



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

**From August 1st 2021
July 31st 2022**

**Period start date To
Period end date**

Charity name: Bawtry Amateur Dramatic Society

Charity registration number: 507851

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The improvement of general education in relation to all aspects of the art of drama and developing the public appreciation of that art.</p> <p>Advancing the education of film and encouraging the interest of the public in film as an art and promoting the study and appreciation of films and film making.</p>

<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p>	<p>Para 1.17 and 1.19</p>	<p>The public presentation of plays, giving members of the local community the opportunity of watching the productions and also participating in them by performing on stage or helping with the practical stagecraft necessary for their production. In particular providing an opportunity for young people in the local community (between the ages of 8 and 18) to engage in acting, theatre production and film making. Providing a venue for the exhibition of films with the emphasis on those films, which are less likely to be shown by the commercial cinema operators. Providing a venue for other local and community focussed groups to hold their own dramatic and musical productions, presentations and meetings.</p>
<p>Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit</p>	<p>Para 1.18</p>	<p>The Trustees have considered the Charity Commission's Guidance on Public Benefit and are satisfied that these activities fall squarely within it.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	<p>SORP reference</p>	
<p>Policy on grant making</p>	<p>Para 1.38</p>	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Society successfully presented three week long productions during the year and two youth theatre productions over eight days in total. – All the performances were very well attended houses and were critically well received. The Youth theatre maintained a healthy membership of around fifty regular attendees ranging in ages from eight to eighteen. The Film Society had a successful season and is recovering its membership well after having to close for the pandemic.</p> <p>Membership numbers grew again during the year and it was pleasing to see a number of the new members becoming actively involved in productions soon after joining.</p> <p>Several other art and culture groups hired the theatre during the year including touring theatre companies and outside youth theatre groups.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We came through the pandemic maintaining healthy reserves due to prudent financial management and successful bids for funding. After the pandemic restrictions were lifted we were able to quickly return to a full programme of activities and, although our audiences have been slightly reduced we have produced a healthy operating surplus which enabled us to continue to carry out improvements to our building and purchase new equipment.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Since the pandemic we have changed our policy to ensure we have enough reserves to allow us to cover a year's expenses (about £15k) if no income were received. Current reserves are held in excess of this level (34k at 31/07/2022) which will be used to fund continuing investment in the theatre and its facilities.
Amount of reserves held	Para 1.22	£34,219
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
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Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by the membership by voting at the agm. There are four named roles: Chair, Secretary, Treasurer, Theatre director. These are elected for two years. There are three ordinary members elected for one year. The film society and the youth theatre appoint one member each. The committee are allowed to co-opt up to two more members.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Bawtry Amateur Dramatic Society
Other name the charity uses	Bawtry Phoenix Theatre
Registered charity number	507851
Charity's principal address	22 Station Road, Bawtry, Doncaster DN10 6PT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tony Jones	Chair		
2	Mary Moffat	Secretary		
3	Steve Kellett	Treasurer		
4	Bob Geeson	Theatre Director		
5	Louella Chesterman			
6	Mike Dale			
7	Charlotte Fricker		01-08-21 to 31.12.21	
8	Sue Stevenson			
9	Rupert Atkinson	Film society chair		
10	Paula Hadley			
11	Jonah Thompson	Young Players director		
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	none
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S Kellett	
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Full name(s)	Steve Kellett	
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Position (eg Secretary, Chair, etc)	Treasurer	
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Date	25.05.2023
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Receipts and payments account

For the period
from

Period start date
01.08.2021

To

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Membership subscriptions	11,770	-	-
Grants, donations and fundraising social events and other income	4,189	-	-
Theatre Lettings	365	-	-
Film club receipts	981	-	-
income from productions	2,714	-	-
Front of House revenue	18,351	-	-
Raffle	8,021	-	-
Sub total (Gross income for AR)	1,405	-	-
	47,796	-	-
A2 Asset and investment sales, (see table).			
	-	-	-
	-	-	-
Sub total	-	-	-
Total receipts	47,796	-	-
A3 Payments			
Theatre running costs	18,973	-	-
Film club expenses	3,785	-	-
Theatre improvements and new equipment	8,538	-	-
Costs of staging productions	7,988	-	-
front of House costs	3,177	-	-
Youth theatre costs	4,245	-	-
Other expenses	2,386	-	-
	-	-	-
	-	-	-
Sub total	49,092	-	-
A4 Asset and investment purchases, (see table)			
	-	-	-
	-	-	-
Sub total	-	-	-
Total payments	49,092	-	-
Net of receipts/(payments) -	1,296	-	-

A5 Transfers between funds	-	-	-
A6 Cash funds last year end	35,515	-	-
<i>Cash funds this year end</i>	34,219	-	-

Section B Statement of assets and liabilities at the end of

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	Bank Current and Deposit Accounts	33,644
	Cash in Hand	175
	Bar Stock	400
	<i>Total cash funds</i>	34,219

(agree balances with receipts and payments account(s))

OK

Categories	Details	Unrestricted funds to nearest £
B2 Other monetary assets		-
		-
		-
		-
		-
		-

Categories	Details	Fund to which asset belongs
B3 Investment assets		

Categories	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use		

B5 Liabilities

Details

Fund to which liability relates

Signed by one or two trustees on behalf of all the trustees

Signature

Print N

S Kellett

S KELL

07851

Accounts

CC16a

Period end date

31.07.2022

Total funds	Last year
to the nearest £	to the nearest £
11,770	4,354
4,189	25,081
365	15
981	-
2,714	902
18,351	1,856
8,021	278
1,405	-
47,796	32,486
-	-
-	-
-	-
47,796	32,486
18,973	9,924
3,785	251
8,538	23,648
7,988	837
3,177	276
4,245	1,918
2,386	378
-	-
-	-
49,092	37,232
-	-
-	-
-	-
49,092	37,232
-	-
1,296	4,746

- -
- -

**Amount due
(optional)**

**When due
(optional)**

-
-
-
-
-

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Date of
approval

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15.09.2022



Section A

Independent Examiner's Report

Report to the trustees/ members of

BAWTRY AMATEUR DRAMATIC SOCIETY

On accounts for the year ended

31st JULY 2022

Charity no (if any)

507851

Set out on pages

1-3 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / **07/ 2022**

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: Alison M Hope

Date: 11th May 2023

Name: Alison M Hope

Relevant professional qualification(s) or body (if any):

Chartered Accountant (FCA)

Address:

The Granary

Hooton Pagnell

Doncaster DN5 7BW

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

A large, empty rectangular box with a thin black border, occupying the central and right portions of the page. It is intended for the user to provide details as requested in the text to its left.