



20th Bradford South (Low Moor) Scout Group

Trustees Report and Accounts

Year Ended 31st March 2024

The Scout Association registration number 10011912

Charity registration number 507190

20th Bradford South (Low Moor) Scout Group

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20th Bradford South (Low Moor) Scout Group

Trustees Annual Report

Charity name 20th Bradford South Low Moor Holy Trinity Scout Group

Charity registration number 507190

Charities principal address Scout Hut
Netherlands Avenue
Bradford
BD6 1EH

Trustees during the year 1st April 2023- 31st March 2024

Ex Officio

John Hazell		Chair
Angela Theabould	Until March 2024	Group Scout Leader
Elizabeth Shepherd	From March 2024	Group Scout Leader
Holly Bleasby		Secretary
Angela Theabould		Treasurer (acting)
Danielle Dalton		Squirrel Section Leader
Scott Dalton	Until Dec 2023	Beaver Section Leader
Vacant	from Jan 2024	Beaver Section Leader
Thomas Mercer	Until Dec 2023	Cub Section Leader
Michelle Jones		Scout Section Leader (In place of Scott Shepherd)

Elected by the Group Scout Council

Margaret Burnley
Louise Jackson
Elton Jones
Martin Wheelhouse

20th Bradford South (Low Moor) Scout Group

Structure, Governance and Management

The Group is a trust established under its rules which are common to all Scouts. The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of the Scout Association.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association. The charity trustees are responsible for complying with all legislation applicable to charities. This includes the registration, keeping of accurate accounts and completing returns to the Charities Commission as appropriate.

The Group is managed by the Group Scout Leader and supported by the Executive Committee. The Committee consists of Ex Officio members, Elected members and Co-opted representatives of the Group Scout Council.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointment and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finances;
- The insurance of persons, property and equipment;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required; and
- Appointing Group Administrators and Advisors other than those who are elected.

Objectives and Aims

The objectives of the Group are as a unit of The Scout Association.

The aim of The Scout Association is to promote the development of Young People in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Public Benefit Statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

20th Bradford South (Low Moor) Scout Group

Risk and Internal Control

The Group Executive Committee has indentified the major risks to which they believe the Group is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to buildings, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as, churches, community centres and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to The Scout Association's national accident insurance policy. Risk assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently.

Reduction or the loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section of the Group or as a whole, then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for Young People aged 6 to 14. If there was a reduction in membership in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments and insurance policies to ensure that insurable risks are covered.

Signature

.....
Elizabeth Shepherd
Group Scout Leader

Date

.....

20th Bradford South (Low Moor) Scout Group

Independent Examiner's Report to the Trustees

I report to the trustees on my examination of the accounts of 20th Bradford South Scout Group for the year ended 31st March 2024

Responsibilities and Basis of Report

As the charity's trustees you are responsible for the preparation of accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charities Commission under section 145(b) of the Act.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- Follow the procedures laid down in the general directions given by the Charities Commission (under section 145 (b) of the Charities Act), and
- State whether particular matters have come to my attention.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect;

- a) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- b) the accounts do not accord with those records.

I have no concerns and have come across no other matter in connection with my examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Emma Booth
Independent Examiner
50 Glenroyd Avenue
Bradford
BD6 1EX

Date

20th Bradford South (Low Moor) Scout Group

Statement of Financial Activities for Year Ended 31st March 2024

<u>Income</u>	<u>Notes</u>	<u>2024</u>	<u>2023</u>
Scouting Activities			
Subscriptions		11,973	12,309
Joining Fees		-	294
Badges / Uniform		858	349
Camps / Activities		5,854	5,098
Fundraising			
Bonfire		670	89
Donations		286	58
AGM		375	-
Gift Aid		2,302	-
Amazon		26	
Easyfunding		93	
Hall Hire			
Voting		280	280
Parties		-	105
Celebration Church		3,500	3,000
CBMCC		280	210
Bradford South Explorers		700	-
District Bookings		240	100
County			80
Other Income			
CBMCC Enviromental Grant			
Sale Of Chairs			
Scouting Association Grant			500
Bank Interest		323	72
 Total Income		 <u>27,760</u>	 <u>22,544</u>

Signature

.....
 Elizabeth Shepherd
 Group Scout Leader

Date

20th Bradford South (Low Moor) Scout Group

Statement of Financial Activities for Year Ended 31st March 2024

<u>Expenditure</u>	<u>Notes</u>	<u>2024</u>	<u>2023</u>
Scouting Activities			
Capitation		3,761	4,601
Camps & Activities		9,016	5,546
Badges / Uniform		2,538	1,628
Section Running Costs		3,235	1,956
Group Equipment		764	191
Administration		32	385
OSM Charges		239	227
OH Insurance		52	52
Training			194
Equipment Renewal		1,115	1,167
Misc		77	-
Building Running Costs			
Bradford Council Business Rates			
Electricity		3,315	2,302
Water		120	120
Cleaning		1,057	769
Bradford Council Ground Rent			
Buildings & Contents Insurance		1,348	1,057
Internet		381	576
Waste Disposal		143	156
Servicing		563	371
Misc		488	1,410
Building Improvements			
Improvements		4,624	1,849
Repairs			
Security			
Misc			
Grant		2,434	
Total Expenditure		35,301	24,558
Net Surplus / Deficit for the Year		- 7,541	- 2,014

Signature

Angela Theabould

Angela Theabould
Group Treasurer

Date 14/08/2024

20th Bradford South (Low Moor) Scout Group

Balance Sheet as at 31st March 2024

	<u>Notes</u>	<u>2024</u>	<u>2023</u>
<u>Fixed Assets</u>			
Tangible Assets - Building & Equipment	3 & 4	<u>146,417</u>	<u>145,740</u>
<u>Total Fixed Assets</u>		<u>146,417</u>	<u>145,740</u>
<u>Current Assets</u>			
Cash at Bank			
Lloyds Treasurers Account		3,840	4,570
Lloyds Savings Account		21,979	24,241
Lloyds Contingency		4,986	9,911
Stripe (OSM)		533	
Cash in Hand			
General		293	
<u>Total Current Assets</u>		<u>31,631</u>	<u>38,722</u>
<u>Liabilities</u>			
Creditors Falling Due Within One Year		-	-
Net Current Assets		<u>31,631</u>	<u>38,722</u>
Total Net Assets		<u>178,048</u>	<u>184,462</u>
Unrestricted Funds		176,768	174,462
Restricted Funds	Grant 1	1,280	10,000

Approved on behalf of the Group Executive Committee

Signature

.....
John Hazell
Group Chair

Date

Notes to the Accounts

1 Accounting Policies

The accounts have been prepared under the historical cost convention with items recognised at cost or transactional value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice; Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1st January 2015), the Charities Act 2011 and applicable regulations.

The financial statements are prepared on the historic cost basis of accounting. Both the current and comparative period cover 12 months. The accounts are prepared in £ sterling.

Income

All income is recognised once the charity has the entitlement to the income, there is sufficient certainty of receipt and the amount of income received can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated to the applicable expenditure headings in the statement of financial activities. All support costs and governance costs are allocated against charitable activities.

Funds Accounting

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed.

Tangible Fixed Assets

Depreciation is charged over 5 years on a straight line basis.

2 Trustees Expenses

None of the trustees received remuneration.

Trustees and leaders were reimbursed for expenses they incurred personally on behalf of the groups activities, where supported by appropriate documentation.

3 Changes to Accounting Policy

In previous years accounts only cash assets have been entered on the balance sheet. The Group's building and equipment assets are now shown on the balance sheet.

20th Bradford South (Low Moor) Scout Group

4 Fixed Assets

The Group's building has been entered at it's insured value and Group's equipment has been entered at it's insured value less depreciation based on a five year flat line basis.

	Building	Equipment	Total
<u>Costs</u>			
As at 1st April 2023	144,533	14,065	158,598
Acquisitions	-	1,045	1,045
Disposals	-	-	-
Re-valuation 2021	-	-	-
As at 31st March 2024	<u>144,533</u>	<u>15,110</u>	<u>159,643</u>
<u>Depreciation</u>			
As at 1st April 2023	-	12,858	12,858
Charge for the year	-	368	368
Eliminated on disposal	-	-	-
As at 31st March 2024	<u>-</u>	<u>13,226</u>	<u>13,226</u>
<u>Net Book Value</u>			
31st March 2024	<u>144,533</u>	<u>1,884</u>	<u>146,417</u>

