

St James Hill Scout Group

(A Registered Charity – 507987)



5JB

C/O 32 Hathaway Road, B75

Email: pammike32@sky.com
Tel: 0121 308 1937

Trustees Report for the Account Year 1st Sep 2022 - 31st Aug 2023

The Trustees have reviewed the groups activities and its use of the premises. These continue to meet the aims and ideals of the Scouting Movement, with the full support of the Trustees and Executive Committee. All Sections of the Group have full programmes for weekly meetings and external events, including camps and expeditions.

The attached accounts were assessed by an independent examiner and approved by the Trustees and Executive Committee at the Groups AGM on the 16th November 2023.

Details of income and expenditure are shown on the Accounts and the Notes to Statement of Receipts/Expenditure attached to the submitted documents.

Raising of funds, again, rely on raising money by letting the premises to outside organisations, and this year it is expected the income will be in excess of £1500. The Trustees and Executive Committee will keep the issue of fund raising under review.

The budget for the year shows a possible deficit of £4900. With an increase in subscriptions collected, a predicted increase in hut donations and Gift Aid the deficit will be reduced. Any deficit in the current account will be covered by transfer of funds from the Emergency Reserve Account.

Negotiations with Birmingham City Council to agree the new 25 year lease are still ongoing and have not been finalised. A draft document has been produced and it is hoped that agreement will be completed during 2024. Contributing to the delay in completion is the number of changes and replacement of Birmingham City Councils personnel. One problem that may arise in the future is that our access across the Church Car Park may end. Alternative means of access are being investigated and will be in place if the need arises.

Looking forward to the year 2023/2024, the Group is well placed to provide a full programme of Scouting for all the members.

In line with the amended Scout Associations Policy Organisation and Rules (September 23 amendment) the Scout Council and Trustee Board have adopted the Associations Constitution as set out in Rule 5.4 of POR. This to be ratified at the Scout Council AGM.

Trustees: Mike Stanley, David Evans

St James' Hill Scout Group (Registered Charity-No.507987)
Statement of Receipts and Payments for the Year Ended 31 August 2023

| | 2023 | 2022 |
|---|------------------|------------------|
| RECEIPTS | | |
| Subscription Income | | |
| Subscriptions | 14,853.00 | 11,175.50 |
| HMRC Gift Aid - 20/211 | | 991.77 |
| HMRC Gift Aid - 21/22 | | 1,550.45 |
| HMRC Gift Aid - 22/23 | 2,189.47 | |
| | 17,042.47 | 13,717.72 |
| Group Fund Raising | | |
| Fund Raising (See note 3) | - | - |
| | - | - |
| Other Income | | |
| Camps & Outings | 5,835.00 | 6,894.53 |
| Grant Aid (See note 5) | - | - |
| Hut Use Income (See note 3) | 1,603.25 | 1,296.00 |
| Mini Bus Use (See note 3) | 1,060.90 | 401.50 |
| Other Income (See note 4) | 437.00 | 220.00 |
| Bank Interest | 89.49 | 6.42 |
| | 9,025.64 | 8,818.45 |
| TOTAL RECEIPTS | 26,068.11 | 22,536.17 |
| EXPENSES | | |
| Premises | | |
| Rent/ Rates(see notes re Rent) | - | - |
| Electric/ Water | 2,269.11 | 2,115.09 |
| Building/Equipment Insurance | 1,945.71 | 1,668.29 |
| Head Quarters Cleaning (Molly Maid) | 2,058.60 | |
| Building Maintenance | 1,050.03 | 8,611.84 |
| | 7,323.45 | 12,395.22 |
| Group Fund Raising Expenses | | |
| | - | - |
| Other Scout Expenses | | |
| Camps & Outings | 5,574.94 | 7,398.98 |
| Minibus | 2,409.61 | 2,019.36 |
| Scout Equipment | 1,408.52 | 4,453.14 |
| Capitation | 6,048.00 | 5,892.60 |
| Training | - | - |
| Badges | 1,183.97 | - |
| Sectional Petty Cash | 1,078.78 | 497.23 |
| Special projects | 1,415.99 | 918.28 |
| Online Youth Management | 112.94 | 136.69 |
| BT Broad band | 535.85 | 395.04 |
| | 19,768.60 | 21,711.32 |
| TOTAL EXPENDITURE | 27,092.05 | 34,106.54 |
| (Deficit) / Surplus for the Year | -1,023.94 | -11,570.37 |
| Opening Cash Balance | 7,921.96 | 19,492.33 |
| Transfer from Reserve Account | 500.00 | 0.00 |
| Transfer to Resevre Account | 0.00 | 0.00 |
| | 7,398.02 | 7,921.96 |
| Emergency Reserve and Sectional Accounts | | |
| Emergency Reserve Account | 18,780.81 | 19112.95 |
| Sectional Accounts | 157.84 | 202.24 |
| Total Balances | 26,336.67 | 27237.15 |

St James Hill Scout Group

Notes to Statement of Receipts/ Expenditure for the
12 Months Ended 31st August 2023

The Groups finances are in a good position at this time and will enable the provision of a full scouting programme and continue to maintain our Head Quarters and assets. The previous current account deficit of £11570 has been reduced £1024. This reduced level of deficit is due the increase of subscriptions and donations received.

Where possible figures for the year ending 31st August 2022 have been shown for comparison

Income

1. The increase in subscriptions of £3680 is due to an increase in the membership number and raising the subscription to £130
2. Due to the rise in subscriptions the amount of Gift AID received from HMRC increased by £640 over the previous year
3. Monies raised for the use of our HQ and Minibus by outside organisations have increased by £967, mainly due the lifting of Covid-19 restrictions and allowing more activities to take place. Due to the lack of volunteer support no other fund raising was achieved.
4. Other income includes a donation from the founder members of Enterprise VSU and donations for the hire of the District skittle ally.

Expenditure

Total expenditure for the year is £7000 pounds down from the previous year, this mainly due to the reduction in the "Premises" expenditure.

5. Birmingham City Council are still, through the Youth Service, providing Grant Aid with regard to our rent of £1500 per year, and it is expected that this will continue until the lease, which lapsed in September 2015, has been renegotiated. Draft documents have now been completed and it hoped that the new lease will be signed before the end of the year.
6. The raise in the electricity and water costs are due to increased use of our HQ.
7. No major building maintenance costs were incurred.
8. Scout Expense are down by £2000. A major item of expense, badges £1184. is now recorded. All other expenses are marginally up or down on last years.

Groups Finances

Although the Groups finances at the beginning of the year 2023/24 are in a healthy position, the budget forecast (copy attached) for the year shows a deficit of £4900. It is essential that new ways of raising the necessary funds are found in order to maintain the high level of Scouting provided.

Due to the increase in subscriptions and HQ bookings the predicted budget income should be met.

Any deficit that may occur will be met by transfer of monies from our Emergency Reserve Account.



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

St James Hill Scout Group

On accounts for the year
ended

31st August 2023

Charity no
(if any)

507987

Set out on pages

Attached Pages- Accounts Statement, Account Notes and Budget for 2023/2024

Respective responsibilities
of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's
statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

15/11/2023

Name:

Leigh Goodwin

Relevant professional
qualification(s) or body (if
any):

Chartered Accountant
ACA

Address:

6 Parkside Court, Greenhough Road

Lichfield, WS13 7UA

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

