

# CHAPELTOWN COMMUNITY CENTRE

## Treasurer's Report

### Year-ending 31<sup>st</sup> May 2021

I now have to report on another unusual financial year at Chapeltown Community Centre. Due to the Coronavirus lockdown, we have been unable to use the Community Centre for much of the year resulting in no rent income in the first and third quarters of the year. I have pleasure in presenting the Annual Accounts for the year-ending 31<sup>st</sup> May 2021.

I have issued reports showing a summary for each quarter of the year, the current Bank Balance and Cash in Hand at the end of the year, together with their respective increase or decrease. Individual details of all transactions are included in the Annual Accounts booklet if anyone would like to see these. In addition, I have enclosed an account of the transactions for the Renovation Account showing fund raising and Excess funds transferred from the Current Account and the resulting balance at the end of the year.

Over the year in the General Account, we have received an income of **£30,704.00**, which included **Rents** from user groups of £1,296.00 (**much reduced due to Covid-19 lockdowns**). Also included in **Miscellaneous Receipts** is £50.00 for a key bond from a new group and £59.00 from donations. In addition, we have received Government Grants (via Sheffield City Council) of £29,299.00 in compensation for lockdowns.

Our expenditure has amounted to **£29,595.88** which includes (£17,000 transferred to the Renovation Account to earn interest), resulting in an overall surplus on the year of **£1,108.12**. The expenditure consists of **Rates** of zero (as we received a 100% discount); **Ground Rent** £125.00; **Gas** £229.24; **Electricity** £482.59; **Water Usage** £163.75; **Insurance Premium** £1,698.43; **Cleaning** at £320.00; and **Cleaning Materials** £295.60, This gives us total **Core Costs** of £3,318.61. (More than half being our Insurance).

Added to the Core Costs are **General Maintenance and repairs** at £672.36 and **Miscellaneous Expenditure** of £25,608.91. This was **Refunds of Bonds** £154.00; **Spare Keys** £46.50; **Covid Cleaning & Sanitation Materials** £122.82; **Parking Notice** £12.58; **New Extractor Fans** £1,954.27; **New Electric Roller Shutters** £5,208.00; **New Doors** £1,110.74; plus the £17,000 transfer to the Renovation Account.

The Renovation Account has increased by **£17,001.88** to £24,223.79 which is made up of **Bank Interest** of £1.88 and the £17,000 transfer from the General Account.

Our Balances have increased by £1,108.12 in the General Accounts with an added increase of £17,001.88 in the Renovation Account. Our income from rents and miscellaneous bookings has greatly reduced this year as we have received no rents during 2 quarters and little rent in the other quarters due to lockdown. We have spent over £8,00.00 this year on renewing the extractor fans in the hall to improve ventilation, new electrically operated roller Shutters for security and installed some new doors.

Our total funds now stand at just over £27,500 and rents would normally cover our core costs. Although we considered a small increase in rents last year this was not implemented due to the loss of income by Centre users. I suggest that as we currently have high reserves, we should retain rents at their current rate for another year.

The accounts will be duly audited and certified as a correct representation of the financial activities of the Community Centre by an independent examiner, Mrs Eileen Muscroft of Worksop, when we are able to meet. I am grateful for the work she carries out in verifying the accounts and I would like to extend my personal thanks to her.

Brian Middleton

(Treasurer)

CHAPELTOWN COMMUNITY CENTRE					
INCOME & EXPENDITURE ACCOUNT 2020/21 - QUARTERLY SUMMARY					
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total For Year
Type of Income or Expenditure					
<b>Income</b>					
Rents	£ -	£ 939.00	£ -	£ 357.00	£ 1,296.00
Miscellaneous Bookings	£ -	£ -	£ -	£ -	£ -
Interest	£ -	£ -	£ -	£ -	£ -
Fund Raising	£ -	£ -	£ -	£ 5.00	£ 5.00
Donations & Miscellaneous	£ 5,030.00	£ 7,141.86	£ 7,135.14	£10,096.00	£ 29,403.00
<b>Total Income</b>	<b>£ 5,030.00</b>	<b>£ 8,080.86</b>	<b>£ 7,135.14</b>	<b>£10,458.00</b>	<b>£ 30,704.00</b>
<b>Expenditure</b>					
Rates	£ -	£ -	£ -	£ -	£ -
Gas	£ 33.59	£ 124.42	£ 47.13	£ 24.10	£ 229.24
Electricity	£ 146.00	£ 6.78	£ 175.66	£ 154.15	£ 482.59
Water	£ 29.93	£ -	£ 54.56	£ 79.26	£ 163.75
Ground Rent	£ -	£ 62.50	£ -	£ 62.50	£ 125.00
Insurance	£ -	£ -	£ -	£ 1,698.43	£ 1,698.43
Cleaning	£ 60.00	£ 200.00	£ 60.00	£ -	£ 320.00
Cleaning Materials	£ -	£ 295.60	£ -	£ -	£ 295.60
Maintenance	£ 237.66	£ 144.90	£ 144.90	£ 144.90	£ 672.36
Miscellaneous	£ 184.82	£ 11,294.27	£ 2,878.50	£11,251.32	£ 25,608.91
<b>Total Expenditure</b>	<b>£ 692.00</b>	<b>£ 12,128.47</b>	<b>£ 3,360.75</b>	<b>£13,414.66</b>	<b>£ 29,595.88</b>
<b>Surplus/Deficit</b>	<b>£ 4,338.00</b>	<b>-£ 4,047.61</b>	<b>£ 3,774.39</b>	<b>-£ 2,956.66</b>	<b>£ 1,108.12</b>
<b>Bank Accounts and Cash</b>					
	<u>Current A/c</u>	<u>Cash in Hand</u>			<u>Total</u>
01 June 2020	£ 2,256.61	£43.40			£ 2,300.01
31 May 2021	£ 3,302.23	£ 105.90			£ 3,408.13
Increase/Decrease	£ 1,045.62	£ 62.50			£ 1,108.12
<b>Renovation A/c</b>					
01 June 2020	£ 7,207.20	£ 14.71			£ 7,221.91
31 May 2021	£24,209.08	£ 14.71			£ 24,223.79
Increase/Decrease	£17,001.88	£ -			£ 17,001.88

Includes £29,299.00 in Covid-19 Lockdown & reopening Grants

Includes £17,000.00 transferred to Renovation A/c to gain interest

from records received the accounts would seem to be accurate

*E. Massey* 3/8/2021



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Chapelton Community Centre

On accounts for the year  
ended

31<sup>st</sup> May 2021

Charity no  
(if any)

508291

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/05/2021.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Eileen F. Muscroft*

Date:

05/08/2021.

Name:

EILEEN F. MUSCROFT

Relevant professional  
qualification(s) or body  
(if any):

Address:

72 BLYTH ROAD

WORKSOP NOTTS

S81 0JW