

Trustees' Annual Report for the period									
From		Period start date			To		Period end date		
		01	04	2022			31	03	2023

Section A Reference and administration details

Charity name BYRNESS VILLAGE HALL

Other names charity is known by

Registered charity number 506856

Charity's principal address

Otterburn Green
 Byrness
 Newcastle upon Tyne
 NE19 1TS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Susan Chapman			Rochester Parish Council
2	Joan Oliver			
3	Caroline Richardson			
4	Peter Softley			Rochester Parish Council
5	Barbara Sunley			Craft Group
6				
7				
8				
9				
10				
11				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Rochester Parish Council – Custodian Trustee	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Lease and Trust Deed (Scheme) of the 13 th October 1999 and amended 3 rd August 2021
How the charity is constituted	Trust
Trustee selection methods	Two members are elected annually by the residents of Rochester with Byrness Parish, the beneficiaries. User groups are represented by <ul style="list-style-type: none"> - Parish Council appoints two members - Craft Group appoints one member The Trustees may appoint not more than 2 co-opted members.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The hall is sufficiently insured to a surveyed re-build valuation and which provides adequate third-party liability cover.

All necessary safety tests including annual PAT testing, 5-year electrical safety tests, fire appliance maintenance are conducted and acted upon.

Policies relating to management and use of the hall continue to be developed with close cooperation with Community Action for Northumberland, ACRE's local representative, and include policies for:

Fire Risk Assessment,
Health and Safety Risk Assessment,
Equality and Diversity,
Safeguarding,
Finance,
Reserves

Hire of the hall is subject to hire agreements modelled on guidance from CAN and ACRE.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the charity is the provision and maintenance of a village hall for use by the inhabitants of the area of benefit without distinction of political, religious or other opinions, including use for:

- (a) meetings, lectures and classes, and
- (b) other forms of recreation and leisure-time occupation,

with the object of improving the conditions of life for the inhabitants.

The area of benefit is the parish of Rochester with Byrness.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees ensure that the hall remains available for the beneficiaries and encourages its use for hire by local people and organisations whose activities meet the object of the charity.

We also encourage use by putting on a number of fund-raising events throughout the year.

The hall is available for occasional private hire to supplement income.

Fundraising activities to support the charity's income and also other national charities take place.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Members of the community assist trustees in small maintenance tasks, keeping the hall safe and running fundraising activities.

We thank all our volunteers for their generous help in meeting our charitable objectives.

Summary of the main achievements of the charity during the year

During the year the hall has hosted:

- Regular use by both the Craft Group and Exercise classes.
- Local parents have used the hall for children's events.
- The hall is used for regular meetings by
 - a) Rochester Byrness Parish Council
 - b) Horsley Parochial Church Council (St Francis)
 - c) The Byrness Village Hall management committee
 - d) Forestry England
- The local church of St Francis has hosted musical events using the hall as a venue.
- Local residents and visitors have used the hall and surrounding land for quoits competitions
- Childrens' drama group using the hall for Christmas play rehearsals and subsequent production
- Hall used by NorthernPowergrid micro-resilience team for presentations to residents
- Hall used by local resident as a venue for training attendees in forestry techniques and safety
- Occasional use is made of the hall for private parties.

To maintain flexibility in attracting users to the Hall, the Charity holds a Premise Licence (non-alcoholic) and a licence from the Performing Rights Society.

The hall refurbishment project remains our top priority and much hard work in finding a contractor continued from last year.

From an initial objective of improving the main hall and installing renewable heating we reviewed options and chose a complete internal refurbishment and replacement of the felt covering on the roof with composite tiles. By the start of August, we'd had several responses from potential contractors, although prices following Government changes substantially increased. Our main funder, The National Lottery Community Fund, offered a further grant.

At the end of the year we appointed a main contractor with work scheduled to begin by May 2024.

Section E Financial review

Brief statement of the charity's policy on reserves

At the end of the reporting period, unrestricted funds were £31,107 which included £27,669 covid grants designated for use with restricted funds of £92,156 for the refurbishment project. Annual expenditure of the charity is £1,756 and the trustees intend to reserve £2,000 to cover current annual costs.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	P Softley	S Chapman
Full name(s)	PETER SOFTLEY	SUSAN CHAPMAN
Position (eg Secretary, Chair, etc)		
Date	01/10/24	



Section A Independent Examiner's Report

Report to the trustees/ members of

BYRNESS VILLAGE HALL

On accounts for the year ended

31/03/2023

Charity no (if any)

506856

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 19/08/24

Name: M. NIXON

Relevant professional qualification(s) or body (if any):

DipTM (Accounting) / Minister of Religion

Address:

SOUTH GATEHOUSE
TARSET
HEATH
NE48 1NG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A.

BYRNES VILLAGE HALL

Registered Charity No. 506856

Receipts and Payments Accounts

For the period from 01/04/22 to 31/03/23

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds 2022/23	Total funds 2021/22
Receipts					
Hall Hire	599	-	-	599	540
Fundraising - Lottery	-	-	-	-	-
Fundraising - other	-	-	-	-	-
Donations	510	-	-	510	570
Electricity Meters	76	-	-	76	40
Covid Grants	-	-	-	-	8,000
Hall Refurbishment Fund	-	60,000	-	60,000	30,013
Misc	178	-	-	178	-
Total receipts	1,362	60,000	-	61,362	39,163
Payments					
Heat & Light	334	-	-	334	334
Water Rates	188	-	-	188	149
General Admin	175	-	-	175	383
Safety Tests	-	-	-	-	-
Insurance	653	-	-	653	636
Licenses	271	-	-	271	84
Repairs & Maintenance	135	-	-	135	40
Misc	-	-	-	-	128
Petty Cash	-	-	-	-	-
Total payments	1,756	-	-	1,756	1,755
Total receipts less payments	(394)	60,000	-	59,606	37,408
Transfers between funds	-	-	-	-	-
Cash funds last year end	31,501	32,156	-	63,656	26,249
Cash funds this year end	31,107	92,156	-	123,263	63,656

Section B Statement of assets and liabilities at the end of the period

	Unrestricted funds	Restricted funds	Endowment funds	Total funds 2022/23	Total funds 2021/22
Cash funds					
Bank current account at y/e	31,107	92,156	-	123,263	63,656
Receipts waiting clearing	-	-	-	-	-
Payments waiting clearing	-	-	-	-	-
Total cash funds	31,107	92,156	-	123,263	63,656