



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	06	April	2020		05	April	2021

## Section A Reference and administration details

**Charity name** SPONDON COMMUNITY ASSOCIATION

**Other names charity is known by**

**Registered charity number (if any)** 506901

**Charity's principal address**  
 Village Hall  
 Sitwell Street  
 Spondon, Derby  
**Postcode** DE21 7FG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Reginald Pugh	Chair, Executive Committee		
2	David Hayes			
3	Evonne Williams			
4	David Winslow		1/3/21-5/4/21	
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Association
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected by Council

### Additional governance issues (Optional information)

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> policies and procedures adopted for the induction and training of trustees;</li> <li><input type="checkbox"/> the charity's organisational structure and any wider network with which the charity works;</li> <li><input type="checkbox"/> relationship with any related parties;</li> <li><input type="checkbox"/> trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>The charity is overseen by the trustees, and by the SCA Council. Day to day issues are managed by the Executive Committee, appointed from Council members. The charity has a set of management procedures which govern the day to day running of the Association. There is one separate sub-committee, the Village Improvement Committee, which has its own treasurer and bank account, but reports to the Executive and Council as appropriate. The SCA also runs a joint venture with the Spondon Historical Society, called Spondon Archives, publishing books about the history of Spondon. This is managed through the Village Improvement Committee.</p>
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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To promote the benefit of the inhabitants of Spondon and the neighbourhood (hereinafter called 'the area of benefit') without distinction of sex, or of political, religious or other opinions by associating with the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

To establish or to secure the establishment of a Community Centre (hereinafter called 'the Centre') and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The SCA continues to successfully manage the operation and maintenance of the village hall in conjunction with Derby City Council who hold responsibility for the building structure and heating and lighting.

The Village improvement Committee continued to carry out both summer and winter planting around the village, with associated maintenance, and also maintained the planting in the Sensory garden in Chapel Street..

The Executive Committee reviewed policies and procedures as required and updated and checked them before reissuing them.

The hall was closed from Mar 2020 until 18<sup>th</sup> August due to COVID, and closed again from November until May 2021.

Regular users have gradually returned and one-off bookings are now nearly back to normal. Due to a very small number of bookings requiring a bar, the decision has been taken to discontinue to offer this facility.

With considerable loss of income we were able to take advantage of the furlough scheme and the provision of government grants, so our financial position remains sound.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

It is the policy to always have one years running costs in reserve and this has been maintained.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Empty box for optional information.

**Section F Other optional information**

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**Declaration**

I have approved the trustees' report above.

Trustees

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CHARITY COMMISSION FOR ENGLAND AND WALES

SPONDON COMMUNITY ASSOCIATION

506901

## Receipts and payments accounts

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For the period from	Period start date 6th April 2020	To	Period end date 5th April 2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations and subscriptions	1,140	-	-	1,140	815
	-	-	-	-	-
Grants	24,003	-	-	24,003	-
Lettings	3,617	-	-	3,617	40,569
Sales and events	376	-	-	376	3,780
Job Retention Scheme	8,198	-	-	8,198	-
Interest received	252	-	-	252	524
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>37,586</b>	<b>-</b>	<b>-</b>	<b>37,586</b>	<b>45,688</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>37,586</b>	<b>-</b>	<b>-</b>	<b>37,586</b>	<b>45,688</b>
<b>A3 Payments</b>					
Purchases	1,930	-	-	1,930	1,420
Fund raising events	-	-	-	-	664
Grants and donations	225	-	-	225	50
Costs of charitable activities	182	-	-	182	4,903
Wages	20,348	-	-	20,348	19,963
Occupancy and insurance	2,677	-	-	2,677	5,129
Maintenance	4,373	-	-	4,373	2,380
Office overheads	413	-	-	413	560
Cleaning and sundry expenses	2,402	-	-	2,402	1,802
	-	-	-	-	-
<b>Sub total</b>	<b>32,550</b>	<b>-</b>	<b>-</b>	<b>32,550</b>	<b>36,871</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
Fixed assets	19,031	-	-	19,031	5,273
	-	-	-	-	-
<b>Sub total</b>	<b>19,031</b>	<b>-</b>	<b>-</b>	<b>19,031</b>	<b>5,273</b>
<b>Total payments</b>	<b>51,581</b>	<b>-</b>	<b>-</b>	<b>51,581</b>	<b>42,144</b>
<b>Net of receipts/(payments)</b>	<b>- 13,995</b>	<b>-</b>	<b>-</b>	<b>- 13,995</b>	<b>3,544</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>73,244</b>	<b>-</b>	<b>-</b>	<b>73,244</b>	<b>69,700</b>
<b>Cash funds this year end</b>	<b>59,249</b>	<b>-</b>	<b>-</b>	<b>59,249</b>	<b>73,244</b>

## Assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank current accounts	33,767	-	-
	Bank deposit accounts	11,329	-	-
	Cash in hand	389	-	-
	<b>Total cash funds</b>	<b>45,485</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

Agreement Error

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	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Debtors	Unrestricted	-	11,474
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Creditors	Unrestricted	-	140
			-	-
			-	-
			-	-
			-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
SPONDON COMMUNITY ASSOCIATION

On accounts for the year  
ended

5TH APRIL 2021

Charity no  
(if any)

506901

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity (the Trust+) for the year ended 5th April 2021. DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act+).

I report in respect of my examination of the Trusts accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:



Date:

30th April 2021

Name:

L W Riley

Relevant professional  
qualification(s) or body  
(if any):

FCA

Address:

68 Moor End

IE

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**Section B Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**