

Royal Society for the Prevention of  
Cruelty to Animals (Doncaster, Rotherham and  
District Branch)

Annual Report & Accounts

2020

Registered Charity No: 506259

**RSPCA Doncaster, Rotherham & District Branch**  
**Registered Charity No. 506259**

**For the Year Ended 31<sup>st</sup> December 2020**

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**RSPCA Doncaster, Rotherham & District Branch  
Registered Charity No. 506259**

**Annual Trustee Report  
For the Year Ended 31<sup>st</sup> December 2020**

**Legal status**

The Branch consists as an unincorporated association with its own charity number: 506259. The principal office is at Great North Road, Bawtry, Doncaster DN10 6DE.

The Branch consists of the Animal Shelter at the Great North Road, Bawtry, Doncaster DN10 6DE and four charity shops at Rossington, Maltby, Thorne and Bawtry.

The Branch is managed by volunteer trustees who must be willing and able to give time to the efficient administration of the charity. The Trustees must act reasonably and prudently in all matters relating to the charity and must always bear in mind the interests of the charity. They have the general duty of protecting all its property and they are responsible for the solvency and continuing effectiveness of the charity and the preservation of any endowments. They must exercise control over its financial affairs.

**Trustees**

The Trustees during the year under review were:

Sharron Colley [Chair]  
Gaylor Howard [Deputy Chair]  
Nicola Horton [Treasurer]  
Beverly Ryan [Secretary]  
Chris Pickard  
Debbie Southall  
Andy Jeffrey [resigned 9.3.2020]  
Natalie Hood [resigned 12.5.2020]  
Claire Tew [resigned 17.8.2020]  
Robert Newton [resigned 19.11.2020]  
E Middleton [appointed 30.9.2020]  
N Walker [appointed 9.12.2020]  
C Kirby [appointed 6.12.2020]

Trustees are elected annually at the Annual General Meeting of charity members (who are eligible to vote after 3 months' membership or more). Up to three trustees may also be co-opted by the committee of trustees during the year. Prospective trustees are required to fill in an Expression of Interest form, attend an initial interview with the Secretary, and a further interview with the Chair, and attend at least one trustee meeting as guests prior to standing for election or seeking co-option. Trustees are required to accept the animal welfare policies of the national RSPCA and to agree to operate within the terms of the Branch Rules.

Trustees receive internal induction training and may also receive training from the national RSPCA and its representative (the Branch Support Specialist) from time to time. Trustees also obtain access to the Link, an intranet of useful information for the management of Branches.

Trustees set the strategic objectives for the Branch and set an annual budget, which includes annual targets for fund raising, charitable activity (adoptions, case animal boarding, neutering, micro chipping and welfare assistance, veterinary work etc).

Trustees delegate the day to day running of the charity to the Chief Executive who reports in person monthly to the trustees and provides financial and animal welfare performance statistics monthly

A Trustee Code of Conduct outlines the expectations of a trustee, including their relationship with management and staff and their conduct at trustee meetings. Conflict of Interest is also addressed on joining and at each Trustee meeting.

**RSPCA Doncaster, Rotherham & District Branch  
Registered Charity No. 506259**

**Annual Trustee Report  
For the Year Ended 31<sup>st</sup> December 2020**

**Governing document**

The charity is governed by the Branch Rules as set by the National RSPCA, a separate charity. The most recent Branch Rules edition is 2012. The main charitable aim is the same for both charities – to promote kindness and prevent cruelty to animals and to do all such lawful acts as are considered conducive or incidental to the attainment of these objectives.

The charity has the specific charitable aims outlined in the Branch Rules to rehabilitate and re-home animals, prioritising animals rescued by the National RSPCA Inspectors. The charity is also required to promote responsible pet ownership, by promoting neutering and micro chipping of appropriate animals.

**Risk analysis**

The major risks identified are:

- Loss of reputation through error, fraud, national adverse PR
- Loss of income through error, fraud, national adverse PR
- Insufficient funds to cover the costs of animal welfare activities.

It is the opinion of the Trustees that the Branch's policies, procedures and controls are adequate to mitigate financial and reputational loss through error or fraud and to maintain the future viability of the Branch.

**Reserves policy**

The Branch holds reserves in order that levels of service provided for animal welfare may be maintained should there be a reduction in incoming resources.

Reserves in this context mean funds freely available for the Branch's general purposes after all commitments have been met.

The Branch has unrestricted reserves as at 31<sup>st</sup> December 2020 of £433,907.

It is the opinion of Trustees that the reserves are sufficient to meet any reduction in incoming resources.

**Review of activities**

Strategic and tactical change: against a backdrop of 7 months retail closure and restrictions to Centre adoptions and visiting restrictions, the 2020 results remain strong.

The strategic plan was amended to reflect emergency working and support the continued success of the animal, financial, and colleague welfare agenda, and protect the overall sustainability of the Branch.

This meant an increase in the use of remote channels where strong emphasis was placed on social media and further developing our online presence and retailing. An adapted adoption and fostering plan was created, which allowed the activity to continue in a safe and compliant manner and meant that the animals in our care received every chance of securing a forever home.

In this year we saw 1117 animals supported by the Centre with 883 domestic animals' rehomed and emergency support for 234 wildlife. This was a significant achievement and far exceeds Branches in the northern region.

**RSPCA Doncaster, Rotherham & District Branch  
Registered Charity No. 506259**

**Annual Trustee Report  
For the Year Ended 31<sup>st</sup> December 2020**

**Review of activities - continued**

Our Retail units and Centre followed an excellently executed plan in full compliance and safety during the periods of accessibility; and a plan of minimising cost and sourcing income options was implemented. This included furlough, rent relief and all available Grants. We have also been fortunate to benefit from Legacies in the year and all has contributed to the running of the centre, providing animal enrichment and behavioural support.

Our colleagues – both employed and volunteer – have shown strength and flexibility, and alongside our management team have risen to and answered the challenge posed this year.

**Animal welfare**

Adoptions continued in line with Defra regulations and by introducing new COVID safe processes.

An 'Open Paws' training system was introduced at the Centre. The outcomes from this system include improved enrichment through managing feeding to deliver a calmer, less kennel stressed dog whose behaviour in kennels is much improved. This in turn leads to improved rehoming.

**Education**

Information on animal welfare was published on a regular basis and covered topics such as managing your pet through COVID, getting your dog used to face masks, enrichment for all pets as well as providing a frequently asked questions page. The information was available online, via our electronic newsletter and posted on all our social media channels.

**Sustainability**

Discretionary spend was limited to absolute need and every possible cost off-set.

We continue to develop our digital marketing and increase our social media presence so that we have a strong 'shop window' via social media and our website channels. Online was further enhanced to include a number of new platforms including Depop, Facebook Shop and several online auctions.

This is helping to promote the animals in our care for adoption, our Safe Haven scheme, and raise interest and our profile online.

A move to online events to generate income enabled our donations to increase by 124%.

An electronic newsletter is circulated every month allowing us to keep members and supporters in touch with the Centre. The circulation has increased by 178% during 2020.

Corporate interest has also been developed, with an increased focus on support, and in the engagement of corporate volunteers. Several new Companies have been added to our Corporate Heroes portfolio, including Balfour Beatty, A-Tec Garage and Pass Logistics with continuing support from RBS, The Car Shop, URIS, Ethos, Curly's Athletes BHI, Fresh Thinking, Prestige Safety Services and NatWest.

The 3–5-year strategic plan remains under review, to adjust for the changing restriction landscape, and set course to prepare for the emerging trends of the future.

**RSPCA Doncaster, Rotherham & District Branch  
Registered Charity No. 506259**

**Annual Trustee Report  
For the Year Ended 31<sup>st</sup> December 2020**

**Related parties**

There have been no related party transactions in the period 1st January 2020 – 31st December 2020.

**Objects and public benefit statement**

The RSPCA Doncaster, Rotherham and District Branch is an unincorporated charitable association and a separately registered branch of the Royal Society for the Prevention of Cruelty to Animals (the Society), carrying out its direct animal welfare work in the areas of Doncaster and Rotherham.

The objects of the Branch are to promote the work and objects of the Society - to promote kindness and to prevent or suppress cruelty to animals by all lawful means - with reference to the area of the Branch, in accordance with the policies of the Society.

The trustees have reviewed the outcomes and achievements of our objectives and activities for the year, to ensure they remain focused on our charitable aims, and continue to deliver benefits to the public. We have complied with the duty under the Charities Act 2006 to have due regard to public benefit guidance published by the Commission.

**Advancement of animal welfare**

Under the Charities Act 2011, the advancement of animal welfare is recognised as a distinct statutory charitable purpose. This legislation and the Animal Welfare Act of the same year indicate an acceptance by society that treating living creatures with compassion has a moral benefit for the public. Whilst this public benefit is clear, it is sometimes difficult to quantify and must be balanced against any detriment.

The Branch's animal welfare work, although local in nature, benefits society at large, and aims to help people in need with the care of their animals. The next section of this report highlights the Branch's main activities and demonstrates the benefit provided to the public. All our charitable activities focus on promoting kindness and preventing or suppressing cruelty to animals and are undertaken to further these purposes for the public benefit.

**Charitable activities pursued for the public benefit**

We support our local Inspectors by taking in mistreated or abandoned animals, including pets whose owners suffer ill health or financial difficulties or pass away. The Society's Inspectorate (as well as providing education, information and advice) rescues animals in distress and enforces laws against the cruel mistreatment of animals in England and Wales by bringing prosecutions. This work is key to 'the prevention or suppression of cruelty' part of the RSPCA objects, and promotes humane sentiments towards animals which involves moral benefit to humankind.

We provide subsidised veterinary treatment for animals which are sick or injured and belong to local people on low incomes. We do this through a voucher scheme. This work benefits those on means tested benefits by giving them financial help to obtain care for companion animals in need of veterinary treatment.

**RSPCA Doncaster, Rotherham & District Branch  
Registered Charity No. 506259**

**Annual Trustee Report  
For the Year Ended 31<sup>st</sup> December 2020**

**Charitable activities pursued for the public benefit - continued**

We provide subsidised neutering and microchipping of companion animals for those in the Branch area on low incomes. We do this by a voucher scheme. This work helps to control dog/cat populations through neutering and benefits those on means tested benefits by giving them financial help to neuter and microchip companion animals, thereby promoting responsible pet ownership.

Animals in our care receive veterinary treatment, vaccination, neutering, micro-chipping and are assessed for rehoming. This work helps to control the incidence and spread of disease and suffering through vaccination and neutering.

We rehome animals in need at low cost to people willing and able to have a companion animal. Whilst we recognise that companion animals provide measurable benefits to people's physical and mental health, we consider the provision of pets as subsidiary to the main charitable aim of this service, which is to reduce animal suffering. Our policy to charge a reasonable adoption fee for animals aims to highlight the ongoing personal and financial commitment of pet ownership. It would not be in the best interests of animals, and therefore would fall outside our objects, to rehome to those who could not afford them.

We offer free animal care advice by distributing information and guidance on line and in the form of leaflets at public events and for members of the public visiting our advice centre/shop when we are able. The public benefits through the promotion of responsible pet ownership.

Within the terms of our governing document, we support the National Society and other RSPCA branches through the networking of animals to re-home and by carrying out home visits on behalf of other branches and by collaborating at events and meetings.

We provide volunteering opportunities for those who wish to support our work, including trusteeship, fostering and fundraising. This benefits local people and companies by providing the possibility of doing work, which is compassionate and rewarding.

**Acknowledgement**

May I take this opportunity to thank the Trustees for their contribution and support to the success of the branch in 2020. To our branch colleagues I would like to say thank you for your continued work, heart and effort every single day; and to our volunteers, supporters, and adopters thank you for caring. Individually you make a difference to the collective success of this organisation and our continued care of animals in the future.

Sharron Colley  
Chair of Trustees

..... May 2021

**RSPCA Doncaster, Rotherham & District Branch  
Registered Charity No. 506259**

**Treasurer's Report  
For the Year Ended 31<sup>st</sup> December 2020**

Total income decreased to £621,740 from £687,499 in 2019.

Included in this, legacies decreased by £125k and Retail income reduced by £52k.

Expenditure in 2020 was £645,090 (£710,890 in 2019).

This resulted in a deficit of £23,174 (£22,973 in 2019).

The centre continued to work hard at reducing the annual deficit by managing income and reducing costs.

**Reserves**

Reserves are those funds which are freely available for general purposes and uncommitted. Our reserves are £433,907.

**Retail Report  
For the Year Ended 31<sup>st</sup> December 2020**

Trustees regard shops as chiefly an income generator and they also contribute to raising our profile within the branch locality.

**Donations and Legacies  
For the Year Ended 31<sup>st</sup> December 2020**

Although the Branch is part of the RSPCA, the £650,000 required to run the centre annually must be raised within the Branch area of Doncaster, Rotherham & District.

Legacies received during 2020 totaled £123,869. The legacies received from the kind supporters of the Branch enable us to continue our essential work in the Doncaster, Rotherham and District area.

It is important to ensure that a legacy is received directly by the Branch – specific instructions in the will should make it clear that the donation is for the Doncaster, Rotherham & District Branch and our Charity No. 506259 should be included to avoid any doubt.

If you would like any advice on making a donation or legacy to the Centre please contact the Animal Centre on 01302 719790 during office hours or email [info@rspcadrb.org.uk](mailto:info@rspcadrb.org.uk)

## ***SOUTH YORKSHIRE INSPECTORATE GROUP***

### ***2020 ANNUAL REPORT***

#### **INTRODUCTION**

It gives me great pleasure to report on the work of the Inspectorate in the South Yorkshire group during 2020. It has been an extremely challenging year due to the impact that the coronavirus pandemic has had on us all. Changes were implemented to our scheduling model to prioritise incidents with higher welfare concerns during the periods of national lockdown and some officers were placed on the furlough scheme as our workload was greatly reduced. Throughout all of the problems we have faced the team have worked exceptionally hard to achieve the best results for animal welfare.

We have responded to a high volume of complaints, rescues and collections throughout 2020 despite the restrictions that Covid has brought us and have investigated many prosecution cases, achieving some excellent results.

Andrew Davidson of Freeman Brown Solicitors and Cartwright King Solicitors have prosecuted on behalf of the RSPCA for cases in the South Yorkshire area and we are very grateful for the excellent service they have provided. The prosecution department plays an essential role in supporting the Inspectorate with case investigations and the Prosecution Case Managers at headquarters have provided guidance throughout the year to ensure that our case files are submitted to the highest of standards.

We have continued to benefit from excellent support from the staff at Headquarters and the National Control Centre and thanks goes to everyone who assists us on a daily basis to enable us to do our job as effectively and efficiently as possible.

#### **SOUTH YORKSHIRE GROUP PERSONNEL**

Chief Inspector Lynsey Harris  
Deputy Chief Inspector Sara Jordan  
Inspector Tamsin Drysdale  
Inspector Sandra Dransfield  
Inspector Jennie Ronksley  
Inspector Sara Jordan  
Inspector Leanne Booth  
Inspector Vanessa Reid  
Inspector Kim Greaves  
Inspector Ben Cottle-Shaw  
Inspector Kristy Ludlam  
Inspector Graeme Petty  
Animal Rescue Officer Liz Braidley  
Animal Rescue Officer Katie Hetherington

The RSPCA restructure in 2020 brought about some major changes to the Inspectorate. The role of Animal Collection Officer was disbanded and the role of Animal Rescue Officer created. Our group ACO's Katie Hetherington and Ollie Wilkes were both successful in their applications to become ARO's and have undertaken training to gain knowledge and experience for their new roles.

The restructure also saw changes to the Inspectorate groups throughout the country with a reduction in numbers of personnel in each group and group boundaries / names changing to mirror the county they predominantly cover. As a result N6 became South Yorkshire and we lost Inspector John Gibson, Inspector Joanne Hartkey and ARO Ollie Wilkes to the West Yorkshire group and gained Inspector Graeme Petty from the Lincolnshire group.

Inspector Sara Jordan is Deputy Chief Inspector since the restructure providing me with ongoing support and assistance whenever required.

Inspectors Kristy Ludlam and Tamsin Drysdale continued in their roles of Tutor Inspectors, taking responsibility for Trainee Inspectors who came to our group for field training experience as part of the Inspectors training course.

Inspector Sandra Dransfield and ARO Liz Braidley have continued in their roles as Regional Wildlife Officers. They are a point of contact for regional field staff, offering guidance and expertise in all things wildlife related. They also visit wildlife establishments and facilities across the region to ensure the facilities are suitable and maintained to the correct standards.

Inspector Kim Greaves has continued in her role of National Exotics Coordinator this year. Her knowledge and expertise in the care of reptiles, amphibians and other exotic animals is second to none. Kim is a point of contact for field staff offering guidance and advice in this area. Kim recruits and manages a team of regional exotics officers and inspects establishments/facilities to ensure they are suitable and maintained to the correct standards.

The inland boat rescue team for the South Yorkshire group are Tamsin Drysdale, Ben Cottle-Shaw, Sandra Dransfield, Sara Jordan, Kristy Ludlam, and Katie Hetherington.

Inspector John Gibson still provides support to the group with boat rescues and the collection / transfer of animals using the group horsebox.

The group also benefits from the help of Wildlife Casualty Volunteers who assist us with the collection of sick and injured animals. They do this in their own time and in addition to their other employment. We have a committed group of WCV's (who all also happen to work at the NCC) and their contribution is very much appreciated. Our group WCV's are Angie Pears, Danielle Drury, Noel Baker and Hayley Dobson.

#### **GROUP ANIMAL REHOMING FIGURES**

ARO Liz Braidley has continued to run a space management system for the group, collating a list of all of the animals requiring boarding from her colleagues within the group and contacting branches throughout the north of England and beyond to find space for them.

Her work has proved to be invaluable to the group and has seen us reduce our use of private boarding establishments considerably. Although the numbers for 2020 have decreased due to the impact of Covid, spaces for a high number of animals were still found.

80 Dogs

379 Cats

134 Rabbits, ferrets, guinea pigs & other small furrries

THANK YOU!



Pictured are South Yorkshire group members past and present. From left to right: Insp Jennie Ronksley, Insp Leanne Booth, Insp Sandra Dransfield, Insp Sara Jordan, Insp Ben Cottle-Shaw, Insp Paula Clemence, Insp Kim Greaves, Insp Jo Hartley, Insp John Gibson, Insp Tamsin Drysdale, Insp Ness Reid, Chief Insp Lynsey Harris, ARO Liz Braidley, Insp Kristy Ludlam, ARO Ollie Wilkes, ARO Katie Hetherington.

We have continued to benefit from the support of all of our branches across the Inspectorate group area. Our branches provide us with boarding for case animals and rehoming facilities for animals that have come into our care through various channels. This close working relationship enables the officers in the South Yorkshire area to work more effectively. On behalf of all of the officers in the group I would like to take this opportunity to thank everyone who works at all of the branches for the work they do to support us.

We look forward to working closely with you all throughout 2021 and hope we can all get back to some sort of normality soon.

**Lynsey Harris**  
**Chief Inspector, 770**

Report of the Trustees and  
Unaudited Financial Statements For The Year Ended 31 December 2020  
for  
Royal Society for the Prevention of  
Cruelty to Animals (Doncaster, Rotherham  
and District Branch)

Allotts Business Services Ltd  
Chartered Accountants  
Sidings Court  
Lakeside  
Doncaster  
South Yorkshire  
DN4 5NU

Royal Society for the Prevention of  
Cruelty to Animals (Doncaster, Rotherham  
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Contents of the Financial Statements  
For The Year Ended 31 December 2020

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**Royal Society for the Prevention of  
Cruelty to Animals (Doncaster, Rotherham  
and District Branch)**

**Reference and Administrative Details  
For The Year Ended 31 December 2020**

<b>TRUSTEES</b>	S Colley - Chair B Ryan - Secretary C Pickard S Southall R Newton (resigned 19.11.2020) A Jeffrey (resigned 9.3.2020) N Horton - Treasurer G Howard - Deputy Chair N Hood (resigned 12.5.2020) C Tew (resigned 17.8.2020) E Middleton (appointed 30.9.2020) N Walker (appointed 9.12.2020) C Kirby (appointed 6.12.2020)
<b>PRINCIPAL ADDRESS</b>	South Yorkshire Animal Centre Great North Road Bawtry Doncaster South Yorkshire DN10 6DE
<b>REGISTERED CHARITY NUMBER</b>	506259
<b>INDEPENDENT EXAMINER</b>	Allotts Business Services Ltd Chartered Accountants Sidings Court Lakeside Doncaster South Yorkshire DN4 5NU
<b>BANKERS</b>	Yorkshire Bank plc 19 St Sepulchre Gate Doncaster South Yorkshire DN1 1SJ

**Royal Society for the Prevention of  
Cruelty to Animals (Doncaster, Rotherham  
and District Branch)**

**Statement of Trustees' Responsibilities  
For The Year Ended 31 December 2020**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Independent Examiner's Report to the Trustees of  
Royal Society for the Prevention of  
Cruelty to Animals (Doncaster, Rotherham  
and District Branch)**

**Independent examiner's report to the trustees of Royal Society for the Prevention of Cruelty to Animals (Doncaster, Rotherham and District Branch)**

I report to the charity trustees on my examination of the accounts of Royal Society for the Prevention of Cruelty to Animals (Doncaster, Rotherham and District Branch) (the Trust) for the year ended 31 December 2020.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Steven G Pepper FCA  
Institute of Chartered Accountants in England and Wales  
Allotts Business Services Ltd  
Chartered Accountants  
Sidings Court  
Lakeside  
Doncaster  
South Yorkshire  
DN4 5NU

Date: .....

**Royal Society for the Prevention of  
Cruelty to Animals (Doncaster, Rotherham  
and District Branch)**

**Statement of Financial Activities  
For The Year Ended 31 December 2020**

	Notes	2020 Unrestricted fund £	2019 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	2	204,427	306,929
<b>Charitable activities</b>	5		
Retail		195,013	153,424
Animal centre		31,830	-
Other trading activities	3	189,093	224,642
Investment income	4	<u>1,377</u>	<u>2,504</u>
<b>Total</b>		621,740	687,499
 <b>EXPENDITURE ON</b>			
Raising funds	6	149,023	196,582
<b>Charitable activities</b>	7		
Animal centre		496,067	514,308
<b>Total</b>		645,090	710,890
Net gains on investments		<u>176</u>	<u>418</u>
<b>NET INCOME/(EXPENDITURE)</b>		(23,174)	(22,973)
 <b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		457,081	480,054
 <b>TOTAL FUNDS CARRIED FORWARD</b>		<u>433,907</u>	<u>457,081</u>

The notes form part of these financial statements

**Royal Society for the Prevention of  
Cruelty to Animals (Doncaster, Rotherham  
and District Branch)**

**Balance Sheet  
31 December 2020**

	Notes	2020 Unrestricted fund £	2019 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	12	71,704	87,387
<b>CURRENT ASSETS</b>			
Stocks	13	23,776	18,484
Debtors	14	46,762	36,834
Investments	15	2,934	2,757
Cash at bank and in hand		<u>344,027</u>	<u>343,476</u>
		417,499	401,551
<b>CREDITORS</b>			
Amounts falling due within one year	16	(55,296)	(31,857)
		<u>362,203</u>	<u>369,694</u>
<b>NET CURRENT ASSETS</b>			
		433,907	457,081
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
		<u>433,907</u>	<u>457,081</u>
<b>NET ASSETS</b>			
		<u>433,907</u>	<u>457,081</u>
<b>FUNDS</b>	18		
Unrestricted funds		<u>433,907</u>	<u>457,081</u>
<b>TOTAL FUNDS</b>		<u>433,907</u>	<u>457,081</u>

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
S Colley - Trustee

The notes form part of these financial statements

**Royal Society for the Prevention of  
Cruelty to Animals (Doncaster, Rotherham  
and District Branch)**

**Cash Flow Statement  
For The Year Ended 31 December 2020**

	Notes	2020 £	2019 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>2,291</u>	<u>(11,614)</u>
Net cash provided by/(used in) operating activities		<u>2,291</u>	<u>(11,614)</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		(2,455)	(27,732)
Interest and dividends received		<u>715</u>	<u>1,664</u>
Net cash used in investing activities		<u>(1,740)</u>	<u>(26,068)</u>
Change in cash and cash equivalents in the reporting period		551	(37,682)
Cash and cash equivalents at the beginning of the reporting period		<u>343,476</u>	<u>381,158</u>
Cash and cash equivalents at the end of the reporting period		<u>344,027</u>	<u>343,476</u>

The notes form part of these financial statements

**Royal Society for the Prevention of  
Cruelty to Animals (Doncaster, Rotherham  
and District Branch)**

**Notes to the Cash Flow Statement  
For The Year Ended 31 December 2020**

**1. RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2020 £	2019 £
Net expenditure for the reporting period (as per the Statement of Financial Activities)	(23,174)	(22,973)
<b>Adjustments for:</b>		
Depreciation charges	18,138	22,132
Gain on investments	(177)	(418)
Interest and dividends received	(715)	(1,664)
Increase in stocks	(5,292)	(538)
Increase in debtors	(9,928)	(12,050)
Increase in creditors	<u>23,439</u>	<u>3,897</u>
<b>Net cash provided by/(used in) operations</b>	<u><u>2,291</u></u>	<u><u>(11,614)</u></u>

**2. ANALYSIS OF CHANGES IN NET FUNDS**

	At 1.1.20 £	Cash flow £	At 31.12.20 £
<b>Net cash</b>			
Cash at bank and in hand	<u>343,476</u>	<u>551</u>	<u>344,027</u>
	<u>343,476</u>	<u>551</u>	<u>344,027</u>
<b>Liquid resources</b>			
Deposits included in cash	-	-	-
Current asset investments	<u>2,757</u>	<u>177</u>	<u>2,934</u>
	<u>2,757</u>	<u>177</u>	<u>2,934</u>
<b>Total</b>	<u><u>346,233</u></u>	<u><u>728</u></u>	<u><u>346,961</u></u>

The notes form part of these financial statements

**Royal Society for the Prevention of  
Cruelty to Animals (Doncaster, Rotherham  
and District Branch)**

**Notes to the Financial Statements  
For The Year Ended 31 December 2020**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention as modified by the revaluation of certain assets.

**Income**

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Gifts in kind donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. Where estimating the fair value is practicable upon receipt it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impracticable to fair value the items due to the volume of low value items they are not recognised in the financial statements until they are sold. This income is recognised within 'Income from other trading activities'.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends and interest. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend income is recognised as the charity's right to receive payment is established.

Grant income received in respect of revenue expenditure is credited to the Statement of Financial Activities in the year to which it relates.

**Expenditure and irrecoverable vat**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure includes VAT which cannot be recovered.

**Royal Society for the Prevention of  
Cruelty to Animals (Doncaster, Rotherham  
and District Branch)**

**Notes to the Financial Statements - continued  
For The Year Ended 31 December 2020**

**1. ACCOUNTING POLICIES - continued**

**Raising funds**

Costs of generating funds comprise the costs directly attributable to operating the charity's shops, all fundraising event costs and investment management fees.

Costs of generating funds comprise those costs incurred by the charity in the operation and maintenance of the Animal Centre. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

**Governance costs**

Governance costs include costs of the preparation and examination of the statutory accounts, the costs of trustees meetings and the cost of any legal advice to the trustees on governance or constitutional matters.

**Allocation and apportionment of costs**

Administration and financial costs and governance have been apportioned as follows:-

Animal centre	85%
Fundraising/trading	10%
Voluntary income	5%

**Tangible fixed assets**

Tangible fixed assets for use by the charity are stated at cost less depreciation. Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Office and shelter equipment	- 20% reducing balance
Shop fittings	- 20% reducing balance
Outbuildings and South Yorkshire Centre	- 20% reducing balance
Motor vehicles	- 25% reducing balance

Fixed assets are capitalised at cost where value exceeds £500.

**Stocks**

Purchased stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Donated stocks are included at fair value.

**Investments**

Investments are recognised initially at fair value which is normally the transaction price excluding transaction costs. Subsequently, they are measured at market value at the balance sheet date using the closing quoted market price with changes recognised in 'net gains / (losses) on investments' in the Statement of Financial Activities.

**Operating leases**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Unrestricted funds**

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

**Designated funds**

Designated funds are unrestricted funds earmarked by the trustees for particular purposes. The charity does not have any designated funds at present.

**Restricted funds**

These are funds that can be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. The charity does not have any restricted funds at present.

**Royal Society for the Prevention of  
Cruelty to Animals (Doncaster, Rotherham  
and District Branch)**

**Notes to the Financial Statements - continued  
For The Year Ended 31 December 2020**

1. ACCOUNTING POLICIES - continued

**Pension costs and other post-retirement benefits**

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**Support costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources. Support costs represent the management and administration costs rather than the direct costs.

2. DONATIONS AND LEGACIES

	2020 £	2019 £
Collections and donations	80,558	57,902
Legacies	<u>123,869</u>	<u>249,027</u>
	<u>204,427</u>	<u>306,929</u>

3. OTHER TRADING ACTIVITIES

	2020 £	2019 £
Fundraising events	3,081	6,061
Adoption fees	79,575	82,162
Goods and services sold	90,893	110,237
Microchips and miscellaneous	5,130	7,527
Neutering	<u>10,414</u>	<u>18,655</u>
	<u>189,093</u>	<u>224,642</u>

4. INVESTMENT INCOME

	2020 £	2019 £
Rents received	662	840
Deposit account interest	631	1,581
Dividends received	<u>84</u>	<u>83</u>
	<u>1,377</u>	<u>2,504</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	2020 £	2019 £
Charity shops (gross)	100,901	153,424
Grants	94,112	-
Grants	<u>31,830</u>	<u>-</u>
	<u>226,843</u>	<u>153,424</u>

Grants received, included in the above, are as follows:

	2020 £	2019 £
Coronavirus support grants	91,313	-
Coronavirus job retention scheme	<u>34,629</u>	<u>-</u>
	<u>125,942</u>	<u>-</u>

**Royal Society for the Prevention of  
Cruelty to Animals (Doncaster, Rotherham  
and District Branch)**

**Notes to the Financial Statements - continued  
For The Year Ended 31 December 2020**

**6. RAISING FUNDS**

**Raising donations and legacies**

	2020	2019
	£	£
Salaries, national insurance and pension	813	1,223
Bank charges	101	102
Irrecoverable VAT	252	208
Legal and professional	220	329
Accountancy fees	97	83
Other	421	747
Support costs	<u>1,854</u>	<u>1,377</u>
	<u>3,758</u>	<u>4,069</u>

**Other trading activities**

	2020	2019
	£	£
Cost of goods sold	1,525	3,228
Salaries, national insurance and pension	102,213	126,454
Rent, rates and utilities	33,638	54,096
Repairs, renewals and leasing	849	1,604
Bank charges	203	203
Irrecoverable VAT	504	416
Legal and professional	439	658
Accountancy fees	193	165
Other	841	1,495
Depreciation	1,151	1,438
Support costs	<u>3,709</u>	<u>2,756</u>

145,265      192,513

**Aggregate amounts**

149,023      196,582

**7. CHARITABLE ACTIVITIES COSTS**

	Direct Costs (see note 8) £	Support costs (see note 9) £	Totals £
Animal centre	<u>432,181</u>	<u>63,886</u>	<u>496,067</u>

**Royal Society for the Prevention of  
Cruelty to Animals (Doncaster, Rotherham  
and District Branch)**

**Notes to the Financial Statements - continued  
For The Year Ended 31 December 2020**

**8. DIRECT COSTS OF CHARITABLE ACTIVITIES**

	2020	2019
	£	£
Salaries, national insurance and pension	251,455	245,651
Vet fees and medical	57,786	59,197
Food	6,665	8,745
Cost of goods sold	10,822	15,830
Rent, rates and utilities	39,203	38,093
Repairs, renewals and leasing	19,224	22,934
Motor expenses	4,684	6,953
Donations paid	110	551
Other running costs	25,244	26,494
Depreciation	16,988	20,694
	<u>432,181</u>	<u>445,142</u>

**9. SUPPORT COSTS**

	Finance and administration £	Governance costs £	Totals £
Raising donations and legacies	-	1,854	1,854
Other trading activities	-	3,709	3,709
Animal centre	<u>32,361</u>	<u>31,525</u>	<u>63,886</u>
	<u>32,361</u>	<u>37,088</u>	<u>69,449</u>

Support costs, included in the above, are as follows:

**Finance and administration**

	2020 Animal centre £	2019 Total activities £
Salaries and national insurance	13,621	20,528
Pensions	208	250
Irrecoverable VAT	4,284	3,536
Legal and professional	3,732	5,593
Accountancy fees	1,641	1,403
Bank charges	1,723	1,729
Other	<u>7,152</u>	<u>12,705</u>
	<u>32,361</u>	<u>45,744</u>

**Governance costs**

	Raising donations and legacies £	Other trading activities £	Animal centre £	2020 Total activities £	2019 Total activities £
Salaries and national insurance	1,804	3,609	30,675	36,088	26,555
Examination fee	<u>50</u>	<u>100</u>	<u>850</u>	<u>1,000</u>	<u>1,000</u>
	<u>1,854</u>	<u>3,709</u>	<u>31,525</u>	<u>37,088</u>	<u>27,555</u>

**Royal Society for the Prevention of  
Cruelty to Animals (Doncaster, Rotherham  
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**Notes to the Financial Statements - continued  
For The Year Ended 31 December 2020**

**10. TRUSTEES' REMUNERATION AND BENEFITS**

The trustees neither received nor waived any remuneration during the year (2019: £nil).

The total amount of employee benefits received by key management personnel is £60,552 (2019: £49,358).

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 December 2020 nor for the year ended 31 December 2019.

**11. STAFF COSTS**

	2020 £	2019 £
Wages and salaries	385,031	397,758
Social security costs	14,288	18,026
Pension costs	<u>5,079</u>	<u>4,877</u>
	<u>404,398</u>	<u>420,661</u>

The average monthly number of employees during the year was as follows:

	2020	2019
Animal shelter	14	22
Charity shops	10	9
Administration	<u>5</u>	<u>4</u>
	<u>29</u>	<u>35</u>

No employees received emoluments in excess of £60,000.

**12. TANGIBLE FIXED ASSETS**

	Shop fittings £	South Yorkshire Centre £	Outbuildings and equipment £
<b>COST</b>			
At 1 January 2020	32,732	18,394	174,401
Additions	<u>-</u>	<u>-</u>	<u>2,455</u>
At 31 December 2020	<u>32,732</u>	<u>18,394</u>	<u>176,856</u>
<b>DEPRECIATION</b>			
At 1 January 2020	26,980	18,394	118,582
Charge for year	<u>1,149</u>	<u>-</u>	<u>11,655</u>
At 31 December 2020	<u>28,129</u>	<u>18,394</u>	<u>130,237</u>
<b>NET BOOK VALUE</b>			
At 31 December 2020	<u>4,603</u>	<u>-</u>	<u>46,619</u>
At 31 December 2019	<u>5,752</u>	<u>-</u>	<u>55,819</u>

**Royal Society for the Prevention of  
Cruelty to Animals (Doncaster, Rotherham  
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**Notes to the Financial Statements - continued  
For The Year Ended 31 December 2020**

**12. TANGIBLE FIXED ASSETS - continued**

	Motor vehicles £	Office equipment £	Totals £
<b>COST</b>			
At 1 January 2020	10,800	58,559	294,886
Additions	<u>-</u>	<u>-</u>	<u>2,455</u>
At 31 December 2020	<u>10,800</u>	<u>58,559</u>	<u>297,341</u>
<b>DEPRECIATION</b>			
At 1 January 2020	7,383	36,160	207,499
Charge for year	<u>854</u>	<u>4,480</u>	<u>18,138</u>
At 31 December 2020	<u>8,237</u>	<u>40,640</u>	<u>225,637</u>
<b>NET BOOK VALUE</b>			
At 31 December 2020	<u>2,563</u>	<u>17,919</u>	<u>71,704</u>
At 31 December 2019	<u>3,417</u>	<u>22,399</u>	<u>87,387</u>

**13. STOCKS**

	2020 £	2019 £
Goods for resale	<u>23,776</u>	<u>18,484</u>

**14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2020 £	2019 £
Trade debtors	19,331	7,713
Other debtors	-	10
VAT	8,801	9,777
Prepayments and accrued income	<u>18,630</u>	<u>19,334</u>
	<u>46,762</u>	<u>36,834</u>

**15. CURRENT ASSET INVESTMENTS**

	2020 £	2019 £
COIF Charities Investment Fund	<u>2,934</u>	<u>2,757</u>

**Royal Society for the Prevention of  
Cruelty to Animals (Doncaster, Rotherham  
and District Branch)**

**Notes to the Financial Statements - continued  
For The Year Ended 31 December 2020**

**16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2020	2019
	£	£
Trade creditors	49,883	26,037
Other creditors	996	966
Accruals	<u>4,417</u>	<u>4,854</u>
	<u>55,296</u>	<u>31,857</u>

**17. LEASING AGREEMENTS**

At 31 December 2020 the total of the charity's future minimum lease payments under non-cancellable operating leases was:

	2020	2019
	£	£
Amounts due within one year	42,700	43,482
Amounts due between one and five years	66,187	85,258
Amounts due after five years	<u>19,563</u>	<u>27,971</u>
	<u>128,450</u>	<u>156,711</u>

Operating lease rentals paid in the year amounted to £40,736 (2019: £52,839). Covid-19 rent concessions during the year amounted to £3,667.

**18. MOVEMENT IN FUNDS**

	Balance At 1.1.20 £	Incoming resources £	Resources expended £	Gains and losses £	Balance At 31.12.20 £
<b>Unrestricted funds</b>					
General funds	<u>457,081</u>	<u>621,740</u>	<u>(645,090)</u>	<u>176</u>	<u>433,907</u>
	<u>457,081</u>	<u>621,740</u>	<u>(645,090)</u>	<u>176</u>	<u>433,907</u>

**Comparatives for movement in funds**

	Balance At 1.1.19 £	Incoming resources £	Resources expended £	Gains and losses £	Balance At 31.12.19 £
<b>Unrestricted funds</b>					
General funds	<u>480,054</u>	<u>687,499</u>	<u>(710,890)</u>	<u>418</u>	<u>457,081</u>
	<u>480,054</u>	<u>687,499</u>	<u>(710,890)</u>	<u>418</u>	<u>457,081</u>

**19. RELATED PARTY DISCLOSURES**

The charity is an affiliated branch of the Royal Society for the Prevention of Cruelty to Animals (RSPCA) (Charity registration number: 219099) and is governed by the RSPCA Branch Model rules.

During the year the charity purchased goods and services from the National RSPCA amounting to £16,847 (2019: £32,503). At 31st December 2020 the amount owed to the National RSPCA was £20,834 (2019: £15,870).

During the year the charity also provided services to the National RSPCA amounting to £68,889 (2019: £61,768). At 31st December 2020 the amount owed by the National RSPCA was £18,468 (2019: £7,216).