



20th Bradford South (Low Moor) Scout Group

Trustees Report and Accounts

Year Ended 31st March 2021

The Scout Association registration number 10011912

Charity registration number 507190

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**Trustees Annual Report**

Charity name 20th Bradford South Low Moor Holy Trinity Scout Group

Charity registration number 507190

Charities principal address Scout Hut  
Netherlands Avenue  
Bradford  
BD6 1EH

Trustees during the year 1st April 2020- 31st March 2021

Ex Officio

Elizabeth Shepherd	Chair
Vacant Roll	Secretary
Cynthia Lightowler	BSL
Martin Wheelhouse	CSL
Michelle Jones	SSL (In place of Scott Shepherd)

Elected by the Group Scout Council

Peter Lightowlers  
Angela Theabould  
Margaret Burnley  
Louise Jackson

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### Structure, Governance and Management

The Group is a trust established under its rules which are common to all Scouts. The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of the Scout Association.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association. The charity trustees are responsible for complying with all legislation applicable to charities. This includes the registration, keeping of accurate accounts and completing returns to the Charities Commission as appropriate.

The Group is managed by the Group Scout Leader and supported by the Executive Committee. The Committee consists of Ex Officio members, Elected members and Co-opted representatives of the Group Scout Council.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointment and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finances;
- The insurance of persons, property and equipment;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required; and
- Appointing Group Administrators and Advisors other than those who are elected.

### Objectives and Aims

The objectives of the Group are as a unit of The Scout Association.

The aim of The Scout Association is to promote the development of Young People in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

### Public Benefit Statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

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Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to buildings, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as, churches, community centres and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.


Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to The Scout Association's national accident insurance policy. Risk assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently.

Reduction or the loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section of the Group or as a whole, then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for Young People aged 6 to 14. If there was a reduction in membership in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments and insurance policies to ensure that insurable risks are covered.

Signature  
  
-----  
Angela Theabould  
Group Scout Leader  
Date 17/9/21  
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**Independent Examiner's Report to the Trustees**

I report to the trustees on my examination of the accounts of 20th Bradford South Scout Group for the year ended 31st March 2021.

Responsibilities and Basis of Report

As the charity's trustees you are responsible for the preparation of accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charities Commission under section 145(b) of the Act.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- Follow the procedures laid down in the general directions given by the Charities Commission (under section 145 (b) of the Charities Act), and
- State whether particular matters have come to my attention.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect;

- a) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- b) the accounts do not accord with those records.

I have no concerns and have come across no other matter in connection with my examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signature



John Hazell

747 Cleckheaton Road

Oakenshaw

Bradford

BD12 7AY

Date

8TH SEPTEMBER  
2021

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Statement of Financial Activities for Year Ended 31st March 2021

<u>Income</u>	<u>Notes</u>	<u>2021</u>	<u>2020</u>
<b>Scouting Activities</b>			
Subscriptions		4,554	9,388
Joining Fees		-	45
Sale of Neckers / Uniform		-	143
Camps		1,380	3,749
<b>Fundraising</b>			
Bonfire		-	-
Harold Park Gala		-	520
Halloween		-	-
Fun Day		-	-
Bag Packs / Bucket Collections		-	1,519
Donations		326	10
Just Giving		-	-
Gift Aid		-	-
<b>Hall Hire</b>			
Voting		-	840
Parties		50	3,655
Celebration Church		1,800	3,870
Bradford South Explorers		525	-
District Mini Bus		-	270
<b>Other Income</b>			
CBMCC Covid Grant		24,320	
CBMCC Enviromental Grant		570	
Lottery Grant			
Santander Bank Interest		27	64
<b>Total Income</b>		<b>33,552</b>	<b>24,073</b>

Signature  
  
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 Angela Theabould  
 Group Treasurer

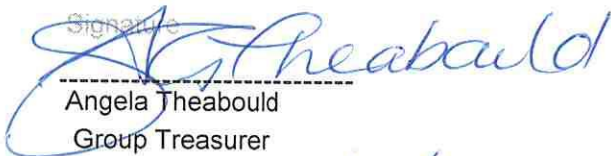
Date

17/9/21

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**Statement of Financial Activities for Year Ended 31st March 2021**

<u>Expenditure</u>	<u>Notes</u>	<u>2021</u>	<u>2020</u>
<b>Scouting Activities</b>			
Capitation		1,535	2,025
Camps & Activities		1,030	5,181
Badges		10	326
Group Equipment		-	151
Administration		139	37
OH Insurance		42	42
Floats			
Neckers & Uniform		30	326
Misc		177	
Training		-	15
Bank Charges		-	-
<b>Building Running Costs</b>			
Bradford Council Business Rates		-	-
Electricity		1,122	2,969
Water		98	33
Cleaning		285	394
Bradford Council Ground Rent		-	3,850
Buildings & Contents Insurance		1,171	630
Internet		576	576
Waste Disposal		130	390
Misc		230	761
<b>Building Improvements</b>			
Improvements		1,579	
Repairs		287	
Security		107	948
Misc			837
Lottery Grant		3,057	5,461
<b>Total Expenditure</b>		<b>11,605</b>	<b>24,952</b>
<b>Net Surplus / Deficit for the Year</b>		<b>21,947</b>	<b>- 879</b>

Signature   
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 Angela Theabould  
 Group Treasurer

Date 17/9/21

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**Balance Sheet as at 31st March 2021**

	<u>Notes</u>	<u>2021</u>	<u>2020</u>
<b><u>Fixed Assets</u></b>			
Tangible Assets - Building & Equipment	3 & 4	147,723	157,299
<b><u>Total Fixed Assets</u></b>		<u>147,723</u>	<u>157,299</u>
<b><u>Current Assets</u></b>			
Cash at Bank			
Santander Business Current Account		1,377	1,304
Santander Business Savings Account (5539)		9,892	9,206
Santander Business Savings Account (2183)		27,097	5,940
Cash in Hand			
Beavers			
Cubs			
Scouts			
General		159	128
<b><u>Total Current Assets</u></b>		<u>38,526</u>	<u>16,578</u>
<b><u>Liabilities</u></b>			
Creditors Falling Due Within One Year		-	-
<b>Net Current Assets</b>		<u>38,526</u>	<u>16,578</u>
<b>Total Net Assets</b>		<u><u>186,249</u></u>	<u><u>173,877</u></u>
Unrestricted Funds		184,767	172,395
Restricted Funds	1	1,482	1,482

Approved on behalf of the Group Executive Committee      date

Signature

*E Shepherd*

Elizabeth Shepherd  
Group Chair

Date

8.4.2021

## Notes to the Accounts

### 1 Accounting Policies

The accounts have been prepared under the historical cost convention with items recognised at cost or transactional value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice; Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1st January 2015), the Charities Act 2011 and applicable regulations.

The financial statements are prepared on the historic cost basis of accounting. Both the current and comparative period cover 12 months. The accounts are prepared in £ sterling.

#### Income

All income is recognised once the charity has the entitlement to the income, there is sufficient certainty of receipt and the amount of income received can be measured reliably.

#### Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated to the applicable expenditure headings in the statement of financial activities. All support costs and governance costs are allocated against charitable activities.

#### Funds Accounting

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed.

#### Tangible Fixed Assets

Depreciation is charged over 5 years on a straight line basis.

### 2 Trustees Expenses

None of the trustees received remuneration.

Trustees and leaders were reimbursed for expenses they incurred personally on behalf of the groups activities, where supported by appropriate documentation.

### 3 Changes to Accounting Policy

In previous years accounts only cash assets have been entered on the balance sheet. The Group's building and equipment assets are now shown on the balance sheet.

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Fixed Assets

The Group's building has been entered at it's insured value and Group's equipment has been entered at it's insured value less depreciation based on a five year flat line basis.

	Building	Equipment	Total
<b>Costs</b>			
As at 1st April 2020	144,533	12,766	157,299
Acquisitions	-	-	-
Disposals	-	-	-
Re-valuation 2020	-	-	-
<b>As at 31st March 2021</b>	<b>144,533</b>	<b>12,766</b>	<b>157,299</b>
<b>Depreciation</b>			
As at 1st April 2020	-	6,384	6,384
Charge for the year	-	3,192	3,192
Eliminated on disposal	-	-	-
<b>As at 31st March 2021</b>	<b>-</b>	<b>9,576</b>	<b>9,576</b>
<b>Net Book Value</b>			
<b>31st March 2021</b>	<b>144,533</b>	<b>3,190</b>	<b>147,723</b>
31st March 2020	144,533	12,766	157,299