



## Trustees' Annual Report for the period

From 1 October 2019

To 30 September 2020

Charity name: Appleton Thorn Village Hall Fund

Charity registration number: 507976

**Objectives and Activities: To provide and maintain a village hall and surrounding grounds for the benefit all of the inhabitants of Appleton Thorn so that they can use it for activities, clubs and as a meeting place.**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>As above</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The hall is rented to various user groups such as pre school, mums and tots and dancing school as well as being rented out as a licensed bar for members. It is rented out for children's and adults parties and is provided for free for church related events such as Remembrance Sunday</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have had regard for the guidance issued by the Charities Commission on public benefit and have taken account of it when making any decisions to which it is relevant.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Obviously a difficult year with most of our activities curtailed by coronavirus restrictions. Prior to lockdowns we operated as usual and the villagers have benefited from the availability of the hall for a variety of purposes.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Despite lockdown we are in a relatively strong position thanks mainly to various grants we received more than balancing out the reduction in our normal income</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The trustees have set a reserve policy which requires reserves to be maintained at a level which ensures that the charities core activities could continue during a period of unforeseen difficulty</b>
Amount of reserves held	Para 1.22	<b>£10,005 (target of £20,000)</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>None required</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Trust</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Elected by the members at the AGM and by co-option on to the management committee</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Appleton Thorn Village Hall Fund
Other name the charity uses	
Registered charity number	507976
Charity's principal address	Stretton Road Appleton Thorn Warrington Cheshire WA4 4RT

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Daniel Heaphy	Secretary		
2	Geoff Plass	Chairman		
3	Ian Jones	Treasurer		
4	Susan Williams			
5	Irene Bain			
6	John Rimmer			
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
<b>Official Custodian for Charities</b>		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

DHeaphy

Full name(s)

Daniel Heaphy

Position (eg Secretary,  
Chair, etc)

Secretary

Date

22 March 2021

**APPLETON THORN VILLAGE HALL**

**FINANCIAL ACCOUNTS**

**FOR THE YEAR ENDED 30TH SEPTEMBER 2020**

S M Norman Accountancy Ltd  
Accountants  
33 Havisham Close  
Warrington  
WA3 7NB  
Tel: 01925 495083

# APPLETON THORN VILLAGE HALL

## INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30TH SEPTEMBER 2020

<b><u>INCOME</u></b>	<u>2020</u>	<u>2019</u>	<u>2018</u>
	£	£	£
Hall Hire and Social Functions	9,145	10,064	11,120
Bar rent	3,860	7,200	7,200
Pool Table	275	695	430
Subscriptions	8,508	2,674	3,249
Car park	3,600	1,648	-
Donations and fundraising	6,886	488	230
WBC Covid grant	10,000	-	-
Bank and Building Society Interest	22	26	29
	<b>42,296</b>	<b>22,795</b>	<b>22,258</b>
<b><u>EXPENDITURE</u></b>			
Repairs and renewals	4,990	1,499	5,451
Cleaning and refuse	5,320	6,626	6,927
Rates, water, electricity and gas	4,961	6,689	6,096
Telephone, postage and stationery	706	707	677
Accountancy fee	225	225	220
Website and advertising	863	404	563
Insurance	1,241	1,213	1,167
Miscellaneous	916	1,619	1,697
Functions	244	564	596
	<b>19,466</b>	<b>19,546</b>	<b>23,394</b>
<b>SURPLUS before depreciation</b>	<b>22,830</b>	<b>3,249</b>	<b>- 1,136</b>
Depreciation	1,892	2,270	2,492
<b>(DEFECIT) SURPLUS OF INCOME</b>	<b>20,938</b>	<b>979</b>	<b>(3,628)</b>

# APPLETON THORN VILLAGE HALL

## BALANCE SHEET AS AT 30TH SEPTEMBER 2020

		<u>2020</u>		<u>2019</u>	
	<u>Note</u>	£	£	£	£
<b>FIXED ASSETS</b>					
Property			17,843		17,843
Land			10,897		10,897
Fittings and furnishings			8,633		4,661
Equipment			2,094		2,463
	1		<u>39,467</u>		<u>35,864</u>
<b>CURRENT ASSETS</b>					
Sundry debtors and prepayments	2	1,657		1,739	
Cash at bank		25,306		10,251	
Savings account		10,005		7,473	
Cash in hand		48		207	
		<u>37,016</u>		<u>19,670</u>	
<b>CURRENT LIABILITIES</b>					
Sundry creditors and accruals	3	1,368		1,357	
Defibrillator reserve	4	975		975	
		<u>2,343</u>		<u>2,332</u>	
Net Current Assets			34,673		17,338
<b>TOTAL ASSETS</b>			<u><b>74,140</b></u>		<u><b>53,202</b></u>
<b>REPRESENTED BY:-</b>					
Accumulated Fund opening balance			53,202		52,223
Surplus/(Deficit) for the year			20,938		979
			<u><b>74,140</b></u>		<u><b>53,202</b></u>

REPORT: We report that we have examined the books of account and vouchers herein and that in our opinion the attached Income and Expenditure Account and the above Balance Sheet are in agreement therewith and with the information and explanations given to us.

*S Bower*

33 Havisham Close  
Birchwood  
Warrington

**S M Norman Accountancy Ltd**  
**Accountants - MAAT**

**Dated:** 08/01/2021

## APPLETON THORN VILLAGE HALL

### NOTES TO THE ACCOUNTS YEAR ENDED 30TH SEPTEMBER 2020

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#### 1. FIXED ASSETS

	<u>Property</u>	<u>Land</u>	<u>Fittings &amp; Furnishings</u>	<u>Equipment</u>	<u>Total</u>
<b>Net Book Value at 30.09.2019</b>	17,843	10,897	4,661	2,463	35,864
Additions			5,495		5,495
	17,843	10,897	10,156	2,463	41,359
<b>Depreciation</b>					
Charge for the year	-	-	1,523	369	1,892
<b>Net Book Value at 30.09.2020</b>	<b>17,843</b>	<b>10,897</b>	<b>8,633</b>	<b>2,094</b>	<b>39,467</b>

Depreciation has been provided at:

Property - no depreciation  
Fittings & Furnishings - 15% on net book value  
Equipment - 15% on net book value  
Land is not depreciated

#### 2. SUNDRY DEBTORS AND PREPAYMENTS

	<u>2020</u>	<u>2019</u>
Prepayments	1,617	1,617
Memberships	-	12
Hall Hire	40	110
	<u>1,657</u>	<u>1,739</u>

#### 3. SUNDRY CREDITORS AND ACCRUALS

	<u>2020</u>	<u>2019</u>
Bar expenses	682	805
Refuse	64	227
Accruals	622	325
	<u>1,368</u>	<u>1,357</u>

#### 4. DEFIBRILLATOR RESERVE

	<u>2020</u>
Balance at 30th September 2019	975
Expenses: Defibrillator	-
Hall Hire for training	-
	<u>975</u>

**S M NORMAN ACCOUNTANCY LTD**  
***Accountancy, Bookkeeping, TAX and VAT.***

*Company reg no: 6509177*

*Tel/Fax: 01925 495083*

*Email: sharron.norman@outlook.com*

*Our Ref: SB*

*Your Ref:*

**33 Havisham Close,  
Birchwood,  
Warrington.  
WA3 7NB**

The Trustees  
Appleton Thorn Village Hall  
Stretton Road  
Appleton Thorn  
Warrington  
WA4 4RT

10<sup>th</sup> March 2021

**Independent examiner's report to the trustees of Appleton Thorn Village Hall**

I report to the trustees on my examination of the accounts of Appleton Thorn Village Hall (the Trust) for the year ended 30 September 2020.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or

3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Sharron Bower MAAT

Relevant professional qualification or membership of professional bodies (if any):  
Member of association of Accounting Technicians

Address: 33 Havisham Close, Birchwood, Warrington, WA3 7NB

Date: 10<sup>th</sup> March 2021.