



Trustees' Annual Report for the period

From **01.08.2019**

Period start date To **31.07.2020**

Period end date

Charity name: **Bawtry Amateur Dramatic Society**

Charity registration number: **507851**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The improvement of general education in relation to all aspects of the art of drama and developing the public appreciation of that art.</p> <p>Advancing the education of film and encouraging the interest of the public in film as an art and promoting the study and appreciation of films and film making.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The public presentation of plays, giving members of

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have considered the Charity Commission's Guidance on Public Benefit and are satisfied that these activities fall squarely within it.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>SORP reference</p>	<p>In a curtailed season, because of the Covid pandemic, the society successfully presented two adult productions during the year over a total of 14 nights, and one, three-night youth theatre production. – Virtually all the performances played to full houses and were critically well received. The Youth theatre membership remained at full capacity during the year at around 44 members and we have a waiting list of those wanting to join. The weekly sessions were divided into two groups (8-11 years and 11-18 years).</p> <p>The Film Society had another successful season and has a long waiting list of individuals wishing to join.</p> <p>Membership numbers remained healthy during the year and it was pleasing to see a number of the new members becoming actively involved in productions soon after joining.</p> <p>Several other art and culture groups hired the theatre during the year including the WEA (Workers' education), touring theatre companies and outside youth theatre groups.</p>
	<p>Para 1.20</p>	

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	In financial terms we are in a healthy position. Despite being open for only half the year because of the pandemic we generated a surplus from activities of over £3000. On top of this we received a Covid grant of £10,000 from the local authority which put us in a very healthy financial position which should enable us to survive the enforced closure. We were able to spend this surplus on, among other things, a new website and new CCTV equipment to help our backstage teams.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trustees have determined that the minimum level of reserves held by the Society should be equivalent to six months of operating expenditure (about £7.5k) Current reserves are held in excess of this level (£38k at 31/07/2020) which will be used to fund continuing investment in the theatre and its facilities. This will include a major project to enhance the air quality in the auditorium (in line with Covid guidance) and a major upgrade to our heating system.
Amount of reserves held	Para 1.22	£38,500
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
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Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The closure of the theatre due to the pandemic is the major risk. However, we have a very healthy surplus which would mean we can close for over three years without any financial problems.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by the membership by voting at the agm. There are four named roles: Chair, Secretary, Treasurer, Theatre director. These are elected for two years. There are three ordinary members elected for one year. The film society and the youth theatre appoint one member each. The committee are allowed to co-opt up to two more members.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Bawtry Amateur Dramatic Society
Other name the charity uses	
Registered charity number	507851

Charity's principal address	22 Station Road, Bawtry, Doncaster, S. Yorks DN10 6PT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tony Jones	Chair		members at agm
2	Mary Moffat	Secretary		members at agm
3	Robert Geeson	Theatre Director		members at agm
4	Steve Kellett	Treasurer		members at agm
5	Jonah Thompson			Youth theatre committee
6	Rupert Atkinson			Film society committee
7	Louella Chesterman			co-opted by committee
8	Coleen Owen			members at agm
9	Sue Stevenson			co-opted by committee
10	Neville Perkins			members at agm
11	Alan Crolley			members at agm
12	Linda Larder			members at agm
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Steve Kellett	Treasurer	
Rupert Atkinson	committee member	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	none
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Steve Kellett	
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Full name(s)

Steve Kellett	
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Position (eg
Secretary, Chair, etc)

Treasurer	
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Date

24th May 2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
BAWTRY AMATEUR DRAMATIC SOCIETY	507851

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01.08.2019		31.07.2020

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts				
Membership subscriptions	5,775	-	-	5,775
Grants, donations and fundraising	10,112	-	-	10,112
social events and other income	249	-	-	249
Theatre Lettings	1,648	-	-	1,648
Film club receipts and Folk/blues evening	5,078	-	-	5,078
income from productions	11,673	-	-	11,673
Bar revenue, teas and ice cream sales	5,712	-	-	5,712
	- 0	-	-	-
Sub total (Gross income for AR)	40,247	-	-	40,247
A2 Asset and investment sales, (see table).				
	- 0	- 0	- 0	-
	- 0	- 0	- 0	-
Sub total	- 0	- 0	- 0	-
Total receipts	40,247	- 0	- 0	40,247
A3 Payments				
Theatre running costs	13,137	-	-	13,137
Film club & folk/blues evenings expenses	1,411	-	-	1,411
Theatre improvements and new equipment	1,694	-	-	1,694
Costs of staging productions	5,376	-	-	5,376
Bar, Teas and Ices supplies	2,219	-	-	2,219
Youth theatre costs	2,459	-	-	2,459
Other Expenses	647	-	-	647
	- 0	-	-	-
	- 0	-	-	-
Sub total	26,943	-	-	26,943
A4 Asset and investment purchases, (see table)				
	- 0	- 0	- 0	-
	- 0	- 0	- 0	-
Sub total	- 0	- 0	- 0	-
Total payments	26,943	- 0	- 0	26,943
Net of receipts/(payments)	13,304	-	-	13,304
A5 Transfers between funds	- 0	-	-	-
A6 Cash funds last year end	26,957	-	-	26,957
Cash funds this year end	40,261	-	-	40,261

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds
		to nearest £	to nearest £
B1 Cash funds	Bank Current and deposit accounts	39,725	-
	Cash in hand	150	-

CC16a
Last year
to the nearest £
9,929
154
69
2,162
5,182
14,799
7,964
-
40,259
-
- 0
40,259
17,349
1,727
4,031
6,566
3,277
4,188
1,145
-
-
38,283
-
38,283
1,976
-
-
1,976
Endowment funds
to nearest £
-
-



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

BAWTRY AMATEUR DRAMATIC SOCIETY

**On accounts for the year
ended**

31st JULY 2020

**Charity no
(if any)**

507851

Set out on pages

1-3 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / **07/ 2020**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent exam-
iner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

B. Hancock

Date:

28.04.21

Name:

BRYAN JOHN HANCOCK

**Relevant professional
qualification(s) or body
(if any):**

ASSOCIATE OF THE INSTITUTE OF BANKERS (A.C.I.B.)

Address: 3 RUSSET GROVE
BAWTRY
DONCASTER DN10 6RN

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE