

**Annual Report of the Trustees and
Financial Statements for the Year Ended 31 December 2020
for
THE BRIGHOUSE AND RASTRICK BAND**

THE BRIGHOUSE AND RASTRICK BAND

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for the Year ended 31 December 2020**

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THE BRIGHOUSE AND RASTRICK BAND
Year ended 31 December 2020
Administrative Details

Charity Name and Number

The Brighouse and Rastrick Band: registered charity number 507938.

Correspondence Address

West Ridings
73 Finkil Street
Hove Edge
Brighouse
HD6 2NY

Trustees

The Trustees of the Managing Committee on the date of the signing of this report were:-

Officers

Ste Cavanagh	Chairman
Stephen M Howes	President
Stephen Lomas	Treasurer
William Evans	General Secretary

Committee

Ian Broadbent
Diane Hird
Stephen M Howes
Dominic Hurley
Andy Moore
Natalie Morrison
Gordon Ratcliffe

Property Trustees

Stephen M Howes	Chairman of Trustees
Sheridan Fryer	
Martin Gill	
Peter Hamlett	
Andrew Wilkinson	

Vice Presidents

The Rt Revd Nigel S McCulloch KCVO	(Honorary)
Derek Rawlinson	(Honorary)
Brian Turner CBE	(Honorary)
Peter Hamlett	
David Wilby	

THE BRIGHOUSE AND RASTRICK BAND
Year ended 31 December 2020
Administrative Details (cont)

Professional Advisors

Legal Advisors:

Chadwick Lawrence
Somerset House
Rawson Street
Halifax
HX1 1NH

Bankers:

NatWest Bank Plc
8 Market Street
Huddersfield
HD1 2AL

Investment Managers:

Investec Wealth & Investment Ltd
Quayside House
Canal Wharf
Leeds LS11 5PU

Independent Examiners:

Martin Smith
Malcolm Jones & Co LLP
Accountants and Business Advisors
West Hill House
Allerton Hill
Chapel Allerton
Leeds LS7 3QB

THE BRIGHOUSE AND RASTRICK BAND
Trustees' Annual Report for the Year ended 31 December 2020

The trustees are pleased to present their annual trustees' report together with the financial statements of the charity for the year ended 31 December 2020.

The Brighouse and Rastrick Band is a registered charity (registered number 507938). Its governing document is the Deed of Trust.

Trustees

The following trustees served in the financial year 2020. Unless otherwise indicated, they were trustees on the date that this report was approved.

Ste Cavanagh		Diane Hird
Lyndon Stacey	Resigned 15.10.20	Stephen M Howes
Stephen Lomas		Dominic Hurley
William Evans		Andy Moore
Ian Broadbent		Natalie Morrison
Sheridan Fryer		Gordon Ratcliffe
Martin Gill		Andrew Wilkinson
Peter Hamlett		

Structure, Governance and Management

The management of the band is carried out by the officers and committee, and formal meetings are scheduled on a monthly basis, but more frequently if necessary. Trustees are appointed on a nomination and election basis at the Annual General Meeting (AGM) and the Board of Property Trustees are elected on by those in post within the Board. This group is not subject to annual nomination and election, however they operate in conjunction with the elected General Committee. A Property Trustee may only be appointed/ elected at a meeting of the General Committee.

Trustees have historically been recruited from within the organisation, either as current members (playing and non-playing), those associated with the Band or those with association by association. In recent years the recruitment process has expanded to include online advertising of opportunities, both through the Band's online reach and specific volunteering websites or through the recommendation of suitably qualified and experienced individuals from outside networks.

History, objectives and activities of the Band

The charity was established by Deed of Trust, from Rules adopted on 4 March 1946 and amended on 27 April 2000 and 11 January 2001. The objects of the Band shall be to maintain, improve and advance the education of the public through the promotion and practise of brass band music.

Brighouse & Rastrick is undoubtedly the world's most successful 'Public Subscription' Brass Band, having held Local, National and European titles over its 137 year history. The Band continues to be associated with 'the Floral Dance' which achieved a UK chart position of Number 2 in 1977 and continues to provide opportunities to the band 40 years later.

The Band continues to hold its position as the Number 1 ranked band in England and the Number 2 ranked band in the world and maintains its rich tradition at the forefront of Brass Band performance across the World.

THE BRIGHOUSE AND RASTRICK BAND
Trustees' Annual Report for the Year ended 31 December 2020 (cont)

Review of Activities and Achievements

The past 12 months have again been a uniquely challenging time for the world and of course B&R, with the COVID-19 global pandemic stopping the Band's activities in its tracks early in 2020.

Over the past 12 months the band has had to continue develop innovative ways of continuing as a band seeking to further develop our banding family, artistic work and to continue with our West Ridings traditions.

Firstly, there was a focus on the well-being and 'family' aspect of the band as we used Friday evenings to have online band quizzes and support each other though the dark few winter months. A guest Saturday morning appearance from Prof. King added somewhat of an alternative to this. Although not wanting to make everything competitive the overall winner of the 'Friday quizzes' seemed to be Andy Moore and Natalie Morrison, although a stewards enquiry about online support is still pending.

It was also lovely that we were often joined by friends and family of band members.

During September the committee, led by Stephen Lomas at this time worked to ensure that we could return as soon as possible to the band room. Equipment was purchased, systems set-up and we returned to playing, although socially distanced, at the end of the year. We purchased a video and audio mixer, 3 cameras and two microphones for the band. This enabled us to broadcast two Christmas Concerts on our YouTube channel. These have been viewed some 15,000 views. Thanks go to Danny Brooks and Stig Maersk who conducted these.

In January we were successful in entering a bid to the Arts Council's Cultural Recovery Fund. This was a challenging time but also gave us chance to celebrate much of what B&R stands for and to reflect upon our musical goals; the bid was based around several key areas.

How we have managed the impact of Covid-19 so far, and why we are unable to transition to viability and sustainability from 1 July 2021 without additional support:

Since March of 2020 the band had not been able to rehearse or perform due to the restrictions of lockdown and the Covid-19 pandemic. The band's elected committee met to assess what could be done and how the band could ensure we continued to survive into the future. All concerts had been cancelled; in the previous year this had been around £25,000 of turnover. The engagement diary continued to be full throughout 2020 and the organisation was fully financially viable, with a mixture of paid engagements by private concert venues/promoters and the band's own self-promoted concerts. However, after an extended period without live performances being allowed, the reality is that there will be some time before concert promoters will have the confidence to commit to booking the band and making a suitable return on their investment and so B&R will rely on self-promoted concerts.

The band made a successful application to Calderdale Council for £10,000 in May and £1,334 in December as part of the national lockdown grants.

The committee looked at all contracted expenses which could be renegotiated so that employees and freelance costs could be minimised to ensure that the band survived into the future.

As we looked to transition viably into July 2021, the band have lost around £175,000 in concert revenue.

The 2nd part was in how the grant money would be used between April - June 2021 in a way that represents value for money:

As we all know Brighouse and Rastrick Band were established in 1881 and have become an integral part of the community in Yorkshire, the wider brass band community of the UK and the wider world.

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Trustees' Annual Report for the Year ended 31 December 2020 (cont)

The grant would be used to enable the band to begin to rehearse again. This would include day-to-day running costs of the band, the bandroom building, rehearsals and enabling the committee to begin to plan beyond July 2021. Engaging conductors, venues and musicians to re-commence performing in concerts.

The engagement with online activities clearly shows that our audience are keen to have the band back performing. Other major bands in the movement have shown that there is an appetite for online work, activities and music making, but it is crucial to realise, though, that people are seeking a return to normality. This is true for people within our organisation and the wider audience that we engage with. The impact and contribution to people's mental health is a difficult direct link to make but is clearly mentioned by the government and the wider medical community as an ongoing fallout from the pandemic.

The band has since looked to book its own venues for concerts which have been live streamed onto YouTube. Community music and in particular brass bands are a crucial cultural music making ensemble of the UK. In many ways this unique ensemble is the music of the heritage and people of the country. The UK does not have many cultural music ensembles which have a heritage of music making which goes back to 1881.

Part 3 was to make plans if the restrictions did not ease.

The band committee has spent considerable time during lockdown establishing clear Covid protocols, policies and actions to allow the band to return to rehearsals and performances as soon as possible.

Concerts were planned and organised with suitable contingency plans in place. Where concerts are unable to go ahead due to local or national restrictions, the band has looked to be innovative with online and pre-recorded work.

There has been a broadcast concert from the Brighouse Methodist Church, which was attended by our patrons. This was live streamed and then made available on our YouTube channel.

We recorded a more serious programme of music which we pre-recorded and have since released on our channel.

We also have made a recording with World of Brass, on possibly the hottest day of the year, which they released on their 'wob play' site.

The cultural significance of Brighouse and Rastrick should not be underestimated.

The cultural tradition of brass bands in the UK is a key part of the music of the British Isles. Brass bands thrive in local communities and schools and are a key form of accessible music making for most educational establishments.

Brass banding is a part of the cultural capital of the UK and especially areas such as Yorkshire.

During the year Brighouse performed for TRHs the Duke and Duchess of Cambridge in their tour of the UK. It was clearly key that in an area such as Yorkshire the brass band needed to be recognised and showcased at the highest of levels.

Since 1944 Brighouse have hosted a bi-annual massed bands concert in the Calderdale area. This is the longest series of such concerts known in the world. This tradition has taken the total concert tally to 147 with the concert in 2020 due to be a 75th jubilee year celebration. The 75th celebration was to be made special by inviting a band of former B&R members, many of whom played in the 1977 'Floral Dance' band to share the stage.

THE BRIGHOUSE AND RASTRICK BAND
Trustees' Annual Report for the Year ended 31 December 2020 (cont)

Brighouse has an international reputation for excellence, being recently invited to the USA by the North American Brass Band Association to complete an American tour culminating at the gala concert of the American Championships. This should plan to go ahead in April of 2022.

We were happy that the bid was successful, and we received £68,600 to support the regeneration of the band. The time frame of this money has now been extended by the DCMS and we can continue to use this through to 2022.

In September we were able to make our regular visit to the Victoria Theatre to play a live concert. This was well received and attended. We were also able to support the Greenfield March Contest by playing a guest role in their march and hymn tune contest on our way to play 'Happy Festival' in Bury.

The Band are, once again, extremely lucky to retain the services of Professional Conductor Prof. David King, who continues to be the inspirational musical driving force behind the Band. His drive to support players and music is still undiminishing as he enters his 65th year from 12,000 miles away. Due to the Covid 19 pandemic David was unfortunately not able to travel from Australia for this year's National finals so the committee enlisted the direction of Swiss Conductor Arsene Duc. Arsene had a successful week with the band which culminated with a 6th place from a similar draw. Again, there was much more to this performance than perhaps the adjudicators wished to merit but outstanding performances by the band's soloists was a feature of a fabulous day of music making.

The year again gave us a chance to rekindle our music making with conductor Russell Gray, including an excellent concert at St George's Hall in Bradford. This was again a free live stream on our own channel.

This year has seen surprisingly few changes in band personnel. Ginnette Nurney joins the solo cornets. Dominic Hurley is the only player to step down for family reasons and starting a new job. It is hope that he may return to the band at some point. The BBb Bass chair has been more than filled by Chris Hardy who has contributed much since our full-time return. We were also pleased to be joined at the Nationals by our Italian Percussionist Leonardo who gained many excellent comments in the adjudication.

It has been a year of many challenges for us all and the purple team, both playing and supporting members have made sure that the spirit of our organisation grows stronger as we move forward. It should be noted that the installing of Steven Howes as Band President has been met with universal support and so it should.

Going forward we would encourage elected officers to consider:

Sharing of the secretary's role.

Andy Moore will continue to deal with contest and concert bookings, dealing with new venues and contract issues. He wishes to relinquish the role of contest secretary.

Will Evans will continue to work on bookings, logistics and programmes, liaising with conductors.

Managing Conductors - Steven Cav, Will Evans and Andy Moore will continue to liaise with both conductors.

Band engagements - We acknowledge the hard work of all of the band and appreciate how busy this year has been. Please be aware that we are working to reduce this load. So that we can more pick and choose more healthy paying concerts and reduce the overall workload for the band. We will look to increase our online live output and to think of ways in which this can be monetised.

THE BRIGHOUSE AND RASTRICK BAND
Trustees' Annual Report for the Year ended 31 December 2020 (cont)

Open dialogue - We wish to continue to keep an open dialogue between the committee and the band. We are just you. But we've just volunteered to help more and fill the role. We would encourage new members to bring inspiration and ideas to our committee.

We look forward in the future to a USA Tour. Future concerts in France/Sweden and getting back to more normality.

We are assessing other funding streams such as grants for projects and collaborative work and have some super projects to share with the band to give us a focus even in these challenging times.

It would be good to the increase of innovative projects, the promotion of a more diverse inclusion in our activities and to see B&R always lead from the front.

Financial review, investment policy and reserves

2020 was an unprecedented year where the activities for the band were halted from March to December due to the global COVID-19 pandemic, providing no basis for comparison to previous years.

The Band however, has managed to maintain a position of relative break-even with a minor loss of £172. This has been helped with government / council grants to support businesses through this period but also by the reduction in retainers during this period of inactivity. As can be seen the pandemic has decimated the traditional income streams of concerts, merchandise, recordings and donations, but the ambition of continuing to reduce overheads remains a key driver. In this instance, the band has moved its website hosting and domain name protection to multi-year deals which reduce the associated annual costs by around 70%, along with continuing improvement plans with its building such as LED lighting.

In the latter part of the year, although the band was unable to perform in concert halls, the investment in a covid-secure environment and the purchase of recording equipment enabled the band to return to rehearsals and also increase its online presence further with live and pre-recorded streams of concerts from the bandroom. This equipment will be used in future concerts to enable the band to give concerts to a wider audience via live streaming, giving the potential for increased donations, future concert attendance and merchandise sales.

Financial review, investment policy and reserves (cont)

No documented policy exists to the Trustees knowledge in relation to its Reserves, however the implementation of clear governance documents is a priority area for the Trustees following the recent efforts to stabilise and streamline the day to day operations. The value of Reserves as stated in these accounts is £427,572. It is the intention of the Trustees to ensure that the reserves levels ensure the ongoing running of the Band is achievable for a period of 24 months and no less than 18 months without income. It is therefore the Reserves Target of the Band to have available cash of at least £50,000 to allow sufficient cover for running the band and organising concerts without concerns for cashflow.

THE BRIGHOUSE AND RASTRICK BAND
Trustees' Annual Report for the Year ended 31 December 2020 (cont)

Charity Commission's guidance on public benefit

The Charity Commission's guidance on public benefit (Published 2013) is consistent with the Band's activities, despite the Band's governing document (Constitution) not having been updated since 2001. The Trustees are of no doubt that the benefit we offer is without prejudice in relation to protected characteristics and is a fully accessible service to the public. As a provider of artistic performance there is no empirical evidence of the benefit offered to the public, however maintaining a national tradition in a medium at which the organisation is a world leader with 138 years of history satisfies the Trustees that we maintain 'public benefit' as defined in the Charities Commissions PB1 publication.

Independent Examiner

The trustees intend to ask the existing accountants to undertake the independent examination of the Band in the following year, but this is subject to being approved at the Annual General Meeting.

Signed on behalf of the Trustees on 8 September 2021, by:

Signature:

Ste Cavanagh (Chairman)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BRIGHOUSE AND RASTRICK BAND

I report on the accounts of the Band for the year ended 31 December 2020, which are set out on pages 10 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the 2011 Act or
- the accounts do not accord with the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Martin Smith F.C.C.A
Malcolm Jones & Co LLP
Accountants & Business Advisors
West Hill House
Allerton Hill
Chapel Allerton
Leeds LS7 3QB

8 September 2021

THE BRIGHOUSE AND RASTRICK BAND
Receipts and Payments for the year ended 31 December 2020

	Notes	2020 £	2019 £
Receipts:			
Concerts, ticket sales and programmes		43,148	133,771
Recording		275	9,284
Sale of CD's & memorabilia		744	6,946
Donations & patrons' subscriptions		16,347	65,451
Prizes		-	10,615
Advertising & sponsorship		-	-
Investment income		3,011	4,483
Royalties		669	633
Grant income		11,334	-
Gift aid		3,995	17,492
Net sales of investments		419	89
Loans received		-	-
Total receipts:		79,942	248,764
Payments:			
<i>Charitable activities</i>	4	67,389	206,456
<i>Governance costs</i>			
Telephone		316	331
Repairs and renewals		2,373	3,964
Bank charges & interest		1,424	1,061
Sundry expenses		653	1,216
Accountancy		1,600	1,975
Rates & water		3	342
Insurance		3,249	6,661
Light & heat		810	1,083
Website costs		750	191
Donations paid		272	774
Loans repaid		-	4,500
VAT		1,275	3,088
		12,725	25,186
Total payments		80,114	231,642
Net (payments)/receipts		(172)	17,122
Cash funds brought forward		38,340	21,218
Cash funds carried forward		38,168	38,340

All of the above items relate to unrestricted funds.

The notes on pages 9 to 11 form part of these accounts.

THE BRIGHOUSE AND RASTRICK BAND
Statement of Assets and Liabilities as at 31 December 2020

	Notes	2020		2019	
		£	£	£	£
Cash Funds					
Current Account			3,740		1,636
Concert Account			3,007		156
Reserve Account			23,011		36,005
Investec Account			8,310		443
Cash in Hand			100		100
			38,168		38,340
Investment Assets					
Market Value	5		175,834		175,837
Assets Retained for the Charity's Own Use					
Land and Buildings		213,570		213,570	
Fixtures and Equipment		-		-	
			213,570		213,570
			427,572		427,747
Represented by:					
Unrestricted funds:					
General purposes fund	6		214,002		214,177
Designated funds (Bandroom, fixtures & equipment)	6		213,570		213,570
			427,572		427,747

The financial statements were approved by the trustees and signed on their behalf on 8 September 2021 by:

1) Signature:

Ste Cavanagh (Chairman)

2) Signature:

Stephen M Howes (Chairman of Trustees)

The notes on pages 9 to 11 form part of these accounts.

THE BRIGHOUSE AND RASTRICK BAND
Notes to the Accounts for the Year ended 31 December 2020

1. **Basis of accounting**
The accounts have been prepared on a receipts and payments basis.

2. **Accounting Policies**

INCOME

Receipts

These are included in the Receipts and Payments account only when they have been physically received.

Investment income

This is included in the accounts when received.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are not recognised and are only accounted for when a physical payment has been made.

Grants

Where the charity gives a grant, regardless of whether there are any conditions for its payment being subject to a specific level of service or output to be provided, such grants are recognised in the Receipts and Payments accounts once the grant has been paid.

ASSETS

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year. At each year end, any such assets will be valued and written off if they have nil value.

Depreciation is not provided on freehold property or on fixtures and equipment as these do not involve a movement in cash.

Included in land and buildings is freehold property at cost of £213,570 (2019 - £213,570).

Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

Funds Held

All funds held are unrestricted income funds.

3. **Taxation**
The Band is a registered charity and accordingly is exempt from taxation on its income and gains where they are applied for charitable purposes.

THE BRIGHOUSE AND RASTRICK BAND
Notes to the Accounts for the Year ended 31 December 2020 (cont.)

4.	Charitable Activities	2020	2019
		£	£
	Engagement, Concert & Rehearsal Expenditure		
	Transportation	2,910	11,306
	Venue hire	7,105	18,507
	Player and non-player expenses	15,570	67,897
	Guest/borrowed players	1,603	5,282
	Accommodation	94	24,009
	Retainers	11,665	20,155
	Goods purchased	-	697
	Subscriptions	98	-
	Instrument hire and repairs	726	80
	Guest artists (Bands etc.)	6,886	8,767
	Contest fees & tickets	-	2,940
	Promoter commission	-	(4)
	Advertising, printing & stationery	3,181	7,098
		49,838	166,734
	Professional tuition	8,000	25,765
	Music	398	1,241
	Net purchase of instruments	4,976	8,551
	Purchase of uniforms	261	970
	Purchase of CD's & memorabilia	-	3,195
	Recording equipment	3,916	-
		67,389	206,456
5.	Investments	2020	2019
		£	£
	Market value brought forward	175,837	177,917
	Realised gain/(loss)	423	(670)
	Unrealised (losses)	(426)	(1,410)
	Market value carried forward	175,834	175,837

THE BRIGHOUSE AND RASTRICK BAND
Notes to the Accounts for the Year ended 31 December 2020 (cont.)

6. **Summary of Funds**

	2020	2019
	£	£
General Purposes Fund (Unrestricted)		
Balance brought forward	214,177	199,135
Receipts and Payments account	(172)	17,122
(Decrease) in market value of investments	(3)	(2,080)
	<u>214,002</u>	<u>214,177</u>
Designated Fund (Unrestricted)		
Balance brought forward	213,570	213,570
Fixtures & Equipment written off	-	-
	<u>213,570</u>	<u>213,570</u>
Total Funds	<u>427,572</u>	<u>427,747</u>

7. **Related Party Transactions**

No Trustees nor any persons connected with them have received remuneration (2019 - nil).
8 trustees have been reimbursed expenses totalling £7,053 (2019 - £24,931 (9 trustees)) and 1 trustee received a retainer amounting to £1,720 (2019 - £4,710 (2 trustees)).

8. **Staff Costs and Emoluments**

There were no employees with emoluments in the year (2019 - nil).

9. **Cost of Independent Examination**

Preparation of accounts and associated costs were £1,600 (2019 - £1,975).