

Trustees' Annual Report

For the period

From (start date)

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 to end date

2	8	0	2	2	4
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Section A Reference and administration details

Charity name

2nd Attenborough (St Mary's) Scout Group																																																	
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Other names the charity is known by

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Registered charity number (if any)

5	0	6	4	8	9
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HQ registration number

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Charity's principal address

Attenborough Village Hall																																																	
Attenborough Lane																																																	
Attenborough																																																	
Postcode	N	G	9		6	A	B																																										

Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Andy Barker	Treasurer	
2	Colin Barker	Leader	
3	Alistair Langton		
4	Craig Law		
5	Phil McCullough	Leader	
6	Conor Musson	Leader	
7	Tim Orton	Group Scout Leader	
8	Katy Phillips	Leader	
9	Steve Riordan	Chair	
10	Stephen Rule	Leader	
11	Bob Stork		
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of the Scout Association.
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(e.g. trust deed, constitution)

<p>How the charity is constituted</p> <p>(e.g. trust, association, company)</p>	<p>The Group is a trust established under its rules which are common to all Scouts.</p>
<p>Trustee selection methods</p> <p>(e.g. appointed by, elected by)</p>	<p>The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.</p>
<p>Additional governance issues (optional information but encouraged as best practice)</p>	
<p>You may choose to include additional information, where relevant, about:</p>	<p>The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p>
<p>Policies and procedures adopted for:</p> <p>a) the induction and training of trustees;</p> <p>b) trustee' consideration of major risks and the systems and procedures to manage them</p>	<p>The Trustee Board consists of the Chair, Treasurer and 9 Trustees (including 2 Ex Officio Trustees, and 7 co-opted Trustees) and meets every 2 months.</p> <p>This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, equipment is in good working order, and everyone follows legal requirements and the organisation's policies and rules. (See the Group Constitution.)</p>

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control 1</p> <p>The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p style="padding-left: 40px;">Damage to the building, property and equipment. The Group makes use of the Attenborough Village Hall on a regular basis and occasionally other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p style="padding-left: 40px;">Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p style="padding-left: 40px;">Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board can raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p style="padding-left: 40px;">Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p style="padding-left: 40px;">Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p>

Risk and Internal Control 2

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

The *Squirrels* section that began in January 2024 continues to strengthen to complement the existing, *Beavers, Cubs, Scouts and Explorer* sections. The numbers in the group as at June 2025 are:

- Squirrels* - 13
- Beavers* -17
- Cubs* - 18
- Scouts* - 26
- Explorers* - 12

This reflects the interest from the local community and provides the group with a solid base to continue to engage young people in Scouting as they progress through the different sections.

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Section E

reserves

Financial Review

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 3 months running costs, circa £3700.

The Group held reserves of approximately £6000 against this at year end. This is above the level enquired for operating expenses, however capitation increase each year, in line with the increase in size of the group.

Quantify and explain any designations

As a Trustee Board we are aware of the risks of a reduction of group income and how that could impact activities in the future. At this time however, despite holding less money in reserve, we feel the group are in a strong position and there is no risk of having to curtail activities for any of the sections

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds

Investment Policy 1

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

- how expenditure has supported the key

The Group Trustee Board regularly monitors the levels of the bank balance and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve changing our banking provider, before doing so the Group Trustee Board considers the requirements and makes a decision accordingly

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

The 2025 Group camp was held successfully in Walesby in north Nottinghamshire. The summer camp will see the Group travel to Edinburgh.

The new term will start in September and the Trustees will continue to work to provide a great experience of scouting for all members.


Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Steve	Riordan
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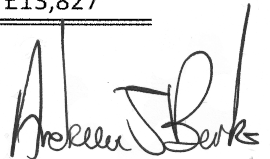
Position (e.g. Secretary,
Chair)

Chair	
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Date

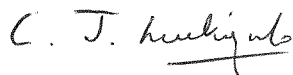
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2nd Attenborough (St. Mary's) Scout Group
Account Balances
Year Ending 28th February 2025
Charity Number 506489

	<u>2024</u>	<u>2025</u>
Opening Balances		
Bank	£12,406	£13,766
Cash	£0	£61
	<u>£12,406</u>	<u>£13,827</u>
(Deficit) Surplus for year	<u>£1,421</u>	<u>(£2,599)</u>
	<u><u>£13,827</u></u>	<u><u>£11,228</u></u>
Closing Balances		
Bank	£13,766	£11,162
Cash	£61	£66
	<u>£13,827</u>	<u>£11,228</u>
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Chairman	Treasurer	

Accountants report

We have examined the receipts and payments account for the year ending 29th February 2024, together with the books and records submitted to us by the 2nd Attenborough (St. Mary's) Scout Group. We confirm that the account is in accordance with the books and records.



C. J. Lucking & Co.
Chartered Accountants
34 Cross Street, Long Eaton, Nottingham. NG10 1HD

7 July 2025

2nd Attenborough (St. Mary's) Scout Group
Receipts and Payments Account
Year Ending 28th February 2025

Receipts

	<u>2024</u>	<u>2025</u>	
Subscriptions	£6,047	£9,244	
Camp Income	£9,829	£23,073	
Gift Aid	£1,302	£0	<i>note 1</i>
Fundraising	£1,661	£3,300	
Grants and Donations	£264	£130	
Secton Income	£639	£2,426	
Total Receipts	<u>£19,742</u>	<u>£38,173</u>	

note 1) Gift aid of £1,406 claimed, but not yet paid


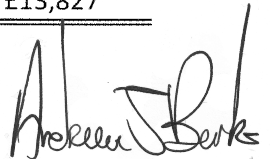
2nd Attenborough (St. Mary's) Scout Group
Receipts and Payments Account
Year Ending 28th February 2025

Payments

	<u>2,024</u>	<u>2025</u>
Camp Expenditure	£7,104	£25,367
Capitation	£3,696	£3,363
Equipment	£1,296	£1,705
Fund Raising	<i>note 2</i>	£704
Donation	£0	£75
Insurance	£425	£304
Rent	£3,039	£4,575
Section Expenditure	£2,481	£4,679
Uniform	£280	<i>note 2</i>
Total Expenditure	<u>£18,321</u>	<u>£40,772</u>
(Deficit)Surplus for the year	<u>£1,421</u>	<u>(£2,599)</u>

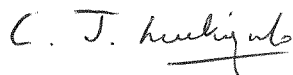
note 2) Included in section expenditure

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