



**LINCOLNSHIRE HUMBER FEDERATION OF WOMEN'S INSTITUTES  
TRUSTEES ANNUAL REPORT FOR THE PERIOD  
1<sup>st</sup> JANUARY 2024 to 31<sup>st</sup> DECEMBER 2024  
REFERENCE and ADMINISTRATION DETAILS**

Charity name	Lincolnshire Humber Federation of WIs
Other names Charity known by	LHFWI
Registered Charity no	506278
Charities Principal address	10 Queen Street BRIGG North Lincolnshire DN20 8HY

**Names of trustees who manage the charity**

TRUSTEES	Date	ROLE	Sub-Committee Chairman
Jennifer Nix	All Year		
Valerie Lancaster	Retired April 2024	Treasurer	
Mavis Reade	All year	Chairman Vice Chairman	Membership LHFWI
Denise Butler	All Year	Treasurer	Became Treasurer April 2024
Mavis Jarvis	All year	WI Adviser Vice Chairman	Membership
Elizabeth Stephens	All year		Hobbies
Shirley Haslett	Appointed 13 <sup>th</sup> Feb 2024		
Tracey Moutrie	Appointed 9 <sup>th</sup> April 2024		
Jill Dawson	All Year	Chairman Vice Chairman	Leisure & Learning LHFWI
Trish Hindley	All Year		Newsletter Editor
Eleonore Ransom	All Year		House Officer
Christine Sylvester	All Year	Chairman	LHFWI

The title of 10 Queen Street, Brigg is vested with the Official Custodian for Charities.

## NAME of STAFF

The federation trustees are supported by a part-time secretary Gill Chambers who makes sure that the office runs smoothly and queries are answered. The office is open on Tuesday, Wednesday and Thursdays only. Contact by post, email and telephone preferred but visits between 10am to 3pm on the above days only.

## STRUCTURE, GOVERNANCE and MANAGEMENT

### Description of the charity's trusts

Type of governing document

The charity is governed by the constitution of the NFWI for unincorporated federations dated April 2021.

How the charity is constituted

There are currently 1105 members in 36 institutes(1058 members in 35 institutes 2023)  
! new institute opened in Nov 24 consisting of 14 members

Trustee selection methods

Trustees are nominated by and from WI members biannually and a vote is taken if needed. The coming years trustees are announced at our Annual General Meeting in March or April.

### Trustee training

At the start of their term in office every trustee has to be able to sign an eligibility form as a trustee of a charity and then undertakes an online training course. These courses also have to be completed by existing trustees every two years (their term of office) as changes or new charity laws have to be known. Both the form and the course have been produced by NFWI and is now completed online.

### Other linked charities.

The federation is currently composed of the 36 WIs (registered and unregistered charities) within the federation, to whom we provided events, visits, workshops together with office support, training etc. and a link to NFWI (registered charity).

All trustees give their time voluntarily and received no remuneration or other benefits.

## OBJECTIVES AND ACTIVITIES

Summary of objects as per the governing documents

The objects of the LHFWI are to further the purposes of the Women's Institute organisation throughout the whole county of Lincolnshire as well as elsewhere and nationally.

Summary of the main activities undertaken for the public benefit in relation to these objects

In planning our activities for the year the trustees keep in mind the Charity Commission guidance on public benefit. We organise events, workshops and projects for our members which develop their self-confidence, their empowerment and a “can

Contribution made by volunteers

do” attitude whilst furthering the aims and objectives of the WI.

All trustees of the federation, sub-committee members as well as all committee members of the 36 WIs are volunteers. So total numbers of volunteers and hours given are substantial and make a big contribution to our communities locally and nationally.

## Achievements and performance

### 1<sup>st</sup> Quarter of the year

Members voted to select their resolution for presentation at the NAGM to be held at Albert Hall London. The resolution was chosen nationally by all members and after the chosen resolution was announced a Zoom meeting was given by NFWI for WIs guidance.

The Federation’s Quiz night was organised for March and was very hotly contested with all tables taken. Two trustee attended the AGM for North Lincolnshire Federation at Skegness

### The 2<sup>nd</sup> Quarter of the year

Our Annual Federation Day was held at the Great Limber Village Hall, at Great Limber on the 20<sup>th</sup> April . We had an excellent speaker Ian Morgan This year’s venue for the NAGM was at Albert Hall in London and was a hybrid meeting. The resolution chosen by members was “Dental Health Matters” This was discussed with two excellent speakers. The opposing speaker making some excellent arguments which reduced the resolutions majority on being adopted.

During the day we had three excellent speakers who were Nazir Afzal who was the Crown Prosecutor from NE England who prosecuted the Rochdale Grooming Group, Mel B who talked about coercive behavior and Timothy Watson who was an actor from the Archers whose character was Rob Titchener who played an abuser. All three were inspirational speakers.

“Denman at home” courses continue to attract a large following from all over the world and are much appreciated especially those who live alone

### The 3<sup>rd</sup> Quarter of the Year

In July we organized a bus trip to the Marks and Spencer Museum in Leeds and had a free afternoon for lunch and shopping it was very well attended.

The office was involved in an incident on the 19<sup>th</sup> September when a lorry crashed into next door which caused some considerable damage to our property which is still ongoing with the insurance company

The 4<sup>th</sup> Quarter of the year.

We offered training sessions for both presidents, secretaries and treasurers during this quarter and to show further support we also held an Officers Coffee and Chat session.

We organised a trip to Skipton and Bradford taking in a afternoon tea on a boat but unfortunately it had to be cancelled due to lack of support.

Our Christmas faye was held at Scawby Village Hall on 23<sup>rd</sup> November and in spite of the bad weather we had a reasonable turnout

On 1<sup>st</sup> December we organised a trip to York Christmas Shopping but unfortunately it wasn't well attended but the members who went had an enjoyable time

Principle Funding Sources and Underlying performance.

LHFWI is a membership based organisation, consequently it derives its main source of income from membership subscriptions, from activities organised for members and fundraising events. Increases in membership numbers are financially very important as it relieves pressure on fundraising and the prices charged for events that we arrange.

Subscription numbers of 1105 do not include Hibalstow members so we have obviously retained and increased membership over the past year. The release of the Denman funds for free courses and bigger and better events provided by the Federation may see this figure increase

Events and activities organised by the Federation are only making small contributions to our costs and expenditure but these will be continued to be offered at affordable prices.

During the year the Federation has continued fundraising by the club draw, selling bulbs, merchandise and raffles at events etc.

There is more sharing of institute events and long may this continue.

The federation has and is facing substantial cost increases in light and heat costs together with a further increase in the living wage in this and next April. These factors and the cost of living crisis facing our members are putting considerable strain on our fundraising activities.

Reserves Policy

LHFWI currently requires reserves to allow it to continue to work in the event of a substantial fall in our membership affiliation subscriptions. The trustees consider holding unrestricted reserves equivalent to 6 months expenditure to be necessary.

General Fund

This fund is unrestricted and is used for all charitable purposes without restriction in accordance with the governing documents.

## Restricted Funds

This fund is monies from closed WIs which are kept for 3 years for a possible restart of that WI. The remaining 5 institutes are Ashby Belles (£148) Appleby (£1100) and Alkborough (£175), New Waltham (£917), Laceby (£102).

## Future Plans

The coming year will see a continuing emphasis on retaining and increasing membership numbers, especially amongst young women. It is a challenge, home working, flexible working hours, a longer working life and increasing family responsibilities, all make it harder for women. The financial pressure on family time and finances has increased substantially especially during the cost of living crisis. Lets make it known that the WI is there for them after all it is a £1 a week to spend on yourself and just remember all the benefits that flow from membership.

All institutes and members have shown increasing use of technology, infinite flexibility as well as enthusiasm and mutual support. All should be more than sufficient for the job!

The Federation wish to thank all WI's and their members for all their contributions in time and effort over another extraordinary year!

Never forgetting the objects of the WI, the federation together with NFWI and Denman will continue to provide our members with opportunities. Learning, taking part in the community, campaigning locally and nationally, but above all, for its members – FUN and FRIENDSHIP never more important than now!

# LINCOLNSHIRE HUMBER FEDERATION of WOMEN'S INSTITUTES

Charity Number 506278      Unincorporated

## RECEIPTS and PAYMENTS ACCOUNT for the YEAR ENDED 31 DECEMBER 2024

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Last Year 2023 £
<b>A1 RECEIPTS</b>				
WI's Affil fees, Gift aid, NAGM etc	24058		24058	14172
Alnwick/Beamish/Hampton Court (2022)				6571
Sale of Goods	214		214	59
Annual Federation Day	1284	52	1336	1829
Other Events and Fundraising	10126		10126	9359
New and Closed institutes	486	1018	1504	726
Insurance	1188		1188	1116
Donations and interest	174		174	100
Sundries	237		237	90
<b>Asset and Investment sales</b>	---		---	---
<b>Total receipts</b>	<b>37767</b>	<b>1070</b>	<b>38837</b>	<b>34022</b>
<b>A3 PAYMENTS</b>				
New Institute repaid and costs	712	357	1069	987
Alnwick/Beamish/Hampton Court (2022)				6126
NAGM Cardiff/Liverpool /London	11117		11117	3388
Goods for resale	322		322	
Annual Federation Day	440		440	985
Other events incl Fundraising exps	5441		5441	5107
Federation costs, training etc	182		182	182
Wages and payroll costs	10282		10282	11150
Insurances, utilities & hire	6605		6605	6250
Post, stationery, print, tel &IT	2676		2676	1558
House costs	754		754	4518
Travel costs – volunteers	2526		2526	2209
Sundries	695		695	59
<b>A4 Asset and Investment purchases</b>	-	-	-	-
<b>Total Payments</b>	<b>41752</b>	<b>357</b>	<b>42109</b>	<b>42519</b>
Net of receipts/ (payments)	(3985)	713	(3272)	(8497)
<b>A5 Transfers between funds</b>				
<b>A6 Cash funds at last year end</b>	<b>25125</b>	<b>1780</b>	<b>26905</b>	<b>35402</b>
<b>Cash funds at this year end</b>	<b>21140</b>	<b>2493</b>	<b>23633</b>	<b>26905</b>

**STATEMENT OF ASSETS and LIABILITIES as at 31 DECEMBER 2024**

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Last year 2023 £
<b>B1 CASH FUNDS</b>				
Barclays – current a/c	11021	2493	13514	16872
Barclays – No 1 a/c	9842		9842	9696
Barclays – No 2 a/c	2		2	2
Cash held	275		275	335
<b>Total Cash funds at the year end</b>	<b>21140</b>	<b>2493</b>	<b><u>23633</u></b>	<b>26905</b>
<b>B2 Other monetary assets</b>				
NFWI overpayments				---
Goods for resale and stationery	709		709	554
Debtors WI and others				1496
Prepayments	----		----	
<b>Total</b>	<b>709</b>		<b>709</b>	<b>2217</b>
			<b>None</b>	<b>None</b>
<b>B3 Investment assets</b>				
<b>B4 Assets for Charity's own use</b>				
10 Queen Street, Brigg - Cost	24789		24789	24789
Valuation for Insurance (2024)	160000		----	----
Computers, equipment & furniture	1500		1500	1050
<b>Total Assets per trustee values</b>	<b>26289</b>		<b>26289</b>	<b>25839</b>
<b>B5 Liabilities</b>				
Haxey and Holton le Clay repayment				917
Federation Flutter winners Event costs				225
Trees to be planted for AFD				22
NFWI subs to be paid	108		108	193
HMRC and payroll	76		76	136
Gas and electric	190		190	
<b>Total Liabilities</b>	<b>374</b>		<b>374</b>	<b>1518</b>

**Signed by two of the trustees on  
behalf of all the trustees.**

Date of approval

Name

Signed at Board of Trustees Meeting

Tuesday 11<sup>th</sup> February 2025

Christine Sylvester



Denise Butler



The title to Queen Street, Brigg is vested with the Official Custodian

#### Restricted Funds

At the year end restricted funds were £2493 which comprised of the funds of 5 closed institutes . New Waltham £916.51 closed in Jan 2024, Laceby £101.81 closed in Sept 2024, Alkborough £175 closed in April 2023, Appeby £1100 closed 2021, Ashby Belles £148 closed in 2021.

Receipts from institute for a collection for Prof Jonathan Van-Tam £52 to be taken out April 2025

#### Monies collected on behalf of NFWI

LHFWI collected £14971 On behalf of NFWI as their portion of the subscriptions and pooling of fares. We paid over £14863 leaving a small net payment of £108 to be paid in February 2025

**Independent Examiner's Report to the trustees of the Lincolnshire Humber Federation of Women's Institutes ("LHFWI")**

I report on the accounts for the year ended 31 December 2024 which are set out on pages 1 to 8

**Respective responsibilities of the trustee's and examiner**

The charity's trustee's are responsible for the preparation of the accounts, The charity's trustee's consider that an audit is not required for this year under section 144(2) of the Charity's Act 2011 (The 2011 Act) and that an independent examination is needed.

It is my responsibility to examine the accounts under section 145 of the 2011 Act : follow the procedures laid down in the General Directions given by the Charity Commission section 145 (5) (b) of the 2011 Act; and state whether particular matters have come to my attention .

**Basis of examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. As examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustee's concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

**Independent examiner's statement**

The accounts comply with the detailed legal requirements for the Trustee's Annual Report as set out in The Charities (Accounts and Reports) Regulations 2008

In connection with my examination, no matter has come to my attention that requirements below:

- To keep accounting records in accordance with s130 of the 2011 Act; or
- To prepare accounts which accord with these accounting records and to comply with the accounting requirements of the 2011 Act have not been met

Jean White  
20 Poplar Grove  
Scotter  
Gainsborough  
Lincolnshire

Signature

*J.M. White*

Date

*11th March 2025*