

PARBOLD COMMUNITY ASSOCIATION

Minutes of the AGM held on Friday November 22nd 2024

1. Present

M Bonsall (Chair) S Halton C Littler L Jones P Walker

2. Apologies

R Perry D Butts C Rowe

In the absence of R Perry, the Vice Chair M Bonsall agreed to chair the meeting

3. Declarations of Interest

M Bonsall Douglas Music

C Littler Slimming World

4. Minutes of the Annual General Meeting held November 2023

Erratum S Halton M Bonsall (name spelling correction)

The minutes of the meeting held on November 24th 2023 were accepted as a true record

Proposed L Jones Seconded C Littler

5. Chairman's Report

M Bonsall on behalf of R Perry

As the Village Hall enters its 30th year since opening (I have served 28years!) I look back at how much we have achieved despite the ups and downs we have faced along the way.

We have transformed the Hall over the years - lowering the main hall ceiling, fitting the lighting grid, and introducing the cinema and projection facilities in the studio. Under floor heating has been installed and this, together with the heat source pump and recently installed solar panels has made our Hall as green as possible.

The Solar Panels are proving a great asset, dramatically reducing the Hall's electricity consumption.

I tell you this as we must continue to move forward to make the Hall a place for future generations to enjoy. During the next year we will be upgrading our website as well as introducing digital banking. We aim to improve our internet presence, attract people from a wider area and facilitate bookings.

I must thank the Committee for their continuing efforts and express our gratitude to Alan Barton, who is leaving the Committee, for his ideas and enthusiasm.

Our fabulous group of volunteers are the backbone of so many events – the Coffee Mornings, the Lunch Club, Talking Pictures, the Bridge Club and the Picture House – we could not function without them and cannot thank them enough for their commitment.

I'm sure 2025 will have its trials but with such goodwill I feel sure that we will be able to embrace whatever challenges we face and carry the Hall forward on the next step in its development.

The Chairman's Report was accepted

Proposed C Littler Seconded L Jones

6. Statement of Accounts

Audited Statement circulated. S Halton (Treasurer) reported that

- Whilst the Hall's financial position is still the cause of concern the balance of accounts is showing slow steady improvement. The latest statement showed a positive balance of £11k which is the strongest position for some time.
- The cost of utilities has been much reduced by the installation of the solar panels. Electricity expenditure is expected to fall this year from £21k to £4k.
- The Electricity contract is due for renewal. Octopus Energy, recommended by ACRE, has been invited to tender for a fixed rate contract for electricity, gas and management of the solar panels.
- Overall this year's fall in expenditure combined with the upturn in bookings results in a more positive financial prediction for next year.

The Committee accepted the Statement of Accounts

Proposed L Jones Seconded C Littler

7. Election of Honorary Officers and the General Committee

a) Election of Chairman

R Perry Proposed S Halton Seconded L Jones

b) Election of Vice Chairman

M Bonsall Proposed P Walker Seconded C Littler

c) Election of Secretary

P Walker Proposed M Bonsall Seconded L Jones

d) Election of Treasurer

S Halton will continue as Treasurer until the digital banking system is established

C Littler is willing to assume responsibility for the digital banking system thereafter

Proposed M Bonsall Seconded P Walker

8. Election of General Committee

C Rowe Proposed S Halton Seconded M Bonsall

L Jones Proposed S Halton Seconded M Bonsall

C Littler Proposed M Bonsall Seconded L Jones

9. Appointment of Examiner of Accounts

Evergreen was proposed to continue in this role

Proposed S Halton Seconded by L Jones

10. Appointment of Booking Secretary

S Halton will continue to be responsible for Bookings

Proposed C Littler

Seconded L Jones

Date of next A.G.M. November 2025 Date to be confirmed

M Bonsall thanked everyone for their attendance and closed the meeting.

Signed

Date

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Charity Number: 507386

PARBOLD COMMUNITY ASSOCIATION
REPORTS AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST AUGUST 2024

Charity Number: 507386

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FOR THE YEAR ENDED 31ST AUGUST 2024

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PARBOLD COMMUNITY ASSOCIATION
REPORTS AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST AUGUST 2024

Trustees	Roger Parry (Chairman) Penny Walker (Secretary) Susan Halton (Treasurer) Michael Bonsall Carol Littler Chris Rowe Alan Barton Linda Jones
Charity Number	507386
Charity Offices	15 Beech Avenue Parbold Wigan WN8 7NS
Accountants	Evergreen Accountants 112 Spendmore Lane Coppull Chorley Lancs PR7 5BX
Bankers	Royal Bank of Scotland 36 St Andrew Square Edinburgh UK EH2 2YB

INDEPENDENT EXAMINERS' REPORT
TO THE TRUSTEES OF
PARBOLD COMMUNITY ASSOCIATION

FOR THE YEAR ENDED 31ST AUGUST 2024

We report on the financial statements which are set out hereto.

Respective Responsibilities of the Trustees

As the charity's trustees, you are responsible for the preparation of the accounts. You consider that the audit requirements of Section 43(2) of the Charities Act 1993 (the Act) do not apply. It is our responsibility to state on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to our attention.

Basis of Independent Examiners' Report

Our examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosure in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent Examiners' Statement

In our opinion, the financial statements give a true and fair view of the state of the Charity's affairs as at 31st August 2024 and of its results for the period then ended.

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Date:

Evergreen Accountants
112 Spendmore Lane
Coppull
Chorley
Lancs
PR7 5BX

PARBOLD COMMUNITY ASSOCIATION

RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED
31ST AUGUST 2024

	2023-24		2022-23	
	Unrestricted Funds £	Restricted Funds £	Total £	Total £
Receipts				
Non commercial users	15,248.00		15,248.00	10,509.10
Special Projects/Fundraising	792.66		792.66	532.67
Commercial Users	16,146.50		16,146.50	15,414.70
Parties Occasional	2,121.50		2,121.50	2,148.00
Newsletter Sponsors	1,800.00		1,800.00	1,389.90
Picture House - Sunday	6,941.15		6,941.15	5,825.65
Bank Interest received	176.68		176.68	182.49
Grants/Donations/Misc	224.00	42,936.28	43,160.28	850.00
	<u>43,450.49</u>	<u>42,936.28</u>	<u>86,386.77</u>	<u>36,852.51</u>
Expenses				
Parish Council Rent	1,200.00		1,200.00	1,498.84
Council Tax	828.34		828.34	-709.89
WLBC Bin collections	263.99		263.99	503.60
Cleaning - Wages and Materials	9,129.33		9,129.33	7,781.79
Gas/Water/Electricity	21,617.25		21,617.25	11,700.43
Insurance/Licences	2,640.92		2,640.92	2,331.59
Maintenance and repairs	2,838.91		2,838.91	5,072.44
Committee Expenses	584.65		584.65	865.52
Picture House - Sunday	4,602.91		4,602.91	4,428.46
Telephone	939.16		939.16	841.69
Newsletter	1,905.00		1,905.00	1,725.00
Caretaker	6,360.00		6,360.00	6,240.00
Special Project	0.00		0.00	0.00
Miscellaneous	220.00		220.00	0.00
Heating Project	0.00	417.59	417.59	850.00
Accountancy	360.00		360.00	360.00
PPC Funding	89.97	39,200.00	39,289.97	0.00
	<u>53,580.43</u>	<u>39,617.59</u>	<u>93,198.02</u>	<u>43,489.47</u>
Net (Payments) Receipts	-10,129.94	3,318.69	-6,811.25	-6,636.96
Cash Funds at 31st August 2023	15,558.14		15,558.14	22,195.10
Add: Unrecorded bankings	0.00		0.00	0.00
Less: Unrecorded payments	-120.00		-120.00	0.00
Add: HIBA Unrecorded bankings	672.00		672.00	0.00
Cash Funds at 31st August 2024	<u>5,980.20</u>	<u>3,318.69</u>	<u>9,298.89</u>	<u>15,558.14</u>
Balance per RBS Current Account as at 31st August 2024/2023			236.60	-167.33
Balance per RBS High Interest Account as at 31st August 2024/2023			9,422.29	16,085.47
Accrual			-360	-360
			<u>9,298.89</u>	<u>15,558.14</u>