



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	6th	April	2023		5th	April	2024

## Section A Reference and administration details

Charity name **SPONDON COMMUNITY ASSOCIATION**

Other names charity is known by

Registered charity number (if any) **506901**

Charity's principal address

Village Hall  
 Sitwell Street  
 Spondon, Derby  
 Postcode **DE21 7FG**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Reginald Pugh			
2	David Winslow			
3	Duncan Inwood			
4				
5				
6				
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8				
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10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	SCA Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	SCA Council

**Additional governance issues (Optional information)**

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>The charity is overseen by the trustees, and by the SCA Council. Day to day issues are managed by the Executive Committee, appointed from Council members.</p> <p>The charity has a set of management procedures which govern the day to day running of the Association.</p> <p>There are two separate sub-committee, the Village Improvement Committee, which has its own treasurer and bank account, but reports to the Executive and Council as appropriate, and Spondon Alight Group, which arranges the annual Christmas Lighting switch-on event.</p> <p>The SCA also runs a joint venture with the Spondon Historical Society, called Spondon Archives, publishing books about the history of Spondon. This is managed through the Village Improvement Committee</p>
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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

To promote the benefit of the inhabitants of Spondon and the neighbourhood (hereinafter called 'the area of benefit') without distinction of sex, or of political, religious or other opinions by associating with the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants

To establish or to secure the establishment of a Community Centre (hereinafter called 'the Centre') and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The SCA continues to successfully manage the operation and maintenance of the village hall in conjunction with Derby City Council who hold responsibility for the building structure and heating and lighting.

The Village improvement Committee continued to carry out both summer and winter planting around the village, with associated maintenance, and also maintained the planting in the Sensory garden in Chapel Street..

The Executive Committee reviewed policies and procedures as required and updated and checked them before reissuing them. Reginald Pugh has stood down as Executive Chair and Ruth Bartlett has assumed the role from October 2023.

The Gents and Accessible toilets were completely refurbished during the year, funded entirely by the Community Association.

## Section E Financial review

Brief statement of the charity's policy on reserves

It is the policy to always have one years running costs in reserve and this has been maintained.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	R Pugh	
Full name(s)	Reginald Pugh	
Position (eg Secretary, Chair, etc)	Trustee	
Date	25 <sup>th</sup> November 2024	



Charity Name SPONDON COMMUNITY ASSOCIATION	No (if any) 506901
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## Receipts and payments accounts

For the period from	Period start date 6th April 2023	To	Period end date 5th April 2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations and subscriptions	7,668	-	-	7,668	628
	-	-	-	-	-
Grants	-	-	-	-	200
Lettings	42,022	-	-	42,022	36,697
Sales and events	9,495	-	-	9,495	1,958
	-	-	-	-	-
Interest received	962	-	-	962	765
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>60,147</b>	<b>-</b>	<b>-</b>	<b>60,147</b>	<b>40,248</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>60,147</b>	<b>-</b>	<b>-</b>	<b>60,147</b>	<b>40,248</b>
<b>A3 Payments</b>					
Purchases	-	-	-	-	1,400
Fund raising events	5,977	-	-	5,977	445
Grants and donations	-	-	-	-	-
Costs of charitable activities	1,968	-	-	1,968	1,644
Wages	24,798	-	-	24,798	23,298
Occupancy and insurance	7,412	-	-	7,412	6,667
Maintenance	1,211	-	-	1,211	2,410
Office overheads	491	-	-	491	570
Cleaning and sundry expenses	3,433	-	-	3,433	3,751
	-	-	-	-	-
<b>Sub total</b>	<b>45,290</b>	<b>-</b>	<b>-</b>	<b>45,290</b>	<b>40,185</b>
<b>A4 Asset and investment purchases, (see table)</b>					
<b>Assets</b>	-	-	-	-	-
	29,928	-	-	29,928	12,841
<b>Sub total</b>	<b>29,928</b>	<b>-</b>	<b>-</b>	<b>29,928</b>	<b>12,841</b>
<b>Total payments</b>	<b>75,218</b>	<b>-</b>	<b>-</b>	<b>75,218</b>	<b>53,026</b>
<b>Net of receipts/(payments)</b>	<b>- 15,071</b>	<b>-</b>	<b>-</b>	<b>- 15,071</b>	<b>- 12,778</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>45,378</b>	<b>-</b>	<b>-</b>	<b>59,277</b>	<b>72,055</b>
<b>Cash funds this year end</b>	<b>30,307</b>	<b>-</b>	<b>-</b>	<b>44,206</b>	<b>59,277</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank current accounts	30,764	-	-
	Bank deposit accounts	13,328	-	-
	Cash in hand	114	-	-
	<b>Total cash funds</b>	<b>44,206</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>		Unrestricted	-	-
	Debtors		-	3,322
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Creditors	Unrestricted	1,343	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/ members of

Charity Name

SPONDON COMMUNITY ASSOCIATION

On accounts for the year ended

5th April 2024

Charity no (if any)

506901

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2024DD / MM / YYYY.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

1st November 2024

Name:

L W Riley

Relevant professional qualification(s) or body (if any):

FCA

IER

**Address:**

68 Moor End

Spondon

Derby DE21 7EE

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**