

St James Hill Scout Group

(A Registered Charity – 507987)



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Trustees Report for the Account Year 1st Sep 2019 - 31st Aug 2020

The Trustees have reviewed the group's activities and its use of the premises in line with the present Pandemic restrictions imposed at the beginning of March, and these continue to meet the aims and ideals of the Scouting Movement, with the full support of the executive committee.

During the first six months of the year normal indoor and outdoor scouting activities were undertaken by all sections. Since the beginning of the Pandemic and lockdown the Scouters of all sections have carried out Virtual and Zoom meetings on a weekly basis, with many scouting skills completed and badges gained. The Trustees and the Executive Committee have taken full interest in all activities and given support and help and support when required. The Group has maintained through the lock down period the two beaver colonies, two cub packs and a scout section, with a membership of 100. All necessary requirements for returning face to face meetings are being put in place in accordance with the Scout Associations directives when restrictions are lifted.

As reported last year the Group is negotiating a new 25-year lease agreement with Birmingham City Council. This has still not been finalised, but some progress has been made and a draft document is being produced. It is hoped that this will be completed and signed within the present financial year. Grant Aid for the rent under the original lease agreement is still being received.

The healthy state of the end of year account was due to the successful application for the Birmingham City Council COVID-19 Business Grant for £10,000. Of this sum £8,000 was transferred to our emergency reserve account. (See the notes attached to the submitted accounts)

The attached accounts were assessed by an independent examiner and signed 21st September 2020. The accounts were accepted and approved by the Trustees and Executive Committee at the AGM (Via Zoom Meeting) on the 18th November 2020.

Looking forward to the 2020/2021 financial year, if the Pandemic restrictions remain for any length of time, (due to not being able fund raise) a substantial deficit to the Current Account is likely. Fortunately, our Emergency Reserve Account of £19,000 will be able to cover any deficit.

Trustees: Mike Stanley, David Evans

St James' Hill Scout Group (Registered Charity-No.507987)
Statement of Receipts and Payments for the Year Ended 31 August 2020

	2020	2019
RECEIPTS		
Subscription Income		
Subscriptions	10,439.10	10,788.33
Gift Aid	1,714.07	3,024.67
	12,153.17	13,813.00
Group Fund Raising		
St Georges Day	-	
Fund Raising (see notes)	-	372.60
	-	372.60
Other Income		
Camps & Outings	1,253.60	3,734.40
Grant Aid (Rent Rebate, see notes)	-	-
Donations Hut	2,520.00	3,532.50
Donations Mini Bus	1,003.86	1,184.40
Other Income (see notes)	10,039.03	7,831.42
Bank Interest	15.42	19.83
	14,831.91	16,302.55
TOTAL RECEIPTS	26,985.08	30,488.15
PAYMENTS		
Premises		
Rent/ Rates(see notes re Rent)	-	-
Electric/ Water	2,020.92	1,522.31
Building/Equipment Insurance	1,588.96	1,514.92
Building Maintenance	1,484.10	1,757.39
Non Members Insurance	42.00	
	5,135.98	4,794.62
Group Fund Raising Expenses		
	-	
Other Scout Expenses		
Camps & Outings	2,675.37	2,397.93
Minibus	970.84	3,237.35
Scout Equipment	633.40	2,873.22
Capitation	4,906.80	4,408.40
Training	2,105.20	-
Sectional Petty Cash	1,050.00	1,154.38
Special projects	11,312.12	10,464.88
BT Broad band	476.28	
	24,130.01	24,536.16
TOTAL EXPENDITURE	29,265.99	29,330.78
(Deficit) / Surplus for the Year	-2,280.91	1,157.37
Opening Cash Balance	8,460.11	7,302.74
Transfer from Reserve Account	8,000.00	2,000.00
Transfer to Resevre Account	-8,000.00	-2,000.00
2019 Account Balance Adjustment	13.53	
	6,192.73	8,460.11
Emergency Reserve and Sectional Accounts		
Emergency Reserve Account	19,102.08	11084.37
Sectional Accounts	201.59	69.59
Total Balances	25,496.40	19614.07

St James Hill Scout Group

Notes to Statement of Receipts/ Expenditure for the 12 Months Ended 31st August 2020

1. Where possible figures for the year ending 31st August 2019 have been shown for comparison. Income is slightly down and expenditure approximately the same

Income

2. Subscriptions were fractionally lower due to some not received despite regular requests by the Group Executive Committee for payment.
3. Gift Aid has increased due to an increase in the number of Parents/Guardians signing the Gift Aid Form. The figure quoted for 2019 includes £1461 for 2017/18.
4. Due to the COVID-19 pandemic, donations for the use of our Head Quarters and Minibus were down by £1200.
5. Our major source of income was a £10,000 Birmingham City Council COVID-19 Business Grant Payment. Of this sum £8000 was transferred to our Emergency Reserve Account.

Expenditure

6. Minibus – The cost is much lower this year partly due the bus being SORNED, the figure includes £370 insurance, £280 wing mirror repair and £320 service plan.
7. Equipment – Cost are much lower this year because no items of major equipment were purchased.
8. Training – Costs includes over £1000 pounds spent on badges for all sections of the group of which just over £600 (including postage) for badges gained during lock down from the beginning of March to the end of the financial year. Other items included first aid training £114 and minibus driver training £822.
9. Special Projects – This figure includes a sum of £8000 transferred to the Emergency Reserve Fund. The major special project was for the refurbishment of the kitchen £2780. The remainder covers costs in connection with the COVID-19 pandemic.
10. Birmingham City Council are still, through the Youth Service, providing Grant Aid with regard to our rent of £1500 per year, and it is expected that this will continue until the lease, which lapsed in September 2015, has been renegotiated, completed and a new contract signed. It is hoped that the completion of the new contract will take place within the next 2 months.
11. Due to the Birmingham City Council COVID-19 Business Grant Payment of £10,000 we have a healthy overall total cash balance of over £25,000. This will enable Group to cover additional costs due COVID-19, and the loss of income due to extended lock down measures. This will also assist in providing a full programme of Scouting for the Beavers, Cubs and Scouts of our Group.
12. These notes should be read in conjunction with the Budget for 2020/2021



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

St James Hill Scout Group

On accounts for the year
ended

31st August 2020

Charity no
(if any)

507987

Set out on pages

Attached Pages- Accounts Statement, Account Notes and Budget for 2019/2020

Respective responsibilities
of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's
statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

21/10/20

Name:

Leigh Goodwin

Relevant professional
qualification(s) or body (if
any):

Chartered Accountant
ACA

Address:

6 Parkside Court, Greenhough Road
Lichfield, WS13 7UA

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

