



SHIRLEY and DISTRICT (UNIT 481) OF THE SEA CADET CORPS
TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

REGISTERED CHARITY NUMBER: 507868

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REPORT OF THE TRUSTEES OF SHIRLEY and DISTRICT (UNIT 481) OF THE SEA CADET CORPS

The Charity Trustees present their report together with the financial statements of the charity for the year ended 31st March 2023. The financial statements comply with both the Charity's Constitution and the Charities Act 2011.

Aim of the Sea Cadet Corps

The aim of the Sea Cadets Corps is to give young people the best possible head start in life, through nautical adventure and fun, based on the customs and traditions of the Royal Navy. Our aim is to develop young people and support them towards responsible adulthood.

Charitable Purpose

The charitable purpose of the Unit is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens. This is achieved by the provision of education and leisure time activities using a nautical theme, based on the traditions of the Royal Navy and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

In furtherance of the Purpose, the Unit offers young people a structured environment in which to develop; provides access to education and training including sailing, rowing, windsurfing, paddle sports, power boating, seamanship, navigation, marine engineering, cooking, music, first aid, drill, piping, and public services; it provides opportunities for young people to obtain a range of qualifications and a wide range of opportunities for community involvement.

Public Benefit

The trustees continue to give regard to the Charity Commission's general guidance on public benefit 'Charities and Public Benefit' provided by the Unit in relation to the charitable purpose of the Sea Cadets movement as set out in the activities and achievements as outlined in this report.

To achieve its aim the Unit encourages recruitment of young people from all backgrounds and abilities including where possible, and within the realms of Health and Safety, those with disabilities and develops their skills and abilities by:

- Regular structured activities with a nautical theme
- Enabling young people to take part in activities connected with the wider Sea Cadet Corps
- Movement such as waterborne activities, events and competitions at district, area and national levels
- Availability of formal achievements whilst completing courses to earn badges and promotions

Organisational Achievements and Performance

Trustees Report

Chairmans Report

Shirley unit has had a very busy year, mainly with improvements to our facilities but also to most if not all other areas. Within this reporting year, 95% of the work to our extension has been completed and delivered within budget despite large increases in building materials.

Our cadet numbers remain high and at the limit we are allowed to have. Once again, we have increased our adult volunteer numbers, these being split between new trustees but mainly the instructional staff, bringing along additional skills to benefit our young people.

I'm pleased to report that our finances remain very strong and well managed both from an income point of view and expenditure. We have managed to increase the numbers of income streams and will endeavour to maintain or hopefully increase these with the help of our fund raisers and unit supporters.

Thanks to the sea cadet corps, we have increased the numbers of mountain bikes and sailing dinghies we have and all have been put to use at some point, not only for our cadets but from further afield also.

As always Shirley Sea Cadets has some ambitious plans for 23/24, where we would like to see our facilities at Olton Mere improved as well as introducing some new activities for the cadets. Given our excellent adult base and fantastic facilities, I believe we are in a very good place to once again provide our young people with some great experiences and learning.

Commanding Officer Report

This has been a challenging but a satisfying year with the return to full time training after the restrictions of Covid. So as a team we decided we would ease ourselves back into training especially with a lot of new faces on board including staff and cadets.

Our Cadet numbers are gradually rising as we have had a steady flow of young people wishing to join us, we are now back to where our numbers were pre Covid. We are now one of the 5 largest of the 81 units in the South West Area. We are in the fortunate position that our Junior Sea cadets 10 – 12 yr olds, tend to stay on to become what we call Blue jackets. So, my thoughts are for us to focus next year as we try to grow this section of our unit the part we call our life blood, their energy and enthusiasm is and will always be what drives us on.

With the rebuilding of the ship's crew comes its challenges. We do have a young and inexperienced crew at present, back to teaching basics in all that we do, but with that is the joy of seeing our cadets take on challenges they perhaps would not have had the chance to do outside of cadets, such as Sailing, Kayaking, Paddleboarding, Mountain biking, Climbing, and this all bodes well for the future.

We have again engaged with our wider community in volunteer days with RBL: their charity appeals, and poppy collections, Lions' Santa's sleigh collection, local church St James, with our continued support to their Seasonal work parties as we help them maintain the grounds with focus for us on keeping tidy the commonwealth war graves. We have supported several other community events including events in Shirley Park and further afield in Churchill Redditch.

We also have had our awaydays from the unit. Both our Weekends away on the Long Mynd on the weekend of the Queens Jubilee, where the rain did its best to dampen our spirits, and our

Ships' visit to the Chatham Dockyard where the Sun did its best to fry us to a crisp, were great successes and I much look forward to our adventures this year.

The UMC has again supported the staff and cadets this year and their enthusiasm and commitment to help, has not gone unnoticed by all. Their constant striving to make the unit and facilities better is a credit to the hard work they all put in. Their willingness to support the Staff and Cadets in the activities they wish to pursue is the exception not the norm for most Cadet Units.

We have this year added to our sailing fleet 2 RS Quests and 3 RS Zests, 2 rowing machines just to name a few of the bits of kit made available for us to use.

We had our unit review in November, these are really our annual audits, the way that district/Area and HQ monitor the level and standard of training we deliver. That sets us targets to try and achieve in order to make sure each cadet is getting the full sea cadet experience. We then had our Royal Naval support visit by our Area Officer, who is a serving Officer of the Royal Navy. This is then our chance to show off and show him how great our cadets are and what they have achieved. Fingers crossed we should hopefully retain our Burgee award for 2022 this is generally awarded to the top 20% of units within the Sea cadet corp.

Some of the reasoning behind that thought is as follows:

- Our set target for boating hours per cadet was 15 hrs we managed 48hrs per cadet
- 97% of our cadets acquired at least 1 boating qualification or more
- We achieved 113% of our target for cadet promotions
- We achieved 73 training days at national level 186% of our unit target
- We achieved 162 training days at district and Area level, although only 70% of the target when you consider the target per cadet is almost 5 days training, and this doesn't include any additional training at the unit that in its self is a fantastic feat.
- 53 days off shore 161% of unit target, visiting South Wales, Devon, Cornwall and Scotland on the Sea cadet Yachts and TS Royalist.
- I made a conscious decision at the start of the year that we would not enter all of the district competitions due to the inexperience of our new cadets, yet the cadets still managed to get a girls' team to the Area finals for the rowing regatta. 6 of them went to the Area Sailing Regatta, with one going on to get a bronze medal at the National Finals in the Pico class. We had cadets that won medals at District Swimming and then went on to take medals at Area swimming in the pool at HMS Raliegh in Plymouth.

So, all in all, not bad for taking it easy in our first year back to full training. Just think what we can achieve as a team when we try harder.

Reserves Policy

The trustees continue to review the charity's requirements for reserves in light of the main risk to the organisation, that being a reduction of income. The trustees have established a policy whereby the reserves in total that are not invested in tangible fixed assets held by the Unit, should be up to the equivalent to 6 months overhead costs of the charity.

The level of these reserves has been determined by the need to meet the working capital requirements of the charity and also for the charity to carry out all of its legal obligations.

At the end of March 2023, the total of the charity's reserves stood at £33,965 of which £27,470 was unrestricted and £6,494 restricted.

The financial strategy of the trustees continues to be that of building the reserves which will be achieved by continually reviewing overheads, exploring additional means of income and further fundraising. The trustees will continue to take all necessary actions with regard to the prevailing economic climate.

Structure, Governance and Management

Units of the SCC are formed solely by volunteers in local communities. Each Unit is a self-supporting youth organisation and an independent charity with a central support management and training structure provided primarily by the Marine Society and Sea Cadets (MSSC). The unit becomes a part of the SCC by virtue of its' affiliation to the MSSC, the parent body of the SCC. In accepting this affiliation, the unit undertakes to comply with all regulations issued by, or on behalf of, the MSSC Council.

The Unit was registered as an unincorporated charity on 24th August 1978 and is governed by a constitution approved by the Charity Commission of England and Wales. A revised constitution issued by the Marine Society and Sea Cadets was ratified by the Board of Trustees between meetings in December 2017 in order to meet the deadline of 31st December 2017.

Recruitment and Appointment of the Trustees

Trustees serve and are re-elected on an annual basis. A minimum of 4 office holders: Chair, Secretary, Treasurer and Commanding Officer. UMT office holders are elected at the first meeting following the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadets Unit which is drawn loosely as being those with an interest in the unit. The constitution lays down specific controls for UMT membership and will be observed for all future recruitment.

In the event of a vacancy arising during the year (known as a casual vacancy), the trustees have the power to appoint new trustees. A trustee will serve until the date of the next AGM, after which the post will be filled by election.

The trustees are represented by a wide range of individuals drawn from the local community. Trustees have the power to appoint additional trustees to act jointly with them for all purposes. A trustee whose term of office has expired can be appointed for a further term of office.

Responsibilities of the Trustees

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charity (Accounts Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on its behalf on --/--/23 14/9/23



Simon Marland, Chair of the Board of Trustees

Legal and Administrative Information

Charity Details:

Charity Name: Shirley & District Unit No. 481 of the Sea Cadets Corps

Charity Status: Unincorporated

Registered Charity No: 507868

Registered Office and Operational Address: 9 Velsheda Road,
Shirley, Solihull
West Midlands
B90 2JL

Telephone Number 0121 733 7115

Email: shirleyseacadets@btconnect.com

Website www.sea-cadets.org/shirley

Trustees:

Chair: Mr Simon Marland

Treasurer: Mr Ian Langston

Secretary: Mrs Anne Hart

Trustees: Mr Neil Merchant
Mr Kenneth McNally
Mrs Barbara Doveston
Ms Mandy Harrison
Mr Christopher Hughes

President: Mr Trevor Beattie

Holding (Custodian) Trustees: The Marine Society & Sea Cadets (MSSC)

Independent Examiners: Thomas & Young Limited

Bank: Lloyds Shirley Branch

Acknowledgements

Shirley and District Unit 481 of the Sea Cadets Corps would like to publicly acknowledge and thank the following organisations and donors for their financial support during 2022/2023.

29th May 1961 charitable trust

Air Cadets 492 Squadron

Amazon Europe Core

Asda

Ash Price

Centrica

Charles Brotherton Trust

Edward and Dorothy Cadbury

GE & MG Golder

Groundwork UK

Harry Black

HCB Solicitors

Heart of England 256

Holy Royal Arch - Arter Chapter

Joy Edgington

Masonic Lodge of St. Andrew 4056

MOSELEY & KINGS HEATH LIONS

Mr Trevor Beattie

Marine Society and Sea Cadets (MSSC)

Nautical Services Lodge

Pastures New Quilting

Provincial Grand Chapter of Worcestershire

Provincial Grand Lodge of Warwickshire - Masonic Charitable Association Ltd

Sainsburys Vets

Shirley Lions Club

Solihull MBC

St. James's Place Charitable Foundation

Studio 56 Ltd (John Rajisingham)

Susanne and Geraint Evans

The Kane Family

Thistle Lodge Masonic Lodge

Warwickshire Tabernacle

No final report would be complete without acknowledging the efforts and dedicated service of the adult volunteers who make the unit a success. For any Sea Cadet Unit to succeed it is fully reliant on its teams to work together. Our uniformed and civilian instructors, management team and unit assistants all have one common aim, that of delivering the best experience for our young people.

In this modern age, time is a precious commodity and like with all teachers and trainers there is a lot goes on behind the scenes, outside of parade times and over weekends that is not observed but makes the difference.

Thank you for your commitment and continued support.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SHIRLEY and DISTRICT (UNIT 481) OF THE SEA CADET CORPS.**

I report on the financial statements of Shirley and District (Unit 481) of the Sea Cadet Corps for the year ended 31st March 2023 which are set out on pages 10 to 13.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mark McLean FCA

Date:

21/9/23

On Behalf of

Thomas & Young Limited, Chartered Accountants
Carleton House, 266-268 Stratford Rd, Shirley, B90 3AD

SHIRLEY & DISTRICT (TS GAMECOCK) NO. 481 OF THE SEA CADET CORPS
Receipts & Payments Account for the period 1st April 2022 to 31st March 2023

	Note	Unrestricted £	Restricted £	2022/2023	2021/2022
<u>RECEIPTS</u>					
Donations	1	14826	16753	31579	112205
Fundraising	2	3040	0	3040	5433
Charitable Activities	3	11870	3188	15058	10734
Generated Income	4	15411	0	15411	13676
Investments	5	32	0	32	1
Ward Room Receipts	6	3302	0	3302	2589
TOTAL RECEIPTS		48482	19941	68423	144637
<u>PAYMENTS</u>					
Raising Funds	7	1649	0	1649	4645
Charitable Activity	8	14336	6929	21266	15212
Overheads	9	10732	0	10732	8808
Maintenance	10	5302	0	5302	8484
Other	11	2126	0	2126	0
Governance Costs	12	1102	0	1102	5565
Ward Room Expenditure	13	3871	0	3871	18104
TOTAL EXPENDITURE		39119	6929	46048	60818
<u>ASSETS & INVESTMENTS</u>					
	14				
Fixed Assets		52028	60535	112563	16451
Investment		0	0	0	0
		52028	60535	112563	16451
TOTAL PAYMENTS		91147	67464	158611	77270
Net incoming resources		-42665	-47523	-90188	67367
Transfer between funds		0	0	0	0
Cash funds from last year		70135	54017	124153	56785
TOTAL CASH FUNDS		27470	6494	33965	124152

SHIRLEY & DISTRICT (TS GAMECOCK) NO. 481 OF THE SEA CADET CORPS
Notes to the Accounts

<u>Income</u>	Unrestricted	Restricted	2022/2023	2021/2022
	£	£	£	£
1 Donations				
MSSC Annual Fund/Grant	0	10000	10000	8550
Other Grants	0			56667
Other Donations	14826	6753	21579	46988
	14826	16753	31579	112205
2 Fundraising				
Fundraising	1733		1733	734
Special Events	1307		1307	4700
	3040	0	3040	5433
3 Charitable Events				
Cadet Contribution	10231	760	10991	6427
MSSC Refunds	1401	337	1738	1472
Competition Receipts	0		0	0
Course Fees	158	2091	2249	2835
Sundry	0			0
Other Revenue Receipts	80		80	0
	11870	3188	15058	10734
4 Generated Income				
Sales of Fixed Assets	0	0	0	500
Gift Aid	0	0	0	3121
Other Refunds	0	0	0	110
Sales of Sundry Items	0	0	0	0
Contribution for Room Usage	13405	0	13405	8830
Sea Cadet Victualling	2006	0	2006	1115
	15411	0	15411	13676
5 Investments				
Bank Deposit Interest	32	0	32	1
	32	0	32	1
6 Ward Room Receipts				
Ward Room Takings	3202	0	3202	855
Minibus fund from Unit AC	0	0	0	0
Donation for WR Refurb	0	0	0	0
Other Donations	100	0	100	0
Special Events	0	0	0	1734
	3302	0	3302	2589

SHIRLEY & DISTRICT (TS GAMECOCK) NO. 481 OF THE SEACADET CORPS

Notes to the Accounts

<u>Expenditure</u>	Unrestricted	Restricted	2022/2023	2021/2022
	£	£	£	£
7 Raising Funds				
Fundraising (Victualling)	1499		1499	4645
Fundraising (Other)	125		125	0
Special Events	25		25	0
	1649	0	1649	4645
8 Direct Charitable Activities				
Competitions	0		0	312
Travel & Fuel	2147		2147	865
Catering	6191		6191	2893
Training and Courses	3665	4127	7792	5432
Course & Subs Refunds	0	77	77	550
Uniform & Badges	953		953	632
Other Cadet Activities	20	2726	2746	3497
Subscriptions & Memberships	1360		1360	1031
	14336	6929	21266	15212
9 Overheads				
Council Tax	614		614	314
Electricity	6571		6571	4907
Phone & Internet	819		819	638
Postage, Printing & Stationary	433		433	883
Zoom Subscription	0		0	72
Insurance	2295		2295	1994
	10732	0	10732	8808
10 Maintenance				
Buildings	2827		2827	7388
Bikes	98		98	295
Boating	1208		1208	311
Vehicles	372		372	194
Computers & Other Equipment	50		50	0
H&S	748		748	296
	5302	0	5302	8484
Other				
11 Macmillan Donation	0			0
Sundry Costs	2126		2126	0
	2126	0	2126	0
12 Governance Costs				
Independent Examination	660		660	480
Accounts Preparation	0		0	0
Legal Costs	0		0	0
Licences	442		442	5085
	1102	0	1102	5565
13 Ward Room Expenditure				
Stock	2520		2520	2496
Special Events	317		317	848
Licences	180		180	180
Minibus fund	853		853	14580
	3871	0	3871	18104
14 Assets & Investments				
Equipment (Boating)	1015		1015	0
Rowing Machines	0		0	1720
Equipment (Bikes)	0		0	130
Equipment (Camping)	798		798	0
Equipment (Computing)	0		0	0
Extension Project	50141	60535	110675	9677
Secure Shed for Outboard Motor	0		0	256
Boat Storage Rack	0		0	2358
Other Miscellaneous	75		75	2309
Investment	0		0	0
	52028	60535	112563	16451