



## Trustees' Annual Report for the period

From 01/04/2020 Period start date

To 31/03/2021 Period end date

Charity name: Maryport & Solway Sea Cadets

Charity registration number: 507614

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The charitable purpose of the Charity (aka Unit) is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society &amp; Sea Cadets.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Main activities centre on offering young people a safe and structured environment in which to develop. Provide access to education and training including (but not restricted to): sailing (inshore and offshore), paddle sports, power boating, seamanship, navigation, marine engineering, cooking, first aid, drill, piping, and public service Provide opportunities to obtain a range of qualifications Provide opportunities for community involvement.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have had regard to the guidance issued by the Charity Commission on public benefit.</b>

#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
		<b>No specific financial contribution</b>

Contribution made by volunteers	Para 1.38	<p><b>is made to the Charity by Volunteers.</b></p> <p><b>Note: For certain Charitable bids, the ‘equivalent paid hours’ of volunteer time is sometimes used to aid calculate the value of volunteer time; usually at a rate of £12/hour.</b></p>
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity’s work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>We provided a safe and comfortable environment for our children and young people to learn various practical skills based on the traditions of the Royal Navy and develop their social skills through interaction with fellow juniors and cadets. Our volunteer staff are given training and support to provide the juniors and cadets with a high standard of learning.</b></p>

## Financial Review

Review of the charity’s financial position at the end of the period	Para 1.21	<p><b>We are now in a much stronger and more stable financial position from when the current Unit Management Team took office.</b></p> <p><b>We secured an income of £51,961 which is largely as a result of £36,387 awarded in various Grants, from both government and specific community bodies.</b></p> <p><b>Income elsewhere has reduced due to lack of sea cadet activity and fundraising events.</b></p> <p><b>Largest expenses were in equipment such as a new Sea bin, which was grant funded, and Information Technology improvements to the unit to support more interactive learning.</b></p>
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Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p><b>The unit has been undergoing a period of financial redevelopment since the current Unit Management Team (UMT) was established in 2018.</b></p> <p><b>As the UMT inherited debt and uncertainty, the team was unable to establish a reserves value at that time.</b></p> <p><b>In 2020, the UMT established a budget and based on essential estimated costs to ensure the unit would remain open; this value for this was recognised as a required reserve.</b></p>
Amount of reserves held	Para 1.22	<b>£8,800</b>
Reasons for holding zero reserves	Para 1.22	<b>n/a</b>
Details of fund materially in deficit	Para 1.24	<b>n/a</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p><b>The charity has been fortunate to receive grants to ensure the continuation of the unit as a going concern.</b></p> <p><b>Moving forward, we look forward to increasing our own fundraising activity and not rely solely on grants.</b></p>

### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p><b>In 2020/21, the primary source of funding was government grants following the coronavirus pandemic.</b></p> <p><b>In total £20,637 was provided in grants by Allerdale Borough Council for COVID-19 enforced closures.</b></p> <p><b>New fundraising was achieved through a new Lottery, of which the charity is a benefactor, estimated at approx. £145 per month.</b></p>
A description of the principal risks facing the charity	Para 1.46	<p><b>The Charity and Unit Management Team only consists of 3 Trustees / Members.</b></p> <p><b>This is effectively the 'minimum' to run an effective Charity / Unit, therefore any reduction is a</b></p>

		<p><b>principal risk to the charity and Unit.</b></p>
<p>Other: A note on costs and funds.</p>		<p><b>The current Unit Management Team inherited historical debts e.g. Water Utility in the £1,000s and Marina berthing fees in the £100s; these now have structured payment plans in place.</b></p> <p><b>The UMT inherited some assets and infrastructure which had received little in the way of care, maintenance or investment e.g. a closed .22 Shooting Range, inefficient Heating, Lighting and Storage facilities, worn-out Sailing and Wetsuits.</b></p>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Marine Society Sea Cadets (MSSC) Sea Cadet Regulations</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are elected at the Charity / Unit Annual General Meeting.</b>  <b>The AGM / election is open and overseen by the Sea Cadets District Officer, or their deputy.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Trustees are also Cadet Force Adult Volunteers (CFAV), all CFAV undergo Induction, Safeguarding, Data Handling MSSC Training Courses and vetting prior to appointment.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>The structure is that of Chair, Treasurer &amp; Members.</b>  <b>Although a separate and independent Charity, it is affiliated to and governed by procedures and oversight of the MSSC.</b>

### Reference and Administrative details

Charity name	Maryport & Solway Sea Cadets
Other name the charity uses	Maryport' Solway Sea Cadet Unit, TS Caesar
Registered charity number	507614
Charity's principal address	70 King Street Maryport Cumbria CA15 6AZ

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Mark Dawson	Chair		Elected by Unit Membership
2	Hannah Fisher	Treasurer		Elected by Unit Membership
3	Charlotte Iredale	UMT Member		Elected by Unit Membership
4	Karen Wright	Secretary	01/04/21 - 30/03/21	Elected by Unit Membership

Corporate trustees - names of the directors at the date the report was approved

<b>Director name</b>		
<b>N/A</b>		

Name of trustees holding title to property belonging to the charity

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
<b>N/A</b>		

**Funds held as custodian trustees on behalf of others**

<b>Description of the assets held in this capacity</b>	<b>N/A</b>

**Name of chief executive or names of senior staff members (Optional information)**

<b>Lt. Claire Bostel, Commanding Officer of the Unit (Volunteer)</b>
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**Exemptions from disclosure**


Reason for non-disclosure of key personnel details

<b>N/A</b>
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**Declarations**

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
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<b>Full name(s)</b>	Mark Dawson	
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<b>Position (eg Secretary, Chair, etc)</b>	Chair	
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**Date** 19<sup>th</sup> January 2022

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# MARYPORT & SOLWAY SEA CADETS

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## Income & Expense Y/E 31/03/2021

	<b>Income</b>	<b>Expense</b>
Grants	36,387	
Donations	12,582	
Bank Interest	3	
Subs	1,971	
Marine Society	1,021	
Equipment		11,768
Sundries <sup>1</sup>		1,630
Marina		2,617
Insurance		1,667
Gas & Elec		3,675
Water		255
Maintenance		836
Internet		263
Totals	<u>51,962</u>	<u>22,711</u>

<sup>1</sup> Sundries breakdown

Claire Bostel - Covid purchases; tables, cleaning products, tubs	451
E Thomason (C Bostel) for built up costs at unit (food, supplies)	972
ICO certificate	35
Maryport Town Council - wreath payment	44
Mike Taylor printing - lottery leaflets	128
<b>Grand Total</b>	<b>1,630</b>