



## Trustees' Annual Report for the period

From 01/04/2021 Period start date

To 31/03/2022 Period end date

Charity name: Maryport & Solway Sea Cadets

Charity registration number: 507614

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The charitable purpose of the Charity (aka Unit) is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society &amp; Sea Cadets.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Main activities centre on offering young people a safe and structured environment in which to develop. Provide access to education and training including (but not restricted to): sailing (inshore and offshore), paddle sports, power boating, seamanship, navigation, marine engineering, cooking, first aid, drill, piping, and public service Provide opportunities to obtain a range of qualifications Provide opportunities for community involvement.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have had regard to the guidance issued by the Charity Commission on public benefit.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Contribution made by volunteers	Para 1.38	<b>No specific financial contribution is made to the Charity by Volunteers. Note: For certain Charitable bids, the 'equivalent paid hours' of volunteer time is sometimes used to aid calculate the</b>

		value of volunteer time; usually at a rate of £12/hour. The contribution in time is considerable, and akin to a part-time job in those 'equivalent paid hours'.
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>We provided a safe and comfortable environment for our children and young people to learn various practical skills based on the traditions of the Royal Navy and develop their social skills through interaction with fellow juniors and cadets. Our volunteer staff are given training and support to provide the juniors and cadets with a high standard of learning. Of note this year was the higher number of young people from outside of the CA15 Postcode who travelled to the Unit for instruction in Sailing and Powerboating.</b></p> <p><b>The Cadets supported local civic events such as Remembrance Day and the installation of the new town Mayor.</b></p>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p><b>We are now in a strong and stable financial position; with a good balance of cash to cover any immediate issues with either equipment breakdown or repairs to the Unit building. Debts are now managed and reducing; which payment plans in place for Marina Fees and Utilities.</b></p> <p><b>We secured an income of £39,130 which is largely a result of:</b></p> <ul style="list-style-type: none"> <li>- Donations received.</li> <li>- Grants from both government (COVID recovery) and Charitable Funds, inc. via those administered by bodies such as Cumbria Community Foundation.</li> <li>- Fundraising by the Unit Volunteers / Parents &amp; Guardians / Cadets such as our Weekly Lottery and Social Events such as Trafalgar Night and Pickle Night.</li> <li>- Weekly / Monthly Subscriptions from Cadets</li> </ul> <p><b>Largest expenses were in equipment such as Solar Panel Array and Storage Batteries, x10 Mountain Bikes, Wetsuits</b></p>
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		<b>&amp; Sailing suits and new Paddlesport Kayaks / Canoes.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The current Unit Management Team (UMT) was established in 2018.</b>  <b>In 2020, the UMT established a budget based on essential estimated costs to remain operational; a required reserve.</b>  <b>2021-22 shows a slight increase from £8,800 due to the risk of increased utility bills for Gas and Water.</b> <b>Although it is predicted that Electricity will eventually reduce with the fitting of Solar Panel array and Storage Batteries.</b>
Amount of reserves held	Para 1.22	<b>£10,000</b>
Reasons for holding zero reserves	Para 1.22	<b>n/a</b>
Details of fund materially in deficit	Para 1.24	<b>n/a</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>The charity is now in a much stronger position than in the last 10-15 years, the Trustees assess the uncertainties and risks as Low to Medium, from a previous position of Medium risk.</b>  <b>Bid writing capability and grant / fund successes have increased, with now an established track record of delivering value for money to those kindly donating.</b> <b>Additionally, our own fundraising activity has started to return to previous norms, post-COVID.</b>

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>In 2021-22, the primary source of funding remained COVID related government grants and monies from Funds / Granting bodies to which we either applied directly, or via bodies such as Cumbria Community Foundation.</b>  <b>Fundraising Events, Cadet Subscriptions and Weekly Lottery form the regular 'income stream'.</b>
A description of the principal risks facing the charity	Para 1.46	<b>The Charity and Unit Management Team only consists of 3 Trustees / Members.</b>  <b>This is effectively the 'minimum' to run an effective Charity / Unit, therefore any reduction is a principal risk to the charity and Unit.</b>

<p>Other: A note on costs and funds.</p>		<p><b>The current Unit Management Team inherited historical debts e.g. Water Utility in the £1,000s and Marina berthing fees in the £100s; these now have structured payment plans in place.</b></p> <p><b>The UMT inherited some assets and infrastructure which had received little in the way of care, maintenance or investment e.g. a closed .22 Shooting Range, inefficient Heating, Lighting and Storage facilities and Boating Pontoons; these will require further investment / costs.</b></p> <p><b>Evidence of this is in the replacement of worn-out Sailing Suits and Wetsuits for the Cadets.</b></p>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Marine Society Sea Cadets (MSSC) Sea Cadet Regulations</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are elected at the Charity / Unit Annual General Meeting.</b>  <b>The AGM / election is open and overseen by the Sea Cadets District Officer, or their deputy.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Trustees are also Cadet Force Adult Volunteers (CFAV), all CFAV undergo Induction, Safeguarding, Data Handling MSSC Training Courses and vetting prior to appointment.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>The structure is that of Chair, Treasurer &amp; Members.</b>  <b>Although a separate and independent Charity, it is affiliated to and governed by procedures and oversight of the MSSC.</b>

### Reference and Administrative details

Charity name	Maryport & Solway Sea Cadets
Other name the charity uses	Maryport' Solway Sea Cadet Unit, TS Caesar
Registered charity number	507614
Charity's principal address	70 King Street Maryport Cumbria CA15 6AZ

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Dawson	Chair		Elected by Unit Membership
2	Hannah Needham	Treasurer		Elected by Unit Membership
3	Charlotte Iredale	UMT Member		Elected by Unit Membership

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	N/A

Name of chief executive or names of senior staff members (Optional information)

Lt. Claire Bostel, Commanding Officer of the Unit (Volunteer)
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**Exemptions from disclosure**


Reason for non-disclosure of key personnel details

N/A
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**Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mark Dawson	
Position (eg Secretary, Chair, etc)	Chair	

Date	30 <sup>th</sup> January 2023
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# MARYPORT & SOLWAY SEA CADETS

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## Income & Expenditure Account

Y/E 31/03/2022

	<b>Income</b>	<b>Expenditure</b>
Donations	25,272	
Grants	10,667	
Subs	2,316	
Marine Society	876	
Equipment		11,306
Sundries <sup>1</sup>		2,279
Marina fees		2,000
Insurance		1,841
Utilities		2,398
Maintenance		1,458
Internet		330
<b>Totals</b>	<b>39,130</b>	<b>21,611</b>
<b>Overall total</b>	<b>17,519</b>	

<sup>1</sup>Sundries

Fuel	271
travel	88
Fundraising event costs*	1,631
ICO	35
Planning fees	134
Training	100
Bank Charges	20
	<u>2,279</u>

*\*hire of Golden Lion for Trafalagar night and food for Pickle night  
(costs recovered within ticket sales)*