

# **Haxby Village Hall**

(Charity Number: 508205)

## **Trustees Annual Report & Financial Statements**

**for the year ended**

**31st March 2024**

The logo for 'outsource' features the word in a bold, lowercase, sans-serif font. The letters are black and are set against a light blue rectangular background that is slightly wider than the text itself.

Charity accounts preparation &  
independent examination service

# Haxby Village Hall

(Charity Number: 508205)

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# Trustees' Annual Report

From: 1st April 2023

To: 31st March 2024

Charity's full name Haxby Village Hall

Registered Charity number 508205

## Objectives and activities

### Summary of the purposes of the charity set out in its governing document

The property shall be held in trust for the purpose of a Village Hall for the use of the Parish without distinction of political, religious or other opinions.

### Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts

The Village Hall is maintained to provide facilities for the community including local organisations, charities and businesses. It can be used for classes, parties, fundraising events, meetings, leisure activities and entertainment as well as for any other purpose as permitted by the premises licence.

The trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

## Achievements and performance

### Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

The hall continues to be a popular venue in the community. Funding has been received again this year to put on activities for children in the school holidays.

## Financial review

### Review of the charity's financial position at the end of the period

The hall continues to make a surplus and maintain a healthy reserve.

### Statement explaining the policy for holding reserves stating why they are held

The reserves policy states that in addition to our restricted funds we will be holding reserves of £10,000 which would cover three months of running costs and emergency works. This was increased to £12,000 on 16th June 2016 by transferring £2,000 from the Community a/c . These funds remain in place.

### Amount of reserves held

£40,138 of unrestricted reserve of which £12,000 has been designated.

### Reasons for holding zero reserves

N/A

### Funds materially in deficit

None

### Explanation of any uncertainties about the charity continuing as a going concern

There are no uncertainties

## Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(e.g. trust deed, royal charter)

Trust Deed dated 09/08/1978

How the charity is constituted  
(e.g unincorporated association, CIO)

Unincorporated association.

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees

Trustees step down at the AGM but may offer themselves for reappointment at the AGM. Additional trustees can be appointed at a meeting of the existing trustees during the year. All trustees must provide a personal statement as required by the charity's "Conflict of Interest Policy" and are required to complete a "Declaration of eligibility for newly appointed trustees"

**Reference and administration details**

Charity's full name Haxby Village Hall  
 Other names the charity is known by Haxby Memorial Hall  
 Charity's principal address 16, The Village  
 Haxby  
 York  
 Postcode YO32 3HT

**Names of the trustees who manage the charity**

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
David Beal	Chair		
David Flower	Treasurer		
Lorraine Ford			
Sheila Wright	Secretary		
Ellen Samuel			
John Clithero			

Name of trustees holding title to property belonging to the charity  
 N/A

**Names and addresses of advisers (OPTIONAL)**

Type of adviser	Name	Address
Independent Examiner	Karen Wood ACMA	Outsource Accountancy Services and Independent Examinations 2 Galligap Lane, Osbaldwick York YO10 3NR

Name of chief executive or names of senior staff members

**Declaration**

The trustees declare that they have approved the Trustees Annual Report and Accounts

Signed on behalf of the charity's trustees

Signature *Lorraine Ford*  
 Full Name *LORRAINE FORD*  
 Position *TREASURER*  
 Date *28/1/25*

## Independent examiner's report to the trustees of Haxby Village Hall

I report on the accounts of: **Haxby Village Hall**  
for the year ended: **31st March 2024** which are set out on pages 5 to 8.

### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

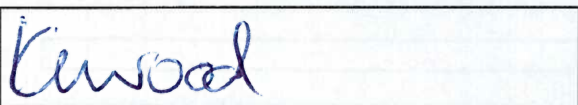
I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2 the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Karen Wood (ACMA)**  
Outsource independent examination  
service  
The Hiscox Building  
Peasholme Green  
York YO1 7PR

29/01/2025

Date:

**Haxby Village Hall**  
(Charity Number: 508205)

<b>Receipts &amp; payments accounts for the year ending:</b>			<b>31st March 2024</b>	
	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2024 Total funds</b>	<b>2023 Total funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Receipts</b>				
Hire income	37,480	-	37,480	30,266
Rental & utilities income	11,198	-	11,198	13,432
Donations & fundraising	-	3,378	3,378	6,167
Grants received	2,960	6,189	9,149	20,290
Bank interest	329	-	329	94
<b>Total receipts</b>	<b><u>51,967</u></b>	<b><u>9,567</u></b>	<b><u>61,534</u></b>	<b><u>70,249</u></b>
<b>Payments</b>				
Salary costs	16,261	3,000	19,261	19,398
Caretaker's house - repairs & utilities	492	-	492	451
Hall - running costs	171	-	171	269
Hall - insurance	4,159	-	4,159	2,806
Hall - Utilities & room hire costs	7,006	-	7,006	5,699
Hall - repairs & maintenance	4,567	2,263	6,830	6,748
Hall decoration & improvement	1,818	-	1,818	55,205
Website, advertising & IT costs	2,090	-	2,090	1,970
Cleaning & waste costs	2,990	-	2,990	3,937
Holiday events & activities	-	754	754	2,260
Foodbank food & costs	-	2,028	2,028	2,716
Administration & office costs	2,410	-	2,410	1,806
Independent examiner's fee	370	-	370	300
Refunds of deposit	779	-	779	845
Bank charges	66	-	66	40
<b>Total payments</b>	<b><u>43,179</u></b>	<b><u>8,045</u></b>	<b><u>51,224</u></b>	<b><u>104,450</u></b>
<b>Net of receipts/(payments)</b>	<b>8,788</b>	<b>1,522</b>	<b>10,310</b>	<b>(34,201)</b>
<b>Transfer between funds</b>	<b>4,238</b>	<b>(4,238)</b>		
<b>Balance brought forward</b>	<b>27,112</b>	<b>7,110</b>	<b>34,222</b>	<b>68,423</b>
<b>Balance carried forward</b>	<b><u>40,138</u></b>	<b><u>4,394</u></b>	<b><u>44,532</u></b>	<b><u>34,222</u></b>

**Haxby Village Hall**  
(Charity Number: 508205)

<b>Statement of assets and liabilities at:</b>	<b>31st March 2024</b>
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	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
<b>Assets</b>				
<b>Cash at bank and in hand</b>				
Current bank account	14,163	4,394	18,557	16,481
BMM (Roof) account	59	-	59	58
Esaver account	24,434	-	24,434	17,107
Paypal	742	-	742	36
Petty cash	740	-	740	540
	<b>40,138</b>	<b>4,394</b>	<b>44,532</b>	<b>34,222</b>

	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
<b>Liabilities</b>				
Independent examination fee	400	-	400	370
	<b>400</b>	<b>-</b>	<b>400</b>	<b>370</b>

**Haxby Village Hall**  
(Charity Number: 508205)

**Notes to the accounts for the year ended:**

**31st March 2024**

**1. Basis of accounts**

The Trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

**2. Funds analysis**

**2.1 Restricted funds**

<b>Fund name</b>	<b>Purpose</b>
Foodbank project	Delivery of food to those in need
Holiday activity fund CYC	Funding from CYC, Haxby Town Council & Wiggington PA to provide activities in Summer, Christmas & Easter holidays
Warm spaces	Funding from CYC & Miller's grant to provide a warm, safe place to go
CYC Hall improvements	Towards equipment renewals & improvements
Coop	Contribution to foodbank project
Aroma Fund	Towards Hall costs

**2.2 Movement of major**

	Balance b/fwd	Incoming resources	Resources expended	Transfers	Balance c/fwd
	£	£	£	£	£
<b>Unrestricted funds</b>					
General funds	15,112	51,967	43,179	4,238	28,138
Designated funds	12,000	-	-	-	12,000
	<b>27,112</b>	<b>51,967</b>	<b>43,179</b>	<b>4,238</b>	<b>40,138</b>
<b>Restricted funds</b>					
Foodbank project	2,709	3,378	3,000	-	3,087
Holiday activity fund CYC	1,686	3,857	805	(4,238)	500
Warm spaces	1,680	-	1,680	-	-
CYC Hall improvements	1,035	-	333	-	702
Coop	-	1,517	1,412	-	105
Haxby Town Council	-	215	215	-	-
Wiggington PA	-	350	350	-	-
Aroma fund	-	250	250	-	-
	<b>7,110</b>	<b>9,567</b>	<b>8,045</b>	<b>(4,238)</b>	<b>4,394</b>
<b>Total funds</b>	<b>34,222</b>	<b>61,534</b>	<b>51,224</b>	<b>-</b>	<b>44,532</b>

A transfer has been made from the HAF fund to unrestricted funds to reflect the cost of room hire when using the hall for these activities.

**Approval of accounts for the year ended: 31st March 2024**

The report and accounts were approved at a meeting of the Trustees held on:

8TH JANUARY 2025.

Date

LORRAINE FORD

28/1/25.

Signed for and on behalf of the trust Date

LORRAINE FORD

TREASURER.

Print name

Position (e.g. Chair etc)