund consisted of £48 from Just Giving.

The total cash held at 31 March 21 was £23,363.17. £21,136.91 in restricted funds and a balance of £2,226.26 within the general fund. This is an increase from the total cash held at 31 March 20 of £3166 following the overall net income of £20,197.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Electronically signed	Electronically signed
Full name(s)	Dean Wilding	James Inman
Position (eg Secretary, Chair, etc)	Group Scout Leader	
Date	21 Oct 21	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

2nd Coningsby and Tattershall scout Group

No (if any)  
508365

## Receipts and payments accounts

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For the period from	Period start date 01/04/2020	To	Period end date 31/03/2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted fund - Hut to the nearest £	Restricted fund - Wigwam Fund to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Subscriptions	3,958.50	-	-	3,958.50	5,949.40
Camp	292.50	-	-	292.50	4,894.18
Activities	-	-	-	-	279.00
Donations	47.76	1,294.00	-	1,341.76	168,203.63
Fund Raising	-	-	-	-	638.64
Rent Received	-	588.00	-	588.00	642.00
Grants	-	21,003.21	-	21,003.21	-
Other	500.00	-	-	500.00	-
<b>Sub total (Gross income for AR)</b>	<b>4,798.76</b>	<b>22,885.21</b>	<b>-</b>	<b>27,683.97</b>	<b>180,606.85</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>4,798.76</b>	<b>22,885.21</b>	<b>-</b>	<b>27,683.97</b>	<b>180,606.85</b>
<b>A3 Payments</b>					
Activities	1,548.24	-	-	1,548.24	1,797.55
Food, Stationery etc	-	-	-	-	100.14
Rates	-	-	-	-	132.19
Electricity	-	1,007.31	-	1,007.31	404.02
Insurance	-	511.00	-	511.00	284.39
Repairs	877.31	1,108.37	-	1,985.68	871.38
Camp Costs	-	-	-	-	5,732.12
Uniforms/Badges	1,015.38	-	-	1,015.38	1,069.32
Sundry	248.10	224.00	-	472.10	877.37
	-	-	-	-	-
<b>Sub total</b>	<b>3,689.03</b>	<b>2,850.68</b>	<b>-</b>	<b>6,539.71</b>	<b>11,268.48</b>
<b>A4 Asset and investment purchases, (see table)</b>					
New Building	-	-	947.20	947.20	173,468.38
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>947.20</b>	<b>947.20</b>	<b>173,468.38</b>
<b>Total payments</b>	<b>3,689.03</b>	<b>2,850.68</b>	<b>947.20</b>	<b>7,486.91</b>	<b>184,736.86</b>
<b>Net of receipts/(payments)</b>	<b>1,109.73</b>	<b>20,034.53</b>	<b>- 947.20</b>	<b>20,197.06</b>	<b>- 4,130.01</b>
<b>A5 Transfers between funds</b>	<b>- 677.77</b>	<b>649.57</b>	<b>28.20</b>	<b>0</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>1,794.30</b>	<b>452.81</b>	<b>919.00</b>	<b>3,166.11</b>	<b>7,296.12</b>
<b>Cash funds this year end</b>	<b>2,226.26</b>	<b>21,136.91</b>	<b>-</b>	<b>23,363.17</b>	<b>3,166.11</b>

# Section B Statement of assets and liabilities at the end of the period

Categories  
B1 Cash funds

Details

	Unrestricted funds to nearest £	Restricted fund - Hut to nearest £	Restricted fund - Wigwam to nearest £
Lloyds Current Account	2,226.26	-	-
Lloyds Hut Fund Account	-	21,134.14	-
Barclays Deposit Account	-	1.12	-
Barclays Deposit Account	-	1.65	-
Lloyds Wigwam Account	-	-	-
<b>Total cash funds</b>	<b>2,226.26</b>	<b>21,136.91</b>	<b>-</b>

(agree balances with receipts and payments account(s))

B2 Other monetary assets

Details

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details

	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details

	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details

	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



**Section A Independent Examiner's Report**

Report to the trustees/  
members of

Charity Name  
2<sup>nd</sup> Coningsby and Tattershall Scout Group

On accounts for the year  
ended

31 March 2021	Charity no (if any)	508365
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Set out on pages

1 to 7  
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2021.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

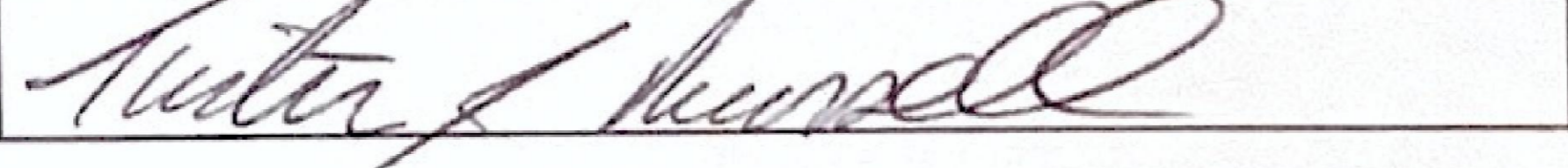
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 14/12/2021

Name: Tristran James Russell

Relevant professional  
qualification(s) or body  
(if any):

FCCA

Address:

Rollestone House  
 Bridge Street, Horncastle,  
 Lincs, LN9 5HZ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]